



Town of Hilton Head Island
 Community Development Department
 One Town Center Court
 Hilton Head Island, SC 29928
 Phone: 843-341-4757 Fax: 843-341-2087
www.hiltonheadislandsc.gov

FOR OFFICIAL USE ONLY

Permit #: _____

Fee: _____

TENT/ STAGE/BOUNCE HOUSE PERMIT APPLICATION

<input type="checkbox"/> Tent	<input type="checkbox"/> Stage	Part of a Permitted Event: <input type="checkbox"/> YES <input type="checkbox"/> NO Event Name: _____
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Project Address: _____ Subdivision: _____
 Parcel Number [PIN]: R _____ Flood Zone: _____
 Land Owner Name: _____ Phone #: _____
 Address: _____ Email: _____

Tent/Stage/Bounce House Size(s):	Date Up:	Date Down:
Electric: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Number of Tents/Stages/Bounce Houses:	

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request? If so, a copy of the private covenants and/or restrictions must be submitted with this application. YES NO

Fees & Forms: Please see www.hiltonheadislandsc.gov. The Town accepts cash or check made Payable to Town of Hilton Head Island. Credit cards are accepted as payment for some items.

License Requirements: Individuals and entities involved in the construction or installation of tents, stages, or bounce houses are required to comply with licensing requirements of the Town. No tents, stages or bounce houses over 400 square feet shall be erected without a valid Town of Hilton Head Business License. Contractors shall be subject to a suspension of his or her license in accordance with Section 10-1-150 of the Town of Hilton Head Island Code of Ordinances.

Acknowledgement: Application is hereby made to perform work on the building and accompanying features, and I am authorized to submit this application. To the best of my knowledge, information included in this application is factual and complete. I hereby agree to abide by all conditions of any approvals granted by the Town and understand that such conditions shall apply to the subject property only. I acknowledge that the Town Municipal Code requires that all construction in a Special Flood Hazard Zone be constructed in accordance with floodplain provisions. I understand that failure to abide by this approval, any conditions, and all codes adopted by the Town of Hilton Head Island deems me subject to enforcement action and/or fines.

Applicant:	Tent/Stage/Event Company:
Name:	Name:
Address:	Address:
Address:	Address:
Phone:	Phone:
Email:	Email:
	Town Business License #:

Print Name: _____ **Signature:** _____
Company Name: _____ **Date:** _____