



The Town of Hilton Head Island Planning Commission CIP Committee Meeting

**March 12, 2019
10:00 a.m.
Conference Room 4**

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Committee Business**
- 4. Unfinished Business**
 - Capital Improvements Program – Fiscal Year 2020 Proposed Priority Projects
- 5. New Business**
- 6. Adjournment**

Please note that a quorum of the Planning Commission or of Town Council may result if four (4) or more of their members attend this meeting.

memo

TO: Planning Commission CIP Committee
FROM: Scott Liggett
DATE: March 6, 2019
**SUBJECT: Capital Improvements Program (CIP) Committee
March 12, 2019 Meeting Discussion Documents**

In preparation for our March 12, 2019 meeting, please find the attached documents:

- The fiscal year (FY) 2020 Proposed Priority Projects List – draft based on March 4, 2019 Committee comments.
- FY 2020-29 Proposed Capital Improvements Program spreadsheet.

In an attempt to reflect the Committee comments made on March 4, 2019, I have revised the draft FY20 Proposed Priority Projects List for your consideration. Please note the following:

- Numerical prioritization within each project category as discussed
- Addition of the US 278-B (Wm. Hilton Parkway) Arrow Road to Village at Wexford Pathway segment (project #4 in Pathways category)

The current draft list does not include the William Hilton Parkway/Squire Pope Road intersection improvements discussed on March 4. I continue to recommend against inclusion of this project on the list, until such time as the Town Council established Gateway Corridor Project Committee has had an opportunity to complete at least a portion of their stakeholder review work. I will be prepared to discuss this further on the 12th.

I look forward to our meeting.

Fiscal Year 2020 – Draft of Proposed Priority Projects
March 12, 2019

Pathways

1. High-speed crosswalk enhanced treatment (signage / pavement markings)
2. Crosswalk lighting at unsignalized locations as identified above
3. Main Street (Whooping Crane Way to Wilborn Road) – (survey and concept development)
4. US 278- B (William Hilton Parkway) Arrow Road to Village at Wexford
5. US 278 – B (William Hilton Parkway) Shelter Cove Lane to Mathews Drive-north - (design, construction)
6. Shelter Cove Lane (William Hilton Parkway to Shelter Cove Park (survey and concept development)
7. Boggy Gut Pathway – Connecting Woodhaven Drive to Office Park Road (survey and design)
8. Lagoon Road Pathway (survey and design)

Roadway Improvements

1. Intersection Improvements at Shelter Cove Town Center including pedestrian crosswalks and traffic signals - (FY 20 construction)
2. Coligny Area Streetscaping (Pope/South Forest Beach Drive)
3. Dirt Road Paving (RUF) – Pinefield Road, Mitchelville Road (construction), Alice Perry Drive Horse Sugar Lane (survey)

Park Development

1. Shelter Cove Area Parking Lot Expansion (per developer agreement)
2. Park Upgrades (bathroom at Crossings Park Soccer, playground/parking at Sailing Rowing, field lighting at Chaplin Park, batting cages at Crossings Park)
3. Island Recreation Association requests
4. Foundations for public art

Existing Facilities & Infrastructure

1. Fire Station #2 Replacement – (construction including temp quarters)
2. Town Hall Building D Remodeling- (construction)

New Facilities

1. Fire Hydrant Expansion Projects

Beach Maintenance

1. Beach Management and Monitoring – (survey, data collection)

CAPITAL IMPROVEMENTS PROGRAM
 FY 2019 FUNDING SUMMARY
 (proposed FY 19)

