



The Town of Hilton Head Island
**Accommodations Tax
Advisory Committee**
Thursday, August 13, 2020 – 9:00 a.m.
AGENDA

Instructions for submitting questions, viewing and participating in the virtual workshop are attached.

This meeting is being conducted virtually in accordance with Town Council Emergency Ordinance 2020-13 and can be viewed live on the Town's Public Meeting Facebook Page at <https://www.facebook.com/townofhiltonheadislandmeetings/>. Following the meeting, the video record will be made available on the Town's website at <https://www.hiltonheadislandsc.gov/>.

1. Call to Order

2. FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Roll Call

4. Approval of Agenda

5. Approval of Minutes

- a. Special Accommodations Tax Advisory Committee Meeting, July 9, 2020

6. New Business

- a. Calendar Year 2021 Accommodations Tax Grant Applicant Workshop to discuss the Application procedure, expectations, and to address Applicant questions and concerns.

7. Citizen Comments

[Citizens who wish to address the Committee on general committee business must contact the Committee Secretary prior to 12:00 p.m. the day prior to the meeting. All comments are limited to 3 minutes.]

8. Adjournment

Public comments concerning agenda items can be submitted electronically via the Town's Virtual Town Hall public comment portal at <https://hiltonheadislandsc.gov/opentownhall/>. The portal will close at **Noon** the day prior to the scheduled meeting. Citizens may also call 843-341-4646 to sign up for public comment participation during the meeting by phone. The public comment period will close at **Noon** the day prior to the scheduled meeting. All comments will be provided to the Committee for review and made part of the official record.

Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.

2021 Accommodations Tax Grant Application Workshop Participation Guidelines

August 13, 2020 9:00 am

The Accommodations Tax Advisory Committee will hold a virtual workshop Thursday, August 13, 2020 at 9:00 am. The purpose of this workshop is to assist potential applicants with completing the application for 2021 Accommodations Tax funds.

How to participate in the workshop:

1. The workshop will be live-streamed on the Town's Public Meeting Facebook Page at <https://www.facebook.com/townofhiltonheadislandmeetings>. Questions can be posted during the meeting through Facebook Live.
2. Questions can be submitted prior to the workshop electronically via the Town's Virtual Open Town Hall portal at <https://hiltonheadislandsc.gov/opentownhall/>.

The online portal will close at **Noon on Wednesday, August 12, 2020** to enable staff to compile and distribute questions to the Committee.

3. Join the meeting via the Town's BlueJeans application:
 - a. On a computer or mobile phone: <https://bluejeans.com/377999464>
 - b. Phone Dial-in: 404-458-0105
 - i. Meeting ID: 377 999 464

Participants will be muted and video hidden during the workshop, except for Committee members and staff.

- The chat feature will be enabled to allow participants to submit questions during the workshop.
- Participants may use the "Raise Hand" feature available in the BlueJeans app to alert staff that they have a question to ask and will be unmuted accordingly.

ATAX application related questions submitted via Facebook Live, the BlueJeans chat, and Open Town Hall, will be read by staff during the workshop and answered by Committee Members.

Following the workshop, the video record will be made available on the Town's website at <https://hiltonheadislandsc.gov>

A Town Council quorum may result in the event four or more Council members attend this meeting.