



Town of Hilton Head Island
TOWN COUNCIL MEETING
Tuesday, June 21, 2022, 3:00 PM
AGENDA

The Town Council meeting will be held in-person at Town Hall in the Benjamin M. Racusin Council Chambers. The meeting can be viewed on the [Town's Public Meetings Facebook Page](#), the [Beaufort County Channel](#) and Spectrum Channel 1304.

1. **Call to Order**
2. **FOIA Compliance** Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
3. **Roll Call**
4. **Pledge to the Flag**
5. **Invocation - Reverend Dr. Robin Dease - St. Andrew by the Sea United Methodist Church**
6. **Approval of the Minutes**
 - a. [Regular Meeting - May 17, 2022](#)
 - b. [Workshop - May 24, 2022](#)
 - c. [Regular Meeting - June 7, 2022](#)
7. **Report of the Town Manager**
 - a. Items of Interest
8. **Reports of the Members of the Town Council**
 - a. General Reports from Town Council
 - b. Report of the Community Services & Public Safety Committee – Councilman Harkins
 - c. Report of the Public Planning Committee – Councilman Ames
 - d. Report of the Finance & Administrative Committee – Councilman Lennox
9. **Appearance by Citizens** Citizens who wish to address Town Council may do so by contacting the Town Clerk at 843.341.4701 no later than 12:00 p.m. the day of the meeting. Citizens may also submit comments on agenda items via the eComment portal at [Town Council Meeting Information](#).

10. Unfinished Business

- a. Second Reading of Proposed Ordinance 2022-15 Authorizing the Conveyance of 0.04 Acres of Real Estate Owned by the Town of Hilton Head Island, South Carolina, Under the Authority of SC Code Ann. Sec. 5-7-40 (Supp. 2021), and Sec. 2-7-20, Municipal Code of the Town of Hilton Head Island, SC (1983); and Providing for Severability and an Effective Date

11. New Business

- a. Consideration of a Resolution of the Town of Hilton Head Island Approving the Department of Housing and Urban Development Community Development Block Grant Entitlement Program Annual Action Plan for Project Year 2022

12. Executive Session

- a. Discussion of Personnel Matters Related to the Appointments and Reappointments by Town Council to Town of Hilton Head Island Boards and Commissions [pursuant to SC Freedom of Information Act Sec. 30-4-70(a)(1)]
- b. Discussion of Personnel Matters Related to the Appointments by Town Council to the Northpointe Public-Private Partnership Housing Advisory Committee [pursuant to SC Freedom of Information Act Sec. 30-4-70(a)(1)]
- c. Receipt of Legal Advice on Matters Covered Under Attorney-Client Privilege - Town Attorney Update [pursuant to SC Freedom of Information Act Sec. 30-4-70(a)(2)]

13. Possible actions by Town Council concerning matters discussed in Executive Session

14. Adjournment



Town of Hilton Head Island TOWN COUNCIL MEETING Tuesday, May 17, 2022, 2:00 p.m. MINUTES

Present from Town Council: John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; David Ames, Tamara Becker, Alex Brown, Tom Lennox, Glenn Stanford, *Town Council Members*

Present from Town Staff: Marc Orlando, *Town Manager*; Josh Gruber, *Deputy Town Manager*; Angie Stone, *Assistant Town Manager*; Shawn Colin, *Assistant Town Manager-Community Development*; Brad Tadlock, *Fire Chief*; John Troyer, *Finance Director*; Jennifer Ray, *Capital Program Manager*; Anne Cyran, *Interim Community Planning Manager*; Aaron Black, *Facilities Manager*; Krista Wiedmeyer, *Town Clerk*

1. Call to Order

Mayor McCann called the meeting to order at 2:00 p.m.

- 2. FOIA Compliance** Public notification of the meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Roll Call

Attendance of Town Council was confirmed by way of a roll call.

4. Pledge to the Flag

5. Invocation – Reverend General Hay - First Historic African Baptist Church

Reverend Hay delivered the invocation.

6. Executive Session

At 2:01 p.m. Mr. Harkins moved to enter into Executive Session for the matters noted on the agenda. Mr. Stanford seconded. The motion carried unanimously.

At 3:11 p.m., Town Council returned to the dais with no action to be taken.

7. Approval of the Minutes

- a. Regular Meeting – May 3, 2022

Mr. Harkins moved to approve the minutes. Mr. Stanford seconded. The motion carried 7-0.

8. Report of the Town Manager

- a. Items of Interest

Mr. Orlando reported that Town Council would hold a workshop on June 24th where they will discuss the Mid-Island Tract and Mid-Island Initiative. He also reported that the Request for Qualifications for the Public Private Partnership would close on June 20th.

8. Report of the Town Manager (continued)

- b.** Update on the Beach Operations and Improvements from the last Twelve Months - Aaron Black, Facilities Manager

Mr. Black delivered a presentation to Town Council updating the status of the Beach Operations and improvements from the last twelve months. He answered questions posed to him from the members of Town Council.

- c.** Quarterly Status Update on the Gullah-Geechee Task Force Work Plan - Anne Cyran, Interim Community Planning Manager

Ms. Cyran delivered a presentation to Town Council, providing a status update on the Gullah-Geechee Task Force Work Plan. She answered questions posed to her from the members of Town Council.

- d.** Report on the Recommendation from the Beaufort County Transportation Advisory Committee to Beaufort County Council Concerning a Proposed 1% Sales Tax Referendum - Peter Kristian, Hilton Head Island Representative

Mr. Kristian reviewed the recommendations from the Beaufort County Transportation Advisory Committee to Beaufort County Council. He answered questions posed to him from the members of Town Council.

9. Reports of the Town Council

- a.** General Reports from Town Council

Mayor McCann stated that in 2019, Town Council created the US 278 Gateway Corridor Committee to engage with citizens, gathered public input, and delivered recommendations to Town Council on the 278 project. He praised the dedication of the members and reported that at the next Town Council meeting, he would bring forward a resolution to dissolve the committee.

- b.** Report of the Community Services & Public Safety Committee – Councilman Harkins

Mr. Harkins reported that at their next meeting the Committee will review the boards and commissions talent bank and make recommendations for interviews.

- c.** Report of the Public Planning Committee – Councilman Ames

Mr. Ames stated that he did not have a report.

- d.** Report of the Finance & Administrative Committee – Councilman Lennox

Mr. Lennox reported that the Committee met earlier in the day where they received an update from the Community Foundation of the Lowcountry on the ARPA grants and a financial update from Mr. Troyer.

10. Appearance by Citizens

Russ Whiteford addressed Town Council on recent experience he had when working with the Town for the Pedal Hilton Head event. He noted how friendly and helpful everyone was and noted that the event was a great success.

John Davidson addressed Town Council as a retired attorney concerning his feelings about the Short-Term Rental ordinance and how it was drafted.

11. Consent Agenda

- a. Second Reading of Proposed Ordinance 2022-09, Amending Section 4-5-20 of the Municipal Code of the Town of Hilton Head Island, Extending the Expiration Date of the Real Estate Transfer Fee from December 31, 2024 to December 31, 2044
- b. Second Reading of Proposed Ordinance 2022-10 Amending Sections 10-9-10 and 10-9-30 of the Municipal Code for the Town of Hilton Head, South Carolina, Regarding the Billing for Ambulance Services

Mayor McCann stated without objection, he would remove the second reading of the Short-Term rental ordinance from the Consent Agenda to allow Town Council to consider by itself. Mr. Harkins moved to approve the Consent Agenda. Mr. Stanford seconded. With no discussion from Town Council, the motion carried 7-0.

12. Unfinished Business

- a. Second Reading of Proposed Ordinance 2022-06 Amending, Title 10 of the Municipal Code of the Town of Hilton Head Island, South Carolina, by Adding Chapter 2 Entitled "Short-Term Rentals"

Mr. Harkins moved to approve. Mr. Stanford seconded. Mayor McCann opened the discussion up to Town Council before turning it over to the audience. Some citizens address Town Council noting that they were not pleased with the ordinance and requested that Town Council take it back for more review and consideration. Other citizens applauded Town Council for taking the steps necessary to better regulate the short-term rentals on the Island. Town Council continued their discussion, requesting regular updates from Town staff as the Short-Term Rental Ordinance is implemented. With no further discussion, the motioned carried 7-0.

13. New Business

- a. Consideration of a Resolution of Hilton Head Island, South Carolina, dedicating the fountain at the Shelter Cove Community Park in honor of Drew A. Laughlin, for his role as Mayor, in the development of Shelter Cove Community Park

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion from Town Council or the audience, the motion carried, 7-0.

- b. b. First Reading of Proposed Ordinance 2022-08 Amending Sections 12-1-110 and 12-1-511 of the Municipal Code for the Town of Hilton Head Island, South Carolina with Regard to e-Bike Regulations

Mr. Harkins moved to approve. Mr. Stanford seconded. Mayor McCann opened the discussion up to Town Council before turning it over to the audience. Many citizens addressed Town Council about the governors on the e-Bikes noting that it would void the manufacture warranty if they manipulated the governors. Others addressed Town Council about the state of the pathways and requested updates to the pathways soon. Some citizens said that e-Bikes were dangerous and should not be allowed on the beach. Some also said that this is a simple administrative ordinance and was a good start to get something in place. Mayor McCann turned the discussion back to Town Council who decided to table the matter and return it to the Public Planning Committee to further discuss speed limits, governors, and enforcement. No action was taken.

- c. Consideration of a Resolution Authorizing the Town Manager to Enter into a Memorandum of Understanding with Pope Ave Hilton Head 2021, LLC, for the Installation and Maintenance of a Bicycle and Pedestrian Pathway on Pope Avenue

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion from Town Council or the audience, the motion carried, 7-0.

13. New Business (continued)

- d. First Reading of Proposed Ordinance 2022-14 Authorizing the Execution and Delivery of Easements for Underground Water and Wastewater Utilities Encumbering Real Property Owned by the Town of Hilton Head Island, South Carolina in the Shelter Cove Area

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion from Town Council or the audience, the motion carried, 7-0.

14. Adjournment

Town Council voted unanimously adjourned the meeting at 4:40 p.m.

Approved: June 21, 2022

Krista M. Wiedmeyer, Town Clerk

John J. McCann, Mayor



Town of Hilton Head Island TOWN COUNCIL WORKSHOP Tuesday, May 24, 2022, 9:00 a.m. MINUTES

Present from Town Council: John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; David Ames, Tamara Becker, Alex Brown, Tom Lennox, Glenn Stanford, *Town Council Members*

Present from Town Staff: Marc Orlando, *Town Manager*; Josh Gruber, *Deputy Town Manager*; Angie Stone, *Assistant Town Manager*; Shawn Colin, *Assistant Town Manager-Community Development*; Brad Tadlock, *Fire Chief*; John Troyer, *Finance Director*; Aaron Black, *Facilities Manager*; Jennifer Ray, *Capital Program Manager*; Anne Cyran, *Interim Community Planning Manager*; Krista Wiedmeyer, *Town Clerk*

1. Call to Order

Mayor McCann called the meeting to order at 9:00 a.m.

2. **FOIA Compliance** Public notification of the meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Roll Call

Attendance of Town Council was confirmed by way of a roll call.

4. Workshop Discussion

- a. Mid-Island Initiative Area Initial Redevelopment Strategy and Character Visioning
- b. Concept Plan for Mid-Island Tract

Ms. Ray opened the discussion up by describing the projects and explaining the timeline before asking MKSK to deliver a presentation to Town Council. Brian Kinzelman and Andrew Overbeck with MKSK delivered a presentation to Town Council on the Mid-Island Initiative Area and Mid-Island Tract. Throughout the presentation they answered and responded to questions posed to them by Town Council.

5. Appearance by Citizens

Lance Pyle addressed Town Council with his support for the Mid-Island Tract project, but raised concerns about a look-out tower and it being above the canopy. He noted that Town Council still had some challenges to overcome, but did support this project.

Terry Herrin addressed Town Council noting that he had several pages of notes and would send them over to Town Council once he had typed them up. He noted the connectivity from the Mid-Island Tract to the Ashemore Tract. Mr. Herrin also noted the updates to the pathways stating that this was something that should be done sooner and not later.

Risa Prince addressed Town Council stating that she was really looking forward to seeing how this area would come together, noting she had spoken to Mr. Kinzelman earlier about the project. She talked about the multi-use paths noting that she would like to see them as wide as 12 feet. Ms. Prince stated that she would like to see that the existing businesses in the Northridge area are protected and not forced out.

Skip Hoagland addressed Town Council on the two projects noting that there has to be transparency throughout. He talked about there not being a proper island-wide master plan, noting that this could cause issues as the Town continues moving forward.

6. Adjournment

Town Council voted unanimously adjourned the meeting at 12:12 p.m.

Approved: June 19, 2022

Krista M. Wiedmeyer, Town Clerk

John J. McCann, Mayor



Town of Hilton Head Island TOWN COUNCIL MEETING Tuesday, June 7, 2022, 3:00 p.m. MINUTES

Present from Town Council: John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; David Ames, Tamara Becker, Alex Brown, Glenn Stanford, *Town Council Members*

Absent from Town Council: Tom Lennox, *Town Council Member*

Present from Town Staff: Marc Orlando, *Town Manager*; Josh Gruber, *Deputy Town Manager*; Angie Stone, *Assistant Town Manager*; Shawn Colin, *Assistant Town Manager-Community Development*; Brad Tadlock, *Fire Chief*; John Troyer, *Finance Director*; Jennifer Ray, *Capital Program Manager*; Anne Cyran, *Interim Community Planning Manager*; Aaron Black, *Facilities Manager*; Krista Wiedmeyer, *Town Clerk*

1. Call to Order

Mayor McCann called the meeting to order at 3:00 p.m.

2. **FOIA Compliance** Public notification of the meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Roll Call

Attendance of Town Council was confirmed by way of a roll call.

4. Pledge to the Flag

5. Invocation – Reverend Edward B. Alston - Queen Chapel AME Church

Reverend Alston delivered the invocation.

6. Public Hearing: Town of Hilton Head Island Municipal Budget for the Fiscal Year Ending June 30, 2023

At 5:37 p.m. Mayor McCann called the Public Hearing to order. He opened the discussion up to the audience to address Town Council.

Skip Hoagland addressed the members of Town Council on the proposed budget, noting that he is not sure how it is possible to pass such a budget without an Island-wide master plan.

At 5:47 p.m., Mayor McCann closed the Public Hearing.

7. Approval of the Minutes

- a. Workshop – May 10, 2022

Mr. Harkins moved to approve the minutes. Mr. Stanford seconded. The motion carried 6-0.

8. Report of the Town Manager

- a. Items of Interest

Mr. Orlando invited Senator Tom Davis to provide an update on various matters the legislation has been working on over the past session.

Senator Davis spoke on a new appropriations bill which would allow counties to enact a sales tax for the purpose of acquiring open space and green space. He also spoke about recent discussion on the US 278 project and other legislative items throughout the state.

8. Report of the Town Manager (continued)

b. Semi-Annual Report from the Planning Commission - Mike Scanlon, Chair

Mr. Scanlon delivered the biannual update from the Planning Commission, covering matters from the last six months of business. No questions were posed to Mr. Scanlon.

c. c. Beaufort County One Cent Sales Tax Presentation - Eric Claussen, Beaufort County Director of Engineering

Mr. Claussen delivered a presentation to Town Council, providing information on the proposed One Cent Sales Tax from Beaufort County. He answered questions posed to her from the members of Town Council.

