



The Town of Hilton Head Island
U.S. 278 Gateway Corridor Committee
September 19, 2019, 1:00 p.m.
Beaufort County Library, Hilton Head Island Branch

AGENDA

*As a courtesy to others please turn off / silence ALL mobile devices during the meeting.
Thank You.*

1. **Call to Order**
2. **FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
3. **Approval of Minutes**
 - a. Minutes from August 1, 2019
4. **Unfinished Business - None**
5. **New Business**
 - a. Presentation by Craig Winn, Project Manager, SCDOT
 - b. Public Comment
 - c. Chairman's Comments
6. **Adjournment**

Please note a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.



Town of Hilton Head Island
U.S. 278 Gateway Corridor Committee

Thursday, August 1, 2019, 4:00 p.m.
Benjamin M. Racusin Council Chambers

MEETING MINUTES

Present From the Committee: David Johnson, Jr., *Chairman*; Frank Babel, Alex Brown, Tom Crews, Jerry Cutrer, Craig Forrest, David Lunka, Tom Peeples, Sarah Stewart, John Taylor, Kyle Theodore, *Members*; Marc Grant, *Hilton Head Island Liaison*; Larry McElynn, *Beaufort County Liaison*

Absent from Committee: Hannah Horne, Brendan Reilley, *Members*; Dan Woods, *Bluffton Liaison*.

Present from Town Council and Town Staff: Charles Cousins, *Assistant to the Town Manager*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*

1. Call to Order

Chairman Johnson called the meeting to order at 4:00 p.m.

2. FOIA Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of the Minutes

a. Minutes from July 11, 2019

Mr. Peeples moved to approve the minutes from July 11, 2019. Mr. Taylor seconded. Mr. Brown made mention of an error to New Business item 4(a), noting the project scope is Moss Creed Dr. to Spanish Well Rd. The motion to approve the minutes, with the noted correction was approved by a vote of 10-0.

4. Unfinished Business - None

5. New Business

a. Discussion of Guiding Principles to Use in Determining the Success of the Corridor Project

Chairman Johnson opened the discussion by introducing and explaining the Guiding Principles. He noted that these principles will be used to better evaluate the reasonable alternatives presented during the upcoming community information meeting on September 19, 2019. Chairman Johnson went on to explain that the purpose of this discussion was for the Committee to review and finalize the Guiding Principles so Town Council could review, consider and adopt.

The Committee as a whole reviewed and edited the Guiding Principles. Much discussion was had concerning the inclusion of the SCDOT's "Purpose and Need." It was decided that should Town Council adopt the Guiding Principles, they would be forwarded to the Town of Bluffton and Beaufort County to also consider. After a final review of the draft Guiding Principles, a motion to approve as drafted, with Chairman Johnson drafting the final memo to Town Council, was made by Mr. Peeples and seconded by Mr. Cutrer. Chairman Johnson opened the discussion to the public at large, where some discussion was had concerning the drafted document and ultimately how the Committee would be utilizing them. With no further discussion or comments, the motion was approved by a vote of 10-0.

5. New Business (cont.)

- b.** Developing Principles for Bicycle and Pedestrian Facilities
- c.** Developing Principles for Aesthetic Treatments

Chairman Johnson stated that in the interest of time and because of the robust discussion about the Guiding Principles, agenda items 5(b) and 5(c) would be tabled until the next meeting.

d. Public Communication

Chairman Johnson introduced Carolyn Grant, Communications Director to provide an update on the communications from the Town to its citizens. Ms. Grant discussed the many ways the SCDOT and the Town have been providing information back to the general public. She noted and referenced the upcoming community information meeting taking place at the Boys and Girls Club on September 19, 2019 at 5:00 p.m.

e. Chairman's Comments

Stated earlier, during the opening of the meeting, Chairman Johnson said that after some conversation and discussion, he had appointed Ms. Sarah Stewart as the Vice-Chair of the Committee. Ms. Stewart made a couple brief remarks about the new appointment, stating she was looking forward to the challenge.

f. Public Comment

No further public comment or discussion took place.

6. Adjournment

With no further discussion, the meeting was adjourned at 6:10 p.m.

Submitted by: Krista M. Wiedmeyer, Executive Assistant/Town Clerk

Approved: September 5, 2019