



The Town of Hilton Head Island  
**Accommodations Tax Advisory  
Committee**

**Thursday, October 17, 2019, 9:00 a.m.**  
Benjamin M. Racusin Council Chambers

**AGENDA**

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*As a courtesy to others please turn off / silence ALL mobile devices during the Accommodations Tax Advisory Committee Meeting. Thank You.*

1. **Call to Order**
2. **FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
3. **Approval of Minutes**
  - a. Accommodations Tax Advisory Committee Meeting, October 3, 2019
4. **Unfinished Business**
5. **New Business**
  - a. **Hearing of Applicants**

	<b>Thursday October 17, 2019</b>
<b>TIME</b>	<b>APPLICANT</b>
9:10-9:40	Hilton Head Island-Bluffton Chamber of Commerce
9:40-10:00	HHI Bridge Association
10:00-10:20	Main Street Youth Theatre
10:20-10:50	Town of Hilton Head Island
10:50-11:00	BREAK
11:00-11:20	The First Tee of The Lowcountry
11:20-11:40	Gullah Museum of Hilton Head Island

11:40-12:00	Art League of Hilton Head
12:00-12:20	LowCountry Gullah
12:20-1:30	LUNCH
1:30-1:50	12 Jewels of Life
1:50-2:10	HHI Rec Association: <i>Wingfest &amp; Oysterfest</i>
2:10-2:30	Lean Ensemble Theater
2:30-2:50	Community Foundation of The LowCountry
2:50-3:00	BREAK
3:00-3:20	HH St. Patrick's Day Parade
3:20-3:40	The Sandbox
3:40-4:00	Hilton Head Symphony Orchestra
4:00-4:20	Hilton Head Island Land Trust
4:20-4:40	Hilton Head Audubon

## 6. Adjournment

Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting



Town of Hilton Head Island  
**Accommodations Tax  
Advisory Committee**

Thursday, October 3, 2019 at 9:00 am  
Benjamin M. Racusin Council Chambers

**MEETING MINUTES**

**Present from the Committee:** Dru Brown, *Vice-Chairman*; Jim Fluker, Julie A. Smith, Roger Freedman and Richard Thomas

**Absent from the Committee:** Brad Marra, *Chairman and Stephen Arnold*

**Present from Town Council:** Tamara Becker

**Present from Town Staff:** John Troyer, *Director of Finance*; Marcy Benson, *Senior Grants Administrator*; Cindaia Ervin, *Finance Assistant*

**Present from Media:** None

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**1. Call to Order**

The Chairman called the meeting to order at 9:02 a.m.

**2. FOIA Compliance**

Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Minutes**

- a. Accommodations Tax Advisory Committee, August 15, 2019

Mr. Thomas moved to approve the minutes from August 15, 2019. Mrs. Smith seconded. With no discussion, the motion passed with a vote of 5-0.

**4. Unfinished Business - NONE**

**5. New Business**

- a. Preliminary Review of 2020 Accommodations Tax Grant Applications.

John Troyer, Director of Finance, informed the Committee of the preliminary funds for the 2020 Accommodations Tax Grant awarding. He indicated that the Town expects a slight increase to aid in the 2020 awarding. The Town is expected to receive \$4.4M; however, the Finance Department is still awaiting the 3<sup>rd</sup> quarter reimbursement from the State. Dru Brown, Vice-Chairman, stated

that at this time the Committee is not in need of any additional materials from applicants and staff would reach out for additional information if any is needed.

**b. Review and Approval of individual dates and times for Applicant Hearings.**

Dru Brown, Vice Chairman, reviewed the individual dates and times for the applicant hearings. At that time, four applicants stated that they had a conflict. Hilton Head Symphony Orchestra, Hilton Head Choral Society, The First Tee of the Lowcountry and the Heritage Library requested a hearing date and time change. Those applicants all came to an agreement for new dates and times. All other applicants were content with the proposed dates and times.

Mr. Brown moved to approve the applicant hearing schedule for the 2020 Accommodations Tax Advisory Grant Applications. Mr. Fluker seconded. With no further discussion, the motion passed with a vote of 5-0.

**c. Approval of 2020 Proposed Meeting Dates.**

Mr. Brown asked the Committee Members if any of the proposed meeting dates posed any conflicts for them and there were none given. He also asked the applicants if there were any conflicts with the dates given as well and none were stated.

Mrs. Smith moved to approve the 2020 Accommodations Tax Advisory Committee meeting dates. Mr. Thomas seconded. With no further discussion, the motion passed with a vote of 5-0.

**6. Adjournment**

Vice Chairman Brown adjourned the meeting at 9:15 a.m.

**Submitted by:** Cindaia Ervin, Secretary

**Approved:** \_\_\_\_\_

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Brad Marra, Chairman