9. Reports of the Town Council

a. General Reports from Town Council

Mr. Ames reported that Dr. Emory Campbell received an Honorary Doctorate of Humanities Degree from the University of the South. He said the Honorary Degree recognized his contribution to the preservation of the Gullah-Geechee heritage. Mr. Ames said this was the third honorary degree for Dr. Campbell and that we should all be proud of him for his many good words, stating that he is a tribute to the Island.

Mr. Brown said that he wanted to ask Town Council, the Town Manager and staff to begin to set as a priority how the Town looks at the development of Hilton Head Island, specifically how land is acquired and with or without development rights. He said an important part of that discussion is also how the LMO sets the standards and the requirements for code and for approval.

Mr. Stanford reported that the overlook platform at Islanders' Beach had been completed and ready for use. He thanked the various citizens who reached out to Town Council to approve the structure.

b. Report of the Community Services & Public Safety Committee – Councilman Harkins

Mr. Harkins reported that at their next meeting the Committee will review the boards and commissions talent bank and make recommendations for interviews.

c. Report of the Public Planning Committee – Councilman Ames

Mr. Ames stated that he did not have a report.

d. Report of the Finance & Administrative Committee – Councilman Lennox

Mr. Lennox reported that the Committee met earlier in the day where they received an update from the Community Foundation of the Lowcountry on the ARPA grants and a financial update from Mr. Troyer.

10. Appearance by Citizens

Bob Elliot addressed Town Council as the founder of the South Carolina Nurse Retention Scholarship Program, thanking the Town for their support. He gave an overview of the program and the importance of nurses in the community.

John Davidson addressed Town Council as a retired attorney concerning his feelings about the Short-Term Rental ordinance and how it was drafted.

Skip Hoagland addressed Town Council concerning matters related to the Town.

11. Consent Agenda

- a. Second Reading of Proposed Ordinance 2022-09, Amending Section 4-5-20 of the Municipal Code of the Town of Hilton Head Island, Extending the Expiration Date of the Real Estate Transfer Fee from December 31, 2024 to December 31, 2044
- b. Second Reading of Proposed Ordinance 2022-10 Amending Sections 10-9-10 and 10-9-30 of the Municipal Code for the Town of Hilton Head, South Carolina, Regarding the Billing for Ambulance Services

Mayor McCann stated without objection, he would remove the second reading of the Short-Term rental ordinance from the Consent Agenda to allow Town Council to consider by itself. Mr. Harkins moved to approve the Consent Agenda. Mr. Stanford seconded. With no discussion from Town Council, the motion carried 6-0.

12. Unfinished Business

- a. Second Reading of Proposed Ordinance 2022-06 Amending, Title 10 of the Municipal Code of the Town of Hilton Head Island, South Carolina, by Adding Chapter 2 Entitled "Short-Term Rentals"

Mr. Harkins moved to approve. Mr. Stanford seconded. Mayor McCann opened the discussion up to Town Council before turning it over to the audience. Some citizens address Town Council noting that they were not pleased with the ordinance and requested that Town Council take it back for more review and consideration. Other citizens applauded Town Council for taking the steps necessary to better regulate the short-term rentals on the Island. Town Council continued their discussion, requesting regular updates from Town staff as the Short-Term Rental Ordinance is implemented. With no further discussion, the motion carried 6-0.

13. New Business

- a. Consideration of a Resolution of Hilton Head Island, South Carolina, dedicating the fountain at the Shelter Cove Community Park in honor of Drew A. Laughlin, for his role as Mayor, in the development of Shelter Cove Community Park

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion from Town Council or the audience, the motion carried, 6-0.

- b. b. First Reading of Proposed Ordinance 2022-08 Amending Sections 12-1-110 and 12-1-511 of the Municipal Code for the Town of Hilton Head Island, South Carolina with Regard to e-Bike Regulations

Mr. Harkins moved to approve. Mr. Stanford seconded. Mayor McCann opened the discussion up to Town Council before turning it over to the audience. Many citizens addressed Town Council about the governors on the e-Bikes noting that it would void the manufacture warranty if they manipulated the governors. Others addressed Town Council about the state of the pathways and requested updates to the pathways soon. Some citizens said that e-Bikes were dangerous and should not be allowed on the beach. Some also said that this is a simple administrative ordinance and was a good start to get something in place. Mayor McCann turned the discussion back to Town Council who decided to table the matter and return it to the Public Planning Committee to further discuss speed limits, governors, and enforcement. No action was taken.

- c. Consideration of a Resolution Authorizing the Town Manager to Enter into a Memorandum of Understanding with Pope Ave Hilton Head 2021, LLC, for the Installation and Maintenance of a Bicycle and Pedestrian Pathway on Pope Avenue

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion from Town Council or the audience, the motion carried, 6-0.

13. New Business (continued)

- d. First Reading of Proposed Ordinance 2022-14 Authorizing the Execution and Delivery of Easements for Underground Water and Wastewater Utilities Encumbering Real Property Owned by the Town of Hilton Head Island, South Carolina in the Shelter Cove Area

Mr. Harkins moved to approve. Mr. Stanford seconded. With no discussion from Town Council or the audience, the motion carried, 6-0. Mayor McCann called up Chairman Johnson who delivered remarks to all of those involved in the committee. The members of Town Council also thanked the members of the committee. Mr. Hoagland addressed Town Council on the 278 project and the lack of a master plan for the Town. With no further discussion, the motion carried 6-0.

14. Executive Session

Mr. Harkins moved for Town Council to enter Executive Session for those matters referenced on the agenda. Mr. Stanford seconded. Motion carried 6-0.

15. Possible Actions by Town Council Concerning Matters Discussed in Executive Session

Mr. Harkins moved to approve a resolution, authorizing the creation of the Northpointe Public-Private Partnership Housing Advisory Committee. Mr. Stanford seconded. With no discussion, the motion carried 6-0.

Mr. Harkins moved to approve a resolution, authorizing the execution and delivery of an agreement with the Newport at Shelter Cove Owners' Association, Inc, and the completion of the transaction described in the agreement. Mr. Stanford seconded. With not discussion, the motion carried 6-0.

Mr. Harkins moved to approve the first reading of an ordinance authorizing the conveyance of 0.04 acres of real estate owned by the Town of Hilton Head Island to the Newport at Shelter Cove Owners' Association, Inc. Mr. Stanford seconded. With no discussion, the motion carried 6-0.

16. Adjournment

Town Council voted unanimously adjourned the meeting at 5:56 p.m.

Approved: June 21, 2022

Krista M. Wiedmeyer, Town Clerk

John J. McCann, Mayor

AN ORDINANCE OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, AUTHORIZING THE CONVEYANCE OF 0.04 ACRES OF REAL ESTATE OWNED BY THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, UNDER THE AUTHORITY OF S. C. CODE ANN. § 5-7-40 (SUPP. 2021), AND § 2-7-20, *MUNICIPAL CODE OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA* (1983); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

LEGISLATIVE FINDINGS

WHEREAS, the Town of Hilton Head Island, South Carolina, owns a parcel of real property described as:

All that certain piece, parcel or tract of land located within the Town of Hilton Head Island, Beaufort County, South Carolina consisting of a total of approximately 4.45 acres, more or less, and all improvements thereon, if any, shown on that certain Plat entitled “Boundary Reconfiguration of 4.45 Acre New Multi-Family Parcel # 2 & 26.29 Acre Revised Town of Hilton Head Island Parcel, Totaling 30.74 Acres, Shelter Cove Lane, A Portion of Shelter Cove Community Park, Hilton Head Island, Beaufort County, South Carolina,” Sheet 2 fo 2, prepared by Surveying Consultants, dated March 16, 2016, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 143 at Page 122 (hereinafter, the “Town Property”); and,

WHEREAS, the Town Property abuts property owned by Newport At Shelter Cove Owners’ Association, Inc.; and,

WHEREAS, improvements on the property of Newport At Shelter Cove Owners’ Association, Inc., encroach onto the Town Property, and investigation has revealed that the encroachments have existed since the construction the Newport condominium in the early 1980s, and that the encroachments existed when the Town bought the Town Property; and,

WHEREAS, The Town of Hilton Head Island, South Carolina and the Newport At Shelter Cove Owners’ Association, Inc., have made an agreement to address the encroachments, the extension of a bulkhead on Shelter Cove Harbor and other matters;

and,

WHEREAS, under the terms of the agreement, The Town of Hilton Head Island, South Carolina, is to convey 0.04 acres of the Town Property to Newport at Shelter Cove Owners' Association, Inc., for the purpose of resolving the encroachments; and,

WHEREAS, S. C. Code Ann. § 5-7-40 (Supp. 2021) and § 2-7-20, *Municipal Code of the Town of Hilton Head Island, South Carolina* (1983), require that conveyances of real property owned by the Town of Hilton Head Island, South Carolina, must be authorized by Ordinance; and,

WHEREAS, the Town Council for The Town of Hilton Head Island, South Carolina, has determined that it is in the best interest of the Town and its citizens and residents to authorize the conveyance of 0.04 acres of the Town Property in accordance with terms of the agreement with Newport at Shelter Cove Owners' Association, Inc.

NOW THEREFORE, BE IT ORDERED AND ORDAINED BY THE TOWN COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA; AND IT IS ORDAINED BY THE AUTHORITY OF THE SAID TOWN COUNCIL, AS FOLLOWS:

Section 1. Execution of Deed.

(a) The Mayor and the Town Manager are hereby authorized to execute and deliver a Deed for 0.04 acres of real property owned by The Town of Hilton Head Island, South Carolina, to Newport At Shelter Cove Owners' Association, Inc., in accordance with terms of the Agreement approved by the Town Council for The Town of Hilton Head Island, South Carolina, on June 7, 2022; and,

(b) The Mayor and the Town Manager are hereby authorized to take such other and further actions as may be necessary to complete the conveyance of the real property authorized by this Ordinance.

Section 2. Severability.

If any section, phrase, sentence or portion of this Ordinance is, for any reason, held or deemed to be invalid or unconstitutional by any court of competent jurisdiction, then such section, phrase, sentence or portion shall be deemed a separate, distinct and independent provision and shall not affect the remaining portion thereof.

Section 3. Effective Date.

This Ordinance shall become effective upon adoption thereof by the Town Council for the Town of Hilton Head Island, South Carolina.

PASSED, APPROVED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, ON THIS _____ DAY OF JUNE, 2022.

John J. McCann, Mayor

ATTEST:

Krista W. Wiedmeyer, Town Clerk

First Reading: June 7, 2022

Second Reading: June 21, 2022

Approved as to form: _____

Curtis L. Coltrane, Town Attorney

Introduced by Council Member: _____



TOWN OF HILTON HEAD ISLAND

Staff Report Memo

TO: Marc Orlando, ICMA~CM, *Town Manager*
VIA: Shawn Colin, AICP, *Assistant Town Manager – Community Development*
FROM: Marcy Benson, *Senior Grants Administrator*
DATE: June 6, 2022
SUBJECT: Resolution for Submittal of the CDBG Entitlement Program Annual Action Plan for Program Year 2022

Recommendation:

The Community Services and Public Safety Committee (CSPSC) recommends Town Council approve submittal of the Annual Action Plan for the program year 2022, as required by the U.S. Department of Housing and Urban Development (HUD) for participation in the Community Development Block Grant (CDBG) Entitlement Program.

The CSPSC met on March 28, 2022 and voted unanimously to recommend inclusion of the Taylor Family Park as the 2022 CDBG project.

Summary:

Approval of the 2022 CDBG Annual Action Plan will meet a HUD requirement for participation in the CDBG Entitlement Program. The attached Plan must be approved by HUD prior to execution of a CDBG Entitlement Program grant agreement. Inclusion of the Taylor Family Park as the 2022 CDBG project in the Town's Annual Action Plan will allow the 2022 funding allocation of \$204,430 along with \$32,387 of the 2019 funding allocation to be used for this project. This will provide a total of \$236,817 for the park project.

Approval of the Taylor Family Park project is consistent with the current Five-Year Consolidated Plan and 2019 Annual Action Plan for CDBG funding as well as several Our Plan goals, strategies, and tactics including Connected – Strategy 4.5 and Tactic 4.5.1; Inclusive – Goal 8 and Strategy 8.5; Priority Investment – Strategy 4.5; and Parks & Recreation – Goal 2, and Strategy 7.2. The CDBG program has been identified in the Our Plan Capital Improvement Program (CIP) section as a funding source for Town CIP projects.

Background:

To meet HUD requirements an Annual Action Plan must be prepared each year of program participation and public input must be solicited during the Plan development process. Public engagement was conducted on February 24, 2022, after which the draft Plan was completed.

Subject: Resolution for Submittal of the CDBG Entitlement Program Annual Action Plan for Program Year 2022

6/08/2022

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The Plan details 2022 CDBG funds to be used for program administration and a park project located at the Town owned Taylor Family Park property, situated in a Census tract meeting LMI eligibility requirement. The draft Plan was released to the public on March 14, 2022, for a 30-day public comment period. The public comment period ended April 14, 2022. No comments were received.

Attachments:

1. Resolution
2. Exhibit A – Program Year 2022 Annual Action Plan

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA TO APPROVE THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM 2022 ANNUAL ACTION PLAN

WHEREAS, in July, 2020 the Town of Hilton Head Island CDBG Five Year Consolidated Plan for program years 2020-2024 detailing goals and objectives to be implemented to address community needs of low and moderate income residents within the Town's jurisdiction was approved by the United States Department of Housing and Urban Development (HUD); and

WHEREAS, in October, 2020 and January, 2021 the Town of Hilton Head Island CDBG Five Year Consolidated Plan for program years 2020-2024 was amended and approved by the United States Department of Housing and Urban Development (HUD); and

WHEREAS, as an entitlement community, the Town must prepare and submit an Annual Action Plan detailing activities to be undertaken during the program year 2022 to address goals and objectives outlined in the amended Five-Year Consolidated Plan; and

WHEREAS, for program year 2022 the Town will receive a CDBG award totaling \$204,430 to carry out activities that meet one of three National Objectives, as described by HUD; and

WHEREAS, an unused portion of the 2019 CDBG allocation in the amount of \$32,387 will be added to the 2022 allocation providing a total of \$236,817 for the project identified in the 2022 Annual Action Plan; and

WHEREAS, the program year 2022 Annual Action Plan is compatible with the HUD approved amended Five Year Consolidated Plan for program years 2020 - 2024; and

WHEREAS, the Town has adhered to the public participation requirements set forth in the Citizen Participation Plan in the development of the program year 2022 Annual Action Plan; and

WHEREAS, a public engagement and 30 day public comment period for the program year 2022 Annual Action Plan were conducted for citizen input and review; and

WHEREAS, the Town Manager is authorized to submit this program year 2022 Annual Action Plan to HUD for their review and acceptance;

NOW, THEREFORE BE IT, AND IT HEREBY IS RESOLVED BY THE TOWN COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, THAT The Community Development Block Grant Entitlement Program 2022 Annual Action Plan as submitted in the attachment to this resolution be approved and submitted to HUD.

