



Town of Hilton Head Island
Our Plan Development Team

Monday, May 20, 2019 at 4:00 pm

The Living Lab at Town Hall

MEETING MINUTES

Present From the Development Team: Chairman Judd Carstens, Jean Antonuccio, Jean Beck, Morris Campbell, David D'Amico, Peter Kristian

Present from Town Council: Glenn Stanford

Present from Town Staff: Taylor Ladd, Senior Planner; Jennifer Ray, Deputy Director of Community Development; Brian Hulbert, Staff Attorney

Present from Media: None

1. Call to Order

Chairman Carstens called the meeting to order at 4:01 p.m.

2. FOIA Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Agenda

Chairman Carstens asked for a motion to approve the agenda. Mr. Kristian moved to approve. Ms. Beck seconded. The motion passed with a vote of 6-0.

4. New Business

a. Election of Vice Chairman

Mr. Campbell made a motion to elect Peter Kristian to serve as Vice Chairman for the Development Team. Ms. Antonuccio seconded. There were no additional nominations for the office of Vice Chairman. The motion to elect Peter Kristian as Vice Chairman passed with a vote 5-0-1. Mr. Kristian abstained.

b. Approval of 2019 Regular Meeting Schedule

Chairman Carstens moved to approve the 2019 Meeting Schedule as submitted. Ms. Beck seconded. The motion passed with a vote of 6-0.

Staff explained that there will eventually be provided the ability to conference in and participate in meetings remotely. Staff also discussed that a quorum will be required for meetings where the Development Team is taking action on an agenda item. When a quorum is required, then Team members have to be physically present.

c. Board Training – FOIA/Ethics

Brian Hulbert, Staff Attorney, provided a training on the Freedom of Information Act and Ethics pertinent to and required for members of a public body.

d. Project Overview

Taylor Ladd, Senior Planner, led a discussion about Our Plan with an overview of the Development Team’s role in the project, the Comprehensive Plan, the MASC Guide, the project process and the adopted Principles and Process.

Staff provided an update on the Work Groups kicking off their meetings this week with an extended discussion about the Development Team’s role working with the groups and expected timelines.

The Development Team had a discussion about what to cover at the next couple meetings. Since the Work Groups need time to get started and the Development Team does not have work from them to review yet, the Development Team decided they want to spend the next two meetings reviewing the Core Values with staff.

5. Appearance by Citizens

Chairman Carstens opened the floor to comments from the public and none were received.

6. Adjournment

The meeting was adjourned at 5:04 p.m.

Submitted by: Taylor Ladd

Approved: June 3, 2019