



Town of Hilton Head Island
Planning Commission Meeting

May 17, 2023, at 2:00 p.m.

MEETING MINUTES

Present from the Commission: Bruce Siebold, Chairman; Mark O'Neil, Vice-Chairman, Bruce Siebold; Rick D'Arienzo; Tom Henz; Chuck Lobaugh; Albert Mealer

Absent from Commission: Ellen Whaley

Present from Town Staff: Joshua Gruber, *Deputy Town Manager*; Missy Luick, *Assistant Community Development Director*; Shea Farrar, *Senior Planner*; Karen Knox, *Board Secretary*; Brian Glover, *Administrative Assistant*

Present from Town Council: Alan Perry, Glenn Stanford

1. Call to Order

Chairman Siebold called the meeting to order at 2:00 p.m.

2. Pledge of Allegiance

3. FOIA Compliance

Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

4. Roll Call

As noted above.

5. Presentation of Town's Crystal Award to outgoing Chairman Michael Scanlon.

Joshua Gruber presented Mr. Scanlon with the Town of Hilton Head Island Crystal Award and thanked him for his many years of service to the Planning Commission and the Town.

6. Approval of Agenda

Chairman Siebold asked for a motion to approve the agenda. Commissioner Henz moved to approve. Commissioner Lobaugh seconded. By a show of hands, the Motion passed with a vote of 7-0-0.

7. Approval of Minutes

a. Special Meeting of April 19, 2023

Chairman Siebold asked for a Motion to approve the Minutes of April 19th, 2023. Commissioner O'Neil moved to approve. Commissioner Mealer seconded. By a show of hands, the Motion passed with a vote of 6-0-1. Commissioner Henz was not present at the meeting.

b. Regular Meeting of April 19th, 2023

Chairman Siebold asked for a Motion to approve the Minutes from the April 19, 2023 meeting. Commissioner Henz moved to approve. Commissioner Lobaugh seconded. The Motion passed with a vote of 7-0-0.

8. Appearance by Citizens

No citizens spoke at the meeting and no comments were received on the Open Town Hall Portal.

9. Unfinished Business

None

10. New Business

- a. **STDV-000820-2023:** Willie Marvin Cohen, the owner of R511 003 000 006A 0000, proposes to name a driveway located at 339 Squire Pope Road. There are no other affected parcels.

Ms. Fister provided the staff's presentation. She provided additional details about the process for road naming for the new members of the commission.

Chairman Siebold asked for a motion on the item. Chairman Henz moved to approve. Commissioner Lobaugh seconded. The Motion passed with a vote of 7-0-0.

- b. **STDV-000759-2023:** Juanita Y. Ferguson Jackson, the owner of R510 010 000 040C 0000, proposes to name a driveway located at 78 Muddy Creek Road. There are no other affected parcels.

Ms. Fister provided the staff's presentation.

Chairman Siebold asked for a Motion on the item. Commissioner Henz moved to approve. Vice Chairman O'Neil seconded. The Motion passed with a vote of 7-0-0.

10. Commission Business

None

11. Chairman's Report

Chairman Siebold reminded the Commission about their training requirements for ongoing members due by the end of June.

12. Staff Reports

Ms. Farrar provided a report on training requirements and opportunities that are available.

13. Adjournment

Chairman Siebold adjourned the meeting at 2:24 p.m.

Submitted by: Brian Glover

Administrative Assistant

Approved: June 21, 2023