



**Town of Hilton Head Island
Parks & Recreation Commission
Regular Meeting
Thursday, March 10, 2022 – 3:30 p.m.
MINUTES**

Present from the Commission: Ray Kisiah, *Chairman*; William Zurilla; Jerry Okarma; Christina Kristian; Mike Manesiotis

Absent from the Commission: Jack Daly, *Vice-Chairman*, Thomas Dowling

Present from Town Council: Bill Harkins; Glenn Stanford; Tom Lennox; Tamara Becker

Present from Town Staff: Jennifer Ray, *Capital Program Manager*; Aaron Black, *Facilities Manager*; Taylor Ladd, *Project Manager*; Nicole Dixon, *Development Review Program Manager*; Karen Knox, *Senior Administrative Assistant*

1. Call to Order

Chairman Kisiah called the meeting to order at 3:30 p.m.

2. Pledge of Allegiance to the Flag

3. FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

4. Roll Call – Jack Daly, Vice-Chairman and Thomas Dowling were excused.

5. Approval of Minutes

- February 10, 2022

Commissioner Kristian moved to approve, noting that there was a minor scrivener error. Commissioner Zurilla seconded. The Minutes were unanimously approved.

6. Appearance by Citizens - There were no requests from citizens to appear before the Commission.

Chairman Kisiah mentioned to the Committee that we were changing the order of the presentations for today's meeting.

7. Reports

- a) Island Recreation Association – Frank Soule reported on the following:
- The Senior Programs continue to be well attended.
 - The pool is open, and many are signing up for swim lessons.
 - Fitness classes are being added in the evening hours.
 - I am making a presentation to the Finance Committee next week to review our funding requests.

8. Updates

a) Park Updates – Aaron Black

Aaron Black stated that once the weather started warming up Coligny Beach was 80% full. Mr. Black gave an update on various projects Facilities Management has completed, i.e., minor renovation of the Folly Field Beach Park bathroom, installed landscape lighting, painted, and repaired swings, installed new landscaping, and repaved a section of the parking lot at Coligny Beach Park. Mr. Black also mentioned one of the highlights was being out at Crossings Park on Opening Day.

b) Rowing and Sailing Center – Nicole Dixon

Nicole Dixon updated the Committee and stated staff received a request from the Hilton Head Island Crew. They are proposing to fund and construct a 12 by 12-foot storage shed for an enclosed facility that will allow them to keep their rowing machines and equipment inside as opposed to under the covered boat storage pavilion area within the fenced in yard at the Rowing and Sailing Center to keep it out of the elements. The Town is helping them through the permitting process now.

After Ms. Dixon's presentation, she answered questions from the Committee.

c) Staff Report – Taylor Ladd

Taylor Ladd reported the next meeting has been rescheduled and will take place on April 21, 2022, which will include training on FOIA and Ethics. Other Board and Commission members may be joining us in that meeting to take part in the training. As soon as I hear if the meeting will take place in person or be virtual, I will advise. I do not have a date for the Town Council Workshop for Chaplin and Crossings, but we are anticipating that will be looking like it will take place in May which means you will likely have a Special Meeting to provide Town Council a recommendation on the Parks in June. I will keep you posted as I learn more. The Commission's Semi-Annual Update with Town Council is scheduled for March 15, 2022.

9. New Business

a) Town Parks Overview, Part 1: Regional, Community and Mini Parks – Taylor Ladd

Taylor Ladd gave a Town Parks Overview, which included reviewing, Gap Analysis that was conducted for the Parks and Recreation Master Plan, Town Regional Parks, Town Community Parks and Town Mini Parks, definitions of the parks, recreation types and park classifications. This part of your Work Plan is to lay the groundwork for what the Commission will be doing this year as part of your role and responsibilities for our Town and the community. This includes reviewing the Parks and Recreation Master Plan for any revisions or updates that might be needed. The process will entail scoring our parks so that we can go into a community survey this summer during your recess with some understanding of your observations and expectations about our park network. With the survey we will hopefully get information from the community that we can then use to review the Parks and Recreation Master Plan recommendations and address things being done well, items that need to be done or to find out what maybe missing.

After Ms. Ladd's presentation, she answered questions from the Committee.

10. Park Commissioner Comments

Ms. Kristian invited the Commissioners to a meeting with some pickleball enthusiasts on April 15th at 9:00 a.m. at the Adrianna Lane Courts. Judy Bastian reached out to me and wanted to extend the invite to anyone who is interested in learning more about pickleball.

11. Adjournment

The meeting was adjourned at 4:40 p.m.

Submitted by: Karen D. Knox, Secretary

Approved: April 21, 2022

The recording of this meeting can be found on the Town's website at www.hiltonheadislandsc.gov