

Town of Hilton Head Island

2020

Consolidated Annual Performance Evaluation Report (CAPER)

For the
U.S. Department of Housing and Urban Development
Community Development Block Grant Program



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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

At the end of each program year, the Town of Hilton Head Island is required to prepare a Consolidated Annual Performance Evaluation Report (CAPER). This report must be submitted to HUD within 90 days after the close of the program year and includes information on the programmatic accomplishments under the CDBG program. This CAPER is for the first year of the 2020 – 2024 Five Year Consolidated Plan. The Town of Hilton Head Island CDBG allocation for 2020 was \$238,313 and the CDBG-CV Round One and Round Three allocations totaled \$532,088. There was \$529,965.78 in unexpended funds from previous program years. This equals \$1,300,366.70 in total CDBG funds available in 2020.

Administrative and Planning Activities:

The 2020 – 2024 Five Year Consolidated Plan and 2020 Annual Action Plan was submitted to HUD in May 2020. In July 2020 the Town of Hilton Head Island was notified the 2020 – 2024 Five Year Consolidated Plan and 2020 Annual Action Plan was approved and a grant agreement for 2020 was executed. Administrative activities conducted from July 2020 through June 2021 included program administrative services by the Community Foundation of the Lowcountry and general program administration by the Town of Hilton Head Island. A total of \$12,000 in program year 2020 CDBG funds and a total of \$26,604 in CDBG-CV funds have been expended for administrative services by the Community Foundation of the Lowcountry. A total of \$300 from 2019 CDBG program year funds and a total of \$400 from 2020 CDBG program year funds have been expended for general program administration by the Town of Hilton Head Island.

Non-Housing Community Development Activities:

The Boys & Girls Club of Hilton Head Island pavilion project was funded with \$200,000 of 2018 CDBG program year dollars. The construction of this project began in September 2020. A total of \$105,861.46 has been expended for project construction. The Rowing and Sailing Center at Squire Pope Community Park playground and parking expansion project was funded with 2019 CDBG program year dollars. This project was completed in August 2020 and a total of \$151,926.08 has been expended for project construction. Approximately 95% of 2020 CDBG program year funds and CDBG-CV funds allocated to the Town of Hilton Head Island were designated for public services. Twenty-seven grants were awarded to 15 subrecipient public services organizations for COVID-19 response and recovery efforts. A total of \$225,349 in 2020 CDBG program year funds have been expended for public services and a total of \$505,484 in CDBG-CV funds have been expended for public services.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|---|--|--------------------------------------|---|------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| COVID-19 Response and Recovery | Non-Housing Community Development | CDBG:\$238,313 CDBG-CV: \$532,088 | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 37,099 | 15,486 | 41.74% | 37,099 | 15,486 | 41.74% |
| Facilities, Housing, Public Svcs, Econ Dev. Yr. 2 | Affordable Housing Non-Housing Community Development | CDBG:\$238,313 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 13,692 | 0 | 0.00% | 0 | 0 | 0% |
| Facilities, Housing, Public Svcs, Econ Dev. Yr. 3 | Affordable Housing Non-Housing Community Development | CDBG:\$238,313 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 13,692 | 0 | 0.00% | 0 | 0 | 0% |

| | | | | | | | | | | |
|---|--|----------------|---|------------------|--------|---|-------|---|---|----|
| Facilities, Housing, Public Svcs, Econ Dev. Yr. 4 | Affordable Housing Non-Housing Community Development | CDBG:\$238,313 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 13,692 | 0 | 0.00% | 0 | 0 | 0% |
| Facilities, Housing, Public Svcs, Econ Dev. Yr. 5 | Affordable Housing Non-Housing Community Development | CDBG:\$238,313 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 13,692 | 0 | 0.00% | 0 | 0 | 0% |

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The Town of Hilton Head Island has used CDBG and CDBG-CV funds to address priority needs identified in the 2020 – 2024 Five Year Consolidated Plan and 2020 Annual Action Plan. Funds were used for the needs listed at a high priority level, which include public services and administrative and planning. During program year 2020 CDBG funds expended for public services activities equaled \$225,349 and CDBG-CV funds expended for public services equaled \$505,484. During program year 2020 CDBG funds expended for administrative and planning for 2019 activities equaled \$300, for 2020 activities equaled \$12,400 and for CDBG-CV activities equaled \$26,604.

The Boys & Girls Club of Hilton Head Island pavilion project, identified in the 2018 Annual Action Plan and 2015 – 2019 Five Year Consolidated Plan, was funded with \$200,000 of 2018 CDBG program year dollars. A total of \$105,861.46 has been expended for this project. The Rowing and Sailing Center at Squire Pope Community Park playground and parking expansion project, identified in the 2019 Annual Action Plan and 2015 – 2019 Five Year Consolidated Plan, was funded with 2019 CDBG program year dollars. A total of \$151,926.08 has been expended for this project construction.

Because the 2018 Boys & Girls Club of Hilton Head Island pavilion project and the 2019 Rowing and Sailing Center at Squire Pope Community Park playground and parking expansion projects were listed in the 2015 – 2019 Five Year Consolidated Plan and related Annual Action Plans, they are not reflected in the table above which is drawn from the current 2020 – 2024 Five Year Consolidated Plan.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

| | CDBG |
|---|--------------|
| White | 3,694 |
| Black or African American | 2,601 |
| Asian | 16 |
| American Indian or American Native | 2 |
| Native Hawaiian or Other Pacific Islander | 0 |
| Total | 6,313 |
| Hispanic | 866 |
| Not Hispanic | 5,381 |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The table above indicates demographic information for households or individuals who received public services provided by 2020 CDBG funds and CDBG-CV funds. Subrecipients submitted this data through final reports which were reviewed by Town staff and logged for reporting purposes. The data above is pre-populated through the HUD Integrated Disbursement & Information System (IDIS) and the “Total” line does not include information for the “Other Multi Racial” category. Based on information submitted by subrecipients receiving funding, this category equals 9,173 households or individuals and brings the “Total” line to 15,486. Using this additional category the Hispanic total increases to 9,980 and the Not Hispanic total increases to 5,506.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|------------------|--------------------------|-------------------------------------|
| CDBG | public - federal | \$768,278.78 | \$495,836.54 |
| Other | public - federal | \$532,088.00 | \$532,088.00 |

Table 3 - Resources Made Available

Identify the geographic distribution and location of investments

| Target Area | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|------------------|----------------------------------|---------------------------------|---|
| Census Tract 105 | 0 | 0 | No CDBG funded projects were planed in Census Tract 105 for the 2020 program year. |
| Census Tract 108 | 0 | 0 | No CDBG funded projects were planed in Census Tract 108 for the 2020 program year. |
| Census Tract 110 | 0 | 0 | No CDBG funded projects were planed in Census Tract 110 for the 2020 program year. |
| Census Tract 111 | 0 | 0 | No CDBG funded projects were planed in Census Tract 111 for the 2020 program year. |
| Census Tract 113 | 0 | 0 | No CDBG funded projects were planed in Census Tract 113 for the 2020 program year. |
| Town-Wide | 100 | 100 | Funds for program administration costs and public services which meet HUD requirements. |

Table 4 – Identify the geographic distribution and location of investments

Narrative

Resources available to the Town of Hilton Head Island during the 2020 program year included CDBG funds allocated to the Town from HUD for the 2017, 2018, 2019, and 2020 program years and CARES Act CDBG-CV funds.

