



Town of Hilton Head Island  
**Planning Commission LMO Committee**

Thursday, August 29, 2019 at 2:00 p.m.  
Benjamin M. Racusin Council Chambers

## **MEETING MINUTES**

**Present from the Committee:** Chair Leslie McGowan, Vice Chair Todd Theodore, Michael Scanlon, Palmer E. Simmons

**Absent from the Committee:** None

**Present from the Planning Commission:** Peter Kristian

**Present from Town Council:** Bill Harkins

**Present from Town Staff:** Rocky Browder, Environmental Planner; Nicole Dixon, Development Review Administrator; Brian Eber, Storm Water NPDES Coordinator; Shari Mendrick, Floodplain Administrator; Teri Lewis, Deputy Director of Community Development; Teresa Haley, Senior Administrative Assistant

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1. **Call to Order**

Chair McGowan called the meeting to order at 2:00 p.m.

2. **FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

3. **Approval of Minutes** – Meeting of June 3, 2019

Mr. Scanlon moved to approve. Chair McGowan seconded. The motion passed unanimously.

4. **Unfinished Business**

a. Discussion related to proposed LMO amendments, specifically a change in Critical Protection Area and Transition Area Map 16, a reduction in certain freestanding signs, clarifications in the stormwater section and changes related to zero lot line development.

Chair McGowan asked Ms. Lewis to review the proposed LMO amendments. Ms. Lewis indicated that as a result of the previous meeting, the Committee recommended that certain proposed amendments be brought back to the Committee for further discussion. The Committee, Staff, and the public at large discussed those proposed amendments as follows:

- A change in Critical Protection Area and Transition Area Map 16;
- A reduction in certain freestanding signs;
- Clarifications in the stormwater section;
- Changes related to zero lot line development.

As a result of the discussion, the Committee directed Staff to proceed with drafting language on the above amendments for the Committee's review at a future meeting. Also, Staff will provide examples and additional information at such meeting as requested by the Committee.

Following the discussion, Ms. Lewis and the Committee briefly spoke about planning a regular meeting schedule beginning January 2020. Ms. Lewis will look into possible meeting dates and contact the Committee for their availability.

**5. Adjournment**

The meeting was adjourned at 3:15 p.m.

**Submitted by:** Teresa Haley, Secretary

**Approved:** October 16, 2019