

Town of Hilton Head Island **Design Review Board Meeting Tuesday, March 28, 2023 – 2:30 p.m. AGENDA**

The Design Review Board meeting will be held in person at Town Hall in the Benjamin M. Racusin Council Chambers.

1. Call to Order

- FOIA Compliance Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 3. Roll Call
- 4. Approval of Agenda

5. Approval of Minutes

a. Meeting of March 14, 2023, Regular Meeting

6. Appearance by Citizens

Citizens may submit written comments via the <u>Town's Open Town Hall Portal</u>. The portal will close at 4:30 p.m. the day before the meeting. Comments submitted through the portal will be provided to the Design Review Board and made part of the official record.

7. Unfinished Business

a. Alteration/Addition

• **DRB 000039-2023 Dunes House** - This Application proposes to replace an existing awning, add a new section of awning, and modify an approved material on the building.

8. New Business

- a. None
- 9. Staff Report
 - a. Minor Corridor Report

10. Adjournment

Please note that a quorum of the Town Council may result if four (4) or more of their members attend this meeting.



Town of Hilton Head Island **Design Review Board Meeting** March 14, 2023, at 2:30 p.m.

MEETING MINUTES

Present from the Board: Cathy Foss, Chair; Judd Carstens, Vice-Chair; Annette Lippert; Ryan Bassett; John Moleski, Tom Parker

Absent from the Board: Todd Theodore

Present from Town Council: David Ames, Glenn Stanford

Present from Town Staff: Shea Farrar, Senior Planner; Karen Knox, Senior Administrative Assistant; Brian Glover, Administrative Assistant

1. Call to Order

Chair Foss called the meeting to order at 2:30 p.m.

2. FOIA Compliance

Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Roll Call

As noted above.

4. Approval of Agenda

Chair Foss asked for a motion to approve the Agenda. Mr. Parker moved to approve. Ms. Lippert seconded. By a show of hands, the Motion passed with a vote of 6-0-0.

5. Approval of Minutes

a) Regular Meeting of February 28, 2023

Chair Foss asked for a motion to approve the Minutes of February 28, 2023. Ms. Lippert moved to approve. Mr. Moleski seconded. By a show of hands, the Motion passed with a vote of 6-0-0.

6. Appearance by Citizens

Public comments concerning agenda items were to be submitted electronically via the Open Town Hall HHI portal. No comments were received on the Open Town Hall Portal. No citizens spoke at the meeting.

7. Unfinished Business

None

8. New Business

a) Final

• DRB 000542-2023 Holiday Inn Express

The proposed hotel addition/renovation will include a new Porte Cochere entryway and tower infill element.

Ms. Farrar provided the staff's presentation as included in the packet. She gave a brief overview of the changes made to the project since its conceptual review. Following Ms. Farrar's presentation, the Applicant provided an additional presentation.

After the presentation, the Board asked the Applicant many questions about the project. The Board asked about the scale and design of the lighting, the detail for the construction of the structure and lighting connections, the detail for the balconies, the proposed fixture heights, and the wall height at ground level.

Chair Foss asked for a Motion on the Application. Ms. Lippert moved to approve with the following conditions:

- Staff comments 2,3, and 6.
- For staff comment 3, the Bahama shutters should be slid out, shortened, and made steeper.
- The Sight Wall should be version 8B.
- Element 14 is made wider (the wooden wrap of the Porte Cochere columns).
- Details are provided for item 2, which includes return dimensions at the cutout in the tower.
- Details are provided for the modified existing guard rails and the new guard rail.
- Details are provided for the Juliet Balcony front edge, and it is a wrapped bronze finish.
- Elevations of the lights are noted.
- A-101 is made to match the site plan.
- Light fixtures are confirmed to be bronze, and both have a 12-degree beam angle.

Amended to include the following:

• These drawings come back for approval by two Design Review Board Members and Staff.

Mr. Parker seconded the Motion. The Motion carried with a vote of 6-0-0.

9. Board Business

Mr. Moleski discussed the process for incomplete submissions for projects. He asked about the staff's procedure when they find an application is not complete. Additionally, he asked when applicants would be required to resubmit. He also expressed concerns about Applications that do not include an Engineer or Architect in the project.

