



**Town of Hilton Head Island  
Parks & Recreation Commission  
Regular Meeting  
Thursday, February 10, 2022 – 3:30 p.m.  
MINUTES**

**Present from the Commission:** Ray Kisiah, *Chairman*; Jack Daly, *Vice-Chairman*; Thomas Dowling; William Zurilla; Jerry Okarma; Christina Kristian; Mike Manesiotis

**Present from Town Council:** Bill Harkins; Glenn Stanford

**Present from Town Staff:** Angie Stone, *Assistant Town Manager*; Jennifer Ray, *Capital Program Manager*; Aaron Black, *Facilities Manager*; Taylor Ladd, *Project Manager*; Karen Knox, *Senior Administrative Assistant*

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**1. Call to Order**

Chairman Kisiah called the meeting to order at 3:30 p.m.

**2. Pledge of Allegiance to the Flag**

**3. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**4. Roll Call** – All Commissioners were present.

**5. Approval of Minutes**

- January 13, 2022

Commissioner Okarma moved to approve. Commissioner Zurilla seconded. The Minutes were unanimously approved.

**6. Appearance by Citizens** - There were no requests from citizens to appear before the Commission.

**7. Reports**

**a) Bike Walk Hilton Head Island – Frank Babel**

Frank Babel reported on biking on Hilton Head Island and the Bike Walk Hilton Head Island Group. After Mr. Babel's presentation, he answered questions from the Commission. Chairman Kisiah thanked Mr. Babel for his report.

## 8. Unfinished Business - None

## 9. New Business

### a. Overview of Commission Role and Mission – Taylor Ladd

Taylor Ladd gave an overview of the Purpose and Duties of the Parks & Recreation Commission. After Ms. Ladd's presentation, she answered questions from the Commission. The Commission acknowledged the importance in understanding their role, to take it seriously and to do a great job promoting Parks and Recreation on Hilton Head Island.

## 10. Updates

### a) Park Updates – Aaron Black

Aaron Black reviewed SeeClickFix and the MyHHI application. Mr. Black gave an update on the various initiatives Facilities Management is undertaking in Parks prior to the start of the tourist season.

Following the presentation, Mr. Black answered questions from the Commissioners. The Commission observed that if things are not maintained it doesn't matter how good your program is. They are supportive of the work Mr. Black is doing with the Facilities team. A great maintenance program is what makes our Parks worth going to see.

### b) Staff Report – Taylor Ladd

Taylor Ladd reported the next scheduled meeting is March 10<sup>th</sup>. Town Council had a Workshop this week about Mid-Island. The Council Workshop for Chaplin and Crossings will take place in the Spring. The CIP Budget for FY2023 is going before the Planning Commission on February 16, 2022. The Commission's Semi-Annual Update with Town Council is scheduled for March 15, 2022. Town Council has started meeting in person again this week. The plan, pending our pandemic numbers will be to slowly re-integrate Boards and Commissions back to in person meetings as we dial in the process with Council.

Chairman Kisiah stated he attended the Town Council Workshop on the Mid-Island Tract, and this is such an exciting time to be involved in Parks and Recreation on this Island. The Mid-Island Tract is going to be something very special.

## 11. Park Commissioner Comments

## 12. Adjournment

The meeting was adjourned at 4:52 p.m.

Submitted by: Karen D. Knox, Secretary

Approved: March 10, 2022

The recording of this meeting can be found on the Town's website at [www.hiltonheadislandsc.gov](http://www.hiltonheadislandsc.gov)