

ELEVATOR INSPECTION CHECKLIST
SINGLE FAMILY

Permit# B _____ Address _____

Elevator Company Name: _____ Phone _____

Company Representative Signature: _____

Set appointment with elevator installer to meet on job site.

Verification of serial number and job files (cad drawings/size) Serial# _____

Weight test

Elevator is loaded with maximum weight capacity and run in both Directions _____ LBS

Brake test

Elevator is put on brakes to verify no slack in the cable.

General Safety

Gate(s)/gate switch

Cab operating panel including emergency stop button

Interlocks inspection including cab not level to the floor

Make sure the unit will not run with door (s) open.

Cab/car clearances at threshold and at door (5").

Car top must be tight and secure

Car top emergency stop switch is tested.

Top final switch is tested.

Overflow tube must be hooked up to piston and secure and must flow into catch cup.

Telephone and alarm bell tested.

Emergency Access Key

Machine room

Clearances and light Fusible disconnect Slack cable switch (cable unit)

No load pressure (Hydraulic units) Amount of pressure # _____ LBS

Notes: _____

Inspected by _____ Date _____