10. Staff Report

a. Minor Corridor Report

There have not been completed projects since the last meeting.

11. Adjournment

The meeting adjourned at 3:24 p.m.

Submitted By:

Brian Glover Administrative Assistant

Date:



Town of Hilton Head Island

Community Development Department One Town Center Court Hilton Head Island, SC 29928 Phone: 843-341-4757 Fax: 843-842-8908 www.hiltonheadislandsc.gov

FOR OFFICIAL USE	ONLY
Date Received:	
Accepted by:	
DRB #:	
Meeting Date:	

Applicant/Agent Name: Lawing Sell	Company: Geegwood Connencties
Mailing Address: 4 Querts Follow	City: State: SC Zip: 49928
Telephone: 843-422-6344 Fax:	E-mail: LSell @ palmeto dures ion
Project Name: Dunes House Awning	Project Address: 14 Dumes Clourse Lanes
Parcel Number [PIN]: R520 012 000	0334 0002
Zoning District:	Overlay District(s):

CORRIDOR REVIEW, MAJOR DESIGN REVIEW BOARD (DRB) SUBMITTAL REQUIREMENTS

Digital Submissions may be accepted via e-mail by calling 84	43-341-4757.
--	--------------

Project Category:

Concept Approval – Proposed Development Final Approval – Proposed Development Alteration/Addition

Submittal Requirements for All projects:

N Private Architectural Review Board (ARB) Notice of Action (if applicable): When a project is within the jurisdiction of an ARB, the applicant shall submit such ARB's written notice of action per LMO Section 16-2-103.I.4.b.iii.01. Submitting an application to the ARB to meet this requirement is the responsibility of the applicant.

Filing Fee: Concept Approval-Proposed Development \$175, Final Approval – Proposed Development \$175, Alterations/Additions \$100, Signs \$25; cash or check made payable to the Town of Hilton Head Island.

Additional Submittal Requirements:

Concept Approval - Proposed Development

- A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes and beaches.
- A site analysis study to include specimen trees, access, significant topography, wetlands, buffers, setbacks, views, orientation and other site features that may influence design.
- $\mathbf{\hat{n}}\mathbf{\hat{A}}$ A draft written narrative describing the design intent of the project, its goals and objectives and how it reflects the site analysis results.
- **MA** Context photographs of neighboring uses and architectural styles.
- niA Conceptual site plan (to scale) showing proposed location of new structures, parking areas and landscaping.
- Conceptual sketches of primary exterior elevations showing architectural character of the proposed
 - development, materials, colors, shadow lines and landscaping.

Additional Submittal Requirements: Final Approval – Proposed Development A final written narrative describing how the project conforms with the conceptual approval and design review guidelines of Sec. 16-3-106.F.3. Final site development plan meeting the requirements of Appendix D: D-6.F. Final site lighting and landscaping plans meeting the requirements of Appendix D: D-6.H and D-6.I. Final floor plans and elevation drawings (1/8"=1'-0" minimum scale) showing exterior building materials ar colors with architectural sections and details to adequately describe the project. A color board (11"x17" maximum) containing actual color samples of all exterior finishes, keyed to the elevations, and indicating the manufacturer's name and color designation. Any additional information requested by the Design Review Board at the time of concept approval, such as scale model or color renderings, that the Board finds necessary in order to act on a final application.	
Additional Submittal Requirements: Alterations/Additions All of the materials required for final approval of proposed development as listed above, plus the following additional materials.	
 A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes are beaches. Photographs of existing structure. 	
Additional Submittal Requirements:	
Signs <u>NA</u> Accurate color rendering of sign showing dimensions, type of lettering, materials and actual color samples.	
For freestanding signs: $\dot{M}A$ Site plan (1"=30' minimum scale) showing location of sign in relation to buildings, parking, existing signs, and property lines. $\dot{M}A$ Proposed landscaping plan.	
For wall signs: A Photograph or drawing of the building depicting the proposed location of the sign. Location, fixture type, and wattage of any proposed lighting.	

