



The Town of Hilton Head Island Regular Parks & Recreation Commission Meeting

Thursday, May 10, 2018

3:30 p.m.

Benjamin M. Racusin Council Chambers

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
4. **Approval of Minutes**
 - a. Parks & Recreation Commission Meeting of March 15, 2018
5. **Appearance by Citizens on Items Unrelated to Today's Agenda**
6. **Reports**
 - a. Island Recreation Association Update – Mr. Frank Soule
 - b. Hilton Island Island Recreation Association FY 19 Funding Request
 - c. Bicycle Advisory Committee – Mr. Frank Babel
7. **Unfinished Business**
8. **New Business**
9. **Park Updates**
 - a. Town of Hilton Head Island Proposal for Parks Maintenance
10. **Park Commissioner Comments**
11. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.

The Town of Hilton Head Island
Regular Parks & Recreation Commission Meeting
Thursday, March 15, 2018
3:30 p.m.

Members Present: Paul Boes, Ray Kisiah, Fred Lowery, Jerry Okarma, Mike Ray

Members Absent: Mario Caballero (UE), Caroline Rinehart

Town Staff: Marcy Benson, *Sr. Grants Administrator*; Julian Walls, *Facilities Manager*

Other: Frank Soule, *Executive Director for Island Recreation Association*;
Frank Babel, *Bicycle Advisory Committee, Greater Island Committee*

1. **Call to Order**
Chairman Ray called the meeting to order at 3:30 p.m.
2. **Pledge of Allegiance to the Flag**
3. **Freedom of Information Compliance**
Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
4. **Approval of Minutes**
The Parks & Recreation Meeting minutes of January 11, 2018 were approved as presented.
5. **Appearance by Citizens on Items Unrelated to Today's Agenda** – Mr. Jack Daly stated his two sons play baseball and soccer. There is a shortage of fields for baseball; they play at the Meadows field which has several holes from dogs digging. Mr. Daly stated the Town needs to update the Parks & Recreation Master Plan in order to capture what is needed now and in the future.

Chairman Ray replied that this Commission has made a request to Town Council for an updated Parks & Recreation Master Plan. Chairman Ray stated they will follow up on Mr. Daly's request. Commissioner Lowery stated we have so many more programs now, a shortage of fields and we should have more multi-purpose fields to maximize opportunities to bring in youth and collegiate events.

Commissioner Kisiah stated we need to be on Town Council's priority list. We need a task force to look at recreation on Hilton Head Island and users need to come together in one room to discuss what the issues are and an analysis of the condition of our parks. Take that information to Town Council for justification to do this master plan.

Commissioner Kisiah made a motion to request Town Council to allocate funds in the amount of \$250,000 in the Fiscal Year 2019 budget for a new Parks & Recreation Master Plan. Commissioner Lowery seconded the motion. The motion passed 5-0.

Ms. Judy Bastion appeared before the Commission requesting more pickleball courts and the need for maintenance on existing courts. Ms. Bastion stated the courts on Hilton Head Island are just marginal. Ms. Bastion stated that a committee will be formed to do fundraising, marketing etc. and asked if some of the Commissioners would be involved and provide input.

Many residents addressed the Commission emphasizing the need for dedicated pickleball courts as well as a complex to hold pickleball events. They spoke of other cities that have had a positive economic impact from hosting pickleball events.

Chairman Ray stated there has been a lot of push for pickleball courts for years. Chairman Ray asked for a motion to put 20 pickleball courts on Hilton Head Island. Commissioner Lowery suggested conducting an inventory and talk to interest groups involved.

Commissioner Boes made a motion to recommend to Town Council to build 20 designated pickleball courts on Hilton Head Island. Commissioner Kisiah seconded the motion. Commissioner Lowery suggested amending the motion to build 10 to 12 courts as a compromise so that other sports are given a chance. The original motion was not amended. The motion passed 4-1.

6. Reports

- **Island Recreation Association Update.** Mr. Frank Soule presented a video showing the senior center programs, benefits of the scholarship program and the renovations and expansion taking place at the Island Recreation Center. Commissioner Kisiah asked if the Island Recreation Association has enough funds to maintain the expanded and renovated recreation center? Mr. Soule responded that they submitted a funding request to the Town.

Commissioner Kisiah made a motion this Commission go on record supporting the funding request submitted by the Island Recreation Association to Town Council for additional funds for the maintenance of the Island Recreation Center as it is being improved and expanded. Commissioner Boes seconded the motion. The motion passed 4-0-1 (Commissioner Lowery recused himself).

- **Bike Advisory Committee Update.** Mr. Frank Babel reported on the success of the Bike Ambassador programs, anticipating a large amount of bicyclists at the Heritage. Mr. Babel invited the Commissioners to attend the 2018 Southeast Biking Symposium on March 22 – 24 at The Beach House on Hilton Head Island. Mr. Babel suggested the Commissioners attend the Planning Commission's Capital Improvement Program (CIP) Meeting on Wednesday, March 21 at 10:00 a.m. at Town Hall.

7. Unfinished Business - none

8. New Business - none

9. **Parks Updates** Mr. Julian Walls stated the County maintains the athletic fields at Barker Field, Barker Field Extension and Crossings Park. The Town maintains Chaplin Community Park. Both the Town and the County use the same maintenance practices.

Mr. Walls explained what was causing the delays at the Island Recreation Expansion Project: the new roofing that was going to go on had to be modified for wind code; framing system to be installed over the old roof; after demolition of a part of that building structural differences were discovered that was unknown to the architect; had to redesign electrical to code in that building. The delays have been very frustrating.

10. **Park Commissioner Comments** – Chairman Ray suggested the Commission consider revising the meeting schedule to go back to meeting every month.

Commissioner Kisiah made a motion recommending this Commission resume meeting monthly rather than every other month. Commissioner Boes seconded the motion.

After some discussion, Commissioner Kisiah amended his motion recommending this Commission resume meeting the second Thursday of each month beginning with May 10, 2018 (skipping April due to the Heritage golf tournament). Mr. Lowery seconded the motion. The motion passed 5-0.

11. **Adjournment**

There being no further business, the meeting adjourned at 5:30 p.m.

Respectfully submitted by Eileen Wilson

Approved by: _____
Michael Ray, Chairman

Memorandum

Date: February 27, 2018
TO: Town of Hilton Head Island
FROM: Hilton Head Island Recreation Association Board of Directors
RE: FY 19 Funding Request

The Island Recreation Association presents this funding request with one objective in mind; to provide the highest quality and greatest variety of recreational services to the community. This year's request takes into account the Association's efforts working with our partner the Town to open a state of the art Recreation Center expansion (Fall 18), along with the remodeling of the 31-year-old current Recreation Center (Spring 18) and the updating of the only public pool in our community.

The Association's budget is built upon an operational history, along with the estimation of increased revenues and expenses with the opening of the new Recreation Center.

The Association's Board approved an operating budget of \$2,793,073 for FY 2019. The general fund support request to the Town is \$ **844,073**.

Town's General Fund Support:

If approved, the Town would fund 31% of the Association's overall revenues for the operations budget in FY 19.

	Proposed FY 19	Current Budget FY 18
GOVERNMENT-General Fund		
Town – Island Recreation Center	\$ 715,852	\$ 605,855
Town-Senior Programs	\$ 103,221	\$ 101,197
Town-New Therapeutic Recreation Leader (PT)	\$ 25,000	
Total	<u>\$ 844,073</u>	<u>\$ 707,052</u>

The resources requested from the Town will allow the Association to continue the effective management of recreational facilities, as well as the coordination of recreational programs and community events.

CIP Funding:

The CIP funding request for FY 19 addresses the needs of Recreation Center and pool, along with program equipment at the parks.

County:

In FY 18, the Association's Board worked with Hilton Head Island county representatives to increase the level of support to our community. The county's support in FY 18 increased by \$75,000 to pool operations. In FY 19, the Association anticipates funding support of \$80,000 for program support and \$135,000 for pool operations for a total of \$215,000.

The Association working the County's

Town Support:

The Town's Finance Department prepares, bi-weekly, the Association's payroll and payable checks. The Town supplies us with a monthly financial statement and general ledger report. The Town and the Association work to produce an annual audit. The Town reviews capital expenditures reimbursed to the Association. The Association provides an annual review of funding and programs to the Town's Parks and Recreation Commission. All financial records are available to the public.

Other Support Documents include:

2017 Scholarships

2017 Program participation visit numbers

Listing of current and future program offered by the Island Recreation Association