The Boys & Girls Club of Hilton Head Island pavilion project, identified in the 2018 Annual Action Plan and 2015 – 2019 Five Year Consolidated Plan, was funded with \$200,000 of 2017 and 2018 CDBG program year dollars. A total of \$105,861.46 has been expended for this project construction. The Rowing and Sailing Center at Squire Pope Community Park playground and parking expansion project, identified in the 2019 Annual Action Plan and 2015 – 2019 Five Year Consolidated Plan, was funded with 2019 CDBG program year dollars. A total of \$151,926.08 has been expended for this project construction.

Program year 2020 CDBG funds expended for public services activities equaled \$225,349 and

CDBG-CV funds expended for public services equaled \$505,484. These expenditures included 27 grants awarded to 15 subrecipient public services organizations for COVID-19 response and recovery efforts. During program year 2020 CDBG funds expended for administrative and planning for 2019 activities equaled \$300, for 2020 activities equaled \$12,400 and for CDBG-CV activities equaled \$26,604.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

While the CDBG program does not require leveraging, if project costs exceed the allocated CDBG funds other Town of Hilton Head Island resources may be used in combination to leverage project costs over the CDBG allocation amount.

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

| | One-Year Goal | Actual |
|--|----------------------|---------------|
| Number of Homeless households to be provided affordable housing units | 0 | 0 |
| Number of Non-Homeless households to be provided affordable housing units | 10 | 9 |
| Number of Special-Needs households to be provided affordable housing units | 0 | 0 |
| Total | 10 | 9 |

Table 5 – Number of Households

| | One-Year Goal | Actual |
|--|----------------------|---------------|
| Number of households supported through Rental Assistance | 10 | 9 |
| Number of households supported through The Production of New Units | 0 | 0 |
| Number of households supported through Rehab of Existing Units | 0 | 0 |
| Number of households supported through Acquisition of Existing Units | 0 | 0 |
| Total | 10 | 9 |

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In the first year (2020) of reporting on the 2020 – 2024 Five Year Consolidated Plan there was one goal to provide rental assistance to 10 households. This rental assistance is provided through the Beaufort Housing Authority, and not directly by the Town of Hilton Head Island. The Beaufort Housing Authority provided 9 households with rental assistance. For production of new units, rehab of existing units and acquisition of existing units there was no goal set in the 2020 – 2024 Five Year Consolidated Plan. These are not activities the Town of Hilton Head Island typically undertakes. The difficulty in setting affordable housing goals pertains to the high cost and limited availability of buildable property on a coastal barrier island with finite boundaries.

Discuss how these outcomes will impact future annual action plans.

In addition to participation in the Lowcountry Affordable Housing Coalition, monitoring relevant public policies for changes which may constitute barriers to affordable housing may be conducted. In 2017 the Town Council Public Planning Committee began studying various aspects of affordable housing on Hilton Head Island. During 2017 the committee met with local developers, business owners, employers, and service organizations for discussions on providing affordable housing to the local workforce. In 2018 strategies were developed to further address fostering affordable housing within the Town of Hilton Head Island. In 2019 the Town’s housing consultant presented a workforce housing strategic plan. Town staff prepared an approach to implement the recommendations included in the strategic plan and the Town Council Public Planning Committee made a recommendation to Town Council to adopt the strategic plan. In 2020 Town staff developed workforce housing amendments for the Town of Hilton Head Island Land Management Ordinance (LMO). The amendments created a policy which uses incentives to promote conversion of commercial space into workforce housing units. These amendments moved through the approval process and the commercial conversion LMO amendment was adopted by Town Council on November 17, 2020. In December 2020 a consultant was hired through a partnership with area counties and municipalities and research for developing a housing trust fund was underway. On February 16, 2021 a second set of LMO amendments related to work force housing were adopted by Town Council allowing bonus density for work force housing units under certain conditions.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Households Served | CDBG Actual | HOME Actual |
|------------------------------------|--------------------|--------------------|
| Extremely Low-income | 0 | 0 |
| Low-income | 50 | 0 |
| Moderate-income | 15,436 | 0 |
| Total | 15,486 | 0 |

Table 7 – Number of Households Served

Narrative Information

The table above represents demographic information for households receiving public services provided by 2020 CDBG funds. The Town of Hilton Head Island funded local public service organizations aiding predominantly low and moderate income clientele for COVID-19 response and recovery efforts. During the application process organizations had to verify their clientele was 51% or more low and moderate income based on HUD published income levels.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The most current point in time count data available is from the January 22, 2020 count. The number of homeless counted in Beaufort County was 12 persons. Of the 12 persons interviewed in January 2020, there was one (1) living unsheltered and 11 living in shelters. Of the 12 persons none were veterans and one (1) was chronically homeless. It is important to note, since the Town of Hilton Head Island does not have any homeless shelters the figures reflected in the point in time count data pertain to homeless persons counted in Beaufort County, South Carolina, and are not specific to the Town of Hilton Head Island.

Results of the 2019 point in time count indicated 28 persons experiencing homelessness interviewed in Beaufort County. The 2020 point in time count results showed a decrease of 16 persons, for a total of 12 persons experiencing homelessness in Beaufort County. Although state-wide point in time count data shows an increase in number of persons counted in 2020 compared to 2019 the reverse was indicated for Beaufort County. The lower count number for Beaufort County may be due to the area of the Lowcountry Continuum of Care being geographically smaller than the other three South Carolina continuums of care that participate in the annual point in time count process.