FY 20_committee										
THOUSANDS OF DOLLARS										
	FY	IMPACT	PRIOR YEAR	2019 FISCAL	BEACH	SWU	HOSP	TIF	OTHER	
	2020	FEES	FUNDING	YEAR TAXES	FEE	FEE	TAX		FUNDS	
A PATHWAYS		Traffic								Impact Fees, TIF & Taxes
1 CROSSWALK SIGNAGE AND PAVEMENT MARKING ENHANCEMENTS	20						20			
2 CROSSWALK LIGHTING AT UNSIGNALIZED LOCATIONS (see #1 above)	80						80			
TOTAL PATHWAYS	100	0		0	0	0	100	0	0	
B ROADWAY IMPROVEMENTS		Traffic								
1 INTERSECTION IMPROVEMENTS AT SHELTER COVE TOWN CENTER	2,500	300	125	350			1250		600	GO Bond
2 POPE AVENUE STREETSCAPING	2,000							2,000		
3 DIRT ROAD PAVING (RUF PROJECTS)	1,110		recurring						1,130	Road Usage Fee
TOTAL ROADWAY IMPROVEMENTS	5,610	300	125	350	0	0	1,250	2,000	1,730	
C PARK DEVELOPMENT		Parks								Park Impact Fees, Sunday Liquor Permit Fees, Beach Fees & other funding sources
1 SHELTER COVE AREA PARKING LOT (per developer agreement)	300		200	300						
2 PARKS UPGRADES	375		recurring						375	Sunday Liquor Permit Fees
3 ISLAND RECREATION ASSOC. REQUESTS	215		recurring						215	GO Bond
4 FOUNDATIONS FOR PUBLIC ART	25			25						
TOTAL PARK DEVELOPMENT	890	0	200	300	0	0	0	0	590	
D EXISTING FACILITIES & INFRASTRUCTURE										Hosp.Tax Bond, Lease Acct & other sources
1 FIRE STATION # 2 REPLACEMENT (Sea Pines) (Hospitality Tax)	900		3,856						900	GO Bond
2 TOWN HALL REMODELING (Hospitality Tax)	200		recurring				200			
TOTAL EXISTING FACILITIES & INFRASTRUCTURE	1,100	0	3,856	0	0	0	200	0	900	
E NEW FACILITIES & INFRASTRUCTURE										Hospitality Tax, TIF
1 FIRE HYDRANT EXPANSION PROJECT	100		recurring				100			
TOTAL NEW FACILITIES & INFRASTRUCTURE	100					0	0	100	0	0
F BEACH MAINTENANCE										Beach Fees
1 BEACH MANAGEMENT & MONITORING	500		recurring			500				
TOTAL BEACH MAINTENANCE	500	0	0	0	500	0	0	0	0	
TOTALS (THOUSAND OF DOLLARS)	8,300	300	4,181	650	500	0	1,650	2,000	3,220	

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2019- 2028
(Proposed FY 19)

