



Town of Hilton Head Island
Board of Zoning Appeals
Special Meeting

Monday, October 28, 2019 at 2:30 p.m.
Benjamin M. Racusin Council Chambers

MEETING MINUTES

Present from the Board: Chairman Jerry Cutrer, Vice Chair Patsy Brison, Robert Johnson, Lisa Laudermilch, Anna Ponder, Charles Walczak, John White

Absent from the Board: None

Present from Town Council: Tamara Becker

Present from Town Staff: Nicole Dixon, Development Review Administrator; Missy Luick, Senior Planner; Teresa Haley, Senior Administrative Assistant

1. Call to Order

Chairman Cutrer called the meeting to order at 2:30 p.m.

2. Pledge of Allegiance

3. FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

4. Roll Call – See as noted above.

5. Welcome and Introduction to Board Procedures

Chairman Cutrer welcomed the public and introduced the Board's procedures for conducting the business meeting.

6. Approval of Agenda

Chairman Cutrer asked for a motion to approve the agenda. Vice Chair Brison moved to approve. Mr. Johnson seconded. The motion passed with a vote of 7-0-0.

7. Approval of Minutes

a. Special Meeting of July 15, 2019

Chairman Cutrer asked for a motion to approve the minutes of the July 15, 2019 special meeting as written. Mr. White moved to approve. Mr. Walczak seconded. The motion passed with a vote of 6-0-1. Vice Chair Brison abstained from the vote as she recused herself from the hearing at the subject meeting.

b. Regular Meeting of July 22, 2019

Chairman Cutrer asked for a motion to approve the minutes of the July 22, 2019 regular meeting as corrected. Vice Chair Brison moved to approve. Mr. White seconded. The motion passed with a vote of 7-0-0.

8. Unfinished Business – None

9. New Business – None

10. Board Business

a. Review of revised amendments to the Rules of Procedure

The Board and public made comments on the revised amendments. Upon the conclusion of the discussion, the Board indicated the proposed language is currently acceptable. The revised amendments will be presented for a vote at the next meeting.

b. Review and Adoption of 2020 Meeting Schedule

Vice Chair Brison moved to approve as submitted. Dr. Ponder seconded. The motion passed with a vote of 7-0-0.

11. Staff Report

- a. Waiver Report –** The report was included in the Board’s packet. Vice Chair Brison commented that it would be helpful to have a map of where the setback waiver was granted. Vice Chair Brison expressed concern about the authority of staff to approve setback waivers, suggested the Board review the number that have been granted in the past two to three years, and consider whether a different way to approach setbacks should be recommended.

12. Adjournment

The meeting was adjourned at 2:57 p.m.

Submitted by: Teresa Haley, Secretary

Approved: January 27, 2020