



Town of Hilton Head Island
Venue Committee Special Meeting
Tuesday, January 22, 2019 – 9:00 a.m.
Benjamin M. Racusin Council Chambers
AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Agenda**
- 4. Approval of Meeting Minutes –January 14, 2019**
- 5. Unfinished Business**
 - a) Review & Approve Modifications to Final Report
- 6. Appearance by Citizens**
- 7. Adjournment**

Please note that a quorum of Town Council may result if a majority of their members attend this meeting.

TOWN OF HILTON HEAD ISLAND
Minutes of the Venue Committee Special Meeting
January 14, 2019 – 11:00 a.m.
Benjamin M. Racusin Council Chambers

Committee Members Present: Chair Cindy Creamer, Vice Chair Jane Joseph, Karen Attaway, Gil Campbell, Dan Castro, Lili Coleman, Rex Garniewicz, Florry Gibbes, Terry Herron, Bob Lee, Tim Ridge, Suzanne Thompson

Committee Members Absent: Juliann Foster, Gregg Russell

Town Council Present: David Ames, Tamara Becker, Bill Harkins, Tom Lennox

Town Staff Present: Shawn Colin, Director of Community Development; Jennifer Ray, Planning & Special Projects Manager; Brian Hulbert, Staff Attorney; Jayme Lopko, Senior Planner; Teresa Haley, Senior Administrative Assistant

1. Call to Order

Chair Creamer called the meeting to order at 11:01 a.m.

2. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Agenda

Chair Creamer requested a motion to approve the agenda. Mr. Lee moved to approve. Mr. Castro seconded. The motion passed unanimously.

4. Approval of Minutes – August 24, 2018

Chair Creamer requested a motion to approve the minutes of the August 24, 2018 meeting. Mr. Ridge moved to approve. Ms. Attaway seconded. The motion passed unanimously.

5. New Business

a) Discussion and recommendation on Final Report

Chair Creamer welcomed all those in attendance and presented a summary of events since the Committee's last meeting. At the last meeting in August 2018, the Committee unanimously approved to not engage a consultant for Phase 2, to put together a final report, and furthermore, recommend that the four largest arts organizations in collaboration with the Town's Director of Cultural Affairs, Jenn McEwen, present a follow on proposal. The Committee's recommendation was approved by the Community Services Committee (CSC) in September and the Town Council in October 2018.

Chair Creamer thanked Ms. Attaway, Mr. Castro, Mr. Campbell, and Vice Chair Joseph for preparing the draft final report. The Committee members have had a chance to review the draft report for today's discussion and since that time some changes have been suggested. Chair Creamer went over the suggested changes to the final report. The Committee was in

general agreement of the changes. The Committee discussed options to access and deliver the final report in digital format, and the purpose of the appendices.

Ms. Lopko indicated that Town Staff would like to provide input on the report to make it stronger before taking it forward to CSC. Staff has concerns regarding formatting, ease of use, and possible content changes. The Committee expressed concerns for the timing of their report and the follow on work by the larger organizations. The Committee asked about the next steps. Ms. Lopko indicated the next steps are as follows: Venue Committee approval of the final report, CSC recommendation, brief to Town Council, and resolution by Town Council.

The Committee asked about expediting the process. Mr. Colin explained the process and indicated that Town Staff can make the request to the Mayor for the matter to skip the CSC.

Vice Chair Joseph made a motion that Town Staff ask the Mayor to put this directly on the Town Council agenda as opposed to going through the Community Services Committee. Ms. Attaway seconded. The motion passed with a vote of 12-0-0.

Town Staff will work with Vice Chair Joseph and Ms. Attaway on their comments to the report. Those changes will be provided to the Venue Committee for review. If another meeting is necessary to discuss and vote on Staff's changes, then one will be scheduled for January 22 at 9:00 a.m. and noticed accordingly.

Chair Creamer asked for a motion to approve the report with the changes presented today. Mr. Ridge moved to approve. Mr. Garniewicz seconded. The motion passed with a vote of 12-0-0.

6. Appearance by Citizens – None

7. Adjournment

Chair Creamer requested a motion to adjourn. Mr. Ridge moved to approve. Mr. Lee seconded. The motion passed unanimously. The meeting was adjourned at 11:37 a.m.

Submitted by: Teresa Haley, Senior Administrative Assistant

Approved:

Cindy Creamer, Chair