



TOWN OF HILTON HEAD ISLAND
COMMUNITY DEVELOPMENT DEPARTMENT
ONE TOWN CENTER COURT
HILTON HEAD ISLAND SC 29928
843-341-4757 FAX 843-341-2087 or 843-842-8587

**REGISTRATION & AUTHORIZATION FOR RESIDENTIAL
SPECIALTY, RESIDENTIAL HOMEBUILDERS
AND GENERAL CONTRACTORS**

In an effort to protect licensed contractors and citizens of this jurisdiction from unlawful and unlicensed contractors, we have developed this form that will remain on file. Thank you for your cooperation. **If you have more than one person to authorize, please fill out a form for each one.**

Date _____

Qualifier _____

Email _____ Business License # _____

State License Type _____ State License # _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Cell _____

I give the following person permission to pull construction permits and sign up for online permitting/inspection scheduling under my state license number.

Print Name _____ Signature _____

Employee's Position _____

Phone _____

Email _____

Licensee / Qualifier Signature _____ **Date** _____

On this ____ day of _____, 20__, _____ (**licensee/qualifier**) personally appeared before me _____ (**notary**) who stated that (s)he is the _____ (**position**) of _____ (**company**), and that the instrument was signed in behalf of the said company/ corporation by authority of its board of directors and acknowledged said instrument to be its voluntary act and deed. Before me:

Notary Public for South Carolina

My Commission Expires: _____.

Seal