MOVED, APPROVED, AND ADOPTED ON THIS 21st DAY OF JUNE 2022.

John J. McCann, Mayor

ATTEST:

Krista M. Wiedmeyer, Town Clerk

APPROVED AS TO FORM:

Curtis Coltrane, Town Attorney

Introduced by Council Member: _____

Town of Hilton Head Island

Program Year 2022

Annual Action Plan

For the
U.S. Department of Housing and Urban Development
Community Development Block Grant Program



~DRAFT~

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The program year 2022 Annual Action Plan represents the third year of the Town of Hilton Head Island's Consolidated Plan for the program years 2020 – 2024 (Con Plan) as amended and approved by Town Council and accepted by the U.S. Department of Housing and Urban Development (HUD). The Annual Action Plan is the Town of Hilton Head Island's application for the HUD Community Development Block Grant (CDBG) Entitlement Program and identifies the proposed project or projects to be funded during the Town's 2022 program year.

The purpose of the Town of Hilton Head Island Annual Action Plan is to preserve and revitalize primarily low and moderate income (LMI) neighborhoods, support LMI activities which enhance the quality of life for Hilton Head Island residents, and address priority community development or redevelopment needs within applicable local, state, and federal statutes and regulations. According to CDBG program guidelines, an activity using the LMI area benefit must meet the minimum threshold of 51% LMI qualified residents. However, according to the HUD issued program year 2021 exception grantee list, the Town of Hilton Head Island has been designated an exception grantee. This designation resulted in a LMI area percentage of 49.56% and is applied to Census tracts and blocks to determine activity eligibility on an area basis.

This Annual Action Plan outlines the priorities by which the Town of Hilton Head Island's CDBG program funds will be invested over the program year 2022 to achieve specific HUD objectives. It is important to note the 2020 – 2024 Consolidated Plan identified public facilities and improvements, public services, housing activities and economic development benefitting LMI persons as high priorities.

2. Summarize the objectives and outcomes identified in the Plan

The Town's goals for the program year 2022 period focus on neighborhood revitalization efforts by providing a new neighborhood park on the Town owned Taylor Family Park property located on Wild Horse Road in Census Tract 105. This census tract meets the 49.56% or higher LMI requirement. This Annual Action Plan provides a guide for the Town of Hilton Head Island's allocation of CDBG program funding for the program year 2022 planning period. The goals focus on priority needs and targets available resources designed to meet those needs. The needs include public improvements and facilities for LMI persons. The primary emphasis of the goals is the continuance of maintaining and improving the quality of life of LMI residents. The project selected for CDBG funding in this Action Plan will be managed efficiently and in compliance with program requirements.

3. Evaluation of past performance

The Town of Hilton Head Island has participated in the HUD CDBG Entitlement Program since 2015 and continues to monitor and evaluate the performance of the program while ensuring regulatory compliance. The Town recognizes the evaluation of past performance is critical to ensuring CDBG funded activities are implemented in an effective manner and align with established strategies and goals.

During the seven years of program participation the Town met required program deadlines. Notifications of acceptable levels of program accomplishment were received from the HUD Columbia, South Carolina field office during the seven years of program participation. In April 2021 a fiscal year 2021 remote monitoring session was conducted by the Columbia, South Carolina field office Community Planning and Development representative. No findings were reported during this monitoring; however, two concerns were cited. The first concern identified the need for a local written policies and procedures manual for administration of the CDBG award. Town staff has this corrective action under advisement. The second concern identified the need for an oversight process for subrecipients of 2020 CDBG and CDBG-CV funds. Town staff immediately conducted seven monitoring reviews of randomly selected subrecipients of 2020 CDBG and CDBG-CV funds. All subrecipient monitoring reviews resulted in no findings or concerns. A “No Findings or Concerns” report was issued by the Regional Environmental Officer during a 2019 onsite Environmental Review Procedures monitoring visit.

The Town intends to continue to report its progress in meeting the five-year goals in the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER will be submitted in compliance with program deadlines.

4. Summary of Citizen Participation Process and consultation process

In observance of social distancing protocols, the Town of Hilton Head Island conducted a virtual public meeting on February 24, 2022, to solicit input from citizens on community development needs. A public meeting notice was published in the local newspaper, The Island Packet, seven days preceding the public meeting. The meeting notice was also posted on the Town of Hilton Head Island website and distributed via email blast to all email addresses listed on the Town’s E-subscription service list, which reached 7,020 subscribers. Included in the public meeting notice was a link to a community needs survey posted on the Open Town Hall portal seeking input from citizens on needs and funding priorities for the 2022 Annual Action Plan. The Open Town Hall portal survey was open from February 16 through March 2, 2022.

At the February 24, 2022, virtual public meeting a presentation including an overview of the CDBG Entitlement Program, purpose of the Annual Action Plan, anticipated funding allocation amount, and a staff recommended project was presented to meeting attendees. A recording of the February 24, 2022, virtual public meeting can be accessed on the Town of Hilton Head Island website through the meeting details on the calendar or the video on demand page at <https://fb.watch/bsK0dV38TV/>.

The staff proposed project listed in the 2022 Annual Action Plan was an item of discussion at the March 28, 2022, Town Council Community Services and Public Safety Committee meeting. The committee discussed the proposed project for submittal in the Annual Action Plan. The committee unanimously approved a recommendation of approval to Town Council to select Taylor Family Neighborhood Park as the 2022 CDBG project for inclusion in the Town's 2022 CDBG Annual Action Plan.

A draft 2022 Annual Action Plan was released to the public on March 14, 2022, for a 30-day public comment period. There were no comments received. A final draft Action Plan will be presented at the Town of Hilton Head Island Town Council meeting on June 21, 2022 for review and comment.

5. Summary of public comments

In preparation for the February 24, 2022, virtual public meeting to solicit input for the program year 2022 Annual Action Plan Town staff developed a presentation describing the Community Development Block Grant Entitlement Program, the purpose of the Annual Action Plan, the anticipated funding allocation amount for program year 2022 and staff recommended project. During the live virtual meeting there were five (5) views noted on the Town of Hilton Head Island Public Meetings Facebook page and no comments were submitted during the meeting.

There were three (3) public comments received via the community needs survey posted on the Open Town Hall portal seeking input from citizens on needs and funding priorities for the 2022 Annual Action Plan. The commenters ranked housing activities as the highest priority followed by public facilities, other real property improvements, and public services receiving the second highest ranking and public improvements receiving the third highest priority. Project suggestions from commenters included installation of smart lights at traffic intersections, affordable housing, transportation system, and affordable childcare.

The 2022 Annual Action plan was an item of discussion at the March 28, 2022, Town Council Community Services and Public Safety Committee meeting. The three committee members expressed support of the proposed project. No comments were made from the public in attendance at this meeting.

Public comments were solicited during the 30-day public comment period from March 14, 2022 through April 13, 2022. No comments were received during the 30-day public comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were taken into consideration in preparing this Annual Action Plan.

7. Summary

The Town of Hilton Head Island Annual Action Plan outlines priorities by which the Town's CDBG program funds will be invested over the program year 2022 to achieve specific HUD objectives. The Town may use CDBG program funds to leverage other public investment to address the Town's priority need to provide public improvements for primarily LMI income neighborhoods.

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PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Town of Hilton Head Island	
CDBG Administrator	Town of Hilton Head Island	Executive Department

Table 1 – Responsible Agencies

Narrative (optional)

The Town of Hilton Head Island incorporated as a municipality in 1983 and has a Council-Manager form of government. The Town of Hilton Head Island is comprised of Executive, Community Development, Fire Rescue, Finance, Fire Rescue, and Human Resources departments.

The Town of Hilton Head Island Executive Department will be the lead department for the preparation, submission, and administration of this Annual Action Plan and the Town's CDBG program. Town staff has been an integral part of development of this Annual Action Plan by assessing the CDBG Program, reviewing materials, regulations, and documentation on the Annual Action Plan process. The Town Manager, and Senior Advisor to the Town Manager will oversee the preparation and administration of the Annual Action Plan.

Consolidated Plan Public Contact Information

Town of Hilton Head Island Executive Department
Marcy Benson, Senior Grants Administrator
1 Town Center Court
Hilton Head Island, SC 29928
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Email: marcyb@hiltonheadislandsc.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Beaufort Housing Authority services all of Beaufort County, South Carolina, including the Town of Hilton Head Island. Within the jurisdiction of the Town of Hilton Head Island the Beaufort Housing Authority operates one public housing apartment facility containing 80 units which provide housing to 189 family members.

The Town of Hilton Head Island is a member of the Beaufort County Human Services Alliance, which is an informal group whose purpose is to promote and sustain activities that improve the quality of life for all Beaufort County residents. This group provides organizational framework that contributes to our community’s capacity to address societal needs. Through the Beaufort County Human Services Alliance resources are pooled and community needs are addressed in the areas of economy, education, poverty, and health and environmental issues.

The Town of Hilton Head Island also participates in the Southern Lowcountry Regional Board (SoLoCo). This group identifies problems and opportunities facing the entire southern lowcountry related to zoning, housing, employment, quality of life and social issues and proposes action plans to appropriate legislative bodies.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Lowcountry Continuum of Care, based in Charleston, South Carolina is the Continuum of Care working to address the needs of the homeless in a seven-county region of the South Carolina lowcountry. Annual point in time counts are conducted in the area; however, due to no homeless shelters operating in the Town of Hilton Head Island, there is no homeless data specific to the Town of Hilton Head Island.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Town of Hilton Head Island program year 2022 Annual Action Plan intends to use U.S. Department of Housing and Urban Development (HUD) resources to fund only CDBG program

projects and will not fund Emergency Solutions Grants (ESG) program projects; therefore, no consultation related to the allocation of ESG funds was conducted.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	Beaufort Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Beaufort Housing Authority was consulted on housing needs via email correspondence.
2	Agency/Group/Organization	Lowcountry Continuum of Care
	Agency/Group/Organization Type	Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lowcountry Continuum of Care was consulted on homeless needs via website research and email correspondence.

3	Agency/Group/Organization	Beaufort County Human Services Alliance
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Health Agency Child Welfare Agency Other government - County Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Beaufort County Human Services Alliance was consulted on homeless needs via email correspondence and online data gathering.
4	Agency/Group/Organization	Lowcountry Council of Governments
	Agency/Group/Organization Type	Regional organization Planning organization

<p>What section of the Plan was addressed by Consultation?</p>	<p>Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Economic Development Non-housing Community Development Needs</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Lowcountry Council of Governments was consulted on housing, homeless and non-housing community development needs via online data gathering.</p>

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

Efforts were made to consult as broadly as possible with community stakeholders. No particular agency types were excluded from participation. Those that did not participate did so of their own volition.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Lowcountry Continuum of Care	The Lowcountry Continuum of Care, based in Charleston, South Carolina is the Continuum of Care working to address the needs of the homeless in a seven-county region of the South Carolina lowcountry. Annual point in time counts are conducted in the area; however, due to no homeless shelters operating in the Town of Hilton Head Island, there is no homeless data specific to the Town of Hilton Head Island.
Town of Hilton Head Island Comprehensive Plan	Town of Hilton Head Island	Developed Consolidated Plan goals in conjunction with elements of the Town of Hilton Head Island Comprehensive Plan.

Table 3 – Other local / regional / federal planning efforts

Narrative

The Town of Hilton Head Island coordinates with public entities and other bodies of government to develop the Annual Action Plan. Town of Hilton Head Island Executive department staff works closely with the Town’s Capital Improvement Projects department to collaborate on improvement projects. These efforts include but are not limited to plans for infrastructure and other improvements in the community through CDBG funded activities.

When necessary, the Town of Hilton Head Island will establish collaborative efforts and partnerships with state and local government entities such as Beaufort County, the Lowcountry Council of Governments, and various State of South Carolina offices to ensure complete implementation of the Annual Action Plan.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal setting

In observance of social distancing protocols, the Town of Hilton Head Island conducted a virtual public meeting on February 24, 2022, to solicit input from citizens on community development needs. A public meeting notice was published in the local newspaper, The Island Packet, seven days preceding the public meeting. The meeting notice was also posted on the Town of Hilton Head Island website and distributed via email blast to all email addresses listed on the Town's E-subscription service list, which reached 7,020 subscribers. Included in the public meeting notice was a link to a community needs survey posted on the Open Town Hall portal seeking input from citizens on needs and funding priorities for the 2022 Annual Action Plan. The Open Town Hall portal survey was open from February 16 through March 2, 2022.

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The staff proposed project listed in the 2022 Annual Action Plan was an item of discussion at the March 28, 2022, Town Council Community Services and Public Safety Committee meeting. The committee discussed the proposed project for submittal in the Annual Action Plan. The committee unanimously approved a recommendation of approval to Town Council to select Taylor Family Neighborhood Park as the 2022 CDBG project for inclusion in the Town's 2022 CDBG Annual Action Plan.

Citizen Participation Outreach

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/ broad community	<p>The Open Town Hall Portal survey was announced via posting on the Town of Hilton Head Island website and via email blast to all email addresses listed on the Town's E-subscription service list on Feb. 16, 2022. Comments were accepted until March 2, 2022.</p> <p>There were 3 responses to the survey.</p>	<p>Commenters ranked housing activities as the highest priority followed by public facilities, other real property improvements and public services receiving the second highest ranking and public improvements receiving the third highest ranking. Project suggestions from commenters included installation of smart lights at traffic intersections, affordable housing, transportation system, and affordable childcare.</p>	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/ broad community	At the February 24, 2022, Annual Action Plan live virtual public meeting presentation there were 5 views noted on the Town of Hilton Head Island Public Meetings Facebook page, no comments were submitted, and no citizens called in to comment.	No comments received at the February 24, 2022 virtual public meeting.	No comments received at the February 24, 2022, virtual public meeting.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/ broad community	The draft 2022 Annual Action Plan was posted on the Town of Hilton Head Island website from March 14, 2022, through April 13, 2022. A dedicated public comment link was posted on the front page of the website where the public could directly submit comments. A notification of the Annual Action Plan 30-day public comment period was sent via email blast to all email addresses listed on the Town's E-subscription service list.	No comments received during the 30-day public comment period.	No comments received during the 30-day public comment period.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Non-targeted/ broad community	The staff proposed project listed in the 2022 Annual Action Plan was an item of discussion at the March 28, 2022, Town Council Community Services and Public Safety Committee meeting.	The three committee members expressed support of the proposed project. No comments were made from the public in attendance at this meeting.	No comments were received at the March 28, 2022, Community Services and Public Safety Committee meeting.	
5	Public Meeting	Non-targeted/ broad community	The draft 2022 Annual Action Plan and resolution to approve plan and authorize submittal to HUD is scheduled to appear on the agenda of the regular Town of Hilton Head Island Town Council meeting on June 21, 2022.	Summary will be provided after close of public meeting.	All comments will be accepted for review.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The following table outlines the expected estimated resources from the HUD Community Development Block Grant (CDBG) program the Town of Hilton Head Island expects having available during the 2022 program year covered by this Annual Action Plan. The annual allocation column reflects the 2022 funding amount of \$204,430. Unexpended funds from the 2019 CDBG allocation in the amount of \$32,386.92 will rollover into the 2022 projects listed in this Annual Action Plan allowing for an available total of \$236,816. Distribution of allocated funds will be in the following two use categories: program administration will be allocated \$5,000 and public improvements and facilities will be allocated all remaining funds.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public – Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$204,430	\$0.00	\$32,386.92	\$236,816.92	\$441,246.92	The HUD/CDBG funding amount authorized in the 2022 program year was used to estimate the allocation amount for the remaining years 4-5 of the Con Plan

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied

It is anticipated the federal funding listed above will be received annually to support activities outlined in the Annual Action Plan and Consolidated Plan. While the CDBG program does not require leveraging, other Town of Hilton Head Island resources may be used in combination with these funds to complete the project listed in this Annual Action Plan. Leveraging is a way to increase project efficiencies which often come with combining sources of funding. Funds may be considered leveraged if financial commitments to the cost of a project from a source other than Community Development Block Grant funds are documented. Town staff may identify and explore additional leveraging opportunities such as other federal, state, and local resources.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Town of Hilton Head Island owns the Taylor Family Park property located on Wild Horse Road, which is currently a vacant parcel. The neighborhood park identified as a public improvement need in this plan will be developed on this property. This property is located in Census Tract 105 which has a LMI household percentage above 49.56%. One of the community needs identified during a previous needs assessment meeting was public improvements and facilities. It is anticipated a portion of the remaining funds in the 2019 CDBG allocation, which were not used for public facilities and improvements coupled with the 2022 CDBG allocation will provide leverage for project completion.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Facilities, Housing, Public Svcs., Econ Dev. Yr. 3	2022	2023	Non-Housing Community Development or Affordable Housing	Census Tract 105	Public Facilities & Improvements	\$236,816.92	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4,364

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Facilities, Housing, Public Svcs., Econ Dev. Yr. 3
	Goal Description	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

At this time the Town of Hilton Head Island does not have the capacity to provide affordable housing units, to extremely low income, low income, and moderate-income households. However, public facilities and improvements in census tracts with 49.56% or higher LMI households may be accomplished with Community Development Block Grant (CDBG) funds.

