



Town of Hilton Head Island  
**Accommodations Tax  
Advisory Committee**

Thursday, October 15, 2020, 9:00 a.m.

## **MEETING MINUTES**

**Present from the Committee:** Andrew Brown, *Chairman*; James Fluker, *Vice-Chairman*; Stephen Arnold, Julie Martin, James Berghausen and John Farrell

**Absent from the Committee:** Richard Thomas

**Present from Town Council:** None

**Present from Town Staff:** John Troyer, *Director of Finance*; Erica Madhere, *Finance Administrator*; Cindaia Ervin, *Finance Assistant*

**Present from Media:** None

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### **1. Call to Order**

The Chairman called the meeting to order at 9:00 a.m.

### **2. FOIA Compliance**

Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Roll Call-** See as noted above.

### **4. Approval of Agenda**

Chairman Brown asked for a motion to approve the agenda. Mr. Fluker moved to approve the agenda as submitted. Mr. Arnold seconded. By way of roll call, the motion was approved by a vote of 6-0.

### **5. Approval of Minutes**

**a.** Accommodations Tax Advisory Committee, October 1, 2020

Chairman Brown asked for a motion to approve the meeting minutes from October 1, 2020. Mr. Fluker moved to approve the meeting minutes as submitted. Mr. Arnold seconded. By way of roll call, the motion was approved by a vote of 6-0.

## **6. Citizen Comments**

Cindaia Ervin, Committee Secretary, stated that comments concerning agenda items were to be submitted electronically via the Town's Open Town Hall portal. The public comment period closed the day prior to the meeting at 4:30 p.m. At the conclusion of the Open Town Hall, there was 1 comment for a total of 3 minutes of public comment that would be made a part the official record. There was one request from a citizen to speak to the Committee by phone.

Skip Hoagland addressed the members of the Accommodations Tax Advisory Committee regarding his concerns of the Hilton Head Island-Bluffton Chamber of Commerce, the Freedom of information Act and other issues related to the Town of Hilton Head Island.

## **7. New Business**

### **a. Hearing of Applicants**

The following applicants made presentations to the Committee during the morning session:

1. Hilton Head Island-Bluffton Chamber of Commerce
2. Operation R & R
3. Main Street Youth Theatre
4. Town of Hilton Head Island
5. The First Tee of The Lowcountry
6. Gullah Museum of Hilton Head Island
7. Art League of Hilton Head
8. Mitchelville Preservation Project

During the presentation by the Hilton Head Island-Bluffton Chamber of Commerce, Mr. Brown disclosed a potential conflict of interest during the presentation and did not participate. The required disclosure forms are on file. Mr. Farrell disclosed a potential conflict of interest during the presentation of The First Tee of the Lowcountry and did not participate. The required disclosure forms are on file.

The Committee broke for lunch at 12:20 p.m. and resumed the meeting at 1:30 p.m. During the afternoon session, the following applicants made presentations to the Committee.

9. 12 Jewels of Life
10. Hilton Head Island Recreation Association
11. Lean Ensemble Theater
12. The Outside Foundation
13. Sea Turtle Patrol
14. The Sandbox

After the presentations concluded, Mr. Brown thanked everyone for taking the time to present to the committee and adapting to the virtual meetings. Also, he reminded everyone that the next meeting will be Thursday October 22<sup>nd</sup> at 9:00 a.m.

## **8. Adjournment**

Chairman Brown adjourned the meeting at 3:27 p.m.

**Submitted by:** Cindaia Ervin, Secretary

**Approved:** November 5, 2020