



The Town of Hilton Head Island  
**Culture & Arts Advisory Committee**

**November 20, 2019**

Benjamin M. Racusin Council Chambers

# **Agenda**

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*As a courtesy to others please turn off / silence ALL mobile devices during the Town Council Meeting.  
Thank You.*

- 1. Call to Order**
- 2. FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 3. Approval of Minutes**
- 4. Unfinished Business**
  - a. Lantern Parade Debrief
  - b. Review of Calendar and Roles for 2020
- 5. Adjournment**



Town of Hilton Head Island  
**Committee**  
Wednesday, September 25, 2019  
Benjamin M. Racusin Council Chambers

## Meeting Minutes

**Present From the Committee:** Bill Schmidt, Dan Shapiro, Jane Joseph, Miho Kinnas, Tayloe Cook, Carol Nelson, Andrea Murray, Linda Piekut

**Present from Town Council:** Tamara Becker

**Present from Town Staff:** Jenn McEwen, Thomas Schotter

**Present from Media:** N/A

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### 1. Call to Order

### 2. FOIA Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

### 3. Approval of Minutes

The minutes from the August 21, 2019 meeting we approved by consent.

### 4. Unfinished Business

#### a. Lantern Parade Logistics and Volunteer Roles

Zach Conrad, stage manager for the event, ran through a discussion of volunteer duties and answering any logistics questions. Still outstanding volunteer needs were discussed and the committee was charged with helping recruit to fill those roles.

#### b. Recommendations for Next Steps for Professional Development

Linda and Carol researched resources for artists to get support through the South Carolina Art Commission. The next step is to get a one day class or speaker for the community to educate artists and organizations on how to improve their business. Aiming for a class in March or May.

#### c. DISC Exercises

Dan Shapiro led professional development exercise on the results of the committees DISC profiles and facilitated team exercises to improve communication skills for the group.

#### d. Review of Creative Economy Items and Committee Roles

Review of the Creative Economy goals for 2020-2021. Chairman Joseph charged each committee member with emailing in their preference of goals to work on for the upcoming year.

**5. Adjournment**

Chairman Joseph adjourned the meeting at 10:59 AM.

**Submitted by:**

**Approved:**

DRAFT