



Town of Hilton Head Island
Parks & Recreation Commission

Thursday, November 14, 2019 at 3:30 p.m.
Benjamin M. Racusin Council Chambers

MEETING MINUTES

Present from the Commission: Ray Kisiah, Paul Boes, Jack Daly, Thomas Dowling, Jerry Okarma, Mike Ray

Absent from the Board: Caroline Rinehart

Present from Town Council: Tom Lennox, Tamara Becker, Glenn Stanford

Present from Town Staff: Marcy Benson, Taylor Ladd, Chris Darnell, Jennifer Ray, Shawn Colin, Scott Liggett, Julian Walls

1. Call to Order

Chairman Kisiah called the meeting to order at 3:30 p.m.

2. Pledge of Allegiance to the Flag

3. FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

4. Approval of Minutes – Meeting of October 10, 2019

Commissioner Boes made a motion to approve the Parks & Recreation Commission meeting minutes for October 10, 2019. Commissioner Ray seconded. The motion passed unanimously.

5. Appearance by Citizens –

Ms. Caitlin Lee spoke to the Commission about the wonderful events that take place on Hilton Head Island but stressed disappointment in the lack of accessibility to these events. Ms. Lee stated that events are lacking in accessible parking, mobi mat beach access for those with a disability and the event flyers should have more information about accessibility.

The Commissioners thanked her for bringing this issue to their attention.

6. Reports

- a. Parks & Recreation Master Plan Update.** Ms. Ladd reported 670 responses were received on the Parks & Recreation Community Survey. There was strong support to improve existing parks and fund park projects. Ms. Ladd gave a brief report on the initial recommendations from LOSE Design based on the analysis of the Town's parks and recreation needs and preferences to date. The recommendations should be received as a draft that will be improved as the master plan process is completed.

The initial recommendations will be forwarded to Town Council for consideration at their upcoming workshop.

Commissioner Daly made a motion to approve the LOSE Design initial recommendations and forward to Town Council for their action and review during their December workshop. Commissioner Okarma seconded the motion. The motion passed unanimously.

b. Update on Capital Improvement Project (CIP) Items.

Mr. Liggett provided a status update on the four projects in the Parks Upgrades category that this Commission recommended to Town Council and are funded for this fiscal year. The four projects are: Chaplin Park Athletic Field Lighting, Crossings Park bathroom at soccer field, batting cages at Crossings Park and expanding the playground and increase parking at the Sailing and Rowing Center.

The two projects that are active right now are the bathroom buildings at Crossings Park and the Chaplin lighting project. We have made progress on both of these projects. We expect to be ready to solicit a RFP or invitation for bid in mid-December for both projects. The one project that has not advanced in deference to master plan concerns is the batting cages at Crossings Park. The funding is in place and as soon as we can get recommendations from the consultant, we can continue on executable path we are on.

Ms. Benson reported on the parking and playground expansion at the Sailing & Rowing Center. Ms. Benson stated Town Council has approved this particular project in the Community Development Block Grant Program (CDBG) and that is where the funding will come from. Ms. Benson has begun the HUD required environmental review for this project which could take 6 to 8 weeks to complete. In the meantime while that is finishing up, we will be progressing through the procurement process for this project.

7. Unfinished Business

8. New Business

9. Park Updates

a. Celebration Park Update

Mr. Darnell presented a map displaying all the locations planned for bicycle parking throughout this park. Mr. Darnell explained the design work for this park was completed in 2016 then was delayed due to Hurricane Mathew; so this is a shovel ready plan.

10. Park Commissioner Comments

11. Adjournment

There being no further business, the meeting adjourned at 4:40 p.m.

Submitted by: Eileen Wilson, Secretary

Approved: December 12, 2019