

TOWN OF HILTON HEAD ISLAND
Board of Zoning Appeals
Minutes of the November 26, 2018 2:30 p.m. Regular Meeting
Benjamin M. Racusin Council Chambers

Board Members Present: Chairman David Fingerhut, Vice Chairman Jerry Cutrer, Patsy Brison, Charles Walczak, Lisa Laudermilch

Board Members Excused: Robert Johnson, John White

Council Members Present: None

Town Staff Present: Nicole Dixon, Development Review Administrator; Taylor Ladd, Senior Planner; Teresa Haley, Senior Administrative Assistant

1. Call to Order

Chairman Fingerhut called the meeting to order at 2:32 p.m.

2. Pledge of Allegiance to the Flag

3. Roll Call

4. Freedom of Information Act Compliance

Public notification of the Board of Zoning Appeals meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the requirements of the Town of Hilton Head Island Land Management Ordinance.

5. Welcome and Introduction to Board Procedures

Chairman Fingerhut welcomed the public and introduced the Board's procedures for conducting the business meeting.

6. Approval of Agenda

Chairman Fingerhut asked for a motion to approve the agenda. Mr. Walczak moved to approve. Vice Chairman Cutrer seconded. The motion passed with a vote of 5-0-0.

7. Approval of the Minutes – Meeting of September 24, 2018

Chairman Fingerhut asked for a motion to approve the minutes of the September 24, 2018 meeting. Ms. Brison moved to approve. Ms. Laudermilch seconded. The motion passed with a vote of 5-0-0.

8. Unfinished Business – None

9. New Business – None

10. Board Business

- a. Review and Adoption of proposed amendment to the Rules of Procedure to allow property owners to speak at appeal hearings

Ms. Ladd clarified the proposed amendments shall not be adopted today. Staff made changes to the rules based on the feedback given at the last meeting. Today is the opportunity for the Board and public to review and comment on those changes. If there are no further changes, the amendments can be presented for adoption at the next regularly held meeting. If further changes are needed, then those changes will be incorporated by Staff and presented for review at the next regularly held meeting. Ms. Ladd then reviewed the proposed changes as provided in the Board's agenda package.

Chairman Fingerhut asked for public comments. Chester Williams made comments on the proposed amendments. The Board and Mr. Williams discussed the proposed amendments and his comments. Upon the conclusion of the discussion, the Board asked Staff to draft the following changes:

- Delete the changes made on Page 11 Section 4;
- On Page 16 Section 2, separate paragraph 7 into paragraphs 3 and 4 for the property owner and the permit holder respectively;
- In Section 2 of Page 16, make the applicable changes to include the property owner and the permit holder as parties to the proceedings.

b. Review and Adoption of 2019 Meeting Schedule

Mr. Walczak moved to approve the 2019 Meeting Schedule as submitted. Vice Chairman Cutrer seconded. The motion passed with a vote of 5-0-0.

11. Staff Report

- a. Waiver Report** – The Waiver Report was included in the Board's packet.

Ms. Ladd indicated the December meeting was cancelled due to a lack of agenda items. A Board training session will be held immediately following this meeting. Staff will continue to update the Board on upcoming trainings.

The Board asked Staff to provide at a future meeting an update on their recent cases that have been appealed to the Circuit Court.

12. Adjournment

The meeting was adjourned at 2:56 p.m.

Submitted by: Teresa Haley, Secretary

Approved: March 25, 2019

David Fingerhut, Chairman