

This meeting is being conducted virtually in accordance with Town Council Emergency Ordinance 2020-13 and can be viewed live on the Town's Public Meeting Facebook Page at <u>https://www.facebook.com/townofhiltonheadislandmeetings/</u>. Following the meeting, the video record will be made available on the Town's website at https://www.hiltonheadislandsc.gov/.

- 1. Call to Order
- 2. FOIA Compliance Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 3. Roll Call
- 4. Swearing in Ceremony for Reappointed Member Mr. David McAllister and New Member Ms. Annette Lippert Performed by Josh Gruber, Assistant Town Manager
- 5. Approval of Agenda
- 6. Approval of Minutes
 - a. Special Meeting of June 26, 2020
- 7. Citizen Comments
- 8. Old Business
 - a. New Development Conceptual
 - i. Palmetto Bay Lodges, DRB-001368-2020

9. New Business

- a. Alteration/Addition
 - i. Jane Bistro, DRB-001199-2020
 - ii. Schooner Court, DRB-001283-2020
- **b.** Sign
 - i. Ocean Oaks, DRB-001288-2020
 - ii. MDVIP, DRB-001289-2020

10. Adjournment

Public comments concerning agenda items can be submitted electronically via the Town's Virtual Town Hall public comment portal at <u>https://hiltonheadislandsc.gov/opentownhall/</u>. The portal will close at **Noon** the day prior to the scheduled meeting. Citizens may also call (843) 341-4684 to sign up for public comment participation during the meeting by phone. The public comment period will close at **Noon** the day prior to the scheduled meeting. All comments will be provided to the Board for review and made part of the official record.

Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.



Town of Hilton Head Island Design Review Board Special Meeting

Friday, June 26, 2020 at 9:00 a.m.

MEETING MINUTES

Present from the Board: Chairman Dale Strecker, Vice Chairman Michael Gentemann, Cathy Foss, David McAllister, John Moleski, Debbie Remke, Brian Witmer

Absent from the Board: None

Present from Town Staff: Chris Darnell, Urban Designer; Nicole Dixon, Development Review Administrator; Shea Farrar, Landscape Associate; Teri Lewis, Deputy Director of Community Development; Eileen Wilson, Senior Administrative Assistant; Teresa Haley, Senior Administrative Assistant

1. Call to Order

Chairman Strecker called the meeting to order at 9:08 a.m.

- 2. FOIA Compliance Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 3. Roll Call See as noted above.

4. Approval of Agenda

Mr. Darnell asked to move the presentation of the Crystal Awards to the end of the meeting and noted that DRB-001199-2020 Jane Bistro was withdrawn from the agenda prior to the meeting. Chairman Strecker asked for a motion to approve the agenda as amended. Vice Chairman Gentemann moved to approve. Mr. Witmer seconded. By way of roll call, the motion was approved by a vote of 7-0-0.

5. Approval of Minutes

- a. Special Meeting of May 27, 2020
- **b.** Special Meeting of May 29, 2020

Chairman Strecker asked for a motion to approve the minutes of the May 27, 2020 and May 29, 2020 special meetings. Vice Chairman Gentemann moved to approve. Mr. McAllister seconded. By way of roll call, the motion was approved by a vote of 7-0-0.

6. Citizen Comments

Public comments concerning agenda items were to be submitted electronically via the Town's Open Town Hall portal. The portal closed at Noon yesterday and there were no comments of record. Citizens were provided the option to sign up for public comment participation by phone during the meeting. The public comment period closed at Noon yesterday and there were no requests from citizens to participate by phone.

7. Unfinished Business – None

8. New Business

a. Alteration/Addition

i. Circle K Lagoon Road, DRB-001210-2020

Ms. Farrar presented the project as provided in the Board's agenda package. Ms. Farrar noted that the building and canopy color changes have been withdrawn by the applicant. Staff recommends approval with the following conditions:

- 1. Modifications are limited to pump and sign rebranding. Building and canopy color changes are not approved. Freestanding sign color is also not approved.
- 2. The changeable copy maximum height is 8 inches.
- 3. The bollards and curbing are to match the stucco building color on building/columns.

Chairman Strecker asked if the applicant would like to add to Staff's narrative. The applicant presented brief statements regarding the project and answered questions from the Board. The Board discussed the application with the applicant. Following the brief discussion, Chairman Strecker asked for a motion.

Vice Chairman Gentemann made a motion to approve DRB-001210-2020 with the following conditions:

- 1. Modifications are limited to pump and sign face rebranding. Building and canopy color changes were withdrawn by the applicant and are not approved.
- 2. The changeable copy maximum height is 8 inches.
- 3. The bollards and curbing area are painted to match the stucco building color on building/columns.
- Mr. McAllister seconded. By way of roll call, the motion passed with a vote of 7-0-0.
- **b.** Sign
 - i. Goodwill, DRB-001196-2020

Ms. Farrar presented the project as provided in the Board's agenda package. Ms. Farrar noted that due to issues with the location associated with the sign proposed along Dunnagans Alley, the applicant requested this be removed from review today. Staff recommends approval with the following conditions:

- 1. The background shall be a woodgrain texture rather than smooth finish.
- 2. Delete the border around the address at the top of the sign.
- 3. Planter shall be planted with Ophiopogonin japonicas, Mondo Grass, 1 gallon container, 12 inches on center or equivalent to be approved by staff.
- 4. Power wash the monument sign structure on US-278.
- 5. The entrance and exit signs shall be painted to match the monument sign.

Chairman Strecker asked if the applicant would like to add to Staff's narrative. The applicant was in attendance and had no additional comments. The Board made brief comments on the application. Following the discussion, Chairman Strecker asked for a motion.

Vice Chairman Gentemann made a motion to approve DRB-001196-2020 with the following conditions:

- 1. Provide a woodgrain texture rather than smooth finish on the background.
- 2. Delete the border around the address at the top of the sign.
- 3. Planter shall be planted with ophiopogonin japonica, Mondo Grass, 1 gallon container, 12 inches on center or equivalent to be approved by Town Staff.
- 4. Power wash the US-278 monument sign structure.

- 5. The parking, entrance and exit signs shall be repaired and painted to match the monument sign.
- 6. Clean up the landscaping around the existing site signs.
- 7. The sign on Dunnagans Alley is removed from this review and approval.
- Mr. Witmer seconded. By way of roll call, the motion passed with a vote of 7-0-0.
- **c.** New Development Final
 - i. Cordillo Tennis Courts Phase 2, DRB-001209-2020

(Mr. Strecker recused himself from review of DRB-001209-2020 due to a professional conflict of interest. A Conflict of Interest form was completed, signed, and made a part of the record.)

Mr. Darnell presented the project as provided in the Board's agenda package. The applicant has revised the plans to address the conditions of the DRB's conceptual approval. Staff recommends approval as submitted.

Acting Chairman Gentemann asked if the applicant would like to add to Staff's narrative. The applicant was in attendance and had no additional comments. The Board made brief comments on the application. Following the discussion, Acting Chairman Gentemann asked for a motion.

Mr. McAllister made a motion to approve DRB-001209-2020 with the following conditions:

1. The building elevations have not changed since conceptual review and are approved.

Ms. Foss seconded. By way of roll call, the motion passed with a vote of 6-0-0.

9. Board Business

a. Election of Officers for July 1, 2020 – June 30, 2021 term

Ms. Remke made a motion to nominate and elect Michael Gentemann to serve as Chairman for the new term. Ms. Foss seconded. There were no additional nominations for the office of Chairman and Mr. Gentemann accepted the nomination. By way of roll call, the motion to elect Mr. Gentemann as Chairman passed with a vote of 6-0-1 (Mr. Gentemann abstained).

Mr. Gentemann made a motion to nominate and elect Cathy Foss to serve as Vice Chair for the new term. Mr. McAllister seconded. There were no additional nominations for the office of Vice Chair and Ms. Foss accepted the nomination. By way of roll call, the motion to elect Ms. Foss as Vice Chair passed with a vote of 6-0-1 (Ms. Foss abstained).

Mr. Strecker made a motion to appoint Teresa Haley to serve as Secretary for the new term. Ms. Foss seconded. By way of roll call, the motion passed with a vote of 7-0-0.

10. Presentation of Crystal Award to outgoing DRB Chairman Dale Strecker and Mr. Brian Witmer – Mr. Darnell presented remarks in appreciation to Chairman Strecker and Mr. Witmer for their service to the community on behalf of Town Council and the Town of Hilton Head Island.

11. Adjournment

The meeting was adjourned at 10:05 a.m.

Submitted by: Teresa Haley, Secretary

Approved: [DATE]

	Town of Hilton Head Island Community Development Department One Town Center Court Hilton Head Island, SC 29928 Phone: 843-341-4757 Fax: 843-842-8908 www.hiltonheadislandsc.gov	FOR OFFICIAL USE ONLY Date Received: Accepted by: DRB #: Meeting Date:
Telephone: 843 757 .	MENDEST SUITE 201 City: BURDED	State: SC Zip: 29918
DESIGN REV	CORRIDOR REVIEW, MAJOR TIEW BOARD (DRB) SUBMITTAL REQ	DUIREMENTS

Digital Submission	is may be a	ccepted via	e-mail by ca	lling 843-341-4757.

Project Category:

Concept Approval – Proposed Development Final Approval – Proposed Development

_ Alteration/Addition _ Sign

Submittal Requirements for All projects:

- Private Architectural Review Board (ARB) Notice of Action (if applicable): When a project is within the jurisdiction of an ARB, the applicant shall submit such ARB's written notice of action per LMO Section 16-2-103.I.4.b.iii.01. Submitting an application to the ARB to meet this requirement is the responsibility of the applicant.
- Filing Fee: Concept Approval-Proposed Development \$175, Final Approval Proposed Development \$175, Alterations/Additions \$100, Signs \$25; cash or check made payable to the Town of Hilton Head Island.