Note: All application items must be received by the deadline date in order to be reviewed by the DRB per LMO Appendix D: D-23.

A representative for each agenda item is strongly encouraged to attend the meeting.

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request? If yes, a copy of the private covenants and/or restrictions must be submitted with this application. YES MO

To the best of my knowledge, the information on this application and all additional documentation is true, factual, and complete. I hereby agree to abide by all conditions of any approvals granted by the Town of Hilton Head Island. I understand that such conditions shall apply to the subject property only and are a right or obligation transferable by sale.

I further understand that in the event of a State of Emergency due to a Disaster, the review and approval times set forth in the Land Management Ordinance may be suspended.

SIGNATURE

1-24-23

Last Revised 01/21/15



P.O. Box 1546 104 Maxwell Ave Greenwood, SC 29646 P 864-941-4044 F 864-941-4014 www.GreenwoodCR.com

3/15/23

Town of Hilton Head 1 Town Center Hilton Head Island, SC 29928

RE: Dunes House Awning 14 Dunes House Lane

To whom it may concern:

In representation of the Palmetto Dunes Resort and Greenwood Communities and Resorts, Greenwood is requesting review of the revised awning design to include the vinyl end wrapping and color selection.

The architectural drawing has been revised to show actual previously approved material as well as porcelain material that was previously installed as a safety maintenance project replacing wood shake shingles where the electric grill is used. The gutter placements have also been added to this drawing for clarification.

Best Regards,

Laurie Sell Project Manager Greenwood Communities and Resorts Isell@palmettodunes.com



Proposed Exterior Color and Materials

Rear Kitchen View

Rear Bar View



Example of wrap on end

THE

Dunes House 14 Dunes House Lane Entrance Lighting Proposal







PALMETTO DUNES

Solus Nautical Wall Mount Light with Eyelid

Dunes House 14 Dunes House Lane Front Lighting Proposal Dunes House





PALMETTO DUNES

Steel Lighting Co. Venice Store Sign Light | for Outdoor Restaurant Accent Wall | 9 inch Dome | 16 inch Gooseneck | Made in America | Galvanized Exterior/Galvanized Interior

Dunes House 14 Dunes House Lane Side Lighting Proposal Dunes House





PALMETTO DUNES

14in. Galvanized Finish Outdoor Gooseneck Barn Light Fixture with 14.5 in. Long Extension Arm - Wall Sconce Farmhouse, Vintage, Antique

Dunes House 14 Dunes House Lane Bar Lighting Proposal Dunes House





PALMETTO DUNES

Galvanized Gooseneck LED Wall Sconce Barn Light Fixture -Industrial Antique Farmhouse Style - Vintage Patio Porch Wall Mount Light - Indoor/Outdoor - UL Listed Dimensions: 8 in. Diameter Shade x 10 in. High x 10.50 in. Overall Length.

Dunes House 14 Dunes House Lane Grill Tile Wall Specs



Satori Ikon Mica 12-in x 24-in Matte Porcelain Floor Tile

Item #1348636 Model #1001-0159-0



 With a PEI rating of 4, this floor tile is suitable for heavy traffic areas, is scratch resistant, dent resistant and fade resistant

PALMETTO DUNES OCEANFRONT RESORT

- · Slip resistant and waterproof, this tile is perfect for use throughout your home
- Porcelain floor tile with a textured matte finish provides a beautiful upgrade to your home

Manufacturer Color/Finish: Ikon Mica



Patio 500_®

Specifications

Description:	Vinyl laminated on a woven synthetic fabric.
Weight:	17.5 oz. per lineal yard
Width:	61 inches / 154.94 centimeters
Transparency:	Opaque (some light color shades do offer illumination)
Abrasion Resistance:	Excellent
Dimensional Stability:	Excellent
Flexibility:	Excellent in both hot and cold environments
Flame Resistance:	Meets California State Fire Marshall Title 19, NFPA-701-
	99 (Large Scale) ASTM E84-81A Flame Spread Rating Class A (15)
Mildew Resistance:	99 (Large Scale) ASTM E84-81A Flame Spread Rating
	99 (Large Scale) ASTM E84-81A Flame Spread Rating Class A (15)
Mildew Resistance:	99 (Large Scale) ASTM E84-81A Flame Spread Rating Class A (15) Excellent
Mildew Resistance: Chemical Resistance:	99 (Large Scale) ASTM E84-81A Flame Spread Rating Class A (15) Excellent Excellent
Mildew Resistance: Chemical Resistance: Water Repellency:	99 (Large Scale) ASTM E84-81A Flame Spread Rating Class A (15) Excellent Excellent Excellent – Water Proof

