



The Town of Hilton Head Island  
**Community Services and  
Public Safety Committee**  
**Special Meeting**  
**Wednesday, September 9, 2020, 8:00 a.m.**

## **AGENDA**

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This meeting is being held virtually in accordance with Town Council Emergency Ordinance 2020-17. The meeting can be viewed on the Town's Public Meeting Facebook page at <https://www.facebook.com/townofhiltonheadislandmeetings/>. Following the meeting, the video record will be made available on the Town's website at <https://hiltonheadislandsc.gov>.

**1. Call to Order**

**2. FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Roll Call**

**4. Approval of Minutes**

- a. Approval of the minutes from the February 3, 2020 Special Meeting of the Community Services & Public Safety Committee.
- b. Approval of the minutes from the July 24, 2020 Special Meeting of the Community Services & Public Safety Committee.

**5. Executive Session**

- a. Conduct interviews with applicants for the Planning Commission.

**6. Adjournment**

**Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.**



Town of Hilton Head Island  
**Community Services &  
Public Safety Committee**  
**Special Meeting**

February 3, 2020, 9:00am

Conference Room 3

**MEETING MINUTES**

**Present from the Committee:** Marc Grant, *Chairman*; Tom Lennox, Bill Harkins

**Present from Town Staff:** Josh Gruber, *Assistant Town Manager*; Lindsey Rambow, *Records Administrator*

**Present from Media:** None

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**1. Call to Order**

Mr. Grant called the meeting to order at 9:00am.

**2. FOIA Compliance**

Public notification of this meeting has been published, posted, and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Minutes**

Mr. Lennox made a motion to approve the minutes of the January 27, 2020 meeting. The motion was seconded by Mr. Harkins and approved 3-0.

**4. Executive Session**

Mr. Lennox made a motion to adjourn to Executive Session to conduct interviews with applicants for Town boards and commissions. The motion was seconded by Mr. Harkins and approved 3-0.

**5. Adjournment**

At 10:30am, the Committee returned to Open Session. Mr. Harkins moved to adjourn and Mr. Lennox seconded. The motion was approved.

**Submitted by:** Lindsey Rambow

**Approved:**



Town of Hilton Head Island  
**Community Services &  
Public Safety Committee**  
**Special Meeting**

July 24, 2020, 2:00pm  
Virtual Meeting

## **MEETING MINUTES**

**Present from the Committee:** Marc Grant, *Chairman*; Tom Lennox; Bill Harkins; Tamara Becker, *Alternate*

**Present from Town Staff:** Josh Gruber, *Assistant Town Manager*; Lindsey Rambow, *Records Administrator*; Rene Phillips, *Website Administrator*; Karen Knox, *Administrative Assistant*

**Present from Media:** None

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### **1. Call to Order**

Mr. Grant called the meeting to order at 2:00pm.

### **2. FOIA Compliance**

Public notification of this meeting has been published, posted, and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

### **3. Executive Session**

Mr. Harkins made a motion to adjourn to Executive Session to conduct interviews with applicants for the Town's Accommodations Tax Advisory Committee. The motion was seconded by Mr. Lennox and approved 3-0.

### **4. Adjournment**

At 3:50pm, the Committee returned to Open Session. Mr. Harkins moved to adjourn and Mr. Lennox seconded. The motion was approved.

**Submitted by:** Lindsey Rambow

**Approved:**