Addressing the emergency shelter and transitional housing needs of homeless persons

Currently there are no emergency shelter and transitional housing shelters operating in the Town of Hilton Head Island. At this time there is no future plan to own or operate emergency shelters or transitional housing in the Town of Hilton Head Island.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Town of Hilton Head Island anticipates continued participation in the Lowcountry Affordable Housing Coalition, which is under the auspices of Together for Beaufort County and the Beaufort County Human Services Alliance. This coalition consists of governmental entities, non-profit and private organizations striving to make housing more affordable in the Beaufort County area. The coalition has a focus on assisting residents of Beaufort County and serves as a forum for member organizations to share ideas, coordinate projects and foster interagency

cooperation. With support from the Beaufort County Human Services Alliance resources are pooled and community needs are addressed in the areas of economy, education, poverty, and health/environmental issues.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are no homeless shelters located within the jurisdiction of the Town of Hilton Head Island and no homeless population count data available from the Lowcountry Continuum of Care, the regional continuum of care servicing the Town. There is a non-profit organization, Family Promise of Beaufort, located in neighboring Bluffton, South Carolina, which is a coalition of Beaufort County churches assisting homeless families through a 60-90 day program. The program provides evening accommodations for program participants at host churches and daytime transportation to school for children and educational programs for parents.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Town of Hilton Head Island does not own or operate any public housing developments or units. The Beaufort Housing Authority is the agency providing public housing to approximately 2,429 residents in Beaufort County, South Carolina and there are 293 public housing units located throughout the county. In the Town of Hilton Head Island the Beaufort Housing Authority operates 80 public housing units at the Sandalwood Terrace Apartments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Beaufort Housing Authority provides resident councils at every public housing development they operate. There is also a Resident Advisory Board that is comprised of resident leaders from each development and Housing Choice Voucher (Section 8) representatives. The Housing Authority works with resident services at each of the public housing developments and through this collaboration promote programs and activities for residents. Some of the programs offered include: the Family Self-Sufficiency Program which is a five year homeownership education program, Sandalwood Terrace Resident Council, free budgeting classes, and community garden clubs. Due to social distancing protocols related to the COVID-19 pandemic during 2020 the Beaufort Housing Authority conducted virtual resident council meetings. In addition to resident council meetings being conducted virtually other programming services such as parenting classes and poster contests for resident children have taken place via virtual connections.

Actions taken to provide assistance to troubled PHAs

Not Applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

To reduce the number of obstacles in meeting the needs of the underserved populations Town staff may assist with facilitating collaborations with area service organizations which spearhead community-wide solutions to local needs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Data for lead-based paint hazards in the Town of Hilton Head Island is unavailable. At this time actions to address lead-based paint hazards have not been identified.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Beaufort Housing Authority operates a Family Self Sufficiency Program which promotes independence for its residents. Participants in the program work toward setting and obtaining future life and career goals by accomplishing activities and objectives. The Beaufort Housing Authority also operates a homeownership program, which assists residents in their programs pay a mortgage rather than a rental payment. Recently one resident successfully completed this program and purchased a home in Beaufort County using this assistance.

The Town of Hilton Head Island anticipates continued participation in the Lowcountry Affordable Housing Coalition. This coalition consists of governmental entities, non-profit and private organizations striving to make housing more affordable in the Beaufort County area. The coalition has a focus on assisting residents of Beaufort County and serves as a forum for member organizations to share ideas, coordinate projects and foster interagency cooperation. With support from the Beaufort County Human Services Alliance resources are pooled and community needs are addressed in the areas of economy, education, poverty, and health/environmental issues.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Town of Hilton Head Island will continue to coordinate efforts and partnerships with state and local government entities such as Beaufort County, the Lowcountry Council of Governments, and various State of South Carolina offices to carry out the priority needs listed in the Annual Action Plan.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Town of Hilton Head Island continues to participate in the Lowcountry Affordable Housing Coalition, which is under the auspices of Together for Beaufort and the Beaufort County Human Services Alliance. This coalition consists of governmental entities, non-profit and private organizations striving to make housing more affordable in the Beaufort County area. The coalition has a focus on assisting residents of Beaufort County and serves as a forum for member organizations to share ideas, coordinate projects, and foster interagency cooperation. With support from the Beaufort County Human Services Alliance resources are pooled and community needs are addressed in the areas of economy, education, poverty, and health/environmental issues.

During the 2020 program year the Town of Hilton Head Island executed a memorandum of agreement which created a partnership with the Community Foundation of the Lowcountry to receive and distribute, through a grant application process, both 2020 CDBG and CDBG-CV funds to local non-profit organizations serving predominantly low and moderate income residents of the Town of Hilton Head Island as part of the COVID-19 response and recovery.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Analysis of Impediments to Fair Housing Choice (AI) acknowledged nine impediments to fair housing choice: housing affordability, high cost of housing, inventory, transportation, small urban area, shelter and homelessness limited facilities, financial illiteracy, discrimination, and other.

Actions to overcome the effects of impediments identified in the AI include:

- In coordination with the Community Foundation of the Lowcountry and Hilton Head Public Service District, the Town of Hilton Head Island has committed to \$10 million of sewer improvements which will connect lower income areas which rely on septic systems to treat wastewater.
- The Town of Hilton Head Island has used CDBG entitlement funds to pave dirt roads located in low and moderate income areas.
- The Town of Hilton Head Island donated town-owned property for a 10 home Habitat for Humanity development.
- The Town of Hilton Head Island participates as a member of the Lowcountry Affordable Housing Coalition.
- In 2017 the Public Planning Committee of the Town Council of the Town of Hilton Head Island and Town staff began to study the issue of availability of workforce and affordable housing.
- In 2017 the Town of Hilton Head Island was a participant in the Beaufort County

Housing Needs Assessment process.

- In 2017 affordable housing stakeholder meetings were held with local builders, developers, employers and service organizations to solicit input on community affordable housing needs.
- In 2017 the Town Council of the Town of Hilton Head Island adopted nine recommendations related to workforce and affordable housing.
- In 2018 Town staff developed a scope of work for research, analysis and options for a Town of Hilton Head Island affordable housing strategy.
- In 2018 the Town of Hilton Head Island engaged Lisa Sturtevant & Associates and Clemson University to develop workforce housing strategic plan.
- In April 2019 the workforce housing strategic plan was completed. It identifies workforce housing needs on Hilton Head Island, defines workforce housing, makes strategy recommendations, and includes implementation steps and a workforce housing toolbox.
- In 2019 and 2020 in response to the workforce housing strategic plan Town staff and the Town's Public Planning Committee developed a workforce housing policy and proposed amendments to the Town's Land Management Ordinance which allows for workforce housing opportunities. The proposed amendments to the Land Management Ordinance outline incentives to promote development of workforce housing units.
- In 2020 the amendments moved through the approval process and the commercial conversion Land Management Ordinance (LMO) amendment was adopted by Town Council on November 17, 2020.
- In December 2020 a consultant was hired through a partnership with area counties and municipalities and research for developing a housing trust fund was underway.
- On February 16, 2021 a second set of LMO amendments related to work force housing were adopted by Town Council allowing bonus density for work force housing units under certain conditions.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Town of Hilton Head Island Executive Department staff is responsible for monitoring all CDBG funded activities to ensure compliance with program regulations. Each program and/or project funded with CDBG monies is reviewed to ensure it meets national CDBG objectives and complies with CDBG eligibility. Each CDBG funded activity shall enter into a contractual obligation with the Town to ensure contracted services and scope of work activities are carried out as agreed-to, and to ensure compliance with federal regulations.

The Town of Hilton Head Island utilizes a number of methods for project implementation, including but not limited to contracting with non-profit organizations for program services. The Town implements and monitors its own projects such as infrastructure or public facilities improvements. Each project is analyzed for eligibility, performance, community impact and measurable outcomes benefiting the Town of Hilton Head Island.

