



The Town of Hilton Head Island Parks & Recreation Commission Regular Meeting

Thursday, February 14, 2019

3:30 p.m.

Council Chambers

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
4. **Approval of Minutes**
 - a. Parks & Recreation Commission Meeting of January 10, 2019
5. **Reports**
 - a. Island Recreation Center Report
6. **Unfinished Business**
7. **New Business**
8. **Park Updates**
9. **Appearance by Citizens on Items Unrelated to Today's Agenda**
10. **Park Commissioner Comments**
11. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.

**The Town of Hilton Head Island
Parks & Recreation Commission Work Session
Thursday, January 10, 2019
3:30 p.m.**

Members Present: Paul Boes, Ray Kisiah, Caroline Rinehart, Jerry Okarma, Jack Daly, Michael Mccullion, Mike Ray

Members Absent: none

Town Staff: Marcy Benson, *Sr. Grants Administrator*; Jennifer Ray, *Planning & Special Projects Manager*; Shawn Colin, *Director of Community Development*; Julian Walls, *Facilities Manager*;

Other: Frank Soule, *Executive Director for Island Recreation Association*;

1. **Call to Order**
Chairman Kisiah called the meeting to order at 3:30 p.m.
2. **Pledge of Allegiance to the Flag**
3. **Freedom of Information Compliance**
Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
4. **Approval of Minutes**
The Parks & Recreation Commission meeting minutes of December 13, 2018 were approved as presented.
6. **Reports**
 - a. **Island Recreation Association Update** – Mr. Frank Soule invited the Commissioners to the ribbon cutting ceremony at the recently completed Island Recreation Center. The ribbon cutting will take place on Thursday, January 31, 2019 at noon. Mr. Soule encouraged everyone to come out and take a tour of the facility and see the excitement and energy that is happening at this new recreation center.
7. **Unfinished Business** - none
8. **New Business**
 - **Review Draft of CIP Recommendation List.**
The Commissioners discussed each line item on the draft CIP recommendation list and concluded the first item: *Parks & Recreation Master Plan* should not be on the CIP list since the Town Council has declared this item a priority at their December 2018 workshop.

The Commissioners continued with each line item rating each item with either an A or B. The item *Crossings Park/turf* has been deferred until the Master Plan comes out.

Commissioner Ray made a motion to remove *Parks & Recreation Master Plan* from the CIP Recommendation List since Town Council voted to include it in their Town Council Initiatives for the coming year as a priority. The following items are recommended to be included in the next CIP budget (items were listed as **A** or **B** with **A** being considered a higher priority). Also the *Crossings Park/turf* is to be deferred until the master plan comes out. Commissioner Okarma seconded the motion. The motion passed unanimously.

Project	Description	Estimated Cost	Priority
Jarvis Creek Park Playground	Update the Playground at Jarvis Creek Park to include poured-in-place surfacing	\$ 75,000	B
Chaplin Park Athletic Field Lighting	New field lighting for the field closest to HWY 278	\$ 100,000	A
Chaplin Park WiFi	Provide for WiFi coverage	\$ 50,000	B
Park WiFi	Other Parks	\$ 80,000	B
Bristol Sports Complex Hockey Rink Fence Replacement	Replace fencing around the hockey rink/skate ramps	\$ 120,000	A
Shelter Cove Park Amenities	Includes bike racks, Picnic Tables, Sun Shades for the open event space, an awning for the performance stage	\$ 40,000	B
Crossings Park	Batting Cages (replace 4 batting cages)	\$ 175,000	A
Crossings Park	Improve Meadow	\$ 5,000	B
Crossings Park/turf	Re-sod and upgrade irrigations turf as part of mastering	\$ 90,000	Defer
Crossings Park	Bathroom at soccer field	\$ 150,000	A
Sailing and Row	expand playground/increase parking	\$ 125,000	A
Barker Field Extension	Picnic shelter	\$ 75,000	A
Total FY 20		\$ 1,085,000	

- **Greater Island Council parks & Recreation survey results presentation.**
Ms. Heather Rath stated the GIC Parks & Recreation Committee is comprised of volunteers who have a strong interest in parks and recreation on our Island. Ms. Rath reported the Committee has three goals: 1. Request Town Council approve a Comprehensive Parks & Recreation Needs Assessment as a top priority; 2. Explore ways to market the parks better; 3. Expand the historic bike/walk trail on the Town pathways.

Ms. Rath stated a survey was presented to the public in October 2018 and received 1,299 responses in ten days. Ms. Rath went into detail regarding survey responses according to age demographics, location on the Island and the range of interest in activities. Ms. Rath stated the survey results indicate people value access to public parks and recreation opportunities on the Island.

The Commissioners thanked Ms. Rath for this information and for the time and effort from the GIC Parks & Recreation Committee to conduct this survey.

9. Park Updates – none

10. Appearance by Citizens

Mr. Frank Babel reported on bicycle safety on Hilton Head Island. Mr. Babel stated that Town Council and Town staff are looking into the following three things: 1. Crosswalks are being analyzed for lighting; 2. A study for the mid-island corridor area to include new pathways and lighting; 3. A speed study – Town Council approved shrinking the travel lanes on Pope Avenue to 11 feet to slow and calm traffic. Mr. Babel also stated the Bicycle Advisory Committee and Town staff are about to re-submit the application for a Bicycle Friendly Community destination.

Chairman Kisiah asked the Commissioners to consider how this Commission should proceed, working with Town staff to develop a Scope so we can move forward with a Request for Proposal for a consulting firm for the master plan.

11. Park Commissioner Comments

12. Adjournment

There being no further business, the meeting adjourned at 5:15 p.m.

Respectfully submitted by Eileen Wilson

Approved by: _____
Ray Kisiah, Chairman