



Town of Hilton Head Island
TOWN COUNCIL MEETING
Tuesday, September 20, 2022, 3:00 p.m.
MINUTES

Present from Town Council: John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; David Ames, Tamara Becker, Alex Brown, Tom Lennox, Glenn Stanford, *Town Council Members*

Present from Town Staff: Marc Orlando, *Town Manager*; Josh Gruber, *Deputy Town Manager*; Angie Stone, *Assistant Town Manager*; Shawn Colin, *Assistant Town Manager-Community Development*; Ben Brown, *Senior Advisor to the Town Manager*; Brad Tadlock, *Fire Chief*; John Troyer, *Finance Director*; Jeff Buckalew, *Town Engineer*; Missy Luick, *Community Program Manager*; Shari Mendrick, *Floodplain Administrator*; Krista Wiedmeyer, *Town Clerk*

1. Call to Order

Mayor McCann called the meeting to order at 3:00 p.m.

- 2. FOIA Compliance** Public notification of the meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Roll Call

Attendance of Town Council was confirmed by way of a roll call.

4. Pledge to the Flag

5. Invocation – Chaplin Glenn Neff, Hilton Head Regional Medical Clergy

Chaplin Neff delivered the invocation.

6. Report of the Town Manager

a. Items of Interest

Mr. Orlando invited Senator Davis to provide an update on the Green Space Sales Tax Referendum. Senator Davis addressed Town Council on this matter, noting that the purpose of this specific tax is for acquiring open and green space. He continued to review this matter, answering questions posed to him by the members of Town Council.

- b. Home Safety and Repair Program Quarterly Report - Missy Luick, Community Planning Manager**

- c. Sewer Connection Program Quarterly Report - Missy Luick, Community Planning Manager**

Ms. Luick addressed Town Council on both programs, noting the specifics and the number of applications received and approved to date. Before concluding her discussion, she answered questions posed to her from Town Council.

- d. Overview of the 2022 Annual Evaluation Report of the Community Rating System's Program for Public Information - Shari Mendrick, Floodplain Administrator**

- e. Overview of the 2022 Annual Evaluation Report of the 2020 Lowcountry Natural Hazard Mitigation Plan - Shari Mendrick, Floodplain Administrator

Ms. Mendrick addressed Town Council, explaining that both of these program reports are to be delivered to the governing body each year. She noted that the Town's participation in this program get all of the citizens a 25% discount on their flood insurance premiums. Ms. Mendrick answered questions posed to her from Town Council before concluding her report.

- f. Cross Island Parkway Project Update - Jeff Buckalew, Town Engineer

Mr. Buckalew presented an update on the Cross Island Parkway Project, noting that this project is a Department of Transportation project but that he meets regularly with their team. Prior to concluding the presentation, Mr. Buckalew answered questions posed to him by Town Council.

7. Reports of the Town Council

- a. General Reports from Town Council

Mr. Lennox reported that he had attended the Municipal Association's Regional Advocacy meeting where they discussed what is going to happen in Fiscal Year 2023. He said Scott Slatton made it very clear that the General Assembly will again be taking up short-term rentals and business licensing.

Mrs. Becker reported that she had recently toured the Volunteer's in Medicine campus and noted how tremendously impressed she was.

- b. Report of the Lowcountry Area Transportation Study – Councilman Stanford

Mr. Stanford state he did not have a report.

- c. Report of the Lowcountry Council of Governments – Councilwoman Becker

Mrs. Becker state she did not have a report.

- d. Report of the Southern Lowcountry Regional Board – Councilman Lennox

Mr. Lennox reported that the Board met on August 23rd and celebrated their five years of existence. He said there was a lot of discussion about the proposed MOU for the Regional Housing Trust Fund.

- e. Report of the Beaufort County Airports Board - Councilman Ames

Mr. Ames reported that the construction bids for the terminal expansion came in higher than the original estimates and the County made the decision to rebid the project in phases with the first phase determined by the amount of money that is on hand at this time. He reported that there were fewer commercial flights this summer, but the passenger loads were higher.

- f. Report of the Community Services & Public Safety Committee – Councilman Harkins

Mr. Harkins stated that he did not have a report.

- g. Report of the Public Planning Committee – Councilman Ames

Mr. Ames reported that the committee met last on August 31st to hear a presentation by the Short-Term Rental vendor GovOS. He said their presentation demonstrated its comprehensive approach to address monitoring and assisting with enforcement.

h. Report of the Finance & Administrative Committee – Councilman Lennox

Mr. Lennox reported that the Committee met earlier in the day where three agenda items were discussed: (1) presentation from Scott Weirman from the Community Foundation of the Lowcountry on the disbursements of the grants for the ARPA funding, (2) consideration of a resolution for auditing services for the Town, it was forwarded to Town Council, and (3) an update from Mr. Troyer on the current financial status of the Town.