The Town of Hilton Head Island monitoring of subrecipients is an ongoing process with communication and evaluation. The process includes telephone and written communication, analysis of reports, and when necessary in-person or virtual meetings no less than once per program year. Objectives of program monitoring include management systems and overall capacity of subrecipient to implement an effective program, verification of subrecipient compliance with federal regulations and the elimination of inefficient, ineffective and/or improper use of federal funds.

The following criteria is followed when conducting monitoring:

- * Notification letter and explanation of purpose of monitoring via in-person or virtual meeting
- * Review materials providing detailed information, program/project descriptions, and status
- * Review pertinent subrecipient files, including but not limited to applications, agreements, reports, payment requests, and copies of audits
- * Interview members of subrecipient staff to discuss performance via in-person or virtual meeting
- * Visit project sites, if applicable
- * Conduct close-out meeting in-person or virtually to present preliminary conclusions

The focus of program monitoring will be on key indicators such as completion of project designs or plans and specification, contracts and obligations of funds and expenditure of funds. Where activities have experienced delays, assessment of the reason for the delay will be made, the extent to which the reasons for the delay are beyond the control of the subrecipient or the extent to which the original schedule was unrealistic, if the cause is unique to the program/project, and what corrective action, if any the subrecipient is undertaking.

Accurate records of any monitoring site visit, or desk review, which may include but not be limited to a monitoring checklist, or summary report will be kept on file with the Town of Hilton Head Island.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A public notice advertising the public meeting and 15 day public comment period for the 2020 CAPER was published in the newspaper with local circulation (The Island Packet) and posted at the Town of Hilton Head Island bullet board and website on Thursday, August 5, 2021. In addition the public meeting notice was sent via email “blast” to individuals who submitted email addresses requesting notification of public notices. The 15 day public comment period began on Thursday, August 12, 2021 and will end Friday, August 27, 2021. A public meeting is scheduled on Thursday, August 19, 2021 at 5pm in the Benjamin M. Racusin Council Chambers at the Town of Hilton Head Island Town Hall located at 1 Town Center Court, Hilton Head Island, South Carolina.

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CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The year reported in this CAPER (2020) was the first year of the Town of Hilton Head Island 2020 – 2024 Five Year Consolidated Plan and the objectives in the plan to allocate CDBG funding for public services and program administration costs did not change.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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ATTACHMENTS

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Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2020
 HILTON HEAD ISLAND , SC

DATE: 07-06-21
 TIME: 15:31
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

| | |
|---|------------|
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR | 529,965.78 |
| 02 ENTITLEMENT GRANT | 238,313.00 |
| 03 SURPLUS URBAN RENEWAL | 0.00 |
| 04 SECTION 108 GUARANTEED LOAN FUNDS | 0.00 |
| 05 CURRENT YEAR PROGRAM INCOME | 0.00 |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00 |
| 06 FUNDS RETURNED TO THE LINE-OF-CREDIT | 0.00 |
| 06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT | 0.00 |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE | 0.00 |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07) | 768,278.78 |

PART II: SUMMARY OF CDBG EXPENDITURES

| | |
|--|------------|
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 483,136.54 |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT | 0.00 |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10) | 483,136.54 |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 12,700.00 |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS | 0.00 |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES | 0.00 |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14) | 495,836.54 |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15) | 272,442.24 |

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

| | |
|--|------------|
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00 |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING | 0.00 |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES | 483,136.54 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT | 0.00 |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20) | 483,136.54 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11) | 100.00% |

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

| | |
|---|------------------|
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION | PY: 2020 PY: PY: |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 0.00 |
| 25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS | 0.00 |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24) | 0.00% |

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

| | |
|---|------------|
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES | 225,349.00 |
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 0.00 |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00 |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS | 0.00 |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | 225,349.00 |
| 32 ENTITLEMENT GRANT | 238,313.00 |
| 33 PRIOR YEAR PROGRAM INCOME | 0.00 |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP | 0.00 |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34) | 238,313.00 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35) | 94.56% |



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| | |
|--|------------|
| PART V: PLANNING AND ADMINISTRATION (PA) CAP | |
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 12,700.00 |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 0.00 |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00 |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS | 0.00 |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) | 12,700.00 |
| 42 ENTITLEMENT GRANT | 238,313.00 |
| 43 CURRENT YEAR PROGRAM INCOME | 0.00 |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP | 0.00 |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44) | 238,313.00 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) | 5.33% |



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|---|-------------|--------------------|--------------|
| 2018 | 3 | 57 | 6429887 | Boys & Girls Club of Hilton Head Island Picnic Shelter Construction | 03D | LMC | \$32,127.30 |
| 2018 | 3 | 57 | 6470101 | Boys & Girls Club of Hilton Head Island Picnic Shelter Construction | 03D | LMC | \$73,734.16 |
| | | | | | 03D | Matrix Code | \$105,861.46 |
| 2019 | 2 | 42 | 6408401 | Rowing & Sailing Center at Squire Pope Community Park Playground Equipment & Installation | 03F | LMA | \$78,688.65 |
| | | | | | 03F | Matrix Code | \$78,688.65 |
| 2019 | 2 | 38 | 6398324 | Rowing & Sailing Center at Squire Pope Community Park Parking Expansion | 03G | LMA | \$73,237.43 |
| | | | | | 03G | Matrix Code | \$73,237.43 |
| 2020 | 1 | 56 | 6429379 | The Literacy Center Distance Learning & Workforce Certification Program | 05H | LMC | \$25,000.00 |
| | | | | | 05H | Matrix Code | \$25,000.00 |
| 2020 | 1 | 51 | 6419330 | Neighborhood Outreach Connection New Oaks Learning Center | 05L | LMC | \$25,000.00 |
| 2020 | 1 | 52 | 6429379 | Hilton Head Island Recreation Association Smart Start Virtual Learning Program | 05L | LMC | \$3,000.00 |
| 2020 | 1 | 58 | 6437348 | Boys & Girls Club Distance Learning Assistance Program and COVID PPE and cleaning | 05L | LMC | \$50,000.00 |
| 2020 | 1 | 67 | 6465511 | Boys & Girls Club PPE and cleaning costs related to Covid-19 response and recovery efforts | 05L | LMC | \$4,036.00 |
| | | | | | 05L | Matrix Code | \$82,036.00 |
| 2020 | 1 | 50 | 6419330 | Volunteers in Medicine Hilton Head Island Personal Protective Equipment and Cleanliness Standards | 05M | LMC | \$21,000.00 |
| | | | | | 05M | Matrix Code | \$21,000.00 |
| 2020 | 1 | 53 | 6429379 | MHA Hilton Head Citizen Scholarships to Promote Support Group & Recovery Activities | 05O | LMC | \$25,000.00 |
| | | | | | 05O | Matrix Code | \$25,000.00 |
| 2020 | 1 | 49 | 6419330 | The Hilton Head Island Deep Well Project Emergency Housing Expenses Program | 05Q | LMC | \$8,787.00 |
| 2020 | 1 | 55 | 6429379 | NIBCAA COVID-19 Help Project | 05Q | LMC | \$25,000.00 |
| 2020 | 1 | 61 | 6437348 | Neighborhood Outreach Connection Basic Needs Assistance | 05Q | LMC | \$25,026.00 |
| | | | | | 05Q | Matrix Code | \$58,813.00 |
| 2020 | 1 | 54 | 6429379 | Sandalwood Community Food Pantry Produce, Fish and Dairy Purchase | 05W | LMC | \$13,500.00 |
| | | | | | 05W | Matrix Code | \$13,500.00 |
| Total | | | | | | | \$483,136.54 |

