

**TOWN OF HILTON HEAD ISLAND**  
**Venue Committee Special Meeting**  
**March 30, 2018 – 9:00 a.m.**  
**Benjamin M. Racusin Council Chambers**

Committee Members Present: Chair Cindy Creamer, Vice Chair Jane Joseph, Karen Attaway, Gil Campbell, Dan Castro, Lili Coleman, Rex Garniewicz, Florry Gibbes, Terry Herron, Bob Lee, Suzanne Thompson

Committee Members Absent: Tim Ridge, Gregg Russell, Juliann Foster

Town Council Present: Kim Likins, Tom Lennox

Town Staff Present: Shawn Colin, Deputy Director of Community Development; Charles Cousins, Director of Community Development; Brian Hulbert, Staff Attorney; Jayme Lopko, Senior Planner; Jenn McEwen, Culture & Arts Network Director; Teresa Haley, Senior Administrative Assistant

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**1. Call to Order**

Chair Creamer called the meeting to order at 9:04 a.m.

**2. Freedom of Information Act Compliance**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Agenda**

Chair Creamer requested a motion to approve the agenda as submitted. Mr. Castro moved to approve. Mr. Campbell seconded. The motion passed unanimously.

**4. Approval of Minutes – November 20, 2017**

Chair Creamer requested a motion to approve the minutes of the November 20, 2017 meeting. Ms. Attaway moved to approve. Ms. Coleman seconded. The motion passed unanimously.

**5. New Business**

- a) Discussion on Response to Webb Management Services Report: A Conceptual Model for a Community Arts Center (CAC) and Possible Recommendations

Chair Creamer welcomed all those in attendance and presented the Draft Response to Phase II Funded Work. Chair Creamer read through and asked the Committee members to comment on each of: the Background, Community Arts Center Conceptual Model, Community Arts Center Option One, Community Arts Center Option Two, and Community Arts Center Option Three.

The Committee discussed and made inquiries regarding: Task Team 1 work product differing from the draft response; the process of compiling comments pertaining to Webb's report; provide ACCC with specific questions to any unanswered questions; accommodate a CAC at the ACCC with some modifications; the challenges of evaluating one piece, the CAC, without completing all of Phase II; explain to Town Council the need to keep all six of the recommendations together; ask Town Council what the Town can afford; expectations of Town Council pertaining to Committee deliverables; the Vision Report as it relates to arts, culture and heritage; taking a comprehensive

look at the set of recommendations to support the needs of the community organizations; private and public funding sources; return on investment; who (committee or consultant) determines cost and return on investment; certain work being handled by the committee versus a consultant; a neutral, professional party verifying and consolidating those certain works by the committee.

The general consensus among the Committee was that Town Council should defer decisions on major expenditures until the full Venue Committee Recommendation approved in June 2017 is completed. The Committee further agreed that Town Council authorize and fund the work required to complete Phase II. There was not agreement among the Committee regarding sufficient information provided by ACCC. Mr. Lee asked the Committee for a deliverable specific to any information that has not been provided by ACCC. The Committee suggested the Town provide a list of deliverables with expectations and limitations of the Committee.

Vice Chair Joseph indicated each team and/or member should send comments on the draft document to her by April 6<sup>th</sup>. Vice Chair Joseph will compile comments for Committee review at the next meeting on April 16<sup>th</sup> at 9:00 a.m.

#### **6. Appearance by Citizens**

Public comments received related to the following: a CAC centralized schedule operated by one individual; CAC Option Three is a short term placeholder; highlight items in the report where good things are happening, i.e. Mitchelville; culinary arts is happening in Bluffton, but possible opportunity for a private company to take on; tourist revenue stream will go a long way to fund a performance hall; study both a performance hall and ACCC together, not separately; status quo is not acceptable; revenue opportunity with a venue that can hold in the range of 1,000-2,000; question whether government funding is required; support the Committee's message regarding looking at all of their previous recommendations together; public perception of the Committee and its work.

#### **7. Adjournment**

Chairman Creamer requested a motion to adjourn. Ms. Coleman moved to approve. Mr. Castro seconded. The motion passed unanimously. The meeting was adjourned at 10:50 a.m.

Submitted by: Teresa Haley, Senior Administrative Assistant

Approved: June 20, 2018

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Cindy Creamer, Chairman