



Town of Hilton Head Island  
**Board of Zoning Appeals Meeting**  
**Monday, October 26, 2020 – 1:30 p.m.**  
**AGENDA**

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In accordance with the Town of Hilton Head Island Municipal Code Section 2-5-15, this meeting is being conducted virtually and can be viewed live on the Town's Public Meeting Facebook Page at <https://www.facebook.com/townofhiltonheadislandmeetings/>. Following the meeting, the video record will be made available on the Town's website at <https://www.hiltonheadislandsc.gov/>.

**1. Call to Order**

**2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Pledge of Allegiance**

**4. Roll Call**

**5. Welcome and Introduction to Board Procedures**

**6. Approval of Agenda**

**7. Approval of Minutes**

a. Meeting of September 28, 2020

**8. Citizen Comments**

**9. Requests for Postponement Approved by the BZA Chairman** – The cases listed below have been granted a postponement by the BZA Chairman and placed on the agenda to establish an original hearing date for the request. No action will be taken by the Board at this time.

- VAR-001853-2020 – 121 Sandcastle Court
- VAR-001854-2020 – 127 Sandcastle Court
- VAR-001874-2020 – 125 Sandcastle Court

**10. New Business**

a. **APL-000760-2020** – Request for Appeal from William M. Bowen, P.A. on behalf of Island Club III Horizontal Property Regime. The appellant is appealing staff's determination, dated March 24, 2020, that an unimproved right-of-way off of Folly Field Road, currently functioning as a drainage easement and pedestrian access to the beach, is classified as a street and does require an adjacent street setback and buffer from it.

**11. Board Business**

a. Review and Adoption of 2021 Meeting Schedule

## 12. Staff Report

- a. Update on LMO amendments recommended by the BZA at the January and July meetings
- b. Waiver Report

## 13. Adjournment

Public comments concerning agenda items can be submitted electronically via the Open Town Hall HHI portal at <https://hiltonheadislandsc.gov/opentownhall/>. The portal will close 2 hours before the meeting. All comments submitted through the portal will be provided to the Board for review and made part of the official record. Citizens who wish to comment on agenda items during the meeting by phone must contact the Board Secretary at 843-341-4684 not later than 12:00 p.m. the day of the meeting.

**Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.**