Projects

AP-35 Projects – 91.220(d)

Introduction

Town of Hilton Head Island activities funded by the 2022 CDBG program are designed to benefit LMI persons. The following table outlines the projects to be carried out by the Town of Hilton Head Island during the 2022 program year covered by this Action Plan.

Projects

#	Project Name
1	Taylor Family Neighborhood Park
2	Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The primary objective of Community Development Block Grant (CDBG) funds received by the Town of Hilton Head Island is to preserve and revitalize neighborhoods, enhance quality of life for residents and address priority community public services, community development, economic development, and redevelopment needs within applicable local, state, and federal statutes and regulations. For the 2022 program year, CDBG funds were allocated based on project readiness in census tracts with low- and moderate-income households comprising 49.56% or more of the population.

AP-38 Project Summary

Project Summary Information

1	Project Name	Taylor Family Neighborhood Park
	Target Area	Census Tract 105
	Goals Supported	Facilities, Housing, Public Svcs., Econ Dev. Yr. 3
	Needs Addressed	Public Facilities & Improvements
	Funding	CDBG: \$231,816.92
	Description	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated approximately 4,364 persons living in Census tract 105 will benefit from the proposed activity
	Location Description	Town owned property at 252 Wild Horse Road, Hilton Head Island, SC (Taylor Family Park property)
	Planned Activities	Neighborhood Park
2	Project Name	Program Administration
	Target Area	Town-Wide
	Goals Supported	Facilities, Housing, Public Svcs., Econ Dev. Yr. 3
	Needs Addressed	Administrative and Planning
	Funding	CDBG: \$5,000
	Description	Program Administration
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	All town residents and families will benefit from the proposed activity.
	Location Description	Town of Hilton Head Island Town Hall.

Planned Activities	Drafting and submitting the Annual Action Plan, CAPER, related reports and program administration.
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The geographic area within the Town of Hilton Head Island where assistance will be directed is Census Tract 105. Community development activities may include infrastructure improvements, new or improved public facilities, housing activities, economic development or public services in LMI neighborhoods.

Geographic Distribution

Target Area	Percentage of Funds
Census Tract 105	98
Census Tract 108	0
Census Tract 110	0
Census Tract 111	0
Census Tract 113	0
Town-Wide	2

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Community Development Block Grant (CDBG) funds will be used to address the needs of low- and moderate-income areas. These areas are determined using Census Tracts which have a low- and moderate-income population of 49.56% or higher. CDBG funds will be designated for use on a project located in the low- and moderate-income Census Tract 105 within the boundaries of the Town of Hilton Head Island.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The Housing Choice Voucher Program, commonly known as Section 8 housing, is subsidized by the Federal government and provides Federal assistance to families and individuals in the private rental market. The Beaufort Housing Authority program is tenant-based therefore eligible families receive assistance based on income for housing units meeting general program requirements. There are currently six (6) units within the Town of Hilton Head Island participating in the voucher program which are scattered throughout the Town. Tenants identify and choose their own units and the landlord agrees to participate in the housing choice voucher program.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	6
Special-Needs	0
Total	6

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	6
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	6

Table 10 - One Year Goals for Affordable Housing by Support Type

AP-60 Public Housing – 91.220(h)

Introduction

Actions planned during the next year to address the needs to public housing

The Town of Hilton Head Island does not own or operate any public housing developments or units. The Beaufort Housing Authority is the agency providing public housing and Section 8 vouchers to approximately 2,424 residents in Beaufort County, South Carolina and there are 293 public housing units located throughout the county. In the Town of Hilton Head Island, the Beaufort Housing Authority operates 80 public housing units at the Sandalwood Terrace Apartments.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Beaufort Housing Authority provides resident councils at every public housing development they operate. There is also a Resident Advisory Board that is comprised of resident leaders from each development and Housing Choice Voucher (Section 8) representatives. The Housing Authority works with resident services at each of the public housing developments and through this collaboration promote programs and activities for residents. Some of the programs offered include: the Family Self-Sufficiency Program, which is a five-year homeownership education program, Sandalwood Terrace Resident Council, free budgeting classes, and community garden clubs. Due to social distancing protocols related to the COVID-19 pandemic during 2021 the Beaufort Housing Authority conducted virtual resident council meetings. In addition to resident council meetings being conducted virtually other programming services such as parenting classes and poster contests for resident children have taken place via virtual connections.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Lowcountry Continuum of Care, based in Charleston, South Carolina, is the continuum of care working to address the needs of homeless in a seven-county region of the South Carolina lowcountry. Annual point in time counts are conducted in the Beaufort County area; however, due to no homeless shelters operating in the Town of Hilton Head Island, there is no homeless data for the Town. Anecdotal evidence indicates there is a homeless population within the jurisdiction, however, no definite statistics are available on the total homeless population in the Town of Hilton Head Island.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Due to constraints placed on data collection caused by the Coronavirus Pandemic, a full point in time count was not conducted in 2021. The South Carolina Interagency Council on Homelessness (SCICH) released a state-wide report that focused solely on Homeless Management Information System data. The report indicated while the overall total number of persons served, by Continuums of Care throughout the state, remained relatively unchanged the number of veterans and victims of domestic violence rose by nine percent each. Overall, males remained the dominate gender receiving homeless services across the state. More than 50% of those receiving services reported as Black or African American. Of the 10,969 persons receiving services three percent reported Hispanic/Latino ethnicity. Adults ages 45 to 64 made up 39% of those served and ages 25 – 44 made up 31% of those served. The average age of adults receiving services was 41 and the average age of children receiving services was eight.

Results of the 2020 point in time count indicated 12 persons experiencing homelessness interviewed in Beaufort County. Of the 12 persons interviewed in January 2020, there was one (1) living unsheltered and 11 living in shelters. Of the 12 persons none were veterans and one (1) was chronically homeless. It is important to note, since the Town of Hilton Head Island does not have any homeless shelters, the figures reflected in the point in time count data pertain to homeless persons counted in Beaufort County, South Carolina, and are not specific to the Town of Hilton Head Island.

Addressing the emergency shelter and transitional housing needs of homeless persons

Currently there are no emergency and transitional housing shelters operating in the Town of Hilton Head Island. At this time there is no future plan to own or operate emergency shelters

or transitional housing in the Town of Hilton Head Island.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are no homeless shelters located within the jurisdiction of the Town of Hilton Head Island and no homeless population count data available from the Lowcountry Continuum of Care, the regional continuum of care servicing the Town. There is a non-profit organization, Family Promise of Beaufort, located in neighboring Bluffton, South Carolina, which is a coalition of Beaufort County churches assisting homeless families through a 60–90 day program. The program provides evening accommodations for program participants at host churches and daytime transportation to school for children and educational programs for parents.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Town of Hilton Head Island anticipates continued collaboration with the Beaufort County Human Services Alliance, which is an informal group whose purpose is to promote and sustain activities that improve the quality of life for all Beaufort County residents. This group provides organizational framework that contributes to our community's capacity to address societal needs. Through the Beaufort County Human Services Alliance resources are pooled and community needs are addressed in the areas of economy, education, poverty, and health and environmental issues.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

A variety of barriers exist which make increasing affordable housing stock in the Town of Hilton Head Island difficult. The following list highlights some affordable housing issues; however, this list should not be considered exhaustive. Many other circumstances may occur which prevent the market from providing affordable housing.

- Land costs are a limiting factor in the construction of affordable housing units.
- Land supply is a finite resource as the Town approaches build-out.
- Construction costs which continue to increase are a factor in development of affordable housing.
- Much of the housing located in the Town of Hilton Head Island and land available for housing is subject to floodplain insurance requirements in addition to other insurance requirements, such as wind and hail.
- Marketability and potential profit is a factor for developers because of the challenges faced with construction in a coastal area.
- The “NIMBY” syndrome, “Not in My Backyard”, is a common sentiment toward affordable housing within the Town of Hilton Head Island.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Town of Hilton Head Island anticipates continued collaboration with the Beaufort County Human Services Alliance, which is an informal group whose purpose is to promote and sustain activities that improve the quality of life for all Beaufort County residents. This group provides organizational framework that contributes to our community’s capacity to address societal needs. Through the Beaufort County Human Services Alliance resources are pooled and community needs are addressed in the areas of economy, education, poverty, and health and environmental issues. In addition to collaboration with the Beaufort County Human Services Alliance, monitoring relevant public policies for changes which may constitute barriers to affordable housing may be conducted.

In 2017 the Town Council Public Planning Committee began studying various aspects of affordable housing on Hilton Head Island. During 2017 the committee met with local developers, business owners, employers, and service organizations for discussions on providing affordable housing to the local workforce. In 2018 strategies were developed to further address fostering affordable housing within the Town of Hilton Head Island. In 2019 the Town’s housing consultant presented a workforce housing strategic plan. Town staff prepared an

approach to implement the recommendations included in the strategic plan and the Town Council Public Planning Committee made a recommendation to Town Council to adopt the strategic plan. In 2020 Town staff developed workforce housing amendments for the Town of Hilton Head Island Land Management Ordinance (LMO). The amendments created a policy which uses incentives to promote conversion of commercial space into workforce housing units. These amendments moved through the approval process and the commercial conversion LMO amendment was adopted by Town Council on November 17, 2020. On February 16, 2021, a second set of LMO amendments related to work force housing were adopted by Town Council allowing bonus density for work force housing units under certain conditions.

In December 2020 a consultant was hired through a partnership with area counties and municipalities and research for developing a housing trust fund was conducted. In October 2021 Beaufort County presented results of a regional housing trust fund study to Town of Hilton Head Island Town Council. This was an informational presentation, and no action was taken at that time. Currently Beaufort County is developing agreements to present to local municipalities for participation in the regional housing trust fund. A Town Council Housing Workshop is scheduled for February 2022 to discuss progress and next steps for housing initiatives.

AP-85 Other Actions – 91.220(k)

Introduction:

The Town of Hilton Head Island anticipates taking the following actions throughout the program year 2021 to address the challenges listed below.

Actions planned to address obstacles to meeting underserved needs

As part of the 2022 program year, the Town of Hilton Head Island will determine where underserved populations are located through analysis of Census data and community input. To reduce the number of obstacles in meeting the needs of the underserved populations Town staff may assist with facilitating collaborations with area service organizations which spearhead community-wide solutions to local needs.

Actions planned to foster and maintain affordable housing

The Town of Hilton Head Island anticipates continued collaboration with the Beaufort County Human Services Alliance, which is an informal group whose purpose is to promote and sustain activities that improve the quality of life for all Beaufort County residents. This group provides organizational framework that contributes to our community's capacity to address societal needs. Through the Beaufort County Human Services Alliance resources are pooled and community needs are addressed in the areas of economy, education, poverty, and health and environmental issues. In addition to collaboration with the Beaufort County Human Services Alliance, monitoring relevant public policies for changes which may constitute barriers to affordable housing may be conducted.

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Actions planned to reduce lead-based paint hazards

Specific data for lead-based paint hazards in the Town of Hilton Head Island is unavailable. The number of units built before 1980 may be used to represent a baseline for the number of units which may pose a lead-based paint threat. At this time action to address lead-based paint hazards have not been identified.

Actions planned to reduce the number of poverty-level families

The Beaufort Housing Authority operates a Family Self Sufficiency Program which promotes independence for its residents. Participants in the program work toward setting and obtaining future life and career goals by accomplishing activities and objectives. The Beaufort Housing Authority also operates a homeownership program, which assists residents in their programs pay a mortgage rather than a rental payment.

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Actions planned to develop institutional structure

The Town of Hilton Head Island has participated in the HUD CDBG Entitlement Program since 2015. During the seven years of program participation the Town met required program deadlines. Notifications of acceptable levels of program accomplishment were received from the HUD Columbia, South Carolina field office during the seven years of program participation. In April 2021 a fiscal year 2021 remote monitoring session was conducted by the Columbia, South Carolina field office Community Planning and Development representative. No findings were reported during this monitoring; however, two concerns were cited. The first concern identified the need for a local written policies and procedures manual for administration of the CDBG award. Town staff has this corrective action under advisement. The second concern

identified the need for an oversight process for subrecipients of 2020 CDBG and CDBG-CV funds. Town staff immediately conducted seven monitoring reviews of randomly selected subrecipients of 2020 CDBG and CDBG-CV funds. All subrecipient monitoring reviews resulted in no findings or concerns. A “No Findings or Concerns” report was issued by the Regional Environmental Officer during a 2019 onsite Environmental Review Procedures monitoring visit.

The Town intends to continue to report its progress in meeting the five-year goals in the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER will be submitted in compliance with program deadlines.

Strategies for overcoming gaps in capacity issues in the service delivery system may require more findings or changes in public policy. The Town of Hilton Head Island will continue to coordinate efforts and partnerships with state and local government entities such as Beaufort County, the Lowcountry Council of Governments, and various State of South Carolina offices when necessary to carry out the priority needs listed in this Annual Action Plan.

Actions planned to enhance coordination between public and private housing and social service agencies

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Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

**Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	98%

ATTACHMENTS

**NOTICE OF PUBLIC MEETING FOR
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FISCAL YEAR 2022-23 ANNUAL ACTION PLAN**

Notice is hereby given that on **THURSDAY, FEBRUARY 24, 2022, at 5:15 p.m.**, the Town of Hilton Head Island will hold a virtual public meeting to solicit input on needs and funding priorities related to the Community Development Block Grant (CDBG) program fiscal year 2022-2023 Annual Action Plan. In accordance with the Town of Hilton Head Island Municipal Code Section 2-5-15, this meeting is being conducted virtually and can be viewed live on the Town's Public Meeting Facebook Page at <https://www.facebook.com/townofhiltonheadislandmeetings/>. Public comments can be submitted electronically via the Town's Open Town Hall HHI portal at <https://hiltonheadislandsc.gov/opentownhall/>. **The portal will close 1 hour prior to the start of the scheduled meeting.** Citizens who wish to comment during the meeting by phone must contact Marcy Benson at (843) 341-4689 no later than two hours before the meeting. Following the meeting, the video record will be made available on the Town's website at <https://www.hiltonheadislandsc.gov/>.

As required by the U.S. Department of Housing and Urban Development (HUD), the Town of Hilton Head Island is developing its Annual Action Plan for the period of 2022-2023. The Annual Action Plan outlines community development needs and provides a one-year action plan for how the Town of Hilton Head Island intends to use its federal funds to address those needs.

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Town of Hilton Head Island Website - Main Page
February 16, 2022
2022 – 2023 CDBG Annual Action Plan
Public Meeting Notice

The screenshot shows the Hilton Head Island website's main page. At the top, there is a navigation bar with the town's logo and menu items: Government, Business & Development, Our Island, Public Safety, How Do I..., and Subscribe. A search icon is also present. Below the navigation bar is a large banner image of several sea turtles on a sandy beach. To the right of the banner is a vertical stack of social media icons for Twitter, Instagram, Facebook, YouTube, LinkedIn, and Nextdoor. The main content area is titled "News and Announcements" and features two news items. The first item is a "PUBLIC NOTICE" regarding a public meeting for the 2022-23 Annual Action Plan, dated February 16, 2022. The second item is about "Heirs' Property Workshops" scheduled for February 11, 2022. On the right side, there are two sidebars: "Contact Info" for Carolyn Grant, Communications Director, and "Connect with Us" which includes the website URL and an E-Subscription Service link.

News and Announcements

PUBLIC NOTICE

Notice of Public Meeting for Community Development Block Grant Program Fiscal Year 2022-23 Annual Action Plan

February 16, 2022

Heirs' Property Workshops Scheduled to Help Families With Complex Property Issues

February 11, 2022

Contact Info

Carolyn Grant
Communications Director

1 Town Center Court
Hilton Head Island, SC 29928

843-341-4618

CarolynG@hiltonheadislandsc.gov

Connect with Us

www.hiltonheadislandsc.gov

E-Subscription Service

Town of Hilton Head Island Website
February 16, 2022
2022 – 2023 CDBG Annual Action Plan
Public Meeting Notice Page

The screenshot shows a web browser window displaying the Hilton Head Island website. The page title is "Public Notice - Notice of Public Meeting". The URL is "hiltonheadislandsc.gov/news/news.cfm?NewsID=1843". The website header includes the Hilton Head Island logo, navigation links for Government, Business & Development, Our Island, Public Safety, How Do I..., and Subscribe. A social media sidebar on the right contains icons for Twitter, Instagram, Facebook, YouTube, LinkedIn, and YouTube. The main content area features a large image of a coastal landscape. Below the image, the page title "Public Notice" is followed by the specific notice title: "Notice of Public Meeting for Community Development Block Grant Program Fiscal Year 2022-23 Annual Action Plan". The date "February 16, 2022" is displayed below the title. The notice text states that a virtual public meeting will be held on Thursday, February 24, 2022, at 5:15 pm. It provides details on how to attend, including a Facebook page and an Open Town Hall portal. The notice also mentions that the portal will close one hour prior to the start of the meeting. A contact section for Marcy Benson, Senior Grants Administrator, is provided with her phone number (843-341-4689) and email address (MarcyB@hiltonheadislandsc.gov). A "View More News" button is located to the right of the contact information. The footer of the website includes links for Website Policy, Social Media Public Use Policy, Employee Portal, and Contact Webmaster. The Hilton Head Island logo and address (1 Town Center Court, Hilton Head Island, SC 29928) are also present, along with the phone number (843-341-4600) and hours of operation (8 am - 4:30 pm Monday - Friday). Social media icons for Facebook, Instagram, Twitter, YouTube, and LinkedIn are displayed under the heading "Stay Connected".

Public Notice - Notice of Public Meeting

hiltonheadislandsc.gov/news/news.cfm?NewsID=1843

Hilton Head Island

Jobs Contact Us Select Language

Government Business & Development Our Island Public Safety How Do I... Subscribe

Home / News

Public Notice

Notice of Public Meeting for Community Development Block Grant Program Fiscal Year 2022-23 Annual Action Plan

February 16, 2022

Notice is hereby given that on **Thursday, February 24, 2022, at 5:15 pm**, the Town of Hilton Head Island will hold a virtual public meeting to solicit input on needs and funding priorities related to the Community Development Block Grant (CDBG) program fiscal year 2022-2023 Annual Action Plan. In accordance with the Town of Hilton Head Island Municipal Code Section 2-5-15, this meeting is being conducted virtually and can be viewed live on the Town's Public Meeting Facebook Page at <https://www.facebook.com/townofhiltonheadislandmeetings/>. Public comments can be submitted electronically via the Town's Open Town Hall HHI portal at <https://hiltonheadislandsc.gov/opentownhall/>. **The portal will close 1 hour prior to the start of the scheduled meeting.** Citizens who wish to comment during the meeting by phone must contact Marcy Benson at 843-341-4689 no later than two hours before the meeting. Following the meeting, the video record will be made available on the Town's website at www.hiltonheadislandsc.gov/.

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Contact
Marcy Benson, Senior Grants Administrator
843-341-4689
MarcyB@hiltonheadislandsc.gov

View More News

Website Policy
Social Media Public Use Policy
Employee Portal
Contact Webmaster

Hilton Head Island
1 Town Center Court
Hilton Head Island, SC 29928
843-341-4600
8 am - 4:30 pm Monday - Friday

Stay Connected

f i y t in

FROM PAGE 1A

PUTIN

ance, halt weapons deployments near Russian borders, and roll back forces from Eastern Europe.

The U.S. and its allies have roundly rejected the demands, but offered Russia to engage in talks on ways to bolster security in Europe.

Speaking after meeting with German Chancellor Olaf Scholz, Putin said the West agreed to discuss a ban on missile deployment to Europe, restrictions on military drills and other confidence-building measures – issues that Moscow had put on the table years ago.

He said Russia is open to discuss “some of those elements,” but added that it would only do that “in complex with the main issues that are of primary importance for us.”

Asked if there could be a war in Europe, Putin said Russia doesn’t want it but said Ukraine’s bid to join NATO posed a major security threat to his country. The Russian Defense Ministry released images of tanks and howitzers rolling onto railway platforms and more tanks rolling across snowy fields. It did not disclose where or when the images were taken, or where the vehicles were headed, other than “to places of permanent deployment.”

Russian forces continue to threaten Ukraine along the eastern border and from the Black Sea Crimean peninsula that Moscow seized from Ukraine in 2014, the year when it also backed a separatist insurgency in the country’s east. More Russian troops loom over Ukraine

in Belarus, where they were deployed for sweeping joint drills.

A U.S. defense official, who spoke on condition of anonymity to discuss internal deliberations, said Pentagon analysts are reviewing the Russian withdrawal claims.

Ukraine expressed skepticism about Russia’s statements on the pull-back.

“We won’t believe when we hear, we’ll believe when we see. When we see troops pulling out, we’ll believe in de-escalation,” Ukrainian Foreign Minister Dmytro Kuleba said.

NATO Secretary-General Jens Stoltenberg said that “so far, we have not seen ... any signs of reduced Russian military presence on the borders of Ukraine,” adding that the alliance wants to see a “significant and enduring withdrawal of forces, troops, and not least the heavy equipment.”

NOTICE OF PUBLIC MEETING FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FISCAL YEAR 2022-23 ANNUAL ACTION PLAN

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FINAL WEEK! DON'T MISS OUT!

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THE CURIOUS INCIDENT OF THE DOG IN THE NIGHT-TIME

FEBRUARY 2-20

TONY AWARD-WINNER FOR BEST PLAY!

Part mystery, part intimate family drama, this is an atypical adventure of someone completely, wonderfully unique.

This visually dazzling story of bravery against all odds shows how special life is when you’re allowed to be yourself. Don’t miss this spellbinding theatrical experience!

“BRILLIANT!”
– RACHEL W. HHI

“BEYOND OUTSTANDING!”
– GINA K. HHI

“LIFE-AFFIRMING & UNMISSABLE”
– TIME

“FANTASTIC!”
– JANET S. HHI

Mariah Lotz in *Curious Incident of the Dog in the Night-Time* | Photography by Gustavo Rattia

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MARCH 10

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Champions Ballroom, Harbour Town Clubhouse
11 Lighthouse Lane

Saturday, March 19

10am to 3pm
Champions Ballroom, Harbour Town Clubhouse
11 Lighthouse Lane



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Questions? Email: ctaylor@seapines.com



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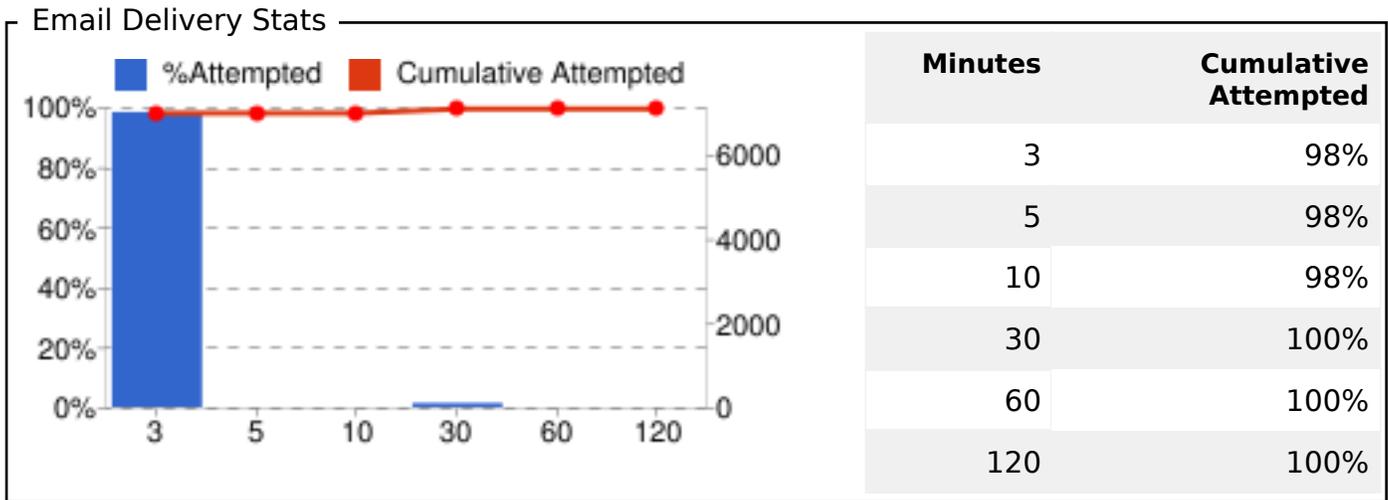
Subject: Town of Hilton Head Island General Announcements
 Sent: 02/16/2022 08:00 AM EST
 Sent By: kellys@hiltonheadislandsc.gov
 Sent To: Subscribers of General Announcements

7,125
 Recipients

- ✓ Email
- ✗ SMS
- ✗ Facebook
- ✗ Twitter
- ✓ RSS

99%
 Delivered

0% Pending
 1% Bounced
 48% Open Rate
 0% Click Rate



Delivery Metrics - Details

- 7,125** Total Sent
- 7,020 (99%)** Delivered
- 0 (0%)** Pending
- 105 (1%)** Bounced
- 0 (0%)** Unsubscribed

Bulletin Analytics

- 4,775** Total Opens
- 3340 (48%)** Unique Opens
- 21** Total Clicks
- 16 (0%)** Unique Clicks
- 12** # of Links

Delivery and performance

These figures represent all data since the bulletin was first sent to present time.

	Progress	% Delivered	Recipients	# Delivered	Opened Unique	Bounced/Failed	Unsubscribes
Email Bulletin	Delivered	98.3%	6,256	6,151	3087 / 50.2%	105	0
Digest	n/a	n/a	869	869	253 / 29.1%	0	0
SMS Message	Delivered	0.0%	0	0	n/a	0	n/a

Link URL	Unique Clicks	Total Clicks
https://public.govdelivery.com/accounts/SCHILTONHEAD/sub...	7	9
https://www.facebook.com/townofhiltonheadislandmeetings/...	4	5
https://www.hiltonheadislandsc.gov/.?utm_medium=email&u...	3	3
https://hiltonheadislandsc.gov?utm_medium=email&utm_so...	1	2
http://public.govdelivery.com/accounts/SCHILTONHEAD/subs...	1	2
https://www.facebook.com/townofhiltonheadislandsc?utm_m...	0	0
https://content.govdelivery.com/accounts/SCHILTONHEAD/bu...	0	0
https://twitter.com/townofhhi?utm_medium=email&utm_sour...	0	0
https://hiltonheadislandsc.gov/contactus/?utm_medium=ema...	0	0
https://www.flickr.com/photos/townofhiltonheadisland/?utm_...	0	0
https://subscriberhelp.govdelivery.com/	0	0
https://www.youtube.com/c/TownofHiltonHeadIslandSC?utm_...	0	0