Additional Submittal Requirements:

Concept Approval - Proposed Development

- A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes and beaches.
- A site analysis study to include specimen trees, access, significant topography, wetlands, buffers, setbacks, views, orientation and other site features that may influence design.
- A draft written narrative describing the design intent of the project, its goals and objectives and how it reflects the site analysis results.
- Context photographs of neighboring uses and architectural styles.
- Conceptual site plan (to scale) showing proposed location of new structures, parking areas and landscaping.
 - Conceptual sketches of primary exterior elevations showing architectural character of the proposed
 - development, materials, colors, shadow lines and landscaping.

Additional Submittal Requirements: Final Approval – Proposed Development	
Additional Submittal Requirements: Alterations/Additions	
Additional Submittal Requirements: Signs	
For wall signs: Photograph or drawing of the building depicting the proposed location of the sign. Location, fixture type, and wattage of any proposed lighting.	

Note: All application items must be received by the deadline date in order to be reviewed by the DRB per LMO Appendix D: D-23.

A representative for each agenda item is strongly encouraged to attend the meeting.

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request? If yes, a copy of the private covenants and/or restrictions must be submitted with this application. YES ZNO

To the best of my knowledge, the information on this application and all additional documentation is true, factual, and complete. I hereby agree to abide by all conditions of any approvals granted by the Town of Hilton Head Island. I understand that such conditions shall apply to the subject property only and are a right or obligation transferable by sale.

I further understand that in the event of a State of Emergency due to a Disaster, the review and approval times set forth in the Land Management Ordinance may be suspended.

SIGNATURE ised 0121 15 Last Re

5/30/20 DATE



PROJECT NARRATIVE - PALMETTO BAY LODGES

The intent of this project is to provide workforce housing dwelling units. The site is comprised of three tracts of land (parcels C, F, and G on the survey) totaling 2.78 acres. The projects consist of a 16 dwelling unit 2 story multi-family building, a clubhouse building with grill area and activity lawn, associated parking, sidewalks and drives. The placement of the buildings and activity lawn are primary in the existing clearing to minimize trees removal. Placement also utilizes the same area for the entry drive as the existing asphalt entry. Building colors are nature blending and plantings selected are native and naturalized species. Please note the one large lawn area is for active use with the design concept being it's everyones' yard spilling out of the clubhouse / grill area.

This project was previously reviewed by the DRB and the plans have been adjusted addressing site plan concerns, building colors, showing buffers and setbacks, refined building roof forms, more natural planting layout, and a site analysis. An updated survey is in progress and will be included in the final submission. It has been determined by Sligh Environmental that the drainage ditches are not wetlands and therefor do not have associated buffers, this will be noted and reflected on the updated survey.

Sincerely,

ia Witmer

Brian Witmer Principal Witmer Jones Keefer

23 Promenade Street, Suite 201 Bluffton, SC 29910 Tel: 843.757.7411



PROJECT NAME:	Palmetto Bay Lodges	PROJECT #: DRB-000901-2020
PROJECT ADDRESS :	7 Target Road	
CATEGORY:	New Development – Conceptual	
ACTION DATE:	May 29, 2020	NOTICE DATE: June 4, 2020
APPLICANT/AGENT:	Brian Witmer, Witmer Jones Keefer 23 Promenade St Suite 201 Bluffton, SC 29910 Email: brian@wjkltd.com	

On the above meeting date your Application received the following action:

- APPROVED AS SUBMITTED
- APPROVED WITH THE SPECIFIC CONDITIONS LISTED BELOW
- **DENIED**
- WITHDRAWN AT THE APPLICANTS REQUEST

PURSUANT TO LMO 16-2-103-I.7, THIS APPROVAL WILL EXPIRE ONE YEAR FROM THE DATE OF THIS NOTICE UNLESS A DEVELOPMENT PLAN (SEE LMO 16-2-103.G) OR SMALL RESIDENTIAL DEVELOPMENT (SEE LMO 16-2-103.H) IS APPROVED OR, WHERE DEVELOPMENT PLAN REVIEW OR SMALL RESIDENTIAL DEVELOPMENT REVIEW IS NOT REQUIRED, THE APPROVED ACTIVITY IS COMPLETED. YOU HAVE THE RIGHT TO APPEAL THIS DECISION TO CIRCUIT COURT IN ACCORDANCE WITH LMO 16-2-103-I.4.c.ii.

NOTICE: APPROVAL BY THE DESIGN REVIEW BOARD MAY NOT CONSTITUTE AUTHORITY TO PROCEED. PLEASE CONTACT THE COMMUNITY DEVELOPMENT DEPARTMENT AT 843-341-4757 TO FIND OUT IF OTHER APPROVALS OR PERMITS ARE REQUIRED FROM THE DEVELOPMENT REVIEW AND ZONING, BUILDING, OR ENGINEERING DIVISIONS.

