



The Town of Hilton Head Island
Parks & Recreation Commission Meeting

Thursday, May 12, 2022, at 3:30 p.m.

AGENDA

The Parks & Recreation Commission meeting will be held in-person at Town Hall in the Benjamin M. Racusin Council Chambers.

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
4. **Roll Call**
5. **Presentation of the Town's Crystal Award to outgoing Commissioner Jerry Okarma – Josh Gruber**
6. **Approval of Minutes**
 - April 21, 2022
7. **Appearance by Citizens**

Citizens may submit written comments via the ([Town's Open Town Hall Portal](#).) The Portal will close at 4:30 p.m., the day prior to the scheduled meeting. Comments submitted through the Portal will be provided to the Commission and made a part of the official record.
8. **Reports**
9. **Unfinished Business**
 - a) **Town Parks Overview, Part 2: Neighborhood, Sports and Special Use Parks – Taylor Ladd**
10. **New Business**
 - a) **Parks and Recreation Master Plan Review: Introduction – Taylor Ladd**
11. **Updates**
 - a) **Staff Report – Taylor Ladd**
12. **Park Commissioner Comments**
13. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.



**Town of Hilton Head Island
Parks & Recreation Commission
Regular Meeting
Thursday, April 21, 2022 – 3:30 p.m.
MINUTES**

Present from the Commission: Ray Kisiah, *Chairman*; William Zurilla; Jerry Okarma; Christina Kristian; Mike Manesiotis

Absent from the Commission: Thomas Dowling

Present from Town Staff: Jennifer Ray, *Capital Program Manager*; Aaron Black, *Facilities Manager*; Taylor Ladd, *Project Manager*; Nicole Dixon, *Development Review Program Manager*; Karen Knox, *Senior Administrative Assistant*

Other's Present: Curtis Coltrane, *Esquire, Town Attorney*

1. Call to Order

Chairman Kisiah called the meeting to order at 3:30 p.m.

2. Pledge of Allegiance to the Flag

3. FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

4. Roll Call – Thomas Dowling was excused.

5. New Business

a) FOIA and Ethics Training – Curtis Coltrane, Esquire

Curtis Coltrane, Esquire, gave an in-depth presentation on the South Carolina Freedom of Information Act (FOIA) and South Carolina Ethics Act and answered questions from the Commission and audience. Members from other Boards and Commissions were present for training.

6. Approval of Minutes

• **March 10, 2022**

Commissioner Manesiotis moved to approve. Commissioner Kristian seconded. The Minutes were unanimously approved with correction of one minor typographical error.

7. Appearance by Citizens –

There were no requests from citizens to appear before the Commission.

8. Reports

9. Unfinished Business

10. Updates

a) Staff Report – Taylor Ladd

Taylor Ladd reported the Committee's next meeting is May 12th which will include finishing up our Parks Overview discussion with an introduction to your review of our current Parks & Recreation Master Plan as part of the Commission work plan.

Ms. Ladd shared with the Commission there is a Town Council Workshop on May 5, 2022, at 9:00 a.m., at Town Hall for the Mid-Island project. After it's review with Town Council, the Mid-Island park concept will be coming before the Commission for review with the benefit of knowing Town Council's input.

Ms. Ladd stated Chaplin and Crossings are progressing internally and that staff anticipates a Town Council workshop followed by Commission review when they're ready maybe this summer.

Ms. Ladd and Jennifer Ray answered questions from the Commissioners about Barker Field and phasing construction for park projects out over several fiscal years.

11. Park Commissioner Comments

Chairman Kisiah stated the Commission has an opportunity to do its job by influencing the park designs, but at the end of the day it is Town Council's decision on what they want to do. The Commission has a role and job to do.

12. Adjournment

The meeting was adjourned at 5:10 p.m.

Submitted by: Karen D. Knox, Secretary

Approved: [Date]

The recording of this meeting can be found on the Town's website at www.hiltonheadislandsc.gov