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27



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| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity to prevent, prepare for, and respond to Coronavirus | Activity Name | Grant Number | Fund Type | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|--|---|--------------|-----------|-------------|--------------------|---------------------|
| 2020 | 1 | 56 | 6429379 | Yes | The Literacy Center Distance Learning & Workforce Certification Program | B20MC450014 | EN | 05H | LMC | \$25,000.00 |
| | | | | | | | | 05H | Matrix Code | \$25,000.00 |
| 2020 | 1 | 51 | 6419330 | Yes | Neighborhood Outreach Connection New Oaks Learning Center | B20MC450014 | EN | 05L | LMC | \$25,000.00 |
| 2020 | 1 | 52 | 6429379 | Yes | Hilton Head Island Recreation Association Smart Start Virtual Learning Program | B20MC450014 | EN | 05L | LMC | \$3,000.00 |
| 2020 | 1 | 58 | 6437348 | Yes | Boys & Girls Club Distance Learning Assistance Program and COVID PPE and cleaning | B20MC450014 | EN | 05L | LMC | \$50,000.00 |
| 2020 | 1 | 67 | 6465511 | Yes | Boys & Girls Club PPE and cleaning costs related to Covid-19 response and recovery efforts | B20MC450014 | EN | 05L | LMC | \$4,036.00 |
| | | | | | | | | 05L | Matrix Code | \$82,036.00 |
| 2020 | 1 | 50 | 6419330 | Yes | Volunteers in Medicine Hilton Head Island Personal Protective Equipment and Cleanliness Standards | B20MC450014 | EN | 05M | LMC | \$21,000.00 |
| | | | | | | | | 05M | Matrix Code | \$21,000.00 |
| 2020 | 1 | 53 | 6429379 | Yes | MHA Hilton Head Citizen Scholarships to Promote Support Group & Recovery Activities | B20MC450014 | EN | 05O | LMC | \$25,000.00 |
| | | | | | | | | 05O | Matrix Code | \$25,000.00 |
| 2020 | 1 | 49 | 6419330 | Yes | The Hilton Head Island Deep Well Project Emergency Housing Expenses Program | B20MC450014 | EN | 05Q | LMC | \$8,787.00 |
| 2020 | 1 | 55 | 6429379 | Yes | NIBCAA COVID-19 Help Project | B20MC450014 | EN | 05Q | LMC | \$25,000.00 |
| 2020 | 1 | 61 | 6437348 | Yes | Neighborhood Outreach Connection Basic Needs Assistance | B20MC450014 | EN | 05Q | LMC | \$25,026.00 |
| | | | | | | | | 05Q | Matrix Code | \$58,813.00 |
| 2020 | 1 | 54 | 6429379 | Yes | Sandalwood Community Food Pantry Produce, Fish and Dairy Purchase | B20MC450014 | EN | 05W | LMC | \$13,500.00 |
| | | | | | | | | 05W | Matrix Code | \$13,500.00 |
| | | | | Yes | Activity to prevent, prepare for, and respond to Coronavirus | | | | | \$225,349.00 |
| Total | | | | | | | | | | \$225,349.00 |

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|---|-------------|--------------------|--------------------|
| 2019 | 1 | 41 | 6403424 | 2019 CAPER Public Notice | 21A | | \$300.00 |
| 2020 | 2 | 40 | 6478628 | Community Foundation of the Lowcountry CDBG 2020 Program Year Administration Services | 21A | | \$12,000.00 |
| 2020 | 2 | 60 | 6488939 | Town of Hilton Head Island General Program Administration | 21A | | \$200.00 |
| 2020 | 2 | 60 | 6488950 | Town of Hilton Head Island General Program Administration | 21A | | \$200.00 |
| | | | | | 21A | Matrix Code | \$12,700.00 |
| Total | | | | | | | \$12,700.00 |



PART I: SUMMARY OF CDBG-CV RESOURCES

| | |
|---|------------|
| 01 CDBG-CV GRANT | 532,088.00 |
| 02 FUNDS RETURNED TO THE LINE-OF-CREDIT | 0.00 |
| 03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT | 0.00 |
| 04 TOTAL AVAILABLE (SUM, LINES 01-03) | 532,088.00 |

PART II: SUMMARY OF CDBG-CV EXPENDITURES

| | |
|--|------------|
| 05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 505,484.00 |
| 06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 26,604.00 |
| 07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS | 0.00 |
| 08 TOTAL EXPENDITURES (SUM, LINES 05 - 07) | 532,088.00 |
| 09 UNEXPENDED BALANCE (LINE 04 - LINE8) | 0.00 |

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

| | |
|--|------------|
| 10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00 |
| 11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING | 0.00 |
| 12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES | 505,484.00 |
| 13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12) | 505,484.00 |
| 14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05) | 505,484.00 |
| 15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14) | 100.00% |

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

| | |
|---|------------|
| 16 DISBURSED IN IDIS FOR PUBLIC SERVICES | 505,484.00 |
| 17 CDBG-CV GRANT | 532,088.00 |
| 18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17) | 95.00% |

PART V: PLANNING AND ADMINISTRATION (PA) CAP

| | |
|---|------------|
| 19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 26,604.00 |
| 20 CDBG-CV GRANT | 532,088.00 |
| 21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20) | 5.00% |