BY: , Urban Designer



THE SEA PINES RESORT PALMETTO BAY - HILTON HEAD ISLAND, SC MATERIALS BOARD





POLAR GRAY BRICK BY TAYLOR CLAY







- contract



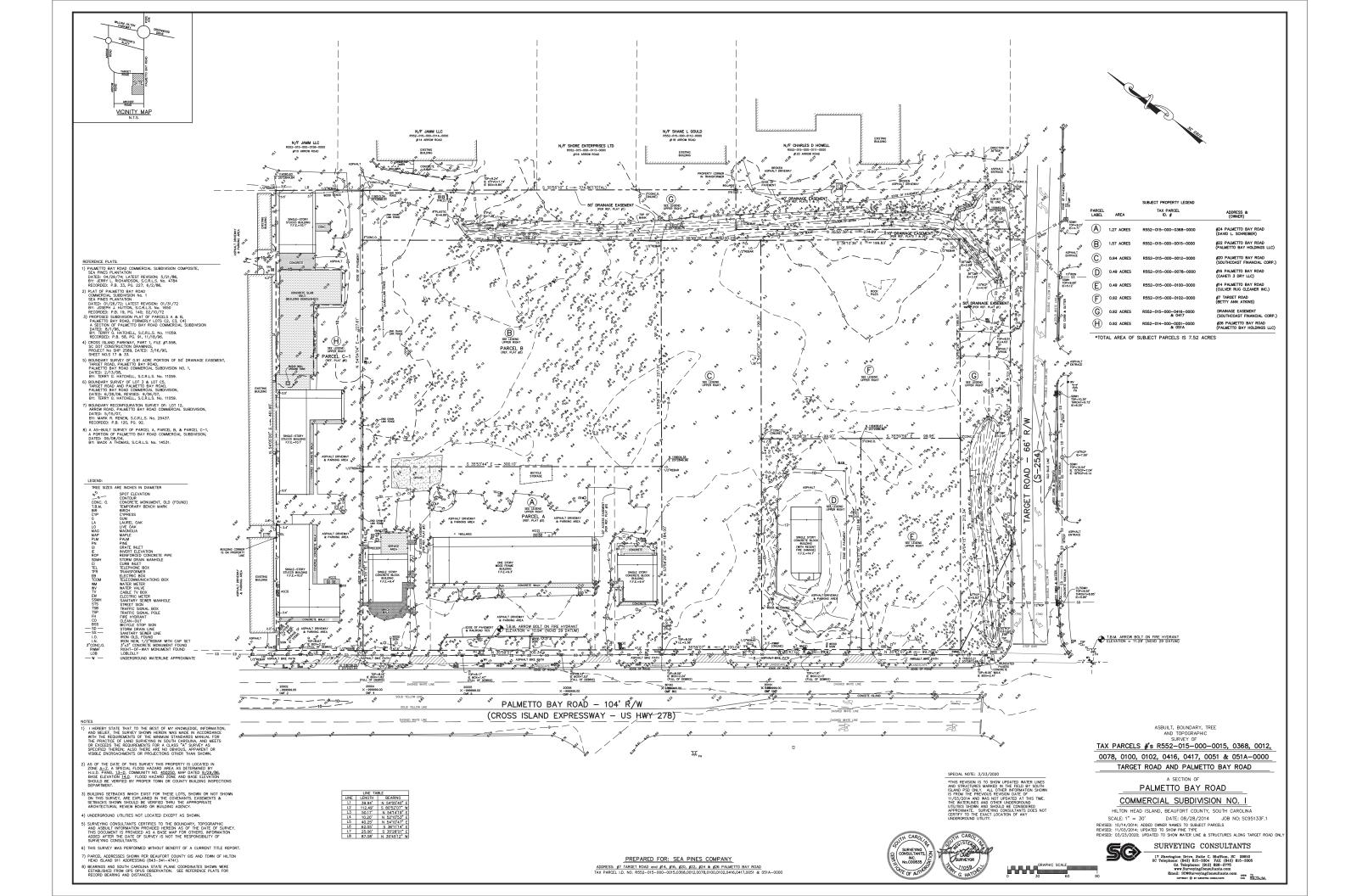




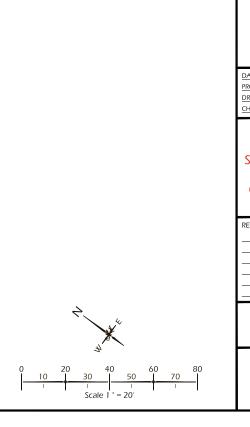






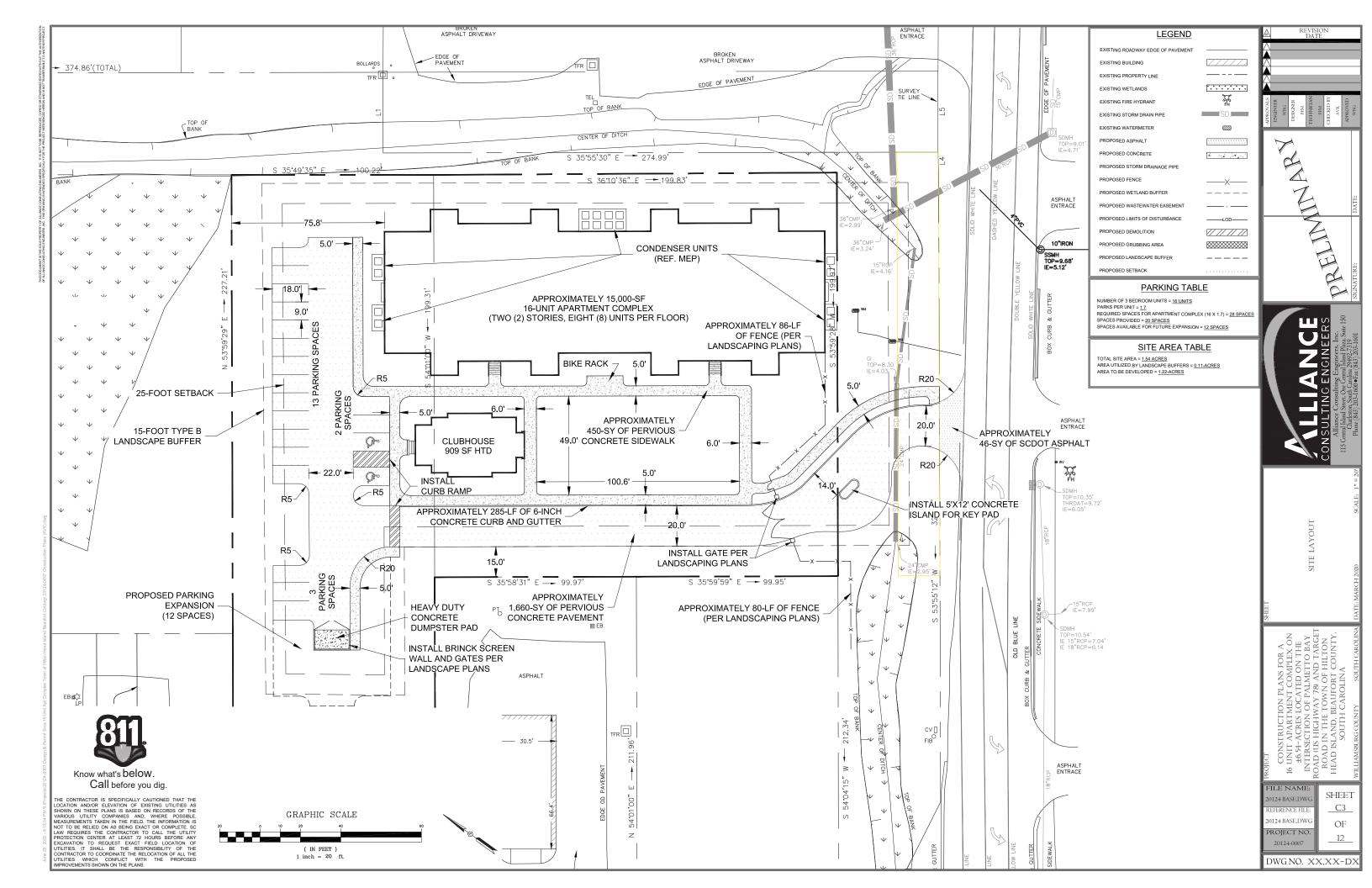






Aitmer Jones Ace ndscape architec 0 2020 WJK LTD. **BAY LODGES** HILTON HEAD ISLAND, SOUTH CAROLINA SITE DEVELOPMENT PLANS FOR ANDSCAPE PLAN PALMETTO APR 28, 2020 20044.01 DATE: PROJECT NO.: DRAWN BY: CK CHECKED BY: B₩ PRELIMINARY SUBMITTAL PLAN, NOT FOR CONSTRUCTION REVISIONS: DRAWING TITLE SITE ANALYSIS DRAWING NUMBER L10

EXISTING CANOPY, TYP.



	GENERAL NOTES - BUILDING ELEVATIONS		FIBER CEMENT COLOR SELECTIONS	MASON
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3 BLDG 1 SOUTH EAST ELEVATION 1/8" = 1'-0"





Volume 1: Civil - Landscape -Architecture -Mep- Structural

> PROJECT NUMBER:1920 ISSUE DATE: JUNE 11, 2020 ISSUED FOR: PERMIT DOCUMENTS





DELDG 1 WEST ELEVATION 1/8" = 1'-0"

VOLUME 1: CIVIL - LANDSCAPE -

ARCHITECTURE -MEP- STRUCTURAL

PROJECT NUMBER:1920 ISSUE DATE: JUNE 11, 2020 ISSUED FOR: PERMIT DOCUMENTS



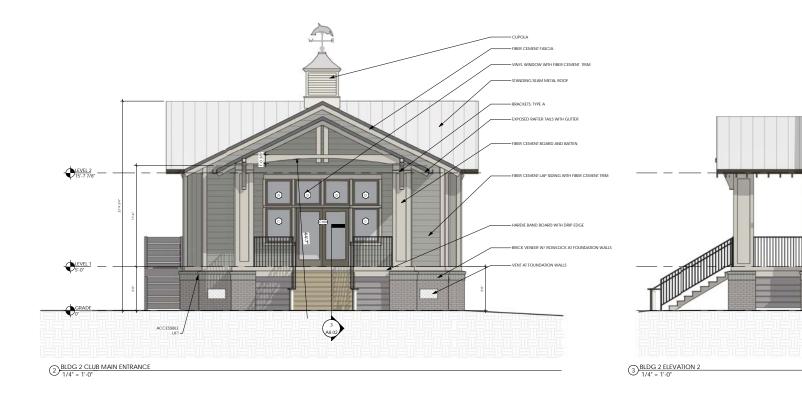
SEA PINES - PALMETTO BAY LODGES H O U SI N G S T U D L O Charlet N.C 2802 1: 704.333.7662 F: 980.237.3862

