



The Town of Hilton Head Island  
**Accommodations Tax  
Advisory Committee**  
**Thursday, October 1, 2020 – 9:00 a.m.**  
**AGENDA**

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In accordance with the Town of Hilton Head Island Municipal Code Section 2-5-15, this meeting is being conducted virtually and can be viewed live on the Town's Public Meeting Facebook Page at <https://www.facebook.com/townofhiltonheadislandmeetings/>. Following the meeting, the video record will be made available on the Town's website at <https://www.hiltonheadislandsc.gov/>.

**1. Call to Order**

**2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Swearing in of New Members**

- a. James Berghausen- *Staff Attorney, Stephen Ryan*
- b. John Farrell- *Staff Attorney, Stephen Ryan*

**4. Roll Call**

**5. Approval of Agenda**

**6. Approval of Minutes**

- a. Accommodations Tax Advisory Committee Meeting, August 13, 2020

**7. Citizen Comments**

[Citizens who wish to address the Committee on new committee business must contact the Committee Secretary by 4:30 p.m. the day prior to the scheduled meeting. All comments are limited to 3 minutes.]

**8. New Business**

- a. Preliminary Review of 2021 Accommodations Tax Grant Applications.
- b. Review and Approval of individual dates and times for Applicant Hearings.
- c. Review and Approval of 2021 Proposed Meeting Dates.

**9. Adjournment**

Public comments concerning agenda items can be submitted electronically via the Town's Virtual Town Hall public comment portal at <https://hiltonheadislandsc.gov/opentownhall/>. The portal will close at **4:30p.m.** the day prior to the scheduled meeting. Citizens may also call (843) 341-4646 to sign up for public comment participation during the meeting by phone. The public comment period will close at **4:30p.m.** the day prior to the scheduled meeting. All comments will be provided to the Committee for review and made part of the official record.

**Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.**