Island Recreation Association
 FY19
 Funding Request

REVENUES	FY 19	FY 18
Program Revenue	\$ 1,219,500	\$ 1,024,230
Community Events & Fundraising	\$ 464,500	\$ 437,500
	\$ 1,684,000	\$ 1,461,730
Town of HHI Support	\$ 819,073	\$ 707,052
NEW THERAPEUTIC RECREATION	\$ 25,000	
Town of HHI Support-ATAX	\$ 25,000	\$ 20,000
Town Funding subtotal	\$ 869,073	\$ 727,052
County Support	\$ 215,000	\$ 215,000
NEW THERAPEUTIC RECREATION	\$ 25,000	
County Funding Subtotal	\$ 240,000	\$ 215,000
SUB TOTAL INCOME	\$ 2,793,073	\$ 2,403,782
FY 19 CIP BUDGET-REVENUE TOTAL	\$ 291,000	\$ 597,755
FY 19 CIP BUDGET-REVENUE UP FIT TOTAL	\$ -	\$ 184,000
TOTAL INCOME	\$ 3,084,073	\$ 3,185,537
EXPENSES	FY 19	FY 18
Program Expenses	\$ 435,188	\$ 385,919
Community Events & Fundraising	\$ 299,800	\$ 299,800
Program and Admin Payroll	\$ 1,273,053	\$ 1,030,136
Payroll Taxes and Benefits	\$ 242,232	\$ 224,527
General Administration	\$ 242,750	\$ 221,250
Facilities	\$ 263,300	\$ 207,900
Marketing	\$ 36,750	\$ 34,250
SUB TOTAL EXPENSES	\$ 2,793,073	\$ 2,403,782
FY 19 CIP BUDGET-EXPENSES TOTAL	\$ 291,000	\$ 597,755
FY 19 CIP BUDGET-EXPENSES UP FIT TOTAL		\$ 184,000
TOTAL EXPENSES	\$ 3,084,073	\$ 3,185,537

CIP Budget FY 19		
Recreation Center	FY 19	FY 18
Replace Education Equipment	\$ 12,000	\$ 12,000
Rec Center Building	\$ 45,000	\$ 30,000
Utility Vehicle/Trailer for Programs	\$ 17,000	
Basketball Backboard replacement outside (\$ 10,000	
Playground		\$ 125,000
Total	\$ 84,000	\$ 167,000
Pool	FY 19	FY 18
Dome Replacement	\$ 20,000	\$ 280,000
Windscreens		\$ 8,500
Dome Install	\$ 36,000	\$ 36,000
Pool Equipment Improvements	\$ 30,000	\$ 30,000
Pool Furniture	\$ 5,000	
UltraMax Auto. Cleaner	\$ 5,500	
Lane Lines	\$ 5,500	
Repair Tile in Pool	\$ 15,000	
Pool Sand Filter Improvements	\$ 15,000	
Pool Covers	\$ 10,000	
Total	\$ 142,000	\$ 354,500
PARKS PROGRAMS	FY 19	FY 18
Special Events Park Improvements	\$ 35,000	\$ 33,000
Picnic Tables & Trash Cans		\$ 7,500
Tennis Courts (Chaplin)		\$ 30,000
Soccer Goals	\$ 10,000	\$ 5,755
Kayak Dock (S&R Center)	\$ 20,000	
Total	\$ 65,000	\$ 76,255
OVERALL TOTALS	\$ 291,000	\$ 597,755
Funding		
Green -Rec Operation	\$ 79,000	
Yellow-Town CIP	\$ 185,000	
Red-Rec General CIP	\$ 27,000	
TOTAL	\$ 291,000	

PRESCHOOL & YOUTH

YOUTH (0-17)

- Before School Care
- After School Recreation Club
- Middle School After School Rec
- Vacation Club
- Summer Camp
- Teen Camp
- Challenge Camp (Special Needs Camp)
- Children's Relief Fund Teen Camp
- Kids Night Out (10 per year)
- Discovery Club Preschool
- Hip Hop Dance

• **11 total**

YOUTH ATHLETICS YOUTH (0-17)

- Ballet
- Dance and Tumble
- Basketball Clinic (Spring & Fall)
- Football Camp
- Flag Football
- Youth Soccer - Fall
- Girls Soccer - Fall
- 3 year old Soccer - Fall
- Half Day All Sports Camp
- Jr Golf (Summer Camp)
- Jr Golf (After-School)
- Cheerleading Camp
- Cheerleading Clinic (2 per year)
- Lacrosse (Fall)
- Lacrosse (Spring)
- Lacrosse Camp
- War on the Shore Lacrosse
- Roller Hockey Camp
- Roller Hockey Clinic
- Roller Hockey League
- Sailing Camp
- Rowing Camp
- Sailing Camp - Sailing and Rowing
- Youth Soccer - Spring
- Girls Soccer - Spring
- 3 year old Soccer - Spring
- Surf Camp
- Tennis Lessons
- Volleyball Clinic (spring)
- Girls Volleyball League
- Volleyball Camp
- Winter Basketball League
- Girl Basketball Program

YOUTH ATHLETICS CONT.

- 6-7 yr old Co-Ed Basketball
- Little Hoopsters Basketball
- Senior (HS) Bball League
- Be An Athlete
- Zumbatonic Dance Party
- Fastlane Track Club (training)
- Fastlane Track Club
- Club Volleyball
- Free Play/Outdoor Play (Youth)
- Karate
- Gator Football
- Jr. Academy
- Storm Soccer Academy (Spring/Fall)
- Storm Soccer Academy (Indoor AM)
- Storm Soccer Academy (Futsal)
- Host various Tennis Tournament
- Paddle Board
- Storm Soccer Academy (Indoor AM)
