

**The Town of Hilton Head Island
Parks & Recreation Commission Work Session
Thursday, February 14, 2019
3:30 p.m.**

Members Present: Ray Kisiah, Jerry Okarma, Jack Daly, Michael Mccullion, Mike Ray

Members Absent: Caroline Rinehart (E), Paul Boes (UE)

Town Council: Bill Harkins

Town Staff: Marcy Benson, *Sr. Grants Administrator*; Jennifer Ray, *Planning & Special Projects Manager*; Scott Liggett, *Director of Public Projects and Facilities/Chief*; Julian Walls, *Facilities Manager*; Josh Gruber, *Assistant Town Manager*

Other: Frank Soule, *Executive Director for Island Recreation Association*;

1. Call to Order

Chairman Kisiah called the meeting to order at 3:30 p.m.

2. Pledge of Allegiance to the Flag

3. Freedom of Information Compliance

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

4. Approval of Minutes

The Parks & Recreation Commission meeting minutes of January 10, 2019 were approved as presented.

6. Reports

a. **Island Recreation Association Update** – Mr. Soule presented a video of the recent grand re-opening of Island Recreation Center. Mr. Soule stated in the first few weeks over 5,760 people visited the facility and/or participated in programs. The Island Recreation Center is now the hub of activity in our community. There are 50 new programs, we are giving daily tours of the facility and we have implemented many suggestions from residents in the yearly county-wide survey. Exciting things are going on.

7. Unfinished Business

Chairman Kisiah stated he spoke with Mayor McCann and Councilman Lennox about the parks and recreation master plan and they would like to move forward and establish a steering committee. Commissioners Daly and Ray volunteered to be on the steering committee. Commissioner Mccullion will let the Chairman know in the next few days if he is available to be on that committee.

8. New Business

Chairman Kisiah will meet with staff to outline a draft Scope of Project and it will be included in the March Parks & Recreation Commission meeting packet. The Commissioners will receive the draft Scope of Project prior to the March meeting so they can come prepared to provide input. Staff will also include a draft Request for Proposal in the packet. Chairman Kisiah stated he did not want to slow the momentum of this project.

9. Park Updates –

Mr. Liggett stated Town staff is currently circulating a contract for the removal and replacement of the Cordillo tennis courts. Town staff has also been directed to put together a design consulting contract to advance the structure that Town Council envisions there so Mr. Soule and his staff can occupy - that will be a second phase.

Mr. Liggett reported he reviewed the proposed CIP list the Parks & Recreation Commission submitted. Mr. Liggett will be meeting with the Planning Commission's CIP Committee on Wednesday, February 27, 2019 as is required by law. Mr. Liggett suggested due to limited funding, narrowing the list down to the following CIP items: Chaplin Park Athletic Field Lighting, Crossings Park bathroom at soccer field, expanding the playground and increase parking at the Sailing and Rowing Center.

The Commissioners discussed each of these CIP projects and how each Commissioner rates the priority. After much discussion, the Commissioners agreed to recommend four CIP projects and see what can be funded.

Commissioner Ray made a motion to request Mr. Liggett present the following four CIP projects to the Planning Commission's CIP Committee: Chaplin Park Athletic Field Lighting, Crossings Park bathroom at soccer field, batting cages at Crossings Park and expanding the playground and increase parking at the Sailing and Rowing Center. Commissioner Mccullion seconded. The motion passed unanimously.

10. Appearance by Citizens - none

11. Park Commissioner Comments

12. Adjournment

There being no further business, the meeting adjourned at 4:20 p.m.

Respectfully submitted by Eileen Wilson

Approved by: 3/14/2019
Ray Kisiah, Chairman