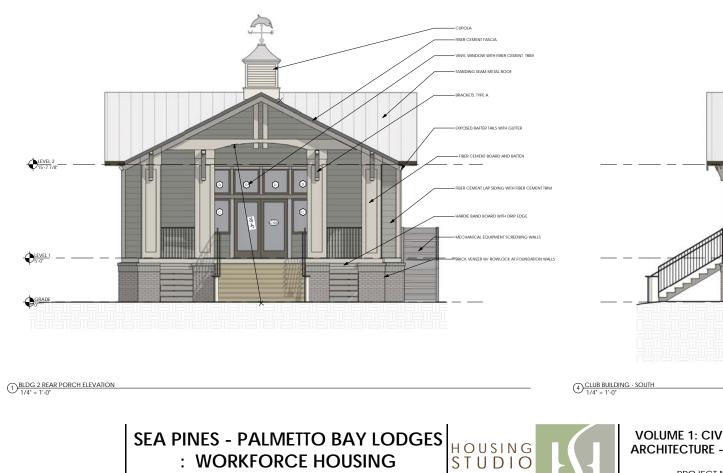
HILTON HEAD ISLAND ,SC

: WORKFORCE HOUSING

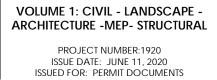


BLDG 1 - OVERALL ELEVATIONS

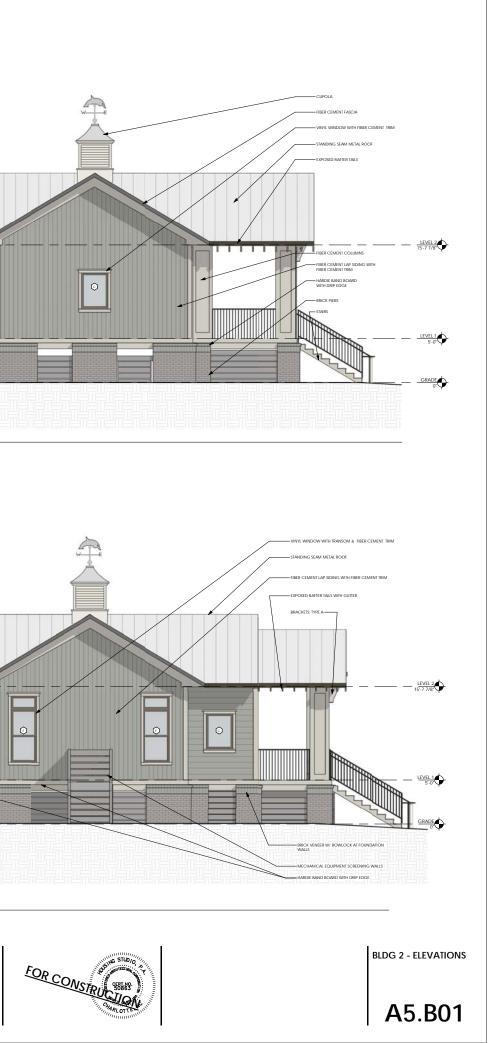




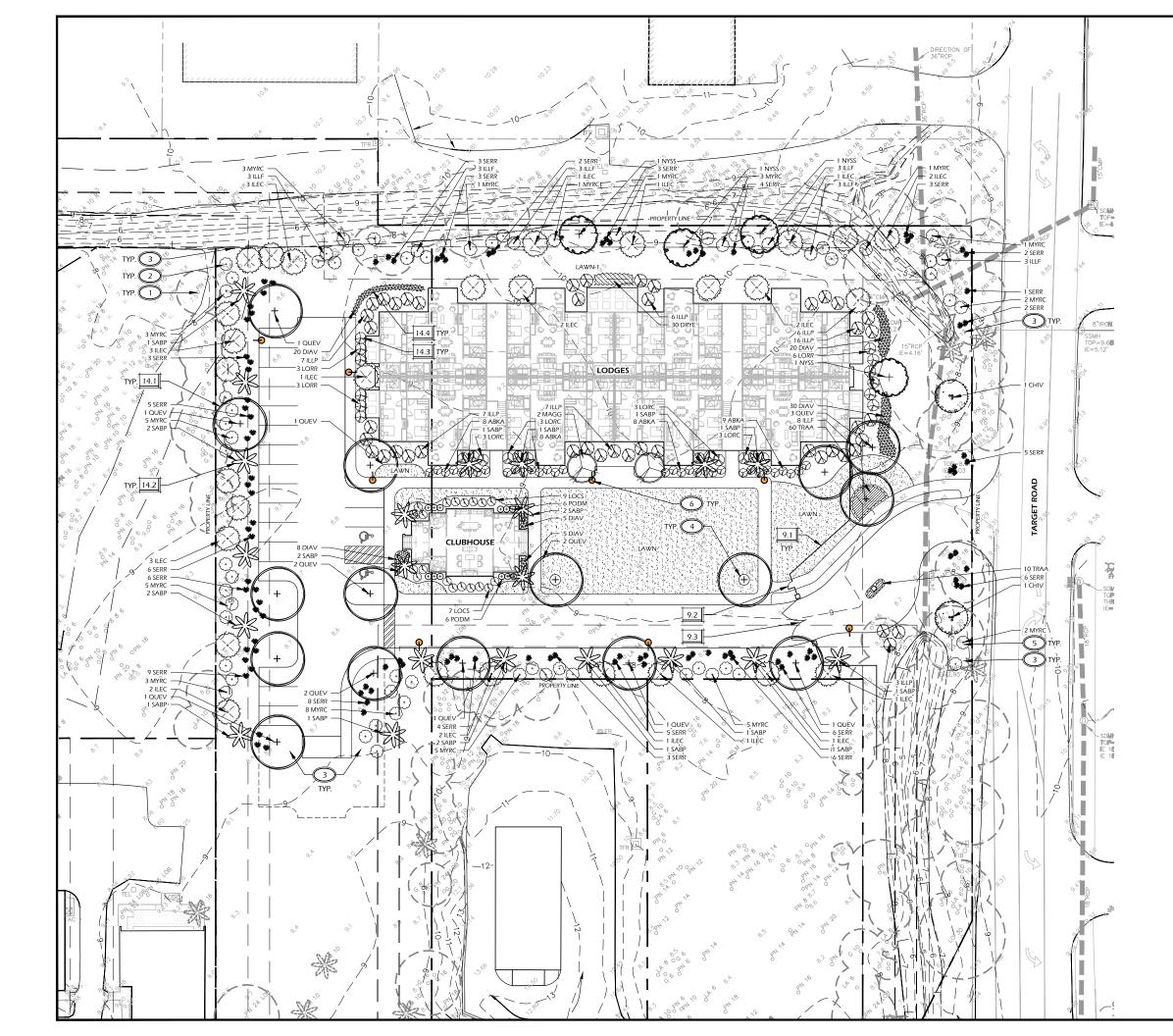
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O



HILTON HEAD ISLAND ,SC



SITE DETAILS			
CALL- OUT	DESCRIPTION	DETAIL	
9.1	WOODEN FENCE	1/L600	
9.2	PEDESTRIAN GATE	2/L600	
9.3	VEHICULAR GATE	3/L600	

PLANTING DETAILS		
CALL- OUT	DESCRIPTION	DETAIL
14.1	TREE PLANTING	1/L501
14.2	PALM TREE PLANTING	2/L501
14.3	SHRUB PLANTING	3/L501
14.4	GROUND COVER PLANTING	4/L501

PLANT KEY LEGEND

TREES		
NYSS	Nyssa sylvatica	Black Gum
QUEV	Ouercus virginiana	Live Oak
SABP	Sabal palmetto	Cabbage Palm
UNDERSTO	RY TREES	
CHIV	Chionanthus virginicus	Fringe Tree
ILEC	llex cassine	Dahoon Holly
MYRC	Myrica cerifera	Wax Myrtle
SHRUBS		
ABKA	Abelia x grandiflora 'Kaleidoscope'	Kaleidoscope Abelia
ILLF	Illicium floridanum	Florida Anise
ILLP	Illicium parviflorum	Yellow Anise
LOCS	Loropetalum chinense 'Shang- white' PP21738	Emerald Snow Fringe Flower
LORC	Loropetalum chinense 'Chang Nian Hong'	Ever Red Fringe Flower
LORR	Loropetalum chinense 'Ruby'	Ruby Fringe Flower
PODM	Podocarpus macrophyllus	Podocarpus
SERR	Serenoa repens	Saw Palmetto
ORNAMENT	AL GRASSES & FERNS	
DRYE Dryopteris erythrosora		Autumn Fern
GROUND C	OVERS, VINES & PERENNIALS	
DIAV	Dianella tasmanica "Varlegata"	Variegated Flax Lily
TRAA	Trachelospermum asiaticum	Asiatic Jasmine

PLANTING REFERENCE NOTES:

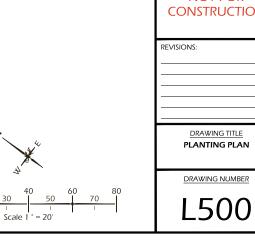
EXISTING TREES TO REMAIN. EXISTING TREES TO BE REMOVED.

3 MULCH DISTURBED AREAS DUE TO CONSTRUCTION.

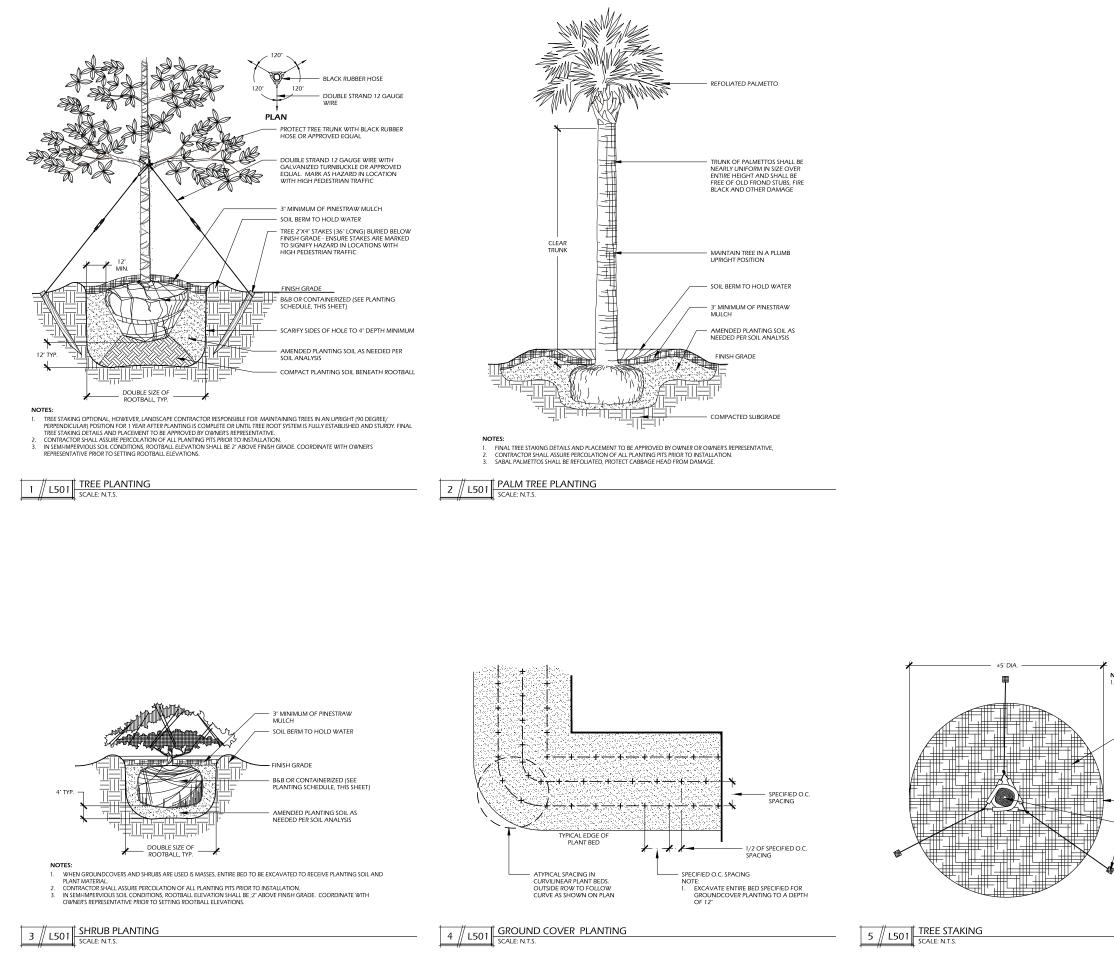
4 MULCH RING, TYP.

CAREFULLY EXCAVATE SHRUB PITS IN VICINITY OF EXISTING TREES, WITHOUT DISTURBING TREE ROOTS.