TOWN OF HILTON HEAD ISLAND

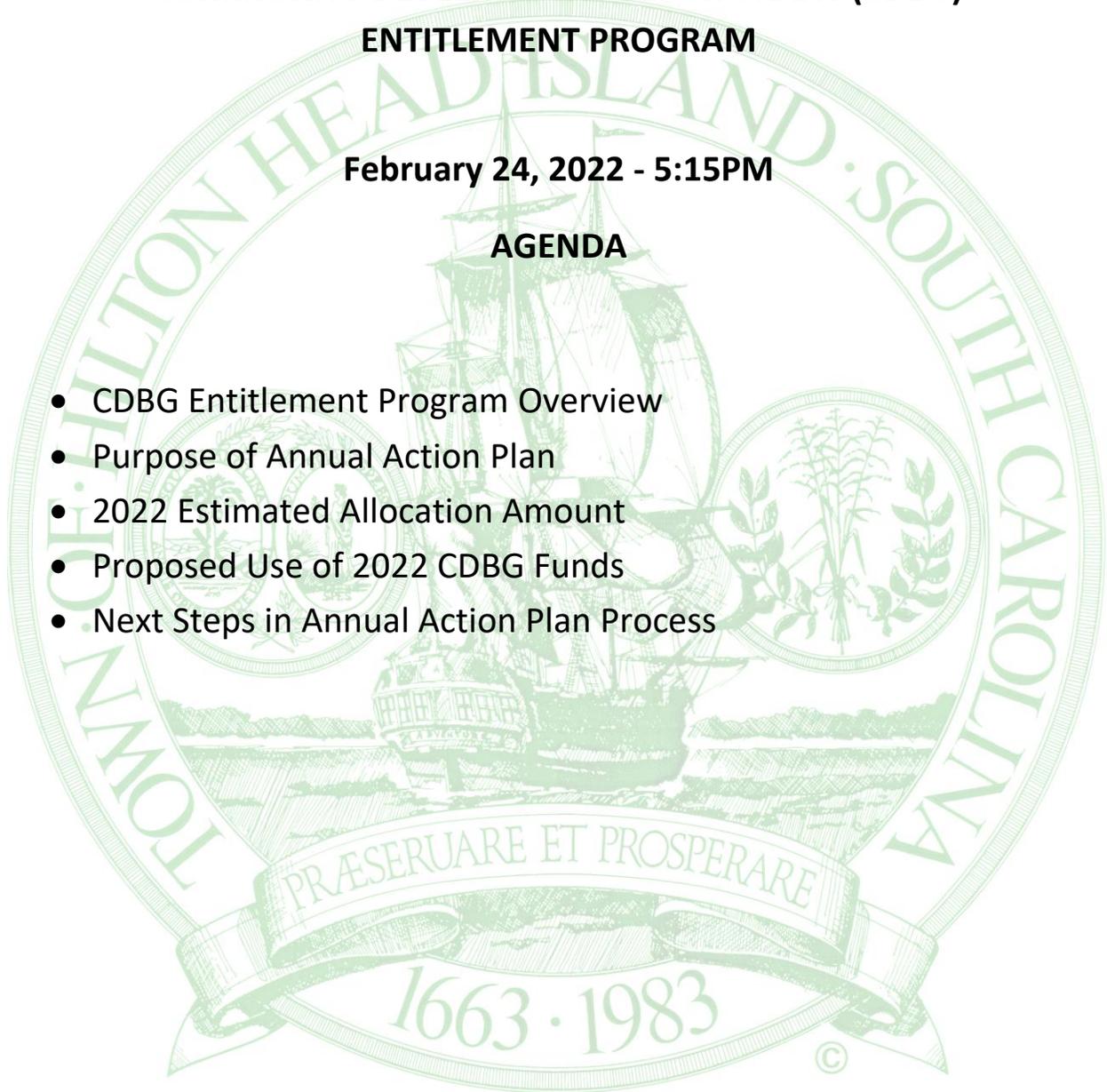
ANNUAL ACTION PLAN FISCAL YEAR 2022-2023

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ENTITLEMENT PROGRAM**

February 24, 2022 - 5:15PM

AGENDA

- CDBG Entitlement Program Overview
- Purpose of Annual Action Plan
- 2022 Estimated Allocation Amount
- Proposed Use of 2022 CDBG Funds
- Next Steps in Annual Action Plan Process





Town of Hilton Head Island

Community Development Block Grant (CDBG)

2022 – 2023 Annual Action Plan

Public Meeting
Thursday, February 24, 2022

Marcy Benson
Senior Grants Administrator

Agenda

- CDBG Entitlement Program Overview
- Purpose of Annual Action Plan
- 2022 Allocation Amount
- Proposed Use of 2022 CDBG Funds
- Next Steps in Annual Action Plan Process



Community Development Block Grant Entitlement Program (CDBG)

- Federal grant program administered by HUD
- Provides annual grants on a formula basis
- Anticipated allocation is \$200,000
- Annual amount fluctuates each year
- Benefit low- and moderate-income persons
- Next Annual Action Plan is due in May



Low and Moderate Income (LMI) Definitions

- Low- and moderate-income households = less than 80% of the area median income
- Low Income = equal to or less than 50% of the area median income
- Moderate Income = equal to or less than 80% of area median income



LMI Example

FY2021 Income Limit Summary

FY 2021 Income Limit Area	Median Family Income	Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	8
Beaufort County, SC HUD Metro FMR Area	\$76,000	50% Income Limit (Low)	27,150	31,000	34,900	38,750	41,850	44,950	48,050	51,150
		80% Income Limit (Moderate)	43,400	49,600	55,800	62,000	67,000	71,950	76,900	81,850

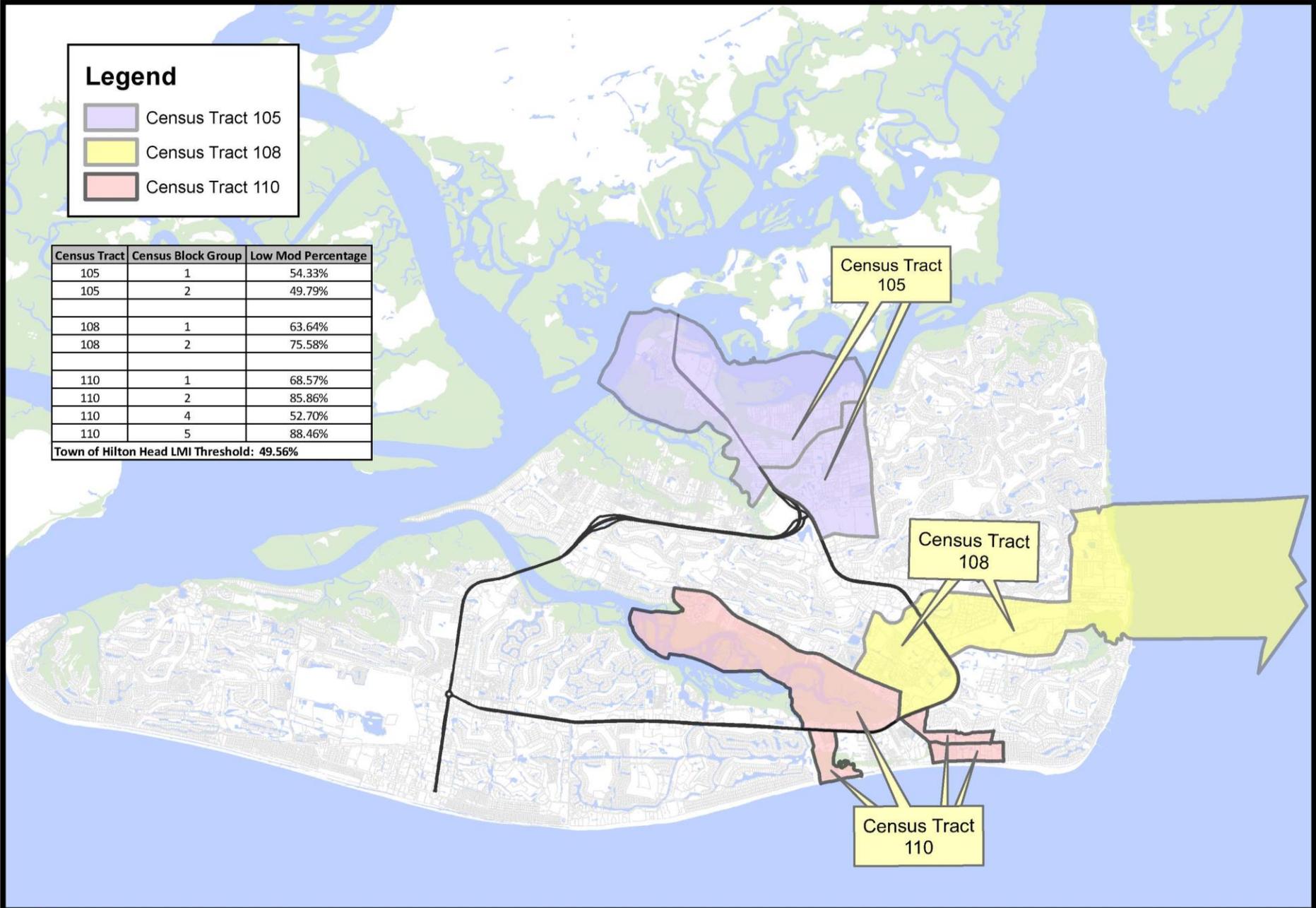
Source: HUD User Website, Office of Policy Development and Research (PD&R)
<https://www.huduser.gov/portal/datasets/il/il2020/2020summary.odn>



Legend

- Census Tract 105
- Census Tract 108
- Census Tract 110

Census Tract	Census Block Group	Low Mod Percentage
105	1	54.33%
105	2	49.79%
108	1	63.64%
108	2	75.58%
110	1	68.57%
110	2	85.86%
110	4	52.70%
110	5	88.46%
Town of Hilton Head LMI Threshold: 49.56%		



Town of Hilton Head Island

LMI Census Tracts and Blocks



TOWN OF HILTON HEAD ISLAND
 1000 HILTON HEAD AVENUE
 HILTON HEAD ISLAND, SC 29928
 PHONE: 843.739.4611
 FAX: 843.739.4612
 WWW.HILTONHEADISLAND.COM



The information on this map has been compiled from a variety of sources and is provided as a service to the public. It is possible that there are errors or omissions in this information or that the information is out of date. The Town of Hilton Head Island does not warrant or accept any liability for any errors or omissions in this information. The Town of Hilton Head Island is not responsible for any damages or losses resulting from the use of this information.

Annual Action Plan Purpose

- Provides summary to HUD
- 1 Year Plan with Goals & Objectives
- Allocates Funds for Program Year 2022
- Improve quality of life



2020 – 2024 Consolidated Plan Projects List

#	Program Year	Project Name	Project Description	Estimated Amount	Annual Goals Supported	Target Area	Priority Need Addressed	Goal Outcome Indicator
1	2020	COVID-19 Response and Recovery	Provide grant funding for the purchase of equipment, or supplies, or materials necessary to carry-out response and recovery due to COVID-19.	\$770,401	COVID-19 Response & Recovery	Town-Wide	Non- Housing Community Development – Public Services; and Administration & Planning	Public service activities other than low/moderate-income housing benefit
2	2021	Facilities, Housing, Public Services, Economic Development Year 2	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.	\$238,313	Facilities, Housing, Public Services, Economic Development Year 2	Census Tract 105, 108, 110, 111, or 113	Non- Housing Community Development – Public Improvements; Public Services; Housing Activities; Economic Development; Administration & Planning	Public facility or infrastructure activities other than low/moderate-income housing benefit
3	2022	Facilities, Housing, Public Services, Economic Development Year 3	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.	\$238,313	Facilities, Housing, Public Services, Economic Development Year 3	Census Tract 105, 108, 110, 111, or 113	Non- Housing Community Development – Public Improvements; Public Services; Housing Activities; Economic Development; Administration & Planning	Public facility or infrastructure activities other than low/moderate-income housing benefit
4	2023	Facilities, Housing, Public Services, Economic Development Year 4	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.	\$238,313	Facilities, Housing, Public Services, Economic Development Year 4	Census Tract 105, 108, 110, 111, or 113	Non- Housing Community Development – Public Improvements; Public Services; Housing Activities; Economic Development; Administration & Planning	Public facility or infrastructure activities other than low/moderate-income housing benefit
5	2024	Facilities, Housing, Public Services, Economic Development Year 5	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.	\$238,313	Facilities, Housing, Public Services, Economic Development Year 5	Census Tract 105, 108, 110, 111, or 113	Non- Housing Community Development – Public Improvements; Public Services; Housing Activities; Economic Development; Administration & Planning	Public facility or infrastructure activities other than low/moderate-income housing benefit



2020 – 2024 Consolidated Plan

Program Year 2 Project

#	Program Year	Project Name	Project Description	Estimated Amount	Annual Goals Supported	Target Area	Priority Need Addressed	Goal Outcome Indicator
3	2022	Facilities, Housing, Public Services, Economic Development Year 3	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.	\$232,565	Facilities, Housing, Public Services, Economic Development Year 3	Census Tract 105, 108, 110, 111, or 113	Non- Housing Community Development – Public Improvements; Public Services; Housing Activities; Economic Development; Administration & Planning	Public facility or infrastructure activities other than low/moderate-income housing benefit



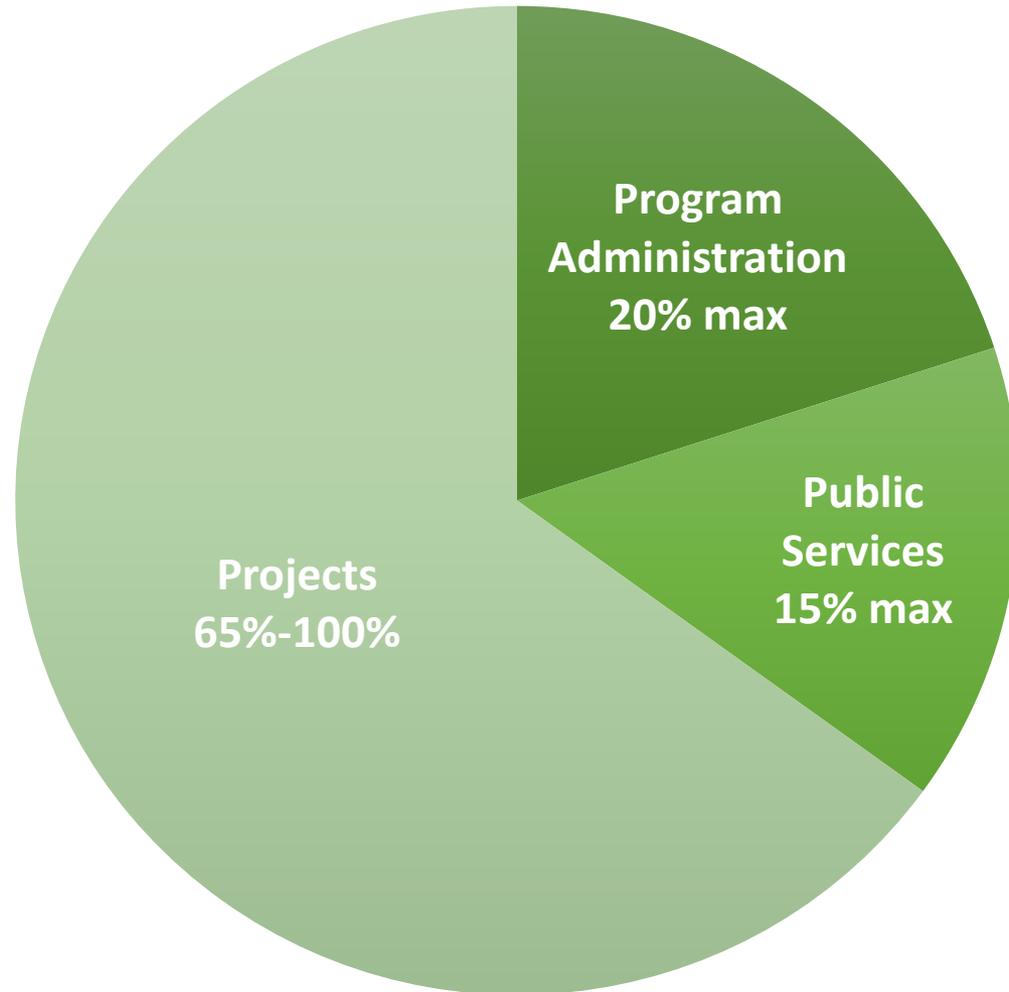
What We've Done 2015 - 2021

- Two dirt road paving projects
- Two playground installation projects
- One parking expansion project
- One pavilion construction project
- 15 public services organizations
- One park construction project



2022 Allocation

Approximately \$200,000



Proposed Use of 2022 CDBG Funds

- Public Improvement Project
 - Neighborhood park at the Taylor Family Park
Town owned property



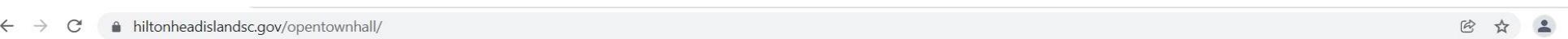
We Want to Hear From You

- Public Improvements?
- Public Facilities?
- Housing Activities?
- Other Real Property Improvements?
- Public Services?



