



Town of Hilton Head Island  
**Accommodations Tax  
Advisory Committee**

Thursday, October 22, 2020, 9:00 a.m.

## **MEETING MINUTES**

**Present from the Committee:** Andrew Brown, *Chairman*; James Fluker, *Vice-Chairman*; Richard Thomas, Stephen Arnold, Julie Martin, James Berghausen and John Farrell

**Present from Town Council:** Tamara Becker

**Present from Town Staff:** John Troyer, *Director of Finance*; Erica Madhere, *Finance Administrator*; Cindaia Ervin, *Finance Assistant*

**Present from Media:** None

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### **1. Call to Order**

The Chairman called the meeting to order at 9:00 a.m.

### **2. FOIA Compliance**

Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Roll Call-** See as noted above.

### **4. Approval of Agenda**

Chairman Brown asked for a motion to approve the agenda. Mr. Fluker moved to approve the agenda as submitted. Mr. Arnold seconded. By way of roll call, the motion was approved by a vote of 7-0.

### **5. Approval of Minutes- None**

### **6. Citizen Comments**

Cindaia Ervin, Committee Secretary, stated that comments concerning agenda items were to be submitted electronically via the Town's Open Town Hall portal. The public comment period closed the day prior to the meeting at 4:30 p.m. At the conclusion of the Open Town Hall, there were no comments. There also was one request from a citizen to speak to the Committee by phone, however, that citizen did not call in.

## 7. New Business

### a. Hearing of Applicants

The following applicants made presentations to the Committee during the morning session:

1. The Coastal Discovery Museum: *Operating & Honey Horn Capital*
2. Arts Center of Coastal Carolina
3. Hilton Head Concours d'Elegance
4. Hilton Head Choral Society
5. Lowcountry Gullah
6. World Affairs Council of Hilton Head
7. Hilton Head Dance Theater
8. Hilton Head Island Airport

During the presentation by the Coastal Discovery Museum, Mr. Thomas disclosed a potential conflict of interest during the presentation and did not participate. The required disclosure form is attached.

The Committee broke for lunch at 12:20 p.m. and resumed the meeting at 1:20 p.m. During the afternoon session, the following applicants made presentations to the Committee.

9. Hilton Head Wine & Food Festival
10. Native Island Business & Community Association
11. The Heritage Library
12. Lowcountry Golf Course Owners Association
13. David M. Carmines Memorial Foundation
14. Hilton Head Island Land Trust
15. Hilton Head Symphony Orchestra

During the presentation by The Heritage Library, Mr. Thomas disclosed a potential conflict of interest and did not participate. The required disclosure form is attached.

Mr. Arnold and Mr. Farrell disclosed a potential conflict of interest during the presentation of Lowcountry Golf Course Owners Association and they did not participate. The required disclosure forms are attached.

After the presentations concluded, Mr. Brown thanked everyone for taking the time to present to the committee and adapting to the virtual meetings. Also, he reminded everyone that the next meeting will be Thursday November 5<sup>th</sup> at 9:00 a.m.

## 8. Adjournment

Chairman Brown adjourned the meeting at 4:04 p.m.

**Submitted by:** Cindaia Ervin, Secretary

**Approved:** November 5, 2020