

**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Date: Tuesday, May 1, 2018

Time: 4:00 P.M.

Present from Town Council: David Bennett, *Mayor*; Kim Likins, *Mayor Pro Tempore*; John McCann, Bill Harkins, Marc Grant, Tom Lennox, David Ames, *Council Members*

Present from Town Staff: Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; Brian Hulbert, *Staff Attorney*; John Troyer, *Finance Director*; Jenn McEwen, *Director of Cultural Affairs*; Steven Markiw, *Deputy Finance Director*; Shawn Colin, *Deputy Director of Community Development*; Emily Sparks, *Vision Project Lead*; Marcy Benson, *Senior Grants Administrator*; Ed Boring, *Deputy Fire Chief, Support Services*; Heidi Boring, *Finance Administrator*; Cindaia Ervin, *Finance Assistant*; Melissa Cope, *System Analyst*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*

Present from Media: Alex Kincaid, *Island Packet*

1. Call to Order

Mayor Bennett called the meeting to order at 4:01 p.m.

2. FOIA Compliance - Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Executive Session

Mayor Bennett stated he needed an Executive Session for: (a) Legal Matters; the receipt of legal advice related to pending, threatened, or potential claim related to, (i) City of Columbia et. al. v. Expedia, Inc., et al, and (b) Land Acquisition; the discussion of negotiations incident to the proposed contractual arrangements, sale, or purchase of property in the Marshland Road/Cross Island Parkway area.

At 4:03 p.m. Mrs. Likins moved to go into Executive Session for matters mentioned by the Mayor. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

Council returned to the dais at 5:00 p.m.

4. Pledge to the Flag

5. Invocation

6. Proclamations & Commendations

a. Bike Month

Mayor Bennett presented the Bike Month proclamation to the members of the Hilton Head Island Bicycle Advisory Committee.

b. Building Safety Month

Mayor Bennett presented the Building Safety Month proclamation to Chris Yates, the Town's Building Official.

7. Approval of Minutes

a. Town Council Meeting, April 17, 2018

Mrs. Likins moved to approve the Town Council meeting minutes from April 17, 2018. Mr. Harkins seconded, the motion was approved by a vote of 6-0-1. Mr. Grant had to leave the April 17, 2018 meeting early, and abstained from voting.

8. Report of Town Manager – No Report

a. Items of Interest

i. Town News

ii. Noteworthy Events

Mayor Bennett reviewed the upcoming meetings and noteworthy events taking place in the coming weeks. He also noted the upcoming Budget Workshop taking place on May 15, 2018.

9. Reports from Members of Council

a. General Reports from Council

Mr. McCann reported that he attended the Fire Rescue Strategic Planning Session earlier in the day. He said he thought it was extremely well done, extremely professional and found it to be very informative. Mr. McCann asked the Mayor if the PSD could provide an accounting as to the cost of the sewers to date. The Mayor said that he would make that request of the PSD.

Mayor Bennett reported he had reviewed the proposed Chamber Marketing Plan. He said he has decided to assign the Plan to two separate Committees of Council to review. Mayor Bennett said the first is the Finance and Administration Committee. He asked that they evaluate the efficacy of the expenditures of those funds. Mayor Bennett said that he would be in communication with Mr. McCann in the next few days to further discuss. Mayor Bennett went on to say the second committee he would like to look at the Plan, is the Public Planning Committee. He said that the Public Planning Committee has marshalled a visioning initiative and arrived at a vision for the Island with supporting pillars. Mayor Bennett said that he would like to see how the Plan lines up with each of the pillars identified in the vision. Mayor Bennett asked that instead of two separate recommendations, he would like to see the Committee Chairs work together on a joint reconciled recommendation back to Council.

b. Report of the Intergovernmental & Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins reported that the Committee would meeting on May 7, 2018 to discuss the Beaufort County Sheriff's Office report. He reported that the previously noted Sea Pines property will not be on the next agenda as a key Town staff member will not be available for this meeting. Mr. Harkins said, this important item is expected to be on the June 4, 2018 agenda.

c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins reported that the Committee met in executive session begin the interviews for Boards and Commissions. She said that the Committee will meet again later this month to continue the interviews.

