



The Town of Hilton Head Island  
**Pre-Application Meeting**  
**Monday, August 12, 2019 at 10:30 a.m.**  
Conference Room 4

## **AGENDA**

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*As a courtesy to others please turn off / silence ALL mobile devices during the meeting. Thank You.*

*Staff Meeting Facilitator: Nicole Dixon, Development Review Administrator*

**1. PAPP-001598-2019 – St. Francis by the Sea Parking**

Eric Hoover with Ward Edwards Engineering is proposing parking lot improvements in order to expand the parking supply at St. Francis by the Sea. The subject property is located at 45 Beach City Road, is zoned MED (Medical District) and is known as Parcel 339 on Beaufort County Tax Map 8.

**Project Manager: Missy Luick**  
**Start time: 10:30 am**

**2. PAPP-001601-2019 – Carolina Contractors**

Timothy Probst with Parker Design Group Architects is proposing to develop a contractor's office on the vacant property. The subject property is located at 12 Palmetto Business Park, is zoned LC (Light Commercial) and is known as Parcel 900 on Beaufort County Tax Map 14.

**Project Manager: Tyler Newman**  
**Start time: 11:00 am**

**NOTE:** The applicant or representative of the proposed project must be present at this meeting in order to receive comments from Town Staff and outside agencies. If you cannot be present please notify Nicole Dixon at (845) 341-4686 prior to the scheduled meeting.