



**The Town of Hilton Head Island
Regular Public Facilities Committee
Meeting**

**Monday, February 26, 2018
9:00 a.m.
Council Chambers**

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Committee Business**
 - Approval of Minutes:
 - January 22, 2018
- 4. Unfinished Business**
 - Time frame for implementation and completion of the acquisition and paving of the dirt roads.
- 5. New Business**
 - Park Name Request
- 6. Adjournment**

Please note that a quorum of Town Council may result if four (4) or more of Town Council members attend this meeting.

TOWN OF HILTON HEAD ISLAND PUBLIC FACILITIES COMMITTEE

Date: January 22, 2018

Time: 9:00 A.M.

Members Present: Marc Grant, David Ames, Tom Lennox

Members Absent: None

Staff Present: Scott Liggett, Jennifer Ray, Jayme Lopko

Others Present: William Harkins, *Councilman*

Media Present: None

1. Call to Order:

The meeting was called to order at 9:00 a.m.

2. FOIA Compliance:

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Committee Business:

Approval of Minutes:

- December 19, 2017

Councilman Ames moved to approve the Minutes of December 19, 2017. Councilman Lennox seconded. The Minutes were unanimously approved.

4. Unfinished Business

5. New Business

- **Request from Community Foundation of the Lowcountry regarding future sites for Public Art.**

Jayme Lopko stated staff recommend the Public Facilities Committee forward a recommendation to Town Council to approve Coligny Beach Park as a potential site for placement of Public Art on Hilton Head Island.

The reason this is coming forward is we do have two pieces identified for this area. One is *Sandy Roads* which was donated to the Community Foundation. We have had it in storage for quite some time waiting for a location near the beach. Also we have a piece that is being commissioned called *Cycle* by the family of one of the gentlemen who was killed bicycling. Both these will come forward to Town Council in March for approval for placement within this area.

We have ten other sites previously approved and we are looking to bring forward a Public Art Master Plan in the coming months that will basically look at the Island as a whole and say we need these 25 sites. That is what we will look at for approved locations so we can stop peacemealing locations coming forward to you.

Councilman Ames asked Ms. Lopko if she has gotten feedback from citizens on locations that we already have art being exhibited. Are we getting any feedback that might guide us as to what locations are well received and what might not be? Ms. Lopko responded the few comments she has received like regarding the family sculpture that is there in Chaplin Linear Park is there is no place to park and look at it. The general concerns is access to the art.

Councilman Ames said he believes this is a great location for public art.

Councilman Lennox moved to approve. Councilman Ames seconded. The motion unanimously passed.

6. Adjournment

Councilman Ames moved to adjourn. Councilman Lennox seconded. The meeting was adjourned at 9:06 a.m.

Respectfully submitted,

Karen D. Knox
Senior Administrative Assistant



TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Public Facilities Committee
VIA: Charles Cousins, AICP, Director of Community Development
VIA: Nicole Dixon, CFM, Development Review Administrator
FROM: Chris Darnell, PLA, Urban Designer
DATE: February 26, 2018
SUBJECT: Park Name Request

Recommendation: Staff recommends that the Public Facilities Committee recommend to Town Council a name for the proposed park to be located at 80 & 90 Pope Avenue. Staff recommends the name of Forest Beach Community Park.

The Parks & Recreation Commission met on January 11, 2018 and their agenda included consideration of Staff's recommended name for the park. After four failed motions that considered other names, the Commission voted 2 in favor and four abstaining to recommend the name Forest Beach Park at Coligny to Town Council.

Summary: The Town of Hilton Head Island owns a tract of land in the Coligny area located at 80 & 90 Pope Avenue that is referred to as the "boneyard". This site is currently the location of dumpsters and recycling containers, and is used for construction staging, material storage, and overflow parking. In August of 2012, Town Council approved moving forward with design, permitting, and construction of a park on this site.

The goal and intent of the park's name is to provide a clear and brief name that emphasizes the park's function, location, physical features, or association with Hilton Head Island. The naming schedule is evident with the Town's existing park names (see Exhibit A). Based on this rationale, staff considered the following names in the course of developing our recommendation:

1. Forest Beach Community Park
2. Coligny Community Park

Town staff worked with the neighborhood property owners association throughout the development of the project and the Forest Beach Owners' Association POA has asked that the following names be considered:

1. Forest Beach Family Park
2. Forest Beach Community Park
3. Forest Beach Park

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The name Forest Beach Community Park is consistent with current park naming conventions, consistent with the LMO requirements, and is one of the names the local POA recommended.

Hilton Head Island Fire Rescue uses a nationally recognized protocol to evaluate all development names (public and private) on Hilton Head Island. Coligny Community Park was eliminated from consideration due to concern from Hilton Head Island Fire Rescue to avoid potential confusion with Coligny Beach Park, Coligny Plaza, and Coligny Villas.

Background: To complete the Development Permit Review (DPR) for the park at 80 & 90 Pope Ave. the park name must be approved. This approval is critical for several reasons, among those it is the unique location identification used by responders during an emergency to avoid confusion. Approval of the DPR is essential to begin construction as planned spring of 2019.

The following criteria from the Town's LMO were followed when developing the name of the park:

16-2-103.N.4.a

No new development project name, or proposed modified name of a development, except phases of the same development project, shall duplicate, be phonetically similar to, or in any way be likely to be confused with an existing development project name, despite the use of prefixes or suffixes.

16-2-103.N.4.b

Names shall be simple, logical, easy to read and pronounce, and clear and brief. Use of frivolous or complicated words or unconventional spellings in names shall not be approved.

16-2-103.N.4.c

It is desirable to use names that have some association with Hilton Head Island and specifically with the immediate location of the street or place, such as reference to local history or physiographic features.

16-2-103.N.4.d

The proposed name of the development project shall in all respects emphasize the project's distinctive name rather than the name of the company or corporation that owns the development. This will reduce confusion on the location of a separate development owned by the same company or corporation.

EXHIBIT A

From Existing Parks GIS layer

Park_Name	Category	Status
Alder Lane Beach Access	Special Purpose Park	Existing
Barker Field	Community Park	Existing
Beaufort County Schools Campus	Regional Park	Existing
Chaplin Community Park	Community Park	Existing
Coligny Beach Park	Special Purpose Park	Existing
Compass Rose Park	Mini Park	Existing
Cordillo Tennis Courts	Special Purpose Park	Existing
Cross Island Landing	Special Purpose Park	Existing
Crossings Park	Community Park	Existing
Driessen Beach Park	Special Purpose Park	Existing
Fish Haul Park	Special Purpose Park	Existing
Folly Field Beach Park	Special Purpose Park	Existing
Freddie's Place Landing	Special Purpose Park	Existing
Green's Shell Park	Neighborhood Park	Existing
Honey Horn	Special Purpose Park	Existing
Island Recreation Center	Community Park	Existing
Islander's Beach Park	Special Purpose Park	Existing
Jarvis Creek Park	Neighborhood Park	Existing
Marshland Road Boat Ramp	Special Purpose Park	Existing
Mitchelville Beach Park	Special Purpose Park	Existing
Northridge	Special Purpose Park	Existing
Old Schoolhouse Park	Neighborhood Park	Existing
Shelter Cove Community Park	Special Purpose Park	Existing
Xeriscape Interpretive Garden	Special Purpose Park	Existing