6 STREET LIGHT LOCATION.



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DESIGN CONCEPTS, DRAWING SHEETS, LOGOS SPECIFICATIONS, DETAILS, WRITTEN MATERIAL SHALL NOT BE LISED OR REPRODUCED IN WHOLD CR IN PART IN ANY FORM WITHOUT PRIOR WRITTEN CONSENT OF WIK LTD THIS SHEET TO SCALE AT: 247336'			
SITE DEVELOPMENT PLANS FOR PALMETTO BAY LODGES LANDSCAPE PLAN HILTON HEAD ISLAND, SOUTH CAROLINA			
DATE: APR 28, 2020 PROJECT NO.: 20044.01 DRAWN BY: CK CHECKED BY: BW			
PRELIMINARY SUBMITTAL PLAN, NOT FOR CONSTRUCTION			
DRAWING TITLE			



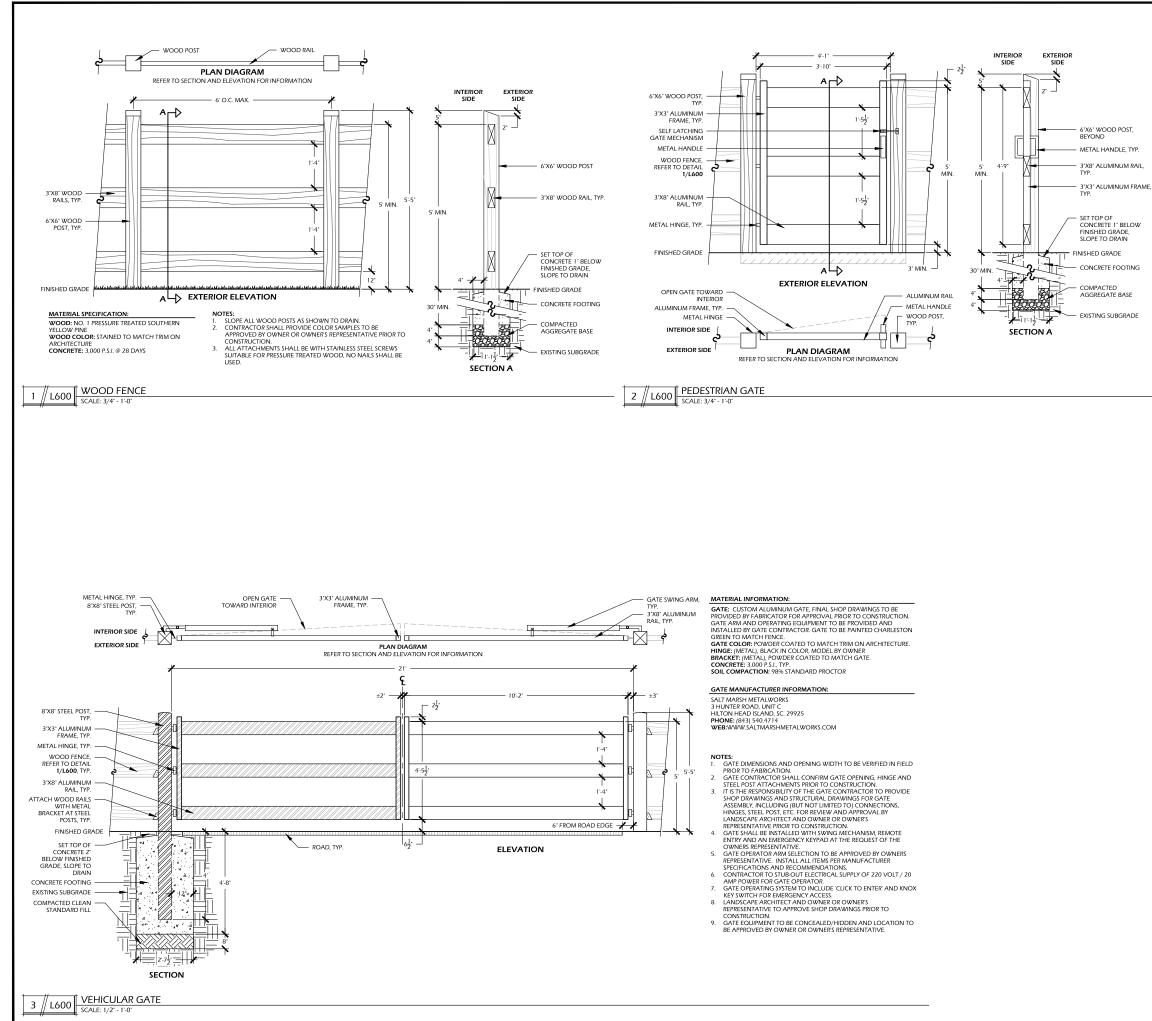
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© 2020 WIK LTD. DESIGN CONCEPTS, DRAWING, SHEETS, LOGGS, SPECIFICATIONS DETAILS, WRITEN MATERAL SHALL NOT BE USED OR REPRODUCED IN WHOLE OR IN PART IN ANY FORM WITHOUT PROR WRITEN CONSENT OF WIK LTD. THIS SHEET TO SCALE AT: 24"X36"
SITE DEVELOPMENT PLANS FOR PALMETTO BAY LODGES LANDSCAPE PLAN HILTON HEAD ISLAND, SOUTH CAROLINA
DATE: APR 28, 2020 PROJECT NO.: 20044.01 DRAWN BY: CK CHECKED BY: BW
PRELIMINARY SUBMITTAL PLAN, NOT FOR CONSTRUCTION
DRAWING TITLE PLANT SCHEDULE AND DETAILS DRAWING NUMBER
L501

NOTES: 1. APPLY PINESTRAW MULCH IN A ;5' DIAMETER WHERE PROPOSED TREE PLANTINGS OCCUR IN SOD OR SEEDED AREAS.

3" MINIMUM OF PINESTRAW MULCH

SMOOTH CONTINUOUSLY CUT EDGE

- TYPICAL TREE - TREE STAKE



MATERIAL SPECIFICATION:

WOOD: NO. 1 PRESSURE TREATED SOUTHERN YELLOW PINE WOOD COLOR: STAINED TO MATCH TRIM ON ARCHITECTURE

CONCRETE: 3,000 P.S.I. @ 28 DAYS

GATE INFORMATION:

GATE: CUSTOM ALUMINUM GATE. FINAL SHOP DRAWINGS TO BE PROVIDED BY FABRICATOR FOR APPROVAL BY OWNER AND LANDSCAPE ARCHTECT PRIOR TO FABRICATION. COLOR: POWDER COATED TO MATCH TRIM ON ARCHITECTURE LATCH AND HINGE INFORMATION: LATCH: (METAL) SELF LATCHING, BLACK IN COLOR, MODEL BY OWNER HINGE: (METAL) BLACK IN COLOR, MODEL BY OWNER HANDLE: (METAL), BLACK IN COLOR, MODEL BY OWNER SLOPE WOOD POSTS DOWNWARD ON EXTERIOR SIDE TO DRAIN. CONTRACTOR SHALL PROVIDE SAMPLES OF LATCH. HINGE CONTRACTOR SHALL PROVIDE SAMPLES OF LATCH, HIP
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 ALL ATTACHMENTS SHALL BE WITH STAINLESS STEEL SCREWS SUTTABLE FOR PRESSURE TREATED WOOD, NO NAILS SHALL BE USED.

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DESIGN CONCEPTS, DRAWING, SHEETS, LOGOS, SPECIFATIONS, DETAILS, WRITEN MATERIAL, SHALL, NOT BE USED OR REPRODUCED IN WHOLE OR IN PART IN ANY FORM WITHOUT PROR WRITEN CONSENT OF WJK LTD. THIS SHEET TO SCALE AT: 24'%36'
SITE DEVELOPMENT PLANS FOR PALMETTO BAY LODGES LANDSCAPE PLAN HILTON HEAD ISLAND, SOUTH CAROLINA
DATE: APR 28, 2020 PROJECT NO.: 20044.01 DRAWN BY: CK CHECKED BY: BW
PRELIMINARY SUBMITTAL PLAN, NOT FOR CONSTRUCTION
REVISIONS:
DRAWING TITLE SITE DETAILS
drawing number

DESIGN TEAM/DRB COMMENT SHEET

The comments below are staff recommendations to the Design Review Board (DRB) and do NOT constitute DRB approval or denial.

PROJECT NAME: Palmetto Bay Lodges

DRB#: DRB-001368-2020

DATE: 07/08/2020

Approval with Conditions \square

Denial

RECOMMENDATION: Approval RECOMMENDED CONDITIONS:

Comment Sheet attached to Conceptual Notice of Action as Conditions of Approval.

ARCHITECTURAL DESIGN					
DESIGN GUIDE/LMO CRITERIA	Complies Yes	No	Not Applicable	Comments or Conditions	
Promotes pedestrian scale and circulation				 How is ADA access to the apartment building provided? This affects the site design. The right angle geometry of the sidewalk does not reflect a realistic pedestrian flow through the site reinforced by the fence and pedestrian gate location. It appears the sidewalk adjacent to the drive does not serve an anticipated need. Restudy the pedestrian circulation. 	
Utilizes natural materials and colors				 Consider "Weathered Wood" shingle color. Consider "Slate Gray" or similar for the metal roof elements. The white mortar is unacceptable, specify an off-white or beige mortar. The color board should include all the site elements and conform to the size requirements in the application. 	

NATURAL RESOURCE PROTECTION						
DESIGN GUIDE/LMO CRITERIA	Complies Yes	No	Not Applicable	Comments or Conditions		
An effort has been made to preserve existing trees and under story plants				 It appears there may be a "Significant" (as defined by the LMO) 28" pine that should be preserved. The drive may need to be shifted to assure its preservation. A tree protection plan is required at final. 		
Supplemental and replacement trees meet LMO requirements for size, species and number		\boxtimes		 The tree portion of the survey is out of date and must be updated. Tree mitigation calculations must be run to prepare the planting plan for Final. 		
Wetlands if present are avoided and the required buffers are maintained		\boxtimes		Updated survey is required prior to final review.		

