



The Town of Hilton Head Island  
**Parks & Recreation Commission**

Thursday, July 11, 2019 at 3:30 p.m.

Conference Room 3

## **AGENDA**

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*As a courtesy to others please turn off / silence ALL mobile devices during the meeting. Thank You.*

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 4. Swearing in Ceremony for Reappointed Commissioner Jerry Okarma** – *Performed by Josh Gruber, Assistant Town Manager*
- 5. Election of Chairman and Vice Chairman**
- 6. Approval of Minutes**
  - a. Parks & Recreation Commission Meeting minutes of June 13, 2019
- 7. Appearance by Citizens on Items Unrelated to Today's Agenda**
- 8. Reports**
  - a. Update on the Parks & Recreation Master Plan – Ms. Taylor Ladd
    - i. Selection of consultant
    - ii. Anticipated cost
- 9. Unfinished Business** - None
- 10. New Business** - None
- 11. Park Updates**
  - a. Update on Celebration Park construction – Ms. Marcy Benson
- 12. Park Commissioner Comments**
- 13. Adjournment**

*Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.*



Town of Hilton Head Island  
**Parks & Recreation Commission**

Thursday, June 13, 2019 at 3:30 p.m.

Conference Room 3

## **MEETING MINUTES**

**Present from the Commission:** Chairman Ray Kisiah, Jack Daly, Mike Ray, Caroline Rinehart, Mike Mccullion

**Absent from the Board:** Jerry Okarma (excused), Paul Boes (unexcused)

**Present from Town Council:** Tamara Becker, Tom Lennox, Glenn Stanford, David Ames

**Present from Town Staff:** Marcy Benson, Taylor Ladd, Julian Walls

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### **1. Call to Order**

Chairman Kisiah called the meeting to order at 3:30 p.m.

### **2. Pledge of Allegiance to the Flag**

**3. FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

### **4. Approval of Minutes** – Meeting of April 11, 2019

Commissioner Ray moved to approve the minutes of the April 11, 2019 regular meeting as submitted. Commissioner Rinehart seconded. The motion passed unanimously.

### **5. Appearance by Citizens** –

Mr. Charles Perry stated he supports a proposal for a 9-hole par 3 golf course in Port Royal Plantation on Town-owned property. This would be a tremendous asset to Hilton Head Island.

Mr. Alex Cruden, President of the Hilton Head Island Pickleball Club, stated this club is campaigning to raise \$200,000 toward a recommendation for a 10 court public pickleball complex in Chaplin Park.

Commissioner Daly reported he just witnessed a wedding party, permitted by the Town, in the South Forest Beach area setting up on property the Town does not own. Lights were being strung in the dunes and would be very visible to sea turtles. Commissioner Daly suggested reviewing how and what the Town permits allow and the potential ramifications. Commissioner Daly stated he sent an email to Town staff and was frustrated by the reply. Town Council member David Ames asked Commissioner Daly to forward that email to the representatives in the Forest Beach Area.

Mr. Frank Babel reported the Town has received the Bicycle Friendly Award at the Gold Level. Mr. Frank Babel also reported on the success of safety educational classes and there are now 16 more trained bike ambassadors.

Chairman Kisiah announced that he attended the groundbreaking ceremony for the Celebration Park.

## 6. Reports

- a. **Island Recreation Association Update.** Mr. Frank Soule presented a short video of the activities going on at the Island Recreation Center. Mr. Soule reported on the success of the many children's programs, adult programs and the various partnerships working with the Island Recreation Center.

## 7. Unfinished Business – None

## 8. New Business - None

## 9. Park Updates

- a. **Town field condition updates.** Mr. Julian Walls stated the field conditions are getting better. The Town just shut down fields for team sports for this summer and are hydro-seeding fields where the goals are located. The hydro-seeding will germinate quicker. Next week we will aerate, over seed, fertilize and top dress. All this is at the lit and unlit fields at Chaplin.

Mr. Pete Savarese resident, stated the lack of fields for team play is a constant frustration. Fields are shut down in the winter and then again in summer leaving such a small window to use the fields.

- b. **Parks & Recreation Task Group Update.** Ms. Taylor Ladd explained the Our Plan work groups and taking that initiative forward. The Parks & Recreation Task Group coincides with the current Parks & Recreation Master Plan Project. The Parks & Recreation Task Group has met and learned what their role is in the Comprehensive Plan.

The timeline of the Parks and Recreation Master Plan will coincide with the Comprehensive Plan and will be integrated into the Comprehensive Plan. It will be the Parks & Recreation Commission that reviews and recommends the final Parks and Recreation Master Plan to Town Council.

- c. **Parks & Recreation Master Plan RFP Update.** Ms. Taylor Ladd stated 7 bids were received and the Selection Committee is ready to conduct interviews. Once a decision is made, staff anticipates having a contract by the end of June. Master plan will be complete with Comprehensive Plan no later than early 2020.

## 10. Park Commissioner Comments.

Chairman Kisiah encouraged the Commissioners to be involved and work hard to complete the Parks & Recreation Master Plan.

## 11. Adjournment

Meeting adjourned at 4:30 p.m.

**Submitted by:** Eileen Wilson, Secretary

**Approved:** [DATE]