



Town of Hilton Head Island  
**Board of Zoning Appeals Meeting**  
**Monday, March 28, 2022 – 2:30 p.m.**  
**AGENDA**

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This meeting will be conducted virtually and can be viewed on the [Town of Hilton Head Island Public Meetings Facebook Page](#). A Facebook account is not required to access the meeting livestream.

**1. Call to Order**

**2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Roll Call**

**4. Welcome and Introduction to Board Procedures**

**5. Approval of Agenda**

**6. Approval of Minutes**

a. February 28, 2022 Meeting

**7. Appearance by Citizens**

Citizens who wish to address the Board concerning items on the agenda may do so by contacting the Board Secretary at 843-341-4691 no later than 1:30 p.m. the day of the meeting. Citizens may also submit written comments via the [Town's Open Town Hall Portal](#). The portal will close at 1:30 p.m. the day of the meeting. Comments submitted through the portal will be provided to the Board and made part of the official record.

**8. Unfinished Business – None**

**9. New Business**

**a. Public Hearing**

**VAR-000462-2022** – Request from Eva Monzon for a variance from LMO Section 16-5-103.E, Adjacent Use Buffer Requirements, to allow a driveway to encroach within the adjacent use buffer. The property is located at 12 Wiley Road and has a parcel number of R510 005 000 016K 0000. *Presented by Missy Luick*

**10. Board Business**

a. Review of Amendments to the Rules of Procedure

b. Status of LMO Amendments

**11. Staff Reports**

a. Status of Appeals to Circuit Court

b. Waiver Report

**12. Adjournment**

**Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.**