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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|--|-------------|--------------------|---------------------|
| 2020 | 1 | 43 | 6419330 | Boys & Girls Club of Hilton Head Island Distance Learning Assistance Program | 05L | LMC | \$25,000.00 |
| | | 44 | 6419330 | Hilton Head Regional Habitat for Humanity Mortgage & Rental Assistance Program | 05Q | LMC | \$25,000.00 |
| | | 45 | 6419330 | Sandalwood Community Food Pantry - Meat Purchase for Underserved Population | 05W | LMC | \$5,000.00 |
| | | | 6437348 | Sandalwood Community Food Pantry - Meat Purchase for Underserved Population | 05W | LMC | \$6,000.00 |
| | | 46 | 6419330 | Second Helpings COVID-19 Emergency Food Initiative | 05W | LMC | \$12,000.00 |
| | | 47 | 6419330 | Society of St. Vincent de Paul Emergency Financial Assistance | 05Q | LMC | \$25,000.00 |
| | | 48 | 6419330 | The Children's Center COVID-19 Remediation | 05M | LMC | \$25,000.00 |
| | | 49 | 6419330 | The Hilton Head Island Deep Well Project Emergency Housing Expenses Program | 05Q | LMC | \$16,213.00 |
| | | | 6437348 | The Hilton Head Island Deep Well Project Emergency Housing Expenses Program | 05Q | LMC | \$75,000.00 |
| | | | 6465511 | The Hilton Head Island Deep Well Project Emergency Housing Expenses Program | 05Q | LMC | \$16,000.00 |
| | | 61 | 6437348 | Neighborhood Outreach Connection Basic Needs Assistance | 05Q | LMC | \$29,474.00 |
| | | 62 | 6437348 | Lowcountry Legal Volunteers Justice For All - Now More Than Ever Program | 05C | LMC | \$51,000.00 |
| | | 63 | 6441435 | The Children's Center COVID-19 Remediation #2 | 05L | LMC | \$43,612.00 |
| | | 64 | 6441435 | Project Isolate Safe | 05M | LMC | \$55,000.00 |
| | | 65 | 6441435 | Foundation for Educational Excellence Catching up in COVID Times with Tutors | 05D | LMC | \$26,000.00 |
| | | 66 | 6441435 | Foundation for Educational Excellence Manipulatives and Materials Overcoming COVID | 05D | LMC | \$35,000.00 |
| | | 67 | 6465511 | Boys & Girls Club PPE and cleaning costs related to Covid-19 response and recovery efforts | 05L | LMC | \$703.00 |
| | | 68 | 6465511 | Sandalwood Community Food Pantry Food and Supplies Purchase | 05W | LMC | \$16,000.00 |
| | | 69 | 6465511 | The Children's Center Covid Hardship Support | 05L | LMC | \$18,482.00 |
| Total | | | | | | | \$505,484.00 |

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|--|-------------|--------------------|--------------|
| 2020 | 1 | 43 | 6419330 | Boys & Girls Club of Hilton Head Island Distance Learning Assistance Program | 05L | LMC | \$25,000.00 |
| | | 44 | 6419330 | Hilton Head Regional Habitat for Humanity Mortgage & Rental Assistance Program | 05Q | LMC | \$25,000.00 |
| | | 45 | 6419330 | Sandalwood Community Food Pantry - Meat Purchase for Underserved Population | 05W | LMC | \$5,000.00 |
| | | | 6437348 | Sandalwood Community Food Pantry - Meat Purchase for Underserved Population | 05W | LMC | \$6,000.00 |
| | | 46 | 6419330 | Second Helpings COVID-19 Emergency Food Initiative | 05W | LMC | \$12,000.00 |
| | | 47 | 6419330 | Society of St. Vincent de Paul Emergency Financial Assistance | 05Q | LMC | \$25,000.00 |
| | | 48 | 6419330 | The Children's Center COVID-19 Remediation | 05M | LMC | \$25,000.00 |
| | | 49 | 6419330 | The Hilton Head Island Deep Well Project Emergency Housing Expenses Program | 05Q | LMC | \$16,213.00 |
| | | | 6437348 | The Hilton Head Island Deep Well Project Emergency Housing Expenses Program | 05Q | LMC | \$75,000.00 |
| | | | 6465511 | The Hilton Head Island Deep Well Project Emergency Housing Expenses Program | 05Q | LMC | \$16,000.00 |
| | | 61 | 6437348 | Neighborhood Outreach Connection Basic Needs Assistance | 05Q | LMC | \$29,474.00 |



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| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|--|-------------|--------------------|---------------------|
| 2020 | 1 | 62 | 6437348 | Lowcountry Legal Volunteers Justice For All - Now More Than Ever Program | 05C | LMC | \$51,000.00 |
| | | 63 | 6441435 | The Children's Center COVID-19 Remediation #2 | 05L | LMC | \$43,612.00 |
| | | 64 | 6441435 | Project Isolate Safe | 05M | LMC | \$55,000.00 |
| | | 65 | 6441435 | Foundation for Educational Excellence Catching up in COVID Times with Tutors | 05D | LMC | \$26,000.00 |
| | | 66 | 6441435 | Foundation for Educational Excellence Manipulatives and Materials Overcoming COVID | 05D | LMC | \$35,000.00 |
| | | 67 | 6465511 | Boys & Girls Club PPE and cleaning costs related to Covid-19 response and recovery efforts | 05L | LMC | \$703.00 |
| | | 68 | 6465511 | Sandalwood Community Food Pantry Food and Supplies Purchase | 05W | LMC | \$16,000.00 |
| | | 69 | 6465511 | The Children's Center Covid Hardship Support | 05L | LMC | \$18,482.00 |
| Total | | | | | | | \$505,484.00 |

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|---|-------------|--------------------|--------------------|
| 2020 | 2 | 40 | 6478628 | Community Foundation of the Lowcountry CDBG 2020 Program Year Administration Services | 21A | | \$7,302.00 |
| | | | 6512286 | Community Foundation of the Lowcountry CDBG 2020 Program Year Administration Services | 21A | | \$19,302.00 |
| Total | | | | | | | \$26,604.00 |



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

| |
|---|
| Disbursement Agency |
| HILTON HEAD, TOWN OF |
| 1 TOWN CENTER COURT, HILTON HEAD ISLAND, SC 29928 |
| 57-0752325 |

| |
|---|
| Reporting Entity |
| HILTON HEAD, TOWN OF |
| 1 TOWN CENTER COURT, HILTON HEAD ISLAND, SC 29928 |

| | |
|------------------------------|--------------|
| Dollar Amount | \$495,836.54 |
| Contact Person | Marcy Benson |
| Date Report Submitted | 07/14/2021 |

| Reporting Period | | Program Area Code | Program Area Name |
|------------------|---------|-------------------|------------------------------|
| From | To | | |
| 7/1/20 | 6/30/21 | CDB1 | Community Devel Block Grants |

Part I: Employment and Training

| Job Category | Number of New Hires | Number of New Hires that Are Sec. 3 Residents | Aggregate Number of Staff Hours Worked | Total Staff Hours for Section 3 Employees | Number of Section 3 Trainees |
|---|---------------------|---|--|---|------------------------------|
| The expenditure of these funds did not result in any new hires. | | | | | |

| | |
|--|-----|
| Total New Hires | 0 |
| Section 3 New Hires | 0 |
| Percent Section 3 New Hires | N/A |
| Total Section 3 Trainees | 0 |
| The minimum numerical goal for Section 3 new hires is 30%. | |