MISC COMMENTS/QUESTIONS

1. The applicant should be aware of the 3' limit (per the LMO) on fill and the 15' FFE (per Building Code) requirements.

2. A lighting plan is required at final.

For of Hilton Head Island Community Development Department One Town Center Court Hilton Head Island, SC 29928 Phone: 843-341-4757 Fax: 843-842-8908 www.hiltonheadislandsc.gov
Applicant/Agent Name: MM SMy Wt Company: June Bistro Mailing Address: 26 project Isrand Rd City: JHF1 State: Sc Zip: Zqq Z Telephone: 614 SCS 737Hz E-mail: Wren Gistro and bar G Project Name: Project Address: 28 She Her Core In G Parcel Number [PIN]: R 510 00 B0026 0000 # 109 H Zoning District: DD-1 Overlay District(s): COD
CORRIDOR REVIEW, MAJOR DESIGN REVIEW BOARD (DRB) SUBMITTAL REQUIREMENTS
Digital Submissions may be accepted via e-mail by calling 843-341-4757.
Project Category: Concept Approval – Proposed Development X Alteration/Addition Final Approval – Proposed Development Sign
Submittal Requirements for All projects: Private Architectural Review Board (ARB) Notice of Action (if applicable): When a project is within the jurisdiction of an ARB, the applicant shall submit such ARB's written notice of action per LMO Section 16-2-103.I.4.b.iii.01. Submitting an application to the ARB to meet this requirement is the responsibility of the applicant. Filing Fee: Concept Approval-Proposed Development \$175, Final Approval – Proposed Development \$175,
Alterations/Additions \$100, Signs \$25; cash or check made payable to the Town of Hilton Head Island. Additional Submittal Requirements: Concept Approval – Proposed Development
 A survey (1 - 30 minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes and beaches. A site analysis study to include specimen trees, access, significant topography, wetlands, buffers, setbacks, views, orientation and other site features that may influence design. A draft written narrative describing the design intent of the project, its goals and objectives and how it reflects the site analysis results. Context photographs of neighboring uses and architectural styles. Conceptual site plan (to scale) showing proposed location of new structures, parking areas and landscaping.

Additional Submittal Requirements: Final Approval – Proposed Development	D-6.H and D-6.I. prior building materials and finishes, keyed to the concept approval, such as
Additional Submittal Requirements: Alterations/Additions	ocation of trees meeting the
Additional Submittal Requirements: Signs Accurate color rendering of sign showing dimensions, type of lettering, materials a For freestanding signs: Site plan (1"=30' minimum scale) showing location of sign in relation to buildings and property lines. Proposed landscaping plan.	
For wall signs: Photograph or drawing of the building depicting the proposed location of the sign. Location, fixture type, and wattage of any proposed lighting.	

A representative for each agenda item is strongly encouraged to attend the meeting.

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request? If yes, a copy of the private covenants and/or restrictions must be submitted with this application. YES NO

To the best of my knowledge, the information on this application and all additional documentation is true, factual, and complete. I hereby agree to abide by all conditions of any approvals granted by the Town of Hilton Head Island. I understand that such conditions shall apply to the subject property only and are a right or obligation transferable by sale.

I further understand that in the event of a State of Emergency due to a Disaster, the review and approval times set forth in the Land Management Ordinance may be suspended.

SIGNATURE

Last Revised 01/21/15

DATE 6/1/2020

Jane's Patio Repaint

The applicant is seeking approval, after the fact, of the current patio shelter color. The columns and ceiling of the patio shelter have been painted Sherwin William 7636 Origami White earlier this year without approval from the DRB. The original color was Sherwin Williams 7076 Web Gray which is carried through onto the façade of the restaurant.

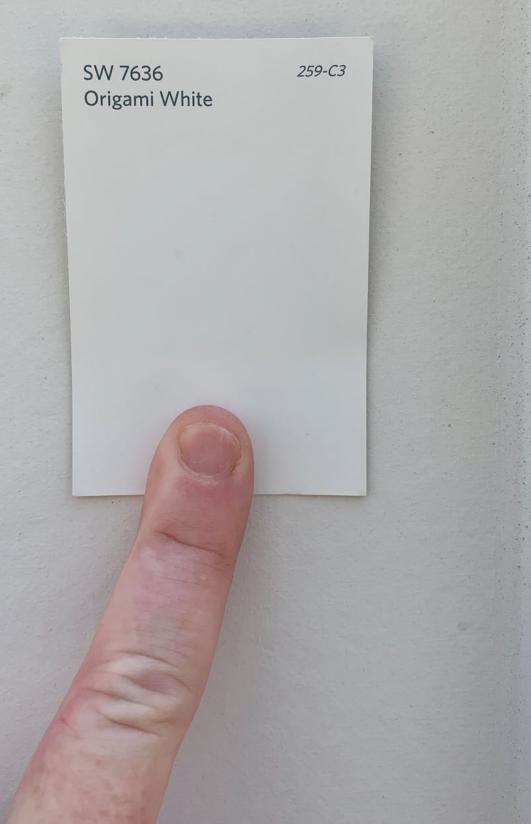




Side View of Jane and Fabrik



Color Match to Fabrik



Back Service Yard to Jane









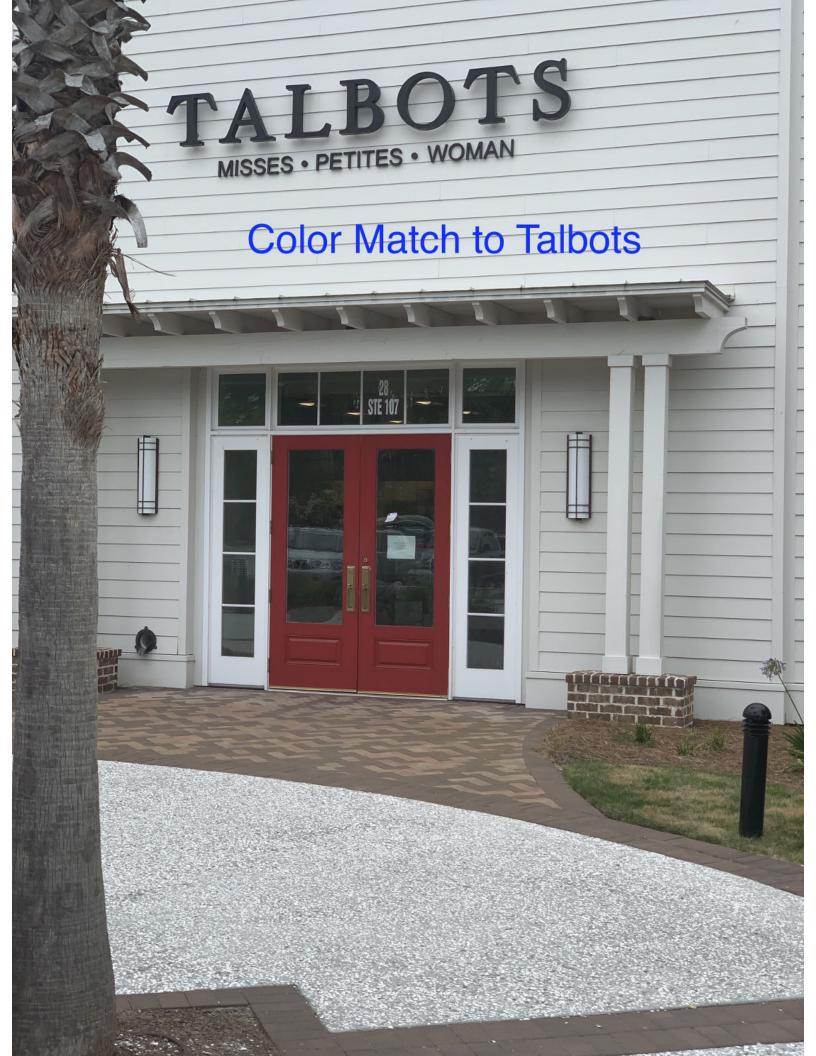






Krogers Patio Exterior

、省



Front View Jane

ITTIT

THINK



DESIGN TEAM/DRB COMMENT SHEET

The comments below are staff recommendations to the Design Review Board (DRB) and do NOT constitute DRB approval or denial.

PROJECT NAME: Jan	ne's Bistro	DRB#: DRB-001199-2020
DATE: 06/16/2020		
RECOMMENDATION: RECOMMENDED CON Staff recommends approv	IDITIONS:	Conditions Denial Denial d ceiling beams be repainted Sherwin Williams 7075 Web Gray.
MISC COMMENTS/	QUESTIONS	
1. The original color of	the patio structure matched the cornice of the build	ding.
2. Origami White was n	not an approved Shelter Cove color and has not bee	en used on the building noted in this application.

COLUMN CO	Town of Hilto Community Develo One Town O Hilton Head Isla Phone: 843-341-4757 www.hiltonhea	Center Court and, SC 29928 7 Fax: 843-842-8908	FOR OFFICIAL USE ONLY Date Received: 4/19/2020 Accepted by: NICOLS / Chriss DRB #: 1283 - 2020 Meeting Date:
Applicant/Agent Name: <u>Scho</u> Mailing Address: <u>PO Box 6</u> Telephone: <u>B43-686-405</u> Project Name: <u>Schoome</u> Parcel Number [PIN]: R <u>55</u> Zoning District:	476 Fax: <u>843-686-4055</u> Count 30 Pr 0017000	City: $\frac{1}{100}$	Ad State: SC Zip: 29938
	CORRIDOR RE EW BOARD (DRB)	SUBMITTAL RE	QUIREMENTS
Digital Submissions may be a	ccepted via e-mail by calling	ng 843-341-4757.	
Project Category: Concept Approval – Pr Final Approval – Propo		Alter	ration/Addition
jurisdiction of an ARB 2-103.I.4.b.iii.01. Sub: <u>applicant.</u> Filing Fee: Concept Ap	eview Board (ARB) Notice , the applicant shall submit s nitting an application to the proval-Proposed Developme	such ARB's written notice of ARB to meet this requirem ent \$175, Final Approval –	When a project is within the of action per LMO Section 16- ent is the <u>responsibility of the</u> Proposed Development \$175, Town of Hilton Head Island.
tree protection regulative beaches. A site analysis study to views, orientation and A draft written narrative reflects the site analysis Context photographs of Conceptual site plan (to Conceptual sketches of Conceptual sketches	ed Development num scale) of property lines, ons of Sec. 16-6-104.C.2, an include specimen trees, acc other site features that may i e describing the design inter s results. 'neighboring uses and archite	nd if applicable, location of ess, significant topography, influence design. nt of the project, its goals ar tectural styles. ocation of new structures, pa showing architectural chara	arking areas and landscaping.