Mr. Harkins moved to amend the agenda, removing item 10(e) from open session and into executive session. Mr. Stanford seconded. Motion carried 7-0.

8. Appearance by Citizens

Pastor June Wilkens and Shirley Peterson: addressed Town Council on matters concerning workforce housing.

Eric Sommerville, Richard Bisi, Risa Prince, Steve Baer, Gray Smith: addressed Town Council on matters concerning the William Hilton Parkway Gateway Corridor Project.

Skip Hoagland: addressed Town Council on matters concerning the Town and Chamber finances.

9. Unfinished Business

- a.** Consideration of a Resolution of the Town of Hilton Head Island, Authorizing the Execution of a Revised Memorandum of Understanding with Beaufort County Outlining the Critical Path of the William Hilton Parkway Gateway Corridor Project Including an Independent End-to-End Analysis and Simulation of the Corridor

Mr. Colin opened the discussion on this matter by reminding Town Council that they had previously approved a Memorandum of Understanding which was sent to Beaufort County where they made the revisions before them at this meeting. Mr. Colin along with Jared Fralix, the Assistant County Administrator reviewed in detail the revisions that were made. Senator Davis also spoke to this matter providing some guidance to Town Council on how they should proceed. He said the original proposed scope of work needed to be included, that there must be equal representation of both the Town and the County, that the MOU explicitly state the Town is not giving municipal consent to the project, and lastly include community involvement. After a lengthy discussion from Town Council and members of the community, no action was taken.

10. New Business

- a.** Consideration of a Resolution of the Town of Hilton Head Island Approving the Scope of Work for the Beach Parking Management Services

Mr. Harkins moved to approve. Mr. Stanford seconded. With some discussion, the motion carried 6-1, Mr. Brown opposing.

- b.** Consideration of a Resolution of the Town of Hilton Head Island Authorizing the Implementation of the Gullah History and Cultural Education Program for Town Employees and Officials

Mr. Harkins moved to approve. Mr. Stanford seconded. With much discussion and clarification on who this educational program applies to, the motion carried 6-1, Mrs. Becker opposing.

- c. Consideration of a Resolution of the Town of Hilton Head Island Approving the Community Development Block Grant 2021 Consolidated Annual Performance Evaluation Report

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion, the motion carried 7-0.

- d. Consideration of a Resolution of the Town of Hilton Head Island Authorizing the Execution of an Intergovernmental Agreement for Participation in the Beaufort-Jasper Counties Regional Housing Trust Fund

Mr. Harkins moved to approve. Mr. Stanford seconded. With much discussion and some questions about how entering into Intergovernmental Agreement would benefit the Town, the motion carried 7-0.

- e. First Reading of Proposed Ordinance 2022-17 to Repeal and Replace Chapter 1 of Title 17 of the Municipal Code of the Town of Hilton Head Island, Related to the Town's Adoption by Reference of Beaufort County Ordinance Chapter 14, Article II, Animal Control

Mr. Harkins moved to approve. Mr. Stanford seconded. With some discussion, the motion carried 7-0.

- f. First Reading of Proposed Ordinance 2022-16 of the Town of Hilton Head Island, Authorizing the Granting of Easements Encumbering Town-Owned Property to the Broad Creek Public Service District for an Aquifer Storage and Recovery Facility in the Palmetto Dunes Area

Mr. Harkins moved to approve. Mr. Stanford seconded. Motion carried 7-0.

11. Executive Session

At 6:36 p.m., Mr. Harkins moved for Town Council to enter Executive Session for those matters referenced on the agenda. Mr. Stanford seconded. Motion carried 7-0.

12. Possible Actions by Town Council Concerning Matters Discussed in Executive Session

Mr. Harkins moved to amend the draft bylaws for the Gullah-Geechee Historic Neighborhoods Community Development Corporation as follows:

- o Section 4.1(a) hiring of an Executive Director, who shall be an employee of the Town; and
- o Section 4.2 The Board of the Corporation shall consist of a minimum of five (5) voting directors and a maximum of nine (9) voting directors (the "Voting Directors")

All other provisions shall remain the same. Mr. Stanford seconded. Motion carried 7-0.

Mr. Harkins moved to approve the resolution approving the bylaws for the Gullah-Geechee Historic Neighborhoods Community Development Corporation, as amended, and approving the articles of incorporation for the Gullah-Geechee Historic Neighborhoods Community Development Corporation. Mr. Stanford seconded. Motion carried 7-0.

Mr. Harkins moved to approve a resolution authorizing the execution of an IGA with Beaufort County for the exchange of real property identified as Barker Field, the Old School House property, the Cross Island Boat Landing, and a one-acre parcel located on Jenkins Road. Motion carried 7-0.

13. Adjournment

Meeting adjourned at 8:01 p.m.

Approved: October 18, 2022

Krista M. Wiedmeyer, Town Clerk

John J. McCann, Mayor