Part II: Contracts Awarded

| Construction Contracts | |
|--|--------------|
| Total dollar amount of construction contracts awarded | \$176,560.67 |
| Total dollar amount of contracts awarded to Section 3 businesses | \$0.00 |
| Percentage of the total dollar amount that was awarded to Section 3 businesses | 0% |
| Total number of Section 3 businesses receiving construction contracts | 0 |
| The minimum numerical goal for Section 3 construction opportunities is 10%. | |

| Non-Construction Contracts | |
|---|-------------|
| Total dollar amount of all non-construction contracts awarded | \$38,604.00 |
| Total dollar amount of non-construction contracts awarded to Section 3 businesses | \$0.00 |
| Percentage of the total dollar amount that was awarded to Section 3 businesses | 0% |
| Total number of Section 3 businesses receiving non-construction contracts | 0 |
| The minimum numerical goal for Section 3 non-construction opportunities is 3%. | |

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.

| | |
|----|--|
| No | Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods. |
| No | Participated in a HUD program or other program which promotes the training or employment of Section 3 residents. |
| No | Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns. |
| No | Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located. |
| No | Other; describe below. |

One construction contract and one non-construction contract were awarded during the July 2020 - June 2021 reporting period. All procurement procedures were followed in the invitation to bid solicitation for the construction contract listed in this report. Six contractors submitted bids for this construction contract and the lowest responsible bid was selected per procurement procedures. In an effort to reach as many bidders as possible advertisements were published in the South Carolina Opportunities weekly publication and on the Town of Hilton Head Island website. The non-construction contract was under \$100,000. No new persons needed to be hired to complete the covered contracts.

In hospital bed, patient's view on vaccine changes

BY STACEY PLAISANCE
Associated Press

BATON ROUGE, LA.

Cedric Daniels and Joshua Bradstreet Contreras didn't think they really needed the coronavirus vaccine. After all, the uncle and nephew are both young — 37 and 22, respectively — and Contreras was “as healthy as a horse,” Daniels said.

But just days after Daniels went to visit Contreras in New Orleans — a long-awaited reunion that came after not seeing each other for months because of the pandemic — the nephew was rushed away in an ambulance. He couldn't breathe, even when sitting completely still. He is now in a hospital in a New Orleans suburb, on a ventilator and in a medically induced coma.

At about the same time, Daniels started feeling weak, had blurred vision and was so short of breath he could barely make it

from his couch in the living room to the bathroom. He tested positive for the virus, then went to a hospital in Baton Rouge already overwhelmed with COVID-19 patients, where he stayed for a week on oxygen as he recovered from pneumonia.

Contreras and Daniels are among a flood of patients filling up overloaded hospitals across the U.S. amid a surge of COVID-19 cases driven by the virus's highly contagious delta variant. Health officials say the most serious cases have been among the unvaccinated.

“It is frustrating, because it's preventable, but more than that, it's really sad,” said James Ford, a critical care doctor in the ICU at Our Lady of the Lake Medical Center in Baton Rouge, where Daniels was treated.

To help with the influx, the hospital brought in a disaster medical assistance team of nearly three dozen health care workers

on Monday. That same day, hospital leaders at a news conference where Gov. John Bel Edwards announced a reinstated statewide mask mandate described grim conditions across Louisiana: facilities filled with COVID-19 patients, including children, and hospital hallways lined with stretchers because there aren't enough beds.

“A lot of them are debilitated and need around-the-clock care,” said Ford, who has been working on his days off to help ease his hospital's burden. “It's very labor intensive.”

Some of those patients, like Daniels, now wish they had taken the shot.

“They're talking about putting tubes down your throat possibly if your oxygen doesn't go up within the next hour, and that is frightening,” he told The Associated Press on Monday as he lay in a bed with an oxygen tube in his nose. He was released shortly afterward

but still must use oxygen at home.

“I am now a huge advocate for doctor's orders,” Daniels added. “They think we ought to get vaccinated, I think we ought to get vaccinated.”

Daniels, who lives in Gonzales, La., about 57 miles northwest of New Orleans, said he and Contreras were the only unvaccinated members of their households. Daniels' wife and live-in mother-in-law, both of whom were inoculated months ago, have both tested negative twice since he tested positive.

Contreras' mother, Tarsha Bradstreet, had also been vaccinated, as had her 19-year-old son who lives in the same house in New Orleans. Bradstreet said she tried to persuade Contreras to get the shot, but said she had only so much pull over him.

“Josh hardly goes anywhere since COVID hit, so he didn't think he needed the vaccine,” Bradstreet said.

One of the places to which Contreras did go, however, was his summer job at Cafe Reconcile.



TED JACKSON AP

COVID-19 patient Cedric Daniels, 37, of Gonzales, La., pleads for people to get vaccinated while he recuperates at Our Lady of the Lake Regional Medical Center in Baton Rouge on Monday. “They're talking about putting tubes down your throat possibly if your oxygen doesn't go up within the next hour, and that is frightening,” he said. He was released shortly afterward but still must use oxygen at home.

About the time he started getting ill, he got a call from the restaurant telling him that a co-worker had tested positive for the virus and he needed to get tested himself.

“He had a headache and some nausea, so at first we thought it was dehydration,” Bradstreet said. “A week later, he couldn't smell. He

couldn't breathe. I noticed his breath was quick and rapid, and he could barely stand up or do anything. I had to call an ambulance.”

A while later, the hospital called and said, “Your son is on a ventilator,” and I almost died,” Bradstreet said. “I couldn't believe it. I didn't realize how serious it was. I didn't know. He almost died.”



DREW MARTIN dmartin@islandpacket.com

Beaufort County School District will not mandate mask-wearing, following a budget proviso by the South Carolina legislature that says any school or district that requires masks for students or staff will lose state funding.

FROM PAGE 1A

SCHOOL

risen 182% from the previous week; as of Saturday, COVID hospitalizations in the county were up 362% from the seven days prior.

“It's not last year's virus,” said Wiser. “It's dangerous for children. It's a thousand times more potent and dangerous than the last one.”

Charlene Johnson, a mother of two district students, said her daughter is “terrified” to attend

in-person classes.

The rising ninth-grader at Whale Branch Early College High School has asthma, which puts her at higher risk for COVID complications; Johnson's other child, a rising fifth-grader at Beaufort Elementary, is too young to be vaccinated. Both students stayed in virtual classes through the end of last school year and had “no problems” learning, Johnson said.

“I think they should continue to provide the online option, the virtual learning,” she said. “Not all parents are willing to put their households through this scare.”

Johnson said she talked to school board members about her predicament and was told to consider another virtual learning platform.

“I work from home, so I was always willing to assist my kids with home-schooling,” she said. “However, due to the work I do I'm unable to do it all on my own without frustrating them and causing them to fall behind. So it was really nice to have the help from the school.”

The district is keeping many of last year's COVID precautions in place, including contact tracing, maintaining three feet of social distance and providing Plexiglass barriers for students upon request.

But according to Wiser, it's not enough.

“Thus far, they're giving them water guns to fight a wildfire,” she said of the safety measures. “That's all they're giving them.”

Rachel Jones:
843-631-6039,
@notracheljones

further into a deadlier strain that could diminish the effectiveness of vaccines. Continued spread provides the virus more opportunities to mutate, he said.

