



Town of Hilton Head Island
Venue Committee Special Meeting
Monday, January 14, 2019 – 11:00 a.m.
Benjamin M. Racusin Council Chambers
AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Agenda**
- 4. Approval of Meeting Minutes –August 24, 2018**
- 5. New Business**
 - a) Discussion and recommendation on Final Report
- 6. Appearance by Citizens**
- 7. Adjournment**

Please note that a quorum of Town Council may result if a majority of their members attend this meeting.

TOWN OF HILTON HEAD ISLAND
Minutes of the Venue Committee Special Meeting
August 24, 2018 – 2:00 p.m.
Benjamin M. Racusin Council Chambers

Committee Members Present: Chair Cindy Creamer, Vice Chair Jane Joseph, Dan Castro, Juliann Foster, Rex Garniewicz, Florry Gibbes, Terry Herron, Bob Lee, Gregg Russell, Suzanne Thompson

Committee Members Absent: Karen Attaway, Gil Campbell, Lili Coleman, Tim Ridge

Town Council Present: Tom Lennox

Town Staff Present: Shawn Colin, Deputy Director of Community Development; Josh Gruber, Assistant Town Manager; Jenn McEwen, Culture & Arts Network Director; Jayme Lopko, Senior Planner; Teresa Haley, Senior Administrative Assistant

1. Call to Order

Chair Creamer called the meeting to order at 2:03 p.m.

2. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Agenda

Chair Creamer requested a motion to approve the agenda as submitted. Mr. Castro moved to approve. Ms. Foster seconded. The motion passed unanimously.

4. Approval of Minutes – June 20, 2018

Chair Creamer requested a motion to approve the minutes of the June 20, 2018 meeting. Ms. Gibbes moved to approve. Mr. Garniewicz seconded. The motion passed unanimously.

5. Unfinished Business

- a) Discussion on preparation for Town Council meeting regarding the Committee Recommendation that was presented to and approved by the Community Services Committee (CSC) on June 11, 2018

Chair Creamer welcomed all those in attendance and presented a summary of events since the Committee's last meeting. Chair Creamer indicated since that time, several Committee members expressed concerns regarding how to proceed which is the purpose of today's discussion.

The Committee discussed the following: the importance to fully document all of the Committee's materials, conclusions, and recommendations by way of a final report; the format of the final report and the overall timeframe for completion; the Committee's current recommendations that were approved by CSC and possible modifications; the Mayor and Town Council would like to recognize the Committee upon the conclusion of their work; any recommendations or modifications to the existing recommendations will need to go back to

CSC for their recommendation before going to Town Council; given the anticipated timeline, any recommendations will be passed on to the new Mayor and Town Council to decide what, if any, actions to take; larger arts organizations working together with smaller organizations regarding their existing and future needs; need for a space availability coordinator; opportunities for public education and communication; preparation of an executive level summary for the Town Council workshop in December; discuss with Town Communications Director a press release surrounding the report publication; and inclusion of the Town's Office of Cultural Affairs going forward.

Mr. Garniewicz made a motion that the Venue Committee having accomplished the work it was able to complete within the bounds set forth by the Town of Hilton Head Island modify the Committee's request to the Community Services Committee to not engage a consultant for Phase 2. Further, that the Venue Committee be dissolved upon submission of its final report. Recognizing that there is more to do, the Committee commits this future work to be done by the organizations with the greatest stake in the outcome, in collaboration with the Town, while considering the known facility requirements of all Island arts and culture organizations.

Mr. Lee seconded. The motion passed with a vote of 10-0-0.

6. Appearance by Citizens

Councilman Tom Lennox thanked the Committee for their work. Josh Gruber, new Assistant Town Manager, introduced himself and expressed the Town would like to formally recognize the Committee upon the conclusion of their work.

7. Adjournment

Chair Creamer requested a motion to adjourn. Mr. Castro moved to approve. Vice Chairman Creamer seconded. The motion passed unanimously. The meeting was adjourned at 2:50 p.m.

Submitted by: Teresa Haley, Senior Administrative Assistant

Approved:

Cindy Creamer, Chair