We Want to Hear From You Survey on Open Town Hall

<https://hiltonheadislandsc.gov/opentownhall/>



Hilton Head Island



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Open Town Hall HHI

Join the discussion! Participate and contribute feedback on topics being considered by Hilton Head Island officials through Open Town Hall HHI.

[READ MORE](#)



Next Steps

- Annual Action Plan will be drafted
- 30-day public comment period
- Community Services and Public Safety Committee meeting
- Town Council approval to submit Plan
- Submittal to HUD





Thank you!

Marcy Benson
Senior Grants Administrator

Marcyb@hiltonheadislandsc.gov

Public Meeting Minutes
Public Meeting to Solicit Input and Discuss
Community Development Block Grant (CDBG) Entitlement Program
Annual Action Plan Fiscal Year 2022-2023 (Program Year 2022)

Thursday, February 24, 2022 – 5:15pm
Virtual Public Meeting via
Town of Hilton Head Island Public Meeting Facebook Page

Present from Town Council: David Ames, Tom Lennox, *Town Council Members*

Present from Town Staff: Shawn Colin, *Senior Advisor to the Town Manager*,
Marcy Benson, *Senior Grants Administrator*

Public: Five views noted during live meeting.

Marcy Benson, Senior Town Grants Administrator, began the virtual public meeting at 5:15pm via the Town of Hilton Head Island Public Meeting Facebook Page at <https://m.facebook.com/townofhiltonheadislandmeetings/>

A PowerPoint presentation was given describing the Community Development Block Grant (CDBG) Entitlement Program, the anticipated CDBG funding allocation amount available for program year 2022 and staff recommended project for the fiscal year 2022-2023 annual action plan. Five (5) views were noted on the Town of Hilton Head Island Public Meeting Facebook Page during the live meeting.

No public comments were made via the comments section of the Facebook page during the meeting and no citizens called in prior to the meeting to request time to make comments.

The meeting concluded with Town staff stating the next steps for the fiscal year 2022-2023 annual action plan will include a 30-day public comment period and recommended comments be submitted via the Open Town Hall Portal on the Town website. Attendees were thanked for participating and the public meeting adjourned at approximately 5:28pm.



FY22 CDBG Annual Action Plan Survey Comments

March 2, 2022, 4:55 PM

Contents

i.	Introduction	2
ii.	Summary of comments	3
iii.	Survey questions	7
iv.	Individual comments	9

FY22 CDBG Annual Action Plan Survey Comments

The Town is accepting comments on needs and funding priorities for the CDBG program year 2022-2023 Annual Action Plan.

Introduction

As a Community Development Block Grant (CDBG) Entitlement Community the Town of Hilton Head Island receives an annual allocation from the U.S. Department of Housing and Urban Development (HUD) to fund projects which benefit the community needs of low- and moderate-income residents. The 2022 -2023 funding allocation is estimated to be approximately \$200,000.

The Town is accepting comments on needs and funding priorities for the CDBG program year 2022-2023 Annual Action Plan.

Please take a moment to rank the types of project categories from 1 – 5 in our brief survey.

FY22 CDBG Annual Action Plan Survey Comments

The Town is accepting comments on needs and funding priorities for the CDBG program year 2022-2023 Annual Action Plan.

Summary Of Comments

As of March 2, 2022, 4:55 PM, this forum had:

Attendees:	12
Comments:	3
Minutes of Public Comment:	9

Topic Start

February 10, 2022, 9:30 AM

Topic End

March 2, 2022, 4:30 PM

QUESTION 1

Name

Answered	2
Skipped	1

QUESTION 2

Public Improvements such as streets, sidewalks, water and sewer infrastructure, parks, or drainage improvements.

(1=highest priority, 5=lowest priority)

Public Improvements

		%	Count
1		33.3%	1
4		33.3%	1
5		33.3%	1

QUESTION 3

Public Facilities such as neighborhood or community facilities or facilities for persons with special needs.

(1=highest priority, 5=lowest priority)

FY22 CDBG Annual Action Plan Survey Comments

The Town is accepting comments on needs and funding priorities for the CDBG program year 2022-2023 Annual Action Plan.

Public Facilities

		%	Count
1		66.7%	2
5		33.3%	1

QUESTION 4

Housing Activities such as rehabilitation of owner-occupied homes for energy improvements, water and sewer efficiency improvements, or lead-based paint testing and abatement.

Housing Activities

		%	Count
1		100.0%	3

QUESTION 5

**Other Real Property Improvements such as acquisition, clearance/demolition, code enforcement, historic preservation, renovation of closed buildings, or handicapped accessibility.
(1=highest priority, 5=lowest priority)**

Other Real Property Improvements

		%	Count
1		66.7%	2
4		33.3%	1

QUESTION 6

**Public Services such as employment services, crime prevention and public safety, childcare, health services, fair housing counseling, education programs, or services for senior citizens.
(1=highest priority, 5=lowest priority)**

Public Services

FY22 CDBG Annual Action Plan Survey Comments

The Town is accepting comments on needs and funding priorities for the CDBG program year 2022-2023 Annual Action Plan.

		%	Count
1		66.7%	2
5		33.3%	1

QUESTION 7

Please tell us a specific project you would like to see in the three highest ranking categories you selected.

Answered	2
Skipped	1

QUESTION 8

Please tell us why you selected the ranking order of the above project categories.

Answered	2
Skipped	1

QUESTION 9

Tell us how you would allocate \$200,000 in any of the project categories. You have 8 dots to 'allocate'. Each dot represents \$25,000.

		%	Count
Public Improvements		45.8%	11
Public Facilities		4.2%	1
Housing Activities		12.5%	3
Other Real Property Improvements		12.5%	3
Public Services		20.8%	5

FY22 CDBG Annual Action Plan Survey Comments

The Town is accepting comments on needs and funding priorities for the CDBG program year 2022-2023 Annual Action Plan.

QUESTION 10

Additional Comments?

Answered	2
Skipped	1

FY22 CDBG Annual Action Plan Survey Comments

The Town is accepting comments on needs and funding priorities for the CDBG program year 2022-2023 Annual Action Plan.

Survey Questions

QUESTION 1

Name

- 2
- 3
- 4
- 5

QUESTION 2

Public Improvements such as streets, sidewalks, water and sewer infrastructure, parks, or drainage improvements.

(1=highest priority, 5=lowest priority)

Row choices

- Public Improvements

Column choices

- 1
- 2
- 3
- 4
- 5

QUESTION 3

Public Facilities such as neighborhood or community facilities or facilities for persons with special needs.

(1=highest priority, 5=lowest priority)

Row choices

- Public Facilities

Column choices

- 1
- 2
- 3
- 4
- 5

QUESTION 4

Housing Activities such as rehabilitation of owner-occupied homes for energy improvements, water and sewer efficiency improvements, or lead-based paint testing and abatement.

Row choices

- Housing Activities

Column choices

- 1

QUESTION 5

Other Real Property Improvements such as acquisition, clearance/demolition, code enforcement, historic preservation, renovation of closed buildings, or handicapped accessibility.
(1=highest priority, 5=lowest priority)

Row choices

- Other Real Property Improvements

Column choices

- 1
- 2
- 3
- 4
- 5

QUESTION 6

Public Services such as employment services, crime prevention and public safety, childcare, health services, fair housing counseling, education programs, or services for senior citizens.
(1=highest priority, 5=lowest priority)

Row choices

- Public Services

Column choices

- 1
- 2
- 3
- 4
- 5

QUESTION 7

Please tell us a specific project you would like to see in the three highest ranking categories you selected.

QUESTION 8

FY22 CDBG Annual Action Plan Survey Comments

The Town is accepting comments on needs and funding priorities for the CDBG program year 2022-2023 Annual Action Plan.

Please tell us why you selected the ranking order of the above project categories.

QUESTION 9

Tell us how you would allocate \$200,000 in any of the project categories.

You have 8 dots to 'allocate'. Each dot represents \$25,000.

- Public Improvements
- Public Facilities
- Housing Activities
- Other Real Property Improvements
- Public Services

QUESTION 10

Additional Comments?

FY22 CDBG Annual Action Plan Survey Comments

The Town is accepting comments on needs and funding priorities for the CDBG program year 2022-2023 Annual Action Plan.

Individual Comments

inside Town Limits
February 16, 2022, 8:57 AM

Question 1

Ashleigh Phillips

Question 2

Public Improvements: 5

Question 3

Public Facilities: 1

Question 4

Housing Activities: 1

Question 5

Other Real Property Improvements: 1

Question 6

Public Services: 5

Question 7

Install smart lights. Install smart lights. Install smart lights. ASAP!

Question 8

Because installing these lights has already been approved. It will not cost that much using grants. It will most definitely help with traffic backups at lights and the flow of traffic. It's a no brainer.

Question 9

- Public Improvements (8)

Question 10

Install the smart lights ASAP

Name not available

February 20, 2022, 1:55 PM

Question 1

No response

Question 2

Public Improvements: 4

Question 3

Public Facilities: 5

Question 4

Housing Activities: 1

Question 5

Other Real Property Improvements: 4

Question 6

Public Services: 1

Question 7

Affordable Housing. We have our head in the sand if we expect to see continued growth without supporting the workforce. I am at a loss, every restaurant, hotel, golf course is short people and it is getting harder and harder to get people when they can get a job in Bluffton, which has the housing and is closer to where they live.

Transportation. Can you please invest some money into a working transportation system for the workers of this island and stop dumping money into a trolley to get tourists around. It seems easy to create beautiful signage for the trolley stops, but we encourage the bus riders to stand on the side of the road in some unofficial bus stop.

Question 8

We can not rely on private enterprise to fill the gap with housing and transportation. Sea Pines and Salty Dog have resorted to providing some housing and transportation to retain workers, but unless the town supports either through grants or just doing it alongside private enterprise we will start to see a decline because demand will outpace capacity..

Question 9

FY22 CDBG Annual Action Plan Survey Comments

The Town is accepting comments on needs and funding priorities for the CDBG program year 2022-2023 Annual Action Plan.

- Public Improvements (1)
- Housing Activities (2)
- Other Real Property Improvements (1)
- Public Services (3)

Question 10

Affordable Child Care, only two certified (affordable) places on the island Transportation, we have zero method to move the workforce from place to place on the island. Bus stops are a joke, People are standing on the side of the road at Walmart HHI. How hard would it be to create a SAFE place for the bus to pull over and pick up people. We should be ashamed that we do not provide the infrastructure to the life blood of this town.

- Public Improvements (2)
- Public Facilities (1)
- Housing Activities (1)
- Other Real Property Improvements (2)
- Public Services (2)

Question 10

No response

Name not available

February 24, 2022, 5:33 PM

Question 1

[REDACTED]

Question 2

Public Improvements: 1

Question 3

Public Facilities: 1

Question 4

Housing Activities: 1

Question 5

Other Real Property Improvements: 1

Question 6

Public Services: 1

Question 7

No response

Question 8

No response

Question 9

**NOTICE OF 30-DAY PUBLIC COMMENT PERIOD
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FISCAL YEAR 2022-23 ANNUAL ACTION PLAN**

Notice is hereby given that the Town of Hilton Head Island has prepared a draft of its fiscal year 2022 – 2023 (program year 2022) Annual Action Plan required by the U.S. Department of Housing and Urban Development (HUD) to receive Community Development Block Grant Entitlement Program funding. The Plan will be available for review and comment for 30 days beginning Monday, March 14, 2022, through Wednesday, April 13, 2022, via the Town of Hilton Head Island website at <https://www.hiltonheadislandsc.gov/>. Written comments on the Plan are encouraged and may be submitted via the website link, or email to marcyb@hiltonheadislandsc.gov or by mail to Marcy Benson, Senior Grants Administrator, Town of Hilton Head Island Executive Department, 1 Town Center Court, Hilton Head Island, SC 29928. Comments will be accepted until April 13, 2022.

The Town of Hilton Head Island does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. Marcy Benson, Senior Grants Administrator, has been designated to coordinate compliance with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's regulations. She may be reached at the email address listed above or by phone at (843) 341-4689.

Applications are open for school choice in Beaufort County. What to know

BY SOFIA SANCHEZ
ssanchez@islandpacket.com

Applications are now open for school choice, a program that lets Beaufort County students transfer to various schools in the district.

And the school district is offering new career programs at seven schools as students apply for transfers for the 2022-2023 year, the Beaufort County School District said in a press release.

The school choice program, which kicked off in 2015, allows students to transfer out of schools within their attendance zones to schools providing coursework their schools don't offer, like language immersion classes and an early college program. Participation is free, but parents will need to provide transportation for

their students.

This year, the district is adding a program called Med-Tech 7 which is a part of the district's magnet schools assistance program. The program is available for K-12 students to "develop the knowledge and skills necessary to pursue post-secondary education and careers in a chosen field," Beaufort County School District spokesperson Candace Bruder said Thursday. The seven schools participating in the program will have zSpace machines that allow students to incorporate virtual reality into their learning experience, she said.

The seven schools are:

- Mossy Oaks Elementary
- Lady's Island Middle
- Beaufort Middle
- Beaufort High
- Whale Branch Elementary

- Whale Branch Middle
- Whale Branch Early College High

Students will have the chance to take coursework in Pre-Med, Biomedical Science, Cybersecurity, and Computer Science. The program will emphasize preparing students for careers in the medical and technology fields, Superintendent Frank Rodriguez said in the press release.

"The addition of this program reaffirms our commitment to empowering our students to create their own educational pathways," Rodriguez said.

Parents with no internet or access to a computer can go to any school in the district to apply in person.

Schools will continue to accept eligible applicants until they hit 90% capacity, which is the cutoff. Previously, the district

took in applicants for all schools and programs despite capacity, Bruder said. That policy was changed last year when the district began using software that would permit applications only for schools that were below the capacity cutoff, she said. All applicants after a school reaches the 90% cutoff will be placed on a waiting list until a spot opens up and will be chosen based on a lottery.

Hilton Head High School, May River High School, H.E. McCracken Middle School, Pritchardville Elementary School and Bluffton High School have no availability because they are either at or above capacity, the press release said. Students at May River High School who wish to join the Junior Reserve Officer Training Corps program are exempted from this and may apply to Bluffton High School, the press release said.

The deadline to apply is March 31. If a student's application is denied, appeals can be made to the student services officer via email. All applicants will be notified about acceptance by April 15.

Sofia Sanchez: (843) 781-6130, @islandpacket

Beaufort County residents struggling with rent, bills can find help at free clinic

BY KACEN BAYLESS
kbayless@islandpacket.com

A local nonprofit is offering a free clinic on Hilton Head Island this month to Beaufort County renters who face financial setbacks from the COVID-19 pandemic.

The clinic, sponsored by Lowcountry Legal Volunteers, will help residents who are struggling to pay their rent or utilities sign up for assistance with the state's SC Stay Plus program.

"Many people in Beaufort County struggled to find affordable housing even before the pandemic," SC Housing spokesman Chris Winston said. "And given the number of people impacted financially — especially in the hospitality and tourism industries — we know the need remains great."

The state's housing finance and development authority launched the program last May. The authority estimates that Beaufort County has 4,681 "severely cost burdened" renter households that may qualify for the roughly \$272 million statewide program.

The program is intended to help South Carolinians who struggled since the start of the pandemic due to layoffs and furloughs.

So far, the program has assisted more than 750 families with more than

\$4.2 million in rental and utility assistance, Winston said.

"We look forward to helping more families get the help they need to remain safely in their homes," he said.

Eligible applicants could receive up to 12 months of assistance with late rent and/or utility payments dating back to March 13, 2020. Some people may also qualify for up to three months of future rent assistance.

The program is funded by the federal Consolidated Appropriations Act, a \$2.3 trillion spending bill that Congress passed in late 2020.

HOW TO REGISTER

When: March 21, 4 p.m. to 7 p.m.

Where: Community Room, 20 Wilborn Road, Hilton Head, SC 29926

You must schedule an appointment and pre-register at (843) 815-1570.

WHAT YOU NEED TO BRING

- A valid ID (domestic or foreign)
- Some record to show lease, lease arrangements or payments to landlord
- Proof of income (pay stubs, tax documents, etc.)

To view the list of other free clinics, visit lowcountrylegalvolunteers.com/clinics.com.

Kacen Bayless: (843) 560-9167, @Kacen



BRYON HOULGRAVE The Des Moines Register via AP

A utility worker tends to a downed stoplight in Des Moines, Iowa, on Saturday after a strong storm caused damage in areas of central Iowa.

Officials: 7 dead after tornadoes tear through Iowa

Associated Press

DES MOINES, IOWA

Seven people were killed, including two children, when several tornadoes swept through central Iowa, damaging buildings and knocking down trees and power lines, authorities said.

Emergency management officials in Madison County said four people were injured and six killed Saturday when one tornado touched down southwest of Des Moines near the town of Winterset around 4:30 p.m. Among those killed were two children under the age of 5 and four adults.

In Lucas County, about 54 miles southeast of Des Moines, officials con-

firmed one death and multiple injuries when a separate tornado struck less than an hour later.

Thunderstorms that spawned tornadoes moved through much of Iowa from the afternoon until Saturday night with storms also causing damage in the Des Moines suburb of Norwalk, areas just east of Des Moines and other areas of eastern Iowa.

Officials reported a number of homes were damaged, roads were blocked by downed lines and tree branches were shredded by the strong winds. At one point, power outages affected about 10,000 in the Des Moines area.

The storms are the worst to occur in Iowa

since 2008, when one tornado destroyed nearly 300 homes and killed nine people in the northern Iowa city of Parkersburg in May, and another storm a month later killed four boys at the Little Sioux Boy Scout ranch in western Iowa.

The National Weather Service in Des Moines tweeted early Sunday that there were at least three thunderstorms producing tornadoes, but it's "unknown at this time how many tornadoes occurred."

Meteorologist Alex Krull said it's unusual but not unheard of to have serious storms like this in March in the Midwest. He said they are more common in April and May.

Scientists have said that extreme weather events and warmer temperatures are more likely to occur with human-caused climate change.

Iowa Gov. Kim Reynolds issued a disaster proclamation for Madison County, which allows state resources to be used to assist with response and recovery efforts.

Madison County Emergency Management Director Diogenes Ayala said 25 to 30 homes were badly damaged.

"This is the worst anyone has seen in a very long time," he said.

The National Weather Service in Des Moines tweeted Saturday that initial photos and videos from the damage around the community of Winterset suggested it was at least an EF-3 tornado,

capable of causing severe damage, on the Enhanced Fujita scale. It said weather service teams would investigate the damage Sunday and further assess a potential rating.

EF-3 storms typically have winds between 136 mph and 165 mph.

The storm that generated Saturday's tornadoes hung together for roughly 100 miles from the Nebraska state line into central Iowa.

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NOTICE OF 30-DAY PUBLIC COMMENT PERIOD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FISCAL YEAR 2022-23 ANNUAL ACTION PLAN

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NOTICE OF 30-DAY PUBLIC COMMENT PERIOD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FISCAL YEAR 2022-23 ANNUAL ACTION PLAN

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Town of Hilton Head Island Website – News and Announcements - Main Page
March 7, 2022
2022 – 2023 CDBG Annual Action Plan
30 Day Public Comment Period Notice

The screenshot shows a web browser window displaying the Hilton Head Island website. The browser's address bar shows the URL hiltonheadislandsc.gov/news/. The website's header is dark blue with the Hilton Head Island logo on the left and navigation links: Home, Government, Business & Development, Our Island, Public Safety, How Do I..., and Subscribe. On the right side of the header, there are links for Jobs, Contact Us, and a language selection dropdown. Below the header is a large banner image of a beach with many blue umbrellas. A vertical social media sharing bar is on the right side of the banner, featuring icons for Twitter, Instagram, Facebook, YouTube, LinkedIn, and Nextdoor. The main content area is titled "News and Announcements" and contains two news items. The first item is a "PUBLIC NOTICE" titled "NOTICE OF 30-DAY PUBLIC COMMENT PERIOD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FISCAL YEAR 2022-23 ANNUAL ACTION PLAN" dated March 7, 2022. The second item is a "WORK ADVISORY" titled "Drainage Repair Work on Pathway along Cordillo Parkway Starts Monday" dated March 4, 2022. To the right of the news items are two sidebars. The "Contact Info" sidebar lists Carolyn Grant, Communications Director, with her address (1 Town Center Court, Hilton Head Island, SC 29928), phone number (843-341-4618), and email (CarolynG@hiltonheadislandsc.gov). The "Connect with Us" sidebar provides the website URL (www.hiltonheadislandsc.gov) and a link to the E-Subscription Service.

News and Announcements

PUBLIC NOTICE

**NOTICE OF 30-DAY PUBLIC COMMENT PERIOD
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM FISCAL YEAR 2022-23 ANNUAL ACTION
PLAN**

March 7, 2022

WORK ADVISORY

**Drainage Repair Work on Pathway along Cordillo
Parkway Starts Monday**

March 4, 2022

Contact Info

Carolyn Grant
Communications Director
1 Town Center Court
Hilton Head Island, SC 29928
843-341-4618
CarolynG@hiltonheadislandsc.gov

Connect with Us

www.hiltonheadislandsc.gov
E-Subscription Service

Town of Hilton Head Island Website
March 7, 2022
2022 – 2023 CDBG Annual Action Plan
30 Day Public Comment Period Notice Page

The screenshot shows a web browser window displaying the Hilton Head Island website. The browser's address bar shows the URL: [hiltonheadislandsc.gov/news/news.cfm?NewsID=1855](https://www.hiltonheadislandsc.gov/news/news.cfm?NewsID=1855). The website header features the Hilton Head Island logo and navigation links: Home, Government, Business & Development, Our Island, Public Safety, How Do I..., and Subscribe. A search icon is also present. Below the header is a large banner image of a beach with dunes and a building. A vertical social media sidebar on the right includes icons for Twitter, Instagram, Facebook, YouTube, LinkedIn, and Nextdoor. The main content area is titled "Public Notice" and contains the following text:

Public Notice

NOTICE OF 30-DAY PUBLIC COMMENT PERIOD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FISCAL YEAR 2022-23 ANNUAL ACTION PLAN

March 7, 2022

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Contact
Marcy Benson, Senior Grants Administrator
843-341-4689
marcyb@hiltonheadislandsc.gov

[View More News](#)

The footer contains the following information:

Website Policy
Social Media Public Use Policy
Employee Portal
Contact Webmaster

Hilton Head Island
1 Town Center Court
Hilton Head Island, SC 29928
843-341-4600
8 am - 4:30 pm Monday - Friday

Stay Connected
f i t y in

Town of Hilton Head Island Website
March 14, 2022
2022 – 2023 CDBG Annual Action Plan
30 Day Public Comment Period Notice Page

The screenshot shows a web browser window displaying the Hilton Head Island website. The page features a dark blue header with the town's logo and navigation links: Government, Business & Development, Our Island, Public Safety, How Do I..., and Subscribe. A large banner image shows a sea turtle on a beach at sunset. On the right side, there is a vertical stack of social media icons for Twitter, Instagram, Facebook, YouTube, LinkedIn, and Nextdoor. The main content area is titled "Public Notice" and contains the following text:

Public Notice

Notice of 30-Day Public Comment Period Community Development Block Grant Program

Fiscal Year 2022-23 Annual Action Plan

March 14, 2022

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Below the text are two buttons: "Draft Program Year 2022 Annual Action Plan" and "Submit Comments for the Proposed 2022 Annual Action Plan".

At the bottom left, there is a "Contact" section with the following information:

Contact
Marcy Benson, Senior Grants Administrator
843-341-4689
MarcyB@hiltonheadislandsc.gov

At the bottom right, there is a "View More News" button.

The footer is dark green and contains the following information:

Website Policy
Social Media Public Use Policy
Employee Portal
Contact Webmaster

Hilton Head Island
1 Town Center Court
Hilton Head Island, SC 29928
843-341-4600
8 am - 4:30 pm Monday - Friday

Stay Connected
Social media icons for Facebook, Instagram, Twitter, YouTube, and LinkedIn.

Benson Marcy

From: Spinella Kelly
Sent: Monday, March 07, 2022 4:07 PM
To: Benson Marcy
Subject: FW: Courtesy Copy: NOTICE OF 30-DAY PUBLIC COMMENT PERIOD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FISCAL YEAR 2022-23 ANNUAL ACTION PLAN

Here you go!



Kelly Spinella

COMMUNICATIONS + MARKETING ADMINISTRATOR

Office: [\(843\) 341-4638](tel:8433414638)

Mobile: [\(843\) 816-1966](tel:8438161966)

Website: hiltonheadislandsc.gov

Address: Town of Hilton Head Island
1 Town Center Court
Hilton Head Island, SC 29928

From: Town of Hilton Head Island <updates@secure.hiltonheadislandsc.gov>

Date: Monday, March 7, 2022 at 4:05 PM

To: Grant Carolyn <carolyng@hiltonheadislandsc.gov>, McEwen, Jenn <jennm@hiltonheadislandsc.gov>, Phillips Rene <renep@hiltonheadislandsc.gov>, Spinella Kelly <kellys@hiltonheadislandsc.gov>

Subject: Courtesy Copy: NOTICE OF 30-DAY PUBLIC COMMENT PERIOD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FISCAL YEAR 2022-23 ANNUAL ACTION PLAN

THIS MESSAGE ORIGINATED OUTSIDE YOUR ORGANIZATION

This is a courtesy copy of an email bulletin sent by Kelly Spinella.

This bulletin was sent to the following groups of people:

Subscribers of Legal Notices (3086 recipients)



**NOTICE OF 30-DAY PUBLIC COMMENT PERIOD
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FISCAL YEAR 2022-23 ANNUAL ACTION PLAN**

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Please visit the link below to view the notice.

<https://www.hiltonheadislandsc.gov/news/news.cfm?NewsID=1855>



www.hiltonheadislandsc.gov

STAY CONNECTED:



 SHARE

Questions for the Town of Hilton Head Island? [Contact Us](#)

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Benson Marcy

From: Spinella Kelly
Sent: Monday, March 14, 2022 8:33 AM
To: Benson Marcy
Subject: FW: Courtesy Copy: Town of Hilton Head Island Legal Notices Update

Here you go!

Kelly



Kelly Spinella

COMMUNICATIONS + MARKETING ADMINISTRATOR

Office: [\(843\) 341-4638](tel:8433414638)

Mobile: [\(843\) 816-1966](tel:8438161966)

Website: hiltonheadislandsc.gov

Address: Town of Hilton Head Island
1 Town Center Court
Hilton Head Island, SC 29928

From: Town of Hilton Head Island <updates@secure.hiltonheadislandsc.gov>

Date: Monday, March 14, 2022 at 8:00 AM

To: Spinella Kelly <kellys@hiltonheadislandsc.gov>, Grant Carolyn <carolyng@hiltonheadislandsc.gov>, McEwen, Jenn <jennm@hiltonheadislandsc.gov>, Phillips Rene <renep@hiltonheadislandsc.gov>

Subject: Courtesy Copy: Town of Hilton Head Island Legal Notices Update

THIS MESSAGE ORIGINATED OUTSIDE YOUR ORGANIZATION

This is a courtesy copy of an email bulletin sent by Kelly Spinella.

This bulletin was sent to the following groups of people:

Subscribers of Legal Notices (3088 recipients)



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Please visit the link below to review the plan and comment.

<https://hiltonheadislandsc.gov/cdbq/>



STAY CONNECTED:



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Public Comment Summary
For the Town of Hilton Head Island
Community Development Block Grant (CDBG)
2022 Annual Action Plan

Public Comments Received from Open Town Hall Portal CDBG Survey (February 16 – March 2, 2022)

Comment #1: Install smart lights. Install smart lights. Install smart lights. ASAP! Because installing these lights has already been approved. It will not cost that much using grants. It will most definitely help with traffic backups at lights and the flow of traffic. It's a no brainer.

Response #1: The comment will be included with the plan submittal to the U.S. Department of Housing and Urban Development.

Comment #2: Affordable Housing. We have our head in the sand if we expect to see continued growth without supporting the workforce. I am at a loss, every restaurant, hotel, golf course is short people, and it is getting harder and harder to get people when they can get a job in Bluffton, which has the housing and is closer to where they live. Transportation. Can you please invest some money into a working transportation system for the workers of this island and stop dumping money into a trolley to get tourists around. It seems easy to create beautiful signage for the trolley stops, but we encourage the bus riders to stand on the side of the road in some unofficial bus stop. We cannot rely on private enterprise to fill the gap with housing and transportation. Sea Pines and Salty Dog have resorted to providing some housing and transportation to retain workers, but unless the town supports either through grants or just doing it alongside private enterprise, we will start to see a decline because demand will outpace capacity. Affordable Child Care, only two certified (affordable) places on the island Transportation, we have zero method to move the workforce from place to place on the island. Bus stops are a joke, People are standing on the side of the road at Walmart HHI. How hard would it be to create a SAFE place for the bus to pull over and pick up people. We should be ashamed that we do not provide the infrastructure to the life blood of this town.

Response #2: The comment will be included with the plan submittal to the U.S. Department of Housing and Urban Development.

Comment #3: Ranked public improvements, public facilities, housing activities, other real property improvements and public services as high priorities.

Response #3: The comment will be included with the plan submittal to the U.S. Department of Housing and Urban Development.

Public Comments Received at Virtual Public Meeting (February 24, 2022)

- No comments received.
-

Public Comments Received at Town Council Community Services and Public Safety Committee Meeting (March 28, 2022)

- Committee members expressed support of the proposed project.
 - No comments were made from the public in attendance at the meeting.
-

Public Comments Received during 30 Day Public Comment Period (March 14, 2022 – April 13, 2022)

- No comments received.

