



**The Town of Hilton Head Island  
Regular Culture and Arts Advisory  
Committee Meeting**

**Wednesday, August 8, 2018**

**9:30 am**

**Benjamin M. Racusin Council Chambers**

Committee Members Present: Chairman Jane Joseph, Vice Chairman Tayloe Cook, Omar Perez, Andrea Murray, Dan Shapiro, Carol Nelson, Enid Carranza

Committee Members Present Electronically: Lisa Snider

Members Absent: Miho Kinnas, Terry Herron

Town Staff Present: Jennifer McEwen, Director of Cultural Affairs, Josh Gruber, Assistant Town Manager, Brian Hulbert, Staff Attorney, Kebin Lopez, Cultural Affairs Intern

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**1. Call to Order**

Chairman Joseph called the meeting to order at 9:35 am. Chairman Joseph asked the committee if there was a motion to accept or amend the agenda. Ms. Nelson made a motion to move Ms. Hurst's presentation to the first item on the agenda. Mr. Shapiro seconded this motion and all approved. Ms. McEwen introduced the newly hired Assistant Town Manager, Mr. Gruber, to the committee.

**2. Freedom of Information Act Compliance**

Ms. McEwen confirmed that public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Minutes**

Chairman Joseph requested a motion to approve the minutes of the June 27, 2018 meeting. Mr. Shapiro moved to approve. Ms Nelson seconded. The motion passed unanimously.

**4. Public Comment**

Hannah Horne with the Hilton Head Chamber of Commerce introduced herself to the committee.

**5. New Business**

A. Presentation by Carole Hurst, Producer of "Miles of Mules" in Bucks County, PA. See attached presentation.

B. Election of Officers for FY19

Chairman Joseph opened up the conversation for nominations for Chairman. Mr. Shapiro nominated Chairman Joseph and Mr. Cook seconded. All voted to approve Chairman Joseph for another year.

Chairman Joseph then opened up nominations for Vice Chair. Mr. Shapiro nominated Mr. Cook and Ms. Carranza seconded. Chairman Joseph nominated Ms. Nelson and Mr. Shapiro seconded. The committee voted 4-3 to approve Ms. Nelson as Vice Chair.

**6. Old Business**

Chairman Joseph presented an update to the committee on the Hilton Head Institute project to establish an arts campus on Arrow Road. Mr. Shapiro questioned if there is a role for the committee in the campus and Chairman Joseph noted that the Institute is leading the project but perhaps we could partner down the road.

Ms. McEwen updated that the Cultural Trail maps were printing and step one of creating designations for the island as a local cultural district was complete. Step two is determining how we wanted to identify and brand cultural resources as a step in the application of the statewide cultural district designation. Mr. Shapiro, Chairman Joseph, and Mr. Perez volunteered to do some research on signage and designation criteria to report back to the full committee at the September meeting.

Ms. McEwen updated that the Town Hall Art Gallery was being installed at the end of the month and the opening reception will be held on 10/2/18 @ 3 PM. Ms. McEwen updated the committee that she and the Island Rec are meeting with the Town Manager to get approval for the community mural project at the new Island Rec building. Ms. McEwen updated that she is working with the finance department to include the lantern parade idea for 2019 in the town's upcoming ATAX grant application and working with the Chamber on a local cultural tourism branding piece for the Chamber's local ATAX application.

Chairman Joseph reviewed the upcoming committee meeting dates for the remainder of the calendar year. Ms. Carranza notified the group that she was needing to resign from the committee due to scheduling conflicts.

## **7. Adjournment**

Chairman Joseph requested a motion to adjourn. Mr. Cook motioned to adjourn. Mr. Shapiro seconded. The motion passed unanimously. The meeting was adjourned at 11:27 AM.

Submitted by:

Approved by:

September 12, 2018

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Jennifer McEwen

Director of Culture & Arts

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Jane Joseph

Chairman