d. Report of the Public Planning Committee – David Ames, Chairman

Mr. Ames reported that the Committee met on April 26, 2018 to discuss the visioning process and affordable housing. He said that four actions were taken and are being put before Council. Mr. Ames said the first was the recommendation of the Vision Management Project Team to accept the Vision report and adopt the Vision, plus the Vision Management Team's comments to Council. The second is to dissolve the Vision Management Project Team. Mr. Ames said thirdly, the Committee recommends to Council that they direct the Committee and staff to develop a system for implementing the Vision in accordance with the above principles; he noted that the principles were outlined in the meeting. He said the fourth having to do with affordable housing, the Committee discussed the potential sources of funding an affordable housing and workforce program. He said that no decision was reached, but that the Committee had recommended that Council request staff research potential sources within the Town accounts. Mr. Ames said there were eight responses to the request for the housing consultant. He said that staff is reviewing those responses for compliance with the RFP, and the Committee requests that a member of the Committee join the selection committee once staff has short listed the applicants. Mr. Harkins asked if the RFP process is open to any member of Town Council. Brian Hulbert, Staff Attorney, answered that typically the Town Manager appoints a committee to make a selection of the professional services the Town is engaging in. He said that Council could ask the Town Manager to be part of the selection committee and participate in the process. Mayor Bennett said that he would put a request into Mr. Riley to participate in the selection process for the housing consultant.

e. Report of the Public Facilities Committee – Marc Grant, Chairman

Mr. Grant reported that the Committee met at April 23, 2018. He said that the Committee approved a recommendation for the Gullah neighborhood signs to come forward to Town Council. He said there would be approximately 11 or 12 signs on Town-owned land, SCDOT land, or easements. Mr. Grant gave his gratitude to NIBCA and Murray Christopher for leading the charge by identifying the Gullah neighborhoods and meeting with the community and providing the logo from the Annual Gullah Celebration. Mayor Bennett confirmed with Town staff that the recommendation would be ready in time for the next Town Council meeting.

f. Report of the Finance & Administrative Committee – John McCann, Chairman

Mr. McCann state that he did not have a report.

10. Appearance by Citizens

Skip Hoagland, addressed Town Council regarding his matters with the Town, ATAX, and the Chamber.

11. Unfinished Business - None

12. New Business

a. Private Dirt Road Acquisition Status Report/Confirmation of Policy Direction

Scott Liggett, Director of Public Projects and Facilities/Chief Engineer provided a report to the members of Council regarding the acquisition of the private dirt roads. Mr. Liggett said that staff plans to establish the dialog with the residents on the next four roads to see if there is an opportunity to bring forward a participation with one or more of those roads. Mr. Grant stated that he would like to know what the legalities are for potential easements or one way roads. Mayor Bennett asked about the more narrow roads, and the possibility of providing places for drivers to pull to the side for oncoming traffic. Mr. Liggett indicated that upon review and compliance with the current LMO, and the direction of Council, staff would move forward as directed. Mayor Bennett said that he wants to ensure that the citizens on the Island are provided the appropriate ingress and egress, and that the safety is the top priority. He queried the members of Council to ensure that they were on the same page as he was, concerning this matter. Mayor Bennet asked Mr. Liggett about his timeframe concerning the next four roads. Mr. Liggett said that there is still a lot of staff work to conclude, before moving forward with these next roads. He said that if he had to pin down a timeframe, he would ask for a couple of months.

b. First Reading of Proposed Ordinance 2018-05

First Reading of Proposed Ordinance 2018-05 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2019; to establish a property tax levy; to establish funds; to establish a policy for acquisition of rights of way and easements; and providing for severability and an effective date.

Mrs. Likins moved to approve, Mr. Harkins seconded. John Troyer, the Town's Finance Director gave an overview presentation of the Fiscal Year 2019 budget to the members of Council. After some discussion with Mr. Troyer, the members of Council voted to approve the first reading by a vote of 7-0.

13. Possible actions by Town Council concerning matters discussed in Executive Session.

a. City of Columbia et. al. v. Expedia, Inc., et al

Mrs. Likins moved that Town Council authorize the Town Manager to enter into the Settlement Agreement with the Collective Plaintiffs and Defendants as referenced in the Civil Action No. 2014-CP-10-367, Mr. Harkins seconded. The motion was approved by a vote of 7-0.

14. Adjournment

Mayor Bennett adjourned the meeting at 5:51 p.m.

Krista M. Wiedmeyer,
Executive Assistant/Town Clerk

Approved: 05/15/2018

Kimberly Likins, Mayor Pro-Tem