



Town of Hilton Head Island
Community Development Department
 One Town Center Court
 Hilton Head Island, SC 29928
 Phone: 843-341-4757 Fax: 843-842-8908
www.hiltonheadislandsc.gov

FOR OFFICIAL USE ONLY	
Date Received:	_____
Accepted by:	_____
Associated Application Number:	_____

Applicant/Agent Name: _____ Company: _____
 Mailing Address: _____ City: _____ State: _____ Zip: _____
 Telephone: _____ Fax: _____ E-mail: _____
 Project Name: _____ Project Address: _____
 Parcel Number [PIN]: R _____

WETLAND ALTERATION SUBMITTAL REQUIREMENTS

Please ensure that all items listed below are attached to this application per LMO Appendix D: D-13:

- _____ Site development plan to include all existing and proposed structures, right-of-ways, easements, utilities, roads and grading
- _____ Jurisdictional wetland determination certified in writing by U.S. Army Corps of Engineers (USACE), a Town approved wetlands consultant, or Ocean & Coastal Resource Management (OCRM)
- _____ Wetland Boundary Survey
- _____ Wetland Delineation Data Sheets
- _____ Copy of application package submitted to USACE and/or OCRM with a copy of the issued permits
- _____ Town wetlands evaluation form completed by an approved consultant
- _____ Wetlands Alteration Plan showing: existing and proposed locations and uses of all structures and areas included in the development and location of all easements and rights-of-way on or adjoining the parcel, identification of all areas proposed to be disturbed, and a topographical survey signed and sealed by a registered land surveyor
- _____ Copy of storm water management plan submitted to OCRM
- _____ Wetland impact analysis to include a description of avoidance and minimization efforts and a mitigation plan
- _____ Wetland Protection Assurances

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request? If yes, a copy of the private covenants and/or restrictions must be submitted with this application. YES NO

To the best of my knowledge, the information on this application and all additional documentation is true, factual, and complete. I hereby agree to abide by all conditions of any approvals granted by the Town of Hilton Head Island. I understand that such conditions shall apply to the subject property only and are a right or obligation transferable by sale.

I further understand that in the event of a State of Emergency due to a Disaster, the review and approval times set forth in the Land Management Ordinance may be suspended.

SIGNATURE

DATE