



TOWN OF HILTON HEAD ISLAND
Evaluation Committee Meeting Minutes
RFP 2019-0030
IT Organizational Review
October 24, 2019 @ 3:00 p.m.
Town Hall - Conference Room 4

Committee Members Present: Angie Stone, John Tuttle, Stephen Ralston and Richard Groth

Committee Members Absent: None

Non-Committee Members Present: Innovative IT Representatives as follows: Mary Siero and by phone (Ken Spelke)

1. Call to Order

Mr. Groth called the meeting to order at 3:00 p.m.

2. FOIA Compliance

Public notification of this meeting was published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Regular Session

With no regular business to conduct, Mr. Groth motioned to go into Executive Session which was seconded by Ms. Stone. The motion was approved unanimously.

4. Executive Session

The firm of Innovative IT gave a presentation of their work plan and approach to the Town's proposed IT Organizational Review project, which was followed by a question and answer session. At 4:36 p.m. Mr. Groth motioned to end Executive Session and adjourn the meeting which was seconded by Ms. Stone. The motion was approved unanimously.

5. Adjournment

Meeting was adjourned at 4:36 p.m.

Submitted/Approved By: Richard Groth, Procurement Officer, October 29, 2019