6/19/20 1

Additional	Submittal	Requirements:
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Final Approval – Proposed Development

A final written narrative describing how the project conforms with the conceptual approval and design review guidelines of Sec. 16-3-106.F.3.

_____ Final site development plan meeting the requirements of Appendix D: D-6.F.

Final site lighting and landscaping plans meeting the requirements of Appendix D: D-6.H and D-6.I.

Final floor plans and elevation drawings (1/8"=1'-0" minimum scale) showing exterior building materials and colors with architectural sections and details to adequately describe the project.

A color board (11"x17" maximum) containing actual color samples of all exterior finishes, keyed to the elevations, and indicating the manufacturer's name and color designation.

Any additional information requested by the Design Review Board at the time of concept approval, such as scale model or color renderings, that the Board finds necessary in order to act on a final application.

Additional Submittal Requirements:

Alterations/Additions

All of the materials required for final approval of proposed development as listed above, plus the following additional materials.

A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes and beaches.

_ Photographs of existing structure.

Additional Submittal Requirements:
Signs
Accurate color rendering of sign showing dimensions, type of lettering, materials and actual color samples.
For freestanding signs:
Site plan (1"=30' minimum scale) showing location of sign in relation to buildings, parking, existing signs, and property lines.
Proposed landscaping plan.
For wall signs:
Photograph or drawing of the building depicting the proposed location of the sign.
Location, fixture type, and wattage of any proposed lighting.

Note: All application items must be received by the deadline date in order to be reviewed by the DRB per LMO Appendix D: D-23.

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I further understand that in the event of a State of Emergency due to a Disaster, the review and approval times set forth in the Land Management Ordinance may be suspended.

SIGNATURE List Revised 01/21

5/29/2020

DATE



Schooner Painting

Eddie Mayers <eddie@gwserviceshhi.com> To: Greg Wynn <greg@gwserviceshhi.com>

Tue, Jun 2, 2020 at 9:12 AM

Eddie Mayers <eddie@gwserviceshhi.com>

BUILDING 1 701 SW DCL030 WEATHERED MIST 702 SW DCR002 AIKE IVORY 703 SW DCR084 ACANTHUS 704 SW 6687 LANTERN LIGHT 705 SW DCL030 WEATHERED MIST 706 SW DCR002 AIKE IVORY 707 SW DCR084 ACANTHUS 708 SW 6687 LANTERN LIGHT

BUILDING 2 709 SW DCL030 WEATHERED MIST 710 SW DCR002 AIKE IVORY 711 SW DCR084 ACANTHUS 712 SW 6687 LANTERN LIGHT 713 SW DCL030 WEATHERED MIST

BUILDING 3 714 SW DCL030 WEATHERED MIST 715 SW DCR002 AIKE IVORY 716 SW DCR084 ACANTHUS 717 SW 6687 LANTERN LIGHT 718 SW DCL030 WEATHERED MIST 719 SW DCR002 AIKE IVORY 720 SW DCR084 ACANTHUS 721 SW 6687 LANTERN LIGHT

SHUTTERS - SW 6510 LOYAL BLUF

Eddie Mayers Maintenance Director GW Services, Inc. O) 843.686.4052 F) 843.686.4055

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DRB 1243-2020

Greg Wynn GW Services, Inc. 10 Office Way Hilton Head Island, SC 29928

The Sea Pines Architectural Review Board has approved the colors for the painting of the above captioned address.

UNITS # 704,708,712,717, & 721

SIDING COLOR	-	N/A
TRIM	-	N/A
STUCCO	-	S/W "LANTERN LIGHT" # 6687
DOORS	-	N/A
FRONT DOOR	-	S/W "LOYAL BLUE # 6510
SHUTTERS	17	S/W "LOYAL BLUE

Please pick up and post the painting permit before you begin painting. Thank you for your cooperation

Suzanne Sherman Assistant Administrator



Greg Wynn GW Services, Inc. 10 Office Way Hilton Head Island, SC 29928

The Sea Pines Architectural Review Board has approved the colors for the painting of the above captioned address.

UNITS # 703,707,711,716, & 720

SIDING COLOR	-	N/A
TRIM	-	N/A
STUCCO	-	S/W "ACANTHUS" # DCR084
DOORS	-	N/A
FRONT DOOR	-	S/W "LOYAL BLUE # 6510
SHUTTERS	-	S/W "LOYAL BLUE

Please pick up and post the painting permit before you begin painting. Thank you for your cooperation

Suzanne Sherman Assistant Administrator



Greg Wynn **GW Services**, Inc. 10 Office Way Hilton Head Island, SC 29928

The Sea Pines Architectural Review Board has approved the colors for the painting of the above captioned address.

UNITS # 702,706,710, 715, & 719

SIDING COLOR	-	N/A
TRIM	-	N/A
STUCCO	-	S/W "AIKE IVORY" # DCR002
DOORS		N/A
FRONT DOOR	-	S/W "LOYAL BLUE # 6510
SHUTTERS	-	S/W "LOYAL BLUE

Please pick up and post the painting permit before you begin painting. Thank you for your cooperation

being UZanne

Suzanne Sherman Assistant Administrator



Greg Wynn GW Services, Inc. 10 Office Way Hilton Head Island, SC 29928

The Sea Pines Architectural Review Board has approved the colors for the painting of the above captioned address.

UNITS # 701,705,709,713,714, & 718

SIDING COLOR	-	N/A
TRIM	-	N/A
STUCCO	-	S/W "WEATHERED MIST" #DCI030
DOORS	-	N/A
FRONT DOOR	-	S/W "LOYAL BLUE # 6510
SHUTTERS	-	S/W "LOYAL BLUE

Please pick up and post the painting permit before you begin painting. Thank you for your cooperation

Eranne Sherman

Suzanne Sherman Assistant Administrator

SHERWIN-WILLIAMS. SCHOONER COURT



701	702	703	704	
SW DCL030 Weathered Mist	SW DCR002 Aike Ivory	SW DCR084 Acanthus	SW 6687 Lantern Light	SW Custom Blue Custom
Body	Body	Body	Body	Shutters

SCHOONER COURT

Scheme One

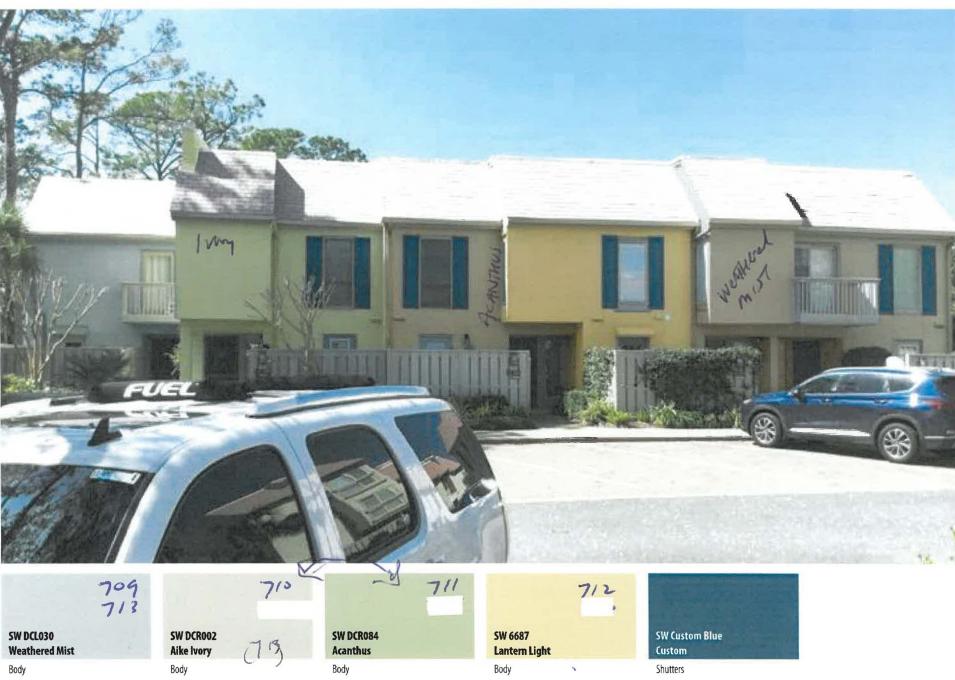


705	2010	707	708	
SW DCL030 Weathered Mist	SW DCR002 Aike Ivory	SW DCR084 Acanthus	SW 6687 Lantern Light	SW Custom Blue Custom
Body	Body	Body	Body	Shutters

Sherwin-Williams. Photo imaging

SCHOONER COURT

Scheme One





SCHOONER COURT

Scheme One



718	719	720	917 721	
SW DCL030 Weathered Mist	SW DCR002 Aike Ivory	SW DCR084 Acanthus	SW 6687 Lantern Light	SW Custom Blue Custom
Body	Body	Body	Body	Shutters

O 1907







SCHOONER COURT - ORIGINAL IMAGE



SCHOONER COURT - ORIGINAL IMAGE



SCHOONER COURT - ORIGINAL IMAGE



SCHOONER COURT - ORIGINAL IMAGE



SCHOONER COURT - ORIGINAL IMAGE

DESIGN TEAM/DRB COMMENT SHEET

The comments below are staff recommendations to the Design Review Board (DRB) and do NOT constitute DRB approval or denial.