“If we don't crush the outbreak to the point of getting the overwhelming proportion of the population vaccinated, then what will happen is the virus will continue to smolder through the fall into the winter, giving it ample chance to get a variant which, quite frankly, we're very lucky that the vaccines that we have now do very well against the variants — particularly against severe illness,” Fauci said. “We're very fortunate that that's the case. There could be a variant that's lingering out there that can push aside delta.”

“If another one comes along that has an equally high capability of transmitting but also is much more severe, then we could really be in trouble,” he said. “People who are not getting vaccinated mistakenly think it's only about them. But it isn't. It's about everybody else, also.”

Michael Wilner:
202-383-6083, @mawilner

Expect up to 21 named tropical storms, NOAA says

BY ALEX HARRIS
Miami Herald

MIAMI

Just a few weeks shy of the peak of hurricane season, NOAA released an updated prediction for the number of storms to expect this year — and it's a bit higher.

The latest prediction calls for 15 to 21 named storms, an uptick from the May update that called for 13 to 20 named storms. NOAA's prediction for the number of hurricanes (seven to 10) and major hurricanes (three to five) didn't change.

The record-breaking 2020 season saw 30 named storms, 14 of which were hurricanes and seven of which were major hurricanes.

Matthew Rosencrans, the hurricane season outlook lead at NOAA's Climate Prediction Center, told reporters on Wednesday that the prediction accounts for the season's five named storms so far, including Elsa, which became the earliest fifth-named storm on record.

The Atlantic's peaceful month was shattered this week. The National Hurricane Center is now tracking three separate disturbances, all with a low chance of strengthening anytime soon.

“We're already ahead of schedule,” Rosencrans said. “The quiet period time just brought us a



AP

On July 6, Tropical Storm Elsa crosses the Gulf of Mexico off the coast of Florida. On Wednesday, the National Oceanic and Atmospheric Administration updated its outlook for the 2021 Atlantic season.

little closer to normal.”

If 21 named storms do form, it would use up every name on the list. Rosencrans said there's about a 15% chance that we see more storms than that and meteorologists would be forced to switch to the backup list of storm names, a new development after last year's chaotic foray into the Greek alphabet.

One factor that could nudge the storm count toward the higher end of the range is the formation of a La Niña, an atmospheric phenomenon that leads to reduced wind shear in the Atlantic and better conditions for storms to form. NOAA recently issued a “La Niña watch” and said there's a 45% chance the phenomenon could form from August to October, the peak of the season.

“If a La Niña does develop later in the season

... that did play a role in keeping our storm numbers one or two higher,” Rosencrans said.

Wind shear, which eats away at a storm's organization, has also been lower this year, and the west African monsoon season has been more active than usual. Both of these factors could hint toward a more active season, especially over the backdrop of the warm phase of the Atlantic Multi-Decadal Oscillation, a weather phenomenon ongoing since 1995 that has favored more storm activity.

However, Rosencrans said, a cooler ocean could keep the 2021 season from reaching its predicted peaks. Sea surface temperatures have been about average so far this season, as opposed to the above-average temperatures recorded last year.

NOTICE OF 15 DAY PUBLIC COMMENT PERIOD CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

Notice is hereby given that the Town of Hilton Head Island prepared a draft of its 2020 Consolidated Annual Performance Evaluation Report (CAPER) required by the U.S. Department of Housing and Urban Development (HUD) to assess progress carrying out its one year action plan for the HUD funded Community Development Block Grant (CDBG) Entitlement Program. The 2020 CAPER will be available for review and comment for 15 days beginning **Thursday, August 12, 2021**. A public meeting to obtain comments on the 2020 CAPER will be held on **Thursday, August 19, 2021 at 5:00pm** at the Hilton Head Island Town Hall, Benjamin M. Racusin Council Chambers, 1 Town Center Court, Hilton Head Island, South Carolina. Copies of the draft CAPER will be available for review at the meeting and Monday — Friday 8:00am — 4:30pm at the Town of Hilton Head Island Town Hall, or may be accessed via the Town of Hilton Head Island website at: <https://hiltonheadislandsc.gov/> beginning at 8:00am Thursday, August 12, 2021. Written comments on the 2020 CAPER are encouraged and may be submitted via the website link, or email to marcyb@hiltonheadislandsc.gov or by mail to Marcy Benson, Senior Grants Administrator, Town of Hilton Head Island Executive Department, 1 Town Center Court, Hilton Head Island, SC 29928. Comments will be accepted until **Friday, August 27, 2021**.

The Town of Hilton Head Island does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. Marcy Benson, Senior Grants Administrator has been designated to coordinate compliance with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's regulations. She may be reached at the email address listed above or by phone at (843) 341-4689.

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Town of Hilton Head Island Website – News and Announcements Page
August 5, 2021
2020 CAPER Public Comment Period and Public Meeting Notice



News and Announcements



Moody's Affirms Hilton Head Island's Aaa Rating
August 5, 2021



Notice of 15 Day Public Comment Period
Consolidated Annual Performance Evaluation Report (Caper)
August 5, 2021



Public Invited to Open House Meetings About William Hilton Parkway Bridge and Corridor Improvements
August 2, 2021



Contact Info








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Town of Hilton Head Island
August 5, 2021
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Public Notice

Notice of 15 Day Public Comment Period

Consolidated Annual Performance Evaluation Report (Caper)

August 5, 2021





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Contact
Marcy Benson, Senior Grants Administrator
 843-341-4689
 marcyb@hiltonheadislandsc.gov







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Hilton Head Island

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Hilton Head Island, SC 29926
 843-341-4600
8 am - 4:30 pm Monday - Friday

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Benson Marcy

From: Phillips Rene
Sent: Thursday, August 05, 2021 9:37 AM
To: Benson Marcy
Subject: FW: Courtesy Copy: Consolidated Annual Performance Evaluation Report Public Comment Period



René Phillips, CGDSP

WEBSITE DEVELOPER

Office: (843) 341-4792

Website: hiltonheadislandsc.gov

Address: Town of Hilton Head Island
1 Town Center Court,
Hilton Head Island, SC 29928

From: Town of Hilton Head Island <updates@secure.hiltonheadislandsc.gov>

Sent: Thursday, August 5, 2021 9:36 AM

To: McEwen, Jenn <jennm@hiltonheadislandsc.gov>; Spinella Kelly <kellys@hiltonheadislandsc.gov>; Phillips Rene <reneh@hiltonheadislandsc.gov>; Grant Carolyn <carolyng@hiltonheadislandsc.gov>

Subject: Courtesy Copy: Consolidated Annual Performance Evaluation Report Public Comment Period

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This is a courtesy copy of an email bulletin sent by Rene Phillips.

This bulletin was sent to the following groups of people:

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Notice of 15 Day Public Comment Period

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August 5, 2021

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View the public notice at

<https://hiltonheadislandsc.gov/news/news.cfm?NewsID=1756>

For additional information, contact our Senior Grants Administrator **Marcy Benson at 843-341-4689** or MarcyB@hiltonheadislandsc.gov



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