



Town of Hilton Head Island  
**Parks & Recreation Commission**

Thursday, September 12, 2019 at 3:30 p.m.

Conference Room 3

## **MEETING MINUTES**

**Present from the Commission:** Ray Kisiah, Paul Boes, Jack Daly, Mike Ray, Caroline Rinehart

**Absent from the Board:** Jerry Okarma

**Present from Town Staff:** Taylor Ladd

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**1. Call to Order**

Chairman Kisiah called the meeting to order at 3:30 p.m.

**2. Pledge of Allegiance to the Flag**

**3. FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

**4. Approval of Minutes** – Meeting of August 8, 2019

Commissioner Ray made a motion to approve the Parks & Recreation Commission meeting minutes for August 8, 2019. Commissioner Rinehart seconded. The motion passed unanimously.

**5. Appearance by Citizens** –

Mr. Frank Babel stated the pathways on the south end of the Island are very crowded; pedestrian and bicycle traffic should be separated. Mr. Babel presented photographs showing the methods other countries use to keep pedestrian and bicycle traffic separated. Mr. Babel suggested the Town adopt guidelines for bike parking. Mr. Babel recommended a U-shaped rack that is installed at the Sailing/Rowing Center.

**6. Reports**

**7. Unfinished Business** –

- a. **Discussion on Parks & Recreation Master Plan matters.** Ms. Taylor Ladd reminded the Commissioners the LOSE Consultants were here approximately one month ago for the Parks & Recreation Master Plan Kick-off. The multiple focus groups and open houses were successful events. We received a lot of input and took away a great amount of information that will be useful to the consultants. Right now the consultants are doing behind the scenes work on demographic research, gap analysis, and assembling survey questions which will be sent out to random full time residents who are living here. The survey will be open from September 30 to November 1, 2019. This survey will also be hosted on the Town's website for the public to access and provide input.

In November the consultants will review the survey results with the Parks & Recreation Task Force and build recommendations. The Parks & Recreation Commission will present these recommendations to the Town Council at their annual workshop in December. In January the consultants will provide a final report of the Parks & Recreation Master Plan.

Ms. Ladd reported on results received from the open house sessions stating five boards provided input on their priorities for programs and facilities. The Top 5 programs (*subject to change*): concerts, nature programs, youth learn to swim, pickleball league, programs for people with special needs. The Top 10 facilities (*subject to change*): recreation swim, pickleball courts, splash pads, synthetic turf fields, fishing piers, farmers market, outdoor stage or amphitheater, sand volley ball, passive open space, large community park. Also suggested was the redevelopment of existing parks and facilities.

**8. New Business - None**

**9. Park Updates - None**

**10. Park Commissioner Comments - None**

**11. Adjournment**

There being no further business, the meeting adjourned at 4:30 p.m.

**Submitted by:** Eileen Wilson, Secretary

**Approved:** October 10, 2019