FY- 20_ committee							
PROJECT		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025-2029
A PATHWAYS							
1	CROSSWALK SIGNAGE AND PAVEMENT MARKING ENHANCEMENTS	20					
2	CROSSWALK LIGHTING AT UNSIGNALIZED LOCATIONS (see #1 above)	80	100	100	100		
3	PATHWAY ACCESSIBILITY AND SAFETY ENHANCEMENT PROJECTS					100	
	TOTAL PATHWAY IMPROVEMENTS	100	100	100	100	100	500
B ROADWAY IMPROVEMENTS							
1	INTERSECTION IMPROVEMENTS AT SHELTER COVE TOWN CENTER (including pedestrian crosswalks and traffic signals)	2500	1000				
2	POPE AVENUE STREETSCAPING - trolley pull-off, ped connections within Coligny initiative area	2000					
3	PRIVATE (DIRT) ROADS ACQUISITION		TBD	TBD	TBD	TBD	TBD
4	DIRT ROAD PAVING (ROAD USAGE FEE)						
	Alfred Lane	FY 19					
	Aiken Place	FY 19					
	Murray Avenue	FY19					
	Pine Field Road	375					
	Mitchelville Lane	690					
	Alice Perry Drive	30	270				
	Horse Sugar Lane	15	130				
	Bligen Lane		130	560			
	Amelia Drive			350			
	Christopher Drive			120	385		
	Manatee Way			70		520	
	Sam Frazier Retreat				275		
	Orange Lane					255	
	Mackerel Drive					335	
	Farmers Club Drive						200
	Sadie Common						250
	Junior Trace						255
	Great Barracuda Lane						285
	Benjamin Drive						370
	Red Tip View						410
	William Drive						320
5	TRAFFIC SIGNAL MAST ARMS						
	a. Gum Tree Road / US 278 Replacement		200				
6	ARROW /TARGET ROAD INTERSECTION IMPROVEMENT		TBD				
	TOTAL ROADWAY IMPROVEMENTS	5,610	1,730	1,100	660	1,110	2,090
C PARK DEVELOPMENT							
1	SHELTER COVE AREA PARKING LOT (per developer agreement)	300					
2	PARKS UPGRADES					300	1,500
	a. Bathroom building at Crossings Park Soccer Field	150					
	b. Playground and Parking expansion at Sailing and Rowing Center	125					
	c. Field Lighting at Chaplin Park	100					
	d. Replace 4 Batting Cages at Crossings Park (Rowley Field Complex)		175				
	e. Barker Field Picnic Shelter		75				
	f. Perimeter Fence - skate ramp area Bristol Sports Arena			120			
	g. Wi-Fi at Chaplin Park			50			
	h. Wi-Fi at other Parks			80			
	i. Playground renovations (including poured in place surface) at Jarvis Park				75		
					40		
	j. Add'l bike racks, picnic tables, sun shade and awning at Shelter Cove Community Park						
3	ISLAND RECREATION ASSOCIATION						
	a. Recreation Center - Building and Grounds	135					
	b. Recreation Center - Swimming Pool (filter, heater, deck and dome upgrades)	80					
4	FOUNDATIONS FOR PUBLIC ART	25		25		25	50
5	CHAPLIN LINEAR PARK					8,000	
	TOTAL PARK DEVELOPMENT	890	250	275	115	8,325	1,500
D EXISTING FACILITIES & INFRASTRUCTURE							
1	FIRE STATION # 2 REPLACEMENT (Sea Pines) (Hospitality Tax)						
	a. design, permitting, testing, construction observation	150					
	b. construction (including contingency, provision for temporary quarters and furniture)	750					

CAPITAL IMPROVEMENTS PROGRAM
 FISCAL YEARS 2019- 2028
 (Proposed FY 19)

2	TOWN HALL REMODELING (Hospitality Tax)	200	50	50			
3	FIRE/RESCUE TRAINING CENTER ENHANCEMENTS		230				
	TOTAL EXISTING FACILITIES & INFRASTRUCTURE	1,100	280	50	0	0	0
E NEW FACILITIES & INFRASTRUCTURE							
1	FIRE HYDRANT EXPANSION PROJECT	100	100	100	100	100	
2	EMERGENCY OPERATIONS CENTER MODIFICATIONS			TBD			
	TOTAL NEW FACILITIES & INFRASTRUCTURE	100	100	100	100	100	0
F BEACH MAINTENANCE							
1	BEACH MANAGEMENT & MONITORING (Beach Fee)	500	500	500	500	500	2,500
	TOTAL BEACH MAINTENANCE	500	500	500	500	500	2,500
A	PATHWAYS	100	100	100	100	100	500
B	ROADWAY IMPROVEMENTS	5,610	1,730	1,100	660	1,110	2,090
C	PARK DEVELOPMENT	890	250	275	115	8,325	1,500
D	EXISTING FACILITIES & INFRASTRUCTURE	1,100	280	50	0	0	0
E	NEW FACILITIES & INFRASTRUCTURE	100	100	100	100	100	0
F	BEACH MAINTENANCE	500	500	500	500	500	2,500
	TOTALS (THOUSAND OF DOLLARS)	8,300	2,960	2,125	1,475	10,135	6,590
	06-Mar-19						