



Town of Hilton Head Island
Finance & Administrative Committee Meeting

Tuesday, December 17, 2019 at 2:30 p.m.

Conference Room 3

MEETING MINUTES

Present from the Committee: Tom Lennox, *Chairman*; John McCann, *Mayor* and Tamara Becker *Council Member*

Absent from the Committee: Bill Harkins, Council Member

Present from Town Council: David Ames; *Council Member*

Present from Town Staff: Josh Gruber, *Assistant Town Manager*; John Troyer, *Director of Finance*; Cindaia Ervin, *Finance Assistant*

Present from Media: None

1. Call to Order

The Chairman called the meeting to order at 2:30 p.m.

2. FOIA Compliance

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Minutes

a. Finance & Administrative Committee Meeting, October 15, 2019.

Mrs. Becker moved to approve the minutes from October 15, 2019. Mayor McCann seconded. The motion was approved by a vote of 3-0.

b. Finance & Administrative Committee Meeting, November 19, 2019.

Mrs. Becker moved to approve the minutes from November 19, 2019. Mayor McCann seconded. The motion was approved by a vote of 3-0.

c. Finance & Administrative Committee Meeting, December 10, 2019.

Mrs. Becker moved to approve the minutes from December 10, 2019. Mayor McCann seconded. The motion was approved by a vote of 3-0.

4. Unfinished Business-None

5. New Business

- a.** Approval of the 2020 Finance & Administrative Committee Meeting Dates.

Mr. Lennox introduced the Proposed Finance & Administrative Committee meeting dates for 2020 for consideration. Mrs. Becker moved to approve the meeting dates. Mayor McCann seconded. The Proposed Finance & Administrative Committee meeting dates for 2020 were approved by a vote of 3-0.

6. Adjournment

At 2:31 pm Mr. Harkins moved to adjourn. Mrs. Becker seconded. The motion to adjourn was approved by vote of 3-0.

Submitted by: Cindaia Ervin, Secretary

Approved: January 7, 2020

Tom Lennox, Chairman