𝖅 H E R C U L I T E[®]

Powered by Innovation + Proven by Performance P.O. Box 435, Emigsville, PA 17318 USA 717-764-1192 800-772-0036 Fax: 717-764-5211 www.herculite.com EMAIL: customercare@herculite.com

YHERCULITE®

Powered by Innovation

Proven by Performance

Patio[®] 500

TYPICAL PROPERTIES REPORT

PROPERTY		TEST METHOD	AVERAGE TEST RESULTS	
PHYSICAL PROPER English	RTIES Metric		English	Metric
Weight, oz. per sq. yd.	g/m ²	ASTM D3776	18 oz. +/- 10%	610 g +/- 10%
Adhesion (lbs./2 in.)	N/50 mm	ASTM D751 (Free Peel)	10.6 min.	47 min.
Breaking Strength (lbs./in.)	N/25 mm	ASTM D5034	W 244 F 219	W 1085 F 974
Tear Strength (lbs.)	Ν	ASTM D2261	W 105 F 110	W 467 F 489
Hydrostatic Burst (PSI)	kPa	ASTM D751, D3776	410	2827
Flame Resistance		CSFM Reg. # F-86501 MVS 302, ASTM E84 NFPA 701 Test 2 Large Scale ASTM D6413		Pass

The information contained in this report is believed to be reliable. It is offered in good faith and intended for use as a general guide. Herculite makes no guarantee of results and assumes no obligation or liability whatsoever in connection with the possible use of this information. This report, including any statements concerning the possible use of our products, is not a license to operate under, or intended to suggest infringement of any existing patents.

HERCULITE PRODUCTS, INC. P.O. Box 435, Emigsville, PA 17318 (800) 772-0036 (717) 764-1192 FAX: (717) 764-5211 www.herculite.com customercare@herculite.com















A.2.1





A NEW AWNING FOR THE DUNES HOUSE RESTAURANT

14 DUNES HOUSE LANE HILTON HEAD ISLAND, S.C. 29928



GENERAL NOTES:

Α.





INSTALL NOTES:





CCP CO., INC. AND N WITH OUR WORK, .: UNAUTHORIZED Ъ 1674 CHATHAM PARKWAY SAVANNAH, GEORGIA 31405 912 236 2416 Fax: 912 232 7884 WWW.COASTALCANVAS.NET JOB NUMBER COASTAL CANVAS & ISOMETRIC FRAME VIEW FRONT, SIDE, PLAN 23-03-01 ME N ΝBΥ SEGMENT THE DUNES HOUSE RESTAURANT 14 DUNES HOUSE LANE HILTON HEAD ISLAND, S.C. 29928 A NEW AWNING FOR SCALE NO. 22954 NONE DATE REVISION REASON SHEET NO. |S0|





Ram







SEGMENT 5 (FEET)



























DESIGN TEAM/DRB COMMENT SHEET

The comments below are staff recommendations to the Design Review Board (DRB) and do NOT constitute DRB approval or denial.

PROJECT NAME: Dunes House Awning		DRB#	: DRB-000039-2023
DATE: March 21, 2023			CATEGORY: Alteration/Addition
RECOMMENDATION: Approval	Approval with Conditions	\boxtimes	Denial
RECOMMENDED CONDITIONS:			
Provide updated plans for staff review and approval with the following:			

1. Add a note to the plans for contractor to wrap the two new columns to match the materials, color and dimensions of the existing columns.

2. Replace awning on front of building to match.

MISC COMMENTS/QUESTIONS

1. This project requires a Building Permit. Please contact Toney Pierce at tonyp@hiltonheadislandsc.gov or at 843-341-4675 with any questions about this permit.