

**The Town of Hilton Head Island  
Parks & Recreation Commission Work Session  
Thursday, November 8, 2018  
3:30 p.m.**

**Members Present:** Paul Boes, Ray Kisiah, Caroline Rinehart, Jerry Okarma, Jack Daly, Mike Ray, Michael Mccullion

**Members Absent:** none

**Town Staff:** Marcy Benson, *Sr. Grants Administrator*; Jennifer Ray, *Planning & Special Projects Manager*; Shawn Colin, *Deputy Director Community Development*; Julian Walls, *Facilities Manager*; Brian Hulbert, *Staff Attorney*;

**Other:** Frank Soule, *Executive Director for Island Recreation Association*;

---

**1. Call to Order**

Chairman Kisiah called the meeting to order at 3:30 p.m.

**2. Pledge of Allegiance to the Flag**

**3. Freedom of Information Compliance**

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**4. Approval of Minutes**

The Parks & Recreation Commission meeting minutes of October 24, 2018 were approved as presented.

**6. Reports**

**a. Island Recreation Association Update – none**

**7. Unfinished Business - none**

**8. New Business**

**Work Session items:**

- Parks to review:
  - Rowing & Sailing Center at Squire Pope Community Park
  - Shelter Cove Community Park
  - Barker Field
  - Hilton Head Park (Old Schoolhouse Park)
  - Beach Parks

Ms. Marcy Benson presented detailed information including aerial photographs for all the parks listed above.

Ms. Jennifer Ray informed the Commission the list they are composing for Park Upgrades was originally due to Mr. Scott Liggett in December but since there was a meeting cancellation in September, the Commission may submit the list in January 2019.

- Prepare list of proposed park upgrades; open discussion by Parks & Recreation Commission

Mr. Frank Soule submitted to the Commission the Island Recreation Association's Board and staff recommendations for consideration of improving park and recreation opportunities, management and maintenance for our parks. The list is not prioritized, just items to spark conversation. This list will be on file with these minutes.

Chairman Kisiah stated that the top priority of this Commission needs to be the master plan as a guiding document. The short-term will be reflected in Capital Improvements Projects (CIP) and the long-term will be the master plan.

Ms. Heather Rath listed the top requests from the parks needs user survey conducted by the Greater Island Council – Parks & Recreation Committee:

1. Environmental pathways
2. Large scale recreational complex
3. More piers, overlooks and docks
4. Repurpose golf course land
5. Off pathway road trail system
6. More access to water-based activities
7. Boardwalk pathway along beach
8. Outdoor exercise equipment
9. Handicap accessible playgrounds
10. Pathway separating walkers and bikers
11. Botanical gardens

Mr. Julian Walls stated the Commission should make their list, prioritize and keep in mind that there is only a certain pot of money allocated for Park Upgrades.

The Commissioners reviewed each park on Hilton Head Island and offered suggestions for facility improvements and maintenance.

Chairman Kisiah stated the Town needs to make a decision on taking over maintenance for Barker field and other County parks on Hilton Head Island.

Chairman Kisiah requested four items from Town staff to help the Commission prepare the list of park upgrades they are drafting.

1. The dollar amount available for park upgrades.
2. The list of capital requests related to park upgrades already developed by staff.
3. A copy of the current CIP.
4. The list of playground repairs needed.

Chairman Kisiah asked the members to send him their ideas by December 1<sup>st</sup> and he will attach a dollar amount to each suggestion and make a list. At the next Parks & Recreation Commission meeting on December 13<sup>th</sup> the Commissioners can discuss and finalize the information to submit to Mr. Scott Liggett.

**9. Park Updates – none**

**10. Appearance by Citizens - none**

**11. Park Commissioner Comments**

**12. Adjournment**

There being no further business, the meeting adjourned at 5:25p.m.

Respectfully submitted by Eileen Wilson

Approved by: December 13, 2018  
Ray Kisiah, Chairman