PROJECT NAME: Schooner Court

DRB#: DRB-001283-2020

DATE: 07/09/2020

RECOMMENDATION	I: Approval
RECOMMENDED CC	NDITIONS:

Approval with Conditions

Denial 🛛

ARCHITECTURAL DESIGN

DESIGN GUIDE/LMO CRITERIA	Complies Yes	No	Not Applicable	Comments or Conditions
Utilizes natural materials and colors				The proposed colors are not is keeping with the Design Guide. "Weathered Mist", "Acanthus" and "Lantern Light" are not earth tones. Per the Design Guide, page 16 "Earth tones must be chosen as the predominant colors. Colors shall not be used to cause the structure to stand out from the others or its background."

MISC	C COMMENTS/QUESTIONS
1.	See page 16 of the Design Guide for guidance on selecting colors.
2.	Staff would suggest an earth tone color for the building with subtle changes for each unit. Per the Design Guide, page 16 "Subtle levels of contrast are
	desirable to emphasize architectural elements or to provide visual interest.



Town of Hilton Head Island

Community Development Department One Town Center Court Hilton Head Island, SC 29928 Phone: 843-341-4757 Fax: 843-842-8908 www.hiltonheadislandsc.gov

FOR OFFICIAL USE ONLY
Date Received:
Accepted by:
DRB #:
Meeting Date:

Applicant/Agent Name:Pamela B Woods	Company: Hilton Head Signs
Mailing Address: <u>30 Capital Dr</u>	City: <u>Hilton Head Island</u> State: <u>SC</u> Zip: <u>29926</u>
Telephone: <u>843-681-3513</u> Fax:	E-mail:pamela@hiltonheadsigns.com
Project Name: _Hilton Ocean Oaks	Project Address: 41 South Forest Beach
Parcel Number [PIN]: R <u>R553 018 000 068B 0000</u>	
Zoning District:	Overlay District(s):

CORRIDOR REVIEW, MAJOR DESIGN REVIEW BOARD (DRB) SUBMITTAL REQUIREMENTS

Digital Submissions ma	v be accepted via	e-mail by calling	843-341-4757.
<u>A</u>			

Project Category:

Concept Approval – Proposed Development Final Approval – Proposed Development ____ Alteration/Addition

Submittal Requirements for All projects:

Private Architectural Review Board (ARB) Notice of Action (if applicable): When a project is within the jurisdiction of an ARB, the applicant shall submit such ARB's written notice of action per LMO Section 16-2-103.I.4.b.iii.01. Submitting an application to the ARB to meet this requirement is the <u>responsibility of the applicant</u>.

X Filing Fee: Concept Approval-Proposed Development \$175, Final Approval – Proposed Development \$175, Alterations/Additions \$100, Signs \$25; cash or check made payable to the Town of Hilton Head Island.

Additional Submittal Requirements:

Concept Approval – Proposed Development

- A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes and beaches.
- _____ A site analysis study to include specimen trees, access, significant topography, wetlands, buffers, setbacks, views, orientation and other site features that may influence design.
- _____ A draft written narrative describing the design intent of the project, its goals and objectives and how it reflects the site analysis results.
- _____ Context photographs of neighboring uses and architectural styles.
- _____ Conceptual site plan (to scale) showing proposed location of new structures, parking areas and landscaping.
 - _____ Conceptual sketches of primary exterior elevations showing architectural character of the proposed
- development, materials, colors, shadow lines and landscaping.

Additional Submi	ttal Requirements:
------------------	--------------------

 Final Approval – Proposed Development A final written narrative describing how the project conforms with the conceptual approval and design review guidelines of Sec. 16-3-106.F.3. Final site development plan meeting the requirements of Appendix D: D-6.F. Final site lighting and landscaping plans meeting the requirements of Appendix D: D-6.H and D-6.I. Final floor plans and elevation drawings (1/8"=1'-0" minimum scale) showing exterior building materials and colors with architectural sections and details to adequately describe the project. A color board (11"x17" maximum) containing actual color samples of all exterior finishes, keyed to the elevations, and indicating the manufacturer's name and color designation. Any additional information requested by the Design Review Board at the time of concept approval, such as scale model or color renderings, that the Board finds necessary in order to act on a final application.
Additional Submittal Requirements: Alterations/Additions All of the materials required for final approval of proposed development as listed above, plus the following additional materials. A survey (1"=30' minimum scale) of property lines, existing topography and the location of trees meeting the tree protection regulations of Sec. 16-6-104.C.2, and if applicable, location of bordering streets, marshes and beaches. Photographs of existing structure.
Additional Submittal Requirements: Signs X Accurate color rendering of sign showing dimensions, type of lettering, materials and actual color samples. For freestanding signs:

Note: All application items must be received by the deadline date in order to be reviewed by the DRB per LMO Appendix D: D-23.

A representative for each agenda item is strongly encouraged to attend the meeting.

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request? If yes, a copy of the private covenants and/or restrictions must be submitted with this application. YES XNO

To the best of my knowledge, the information on this application and all additional documentation is true, factual, and complete. I hereby agree to abide by all conditions of any approvals granted by the Town of Hilton Head Island. I understand that such conditions shall apply to the subject property only and are a right or obligation transferable by sale.

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SIGNATURE

6/24/20 DATE

Ocean Oaks Sign Modification Narrative

This is an existing, double sided Main ID sign that had been previously approved by the DRB. The scope of work is a simple repainting of the background and logo as follows:

- The existing copy is SW 7046 Anonymous Gray and will remain as is.
- The proposed background color is SW 7047 Porpoise to match the base color of the parking garage buildings.
- The logo portion would be repainted to SW 9149 Inky Blue to approximate the corporate logo color.
- The bottom panels would be repainted as above excepting that there is no logo element.



tilton Grand Vacations Club DCEAN OAK RESORT

41 South Forest Beach Drive

CAROLINA BEACH CLUB 39 South Forest Beach Drive

Existing Sign



Hilton Grand Vacation Club OCEAN OAK RESORT

41 South Forest Beach Drive

CAROLINA BEACH CLUB

39 South Forest Beach Drive

A DECK MAN A STA

Proposed Sign Design

DESIGN TEAM/DRB COMMENT SHEET

The comments below are staff recommendations to the Design Review Board (DRB) and do NOT constitute DRB approval or denial.

 PROJECT NAME: Ocean Oaks Sign Modification
 DRB#: DRB-1288-2020

 DATE: July 14, 2020
 RECOMMENDATION: Approval Approval with Conditions Denial

 RECOMMENDED CONDITIONS: Approval of logo color modification not approved.

 MISC COMMENTS/QUESTIONS

 Currently, the sign design includes only two colors. Changing the background color of the sign to a darker color that matches the building will help improve the visibility of the text. The introduction of a third color in the logo that is not related to existing building colors is not as desirable as the existing design.



Town of Hilton Head Island

Community Development Department One Town Center Court Hilton Head Island, SC 29928 Phone: 843-341-4757 Fax: 843-842-8908 www.hiltonheadislandsc.gov

FOR OFFICIAL USE ONLY
Date Received:
Accepted by:
DRB #:
Meeting Date:

Applicant/Agent Name:Pamela Woods	Company: Hilton Head Signs
Mailing Address: <u>30 Capital Dr</u>	City: <u>Hilton Head Island</u> State: <u>SC</u> Zip: <u>29926</u>
Telephone: <u>843-681-3513</u> Fax:	E-mail: <u>pamela@hiltonheadsigns.com</u>
Project Name: MDVIP Dr. Robert Schubert	Project Address:8 Lafayette Place
Parcel Number [PIN]: R_R510 008 000 0414 0000	
Zoning District: 0	Overlay District(s):

CORRIDOR REVIEW, MAJOR

DESIGN REVIEW BOARD (DRB) SUBMITTAL REQUIREMENTS

Digital Submissions ma	v be accepted via	e-mail by calling	843-341-4757.
4			

Project Category:

Concept Approval – Proposed Development Final Approval – Proposed Development Alteration/Addition

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Additional Submi	ttal Requirements:
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Additional Submittal Requirements: Signs

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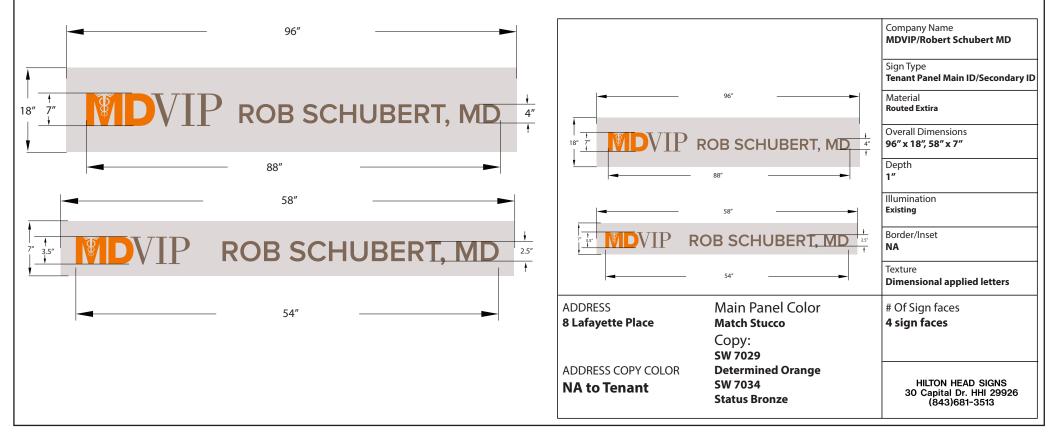
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SIGNATURE

6/24/20 DATE





DESIGN TEAM/DRB COMMENT SHEET The comments below are staff recommendations to the Design Review Board (DRB) and do NOT constitute DRB approval or denial.
ROJECT NAME: MDVIP Sign Tenant PanelDRB#: DRB-1289-2020
ATE: July 14, 2020
ECOMMENDATION: Approval Approval with Conditions Denial
ECOMMENDED CONDITIONS: 1. Proposed color for "MD" not approved. Color approved is SW 7034 Status Bronze to match other copy.
IISC COMMENTS/QUESTIONS