



The Town of Hilton Head Island  
**Finance & Administrative Committee**  
Tuesday, December 17, 2019, 2:30 p.m.

Conference Room 3

**AGENDA**

Please note the  
time change for  
this meeting.

---

*As a courtesy to others please turn off / silence ALL mobile devices during the  
Finance & Administrative Committee Meeting. Thank You.*

1. **Call to Order**
2. **FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
3. **Approval of Minutes**
  - a. Finance & Administrative Committee Meeting, October 15, 2019
  - b. Finance & Administrative Committee Meeting, November 19, 2019
  - c. Finance & Administrative Committee Meeting, December 10, 2019
4. **Unfinished Business - None**
5. **New Business**
  - a. Approval of the 2020 Finance & Administrative Committee Meeting Dates
6. **Adjournment**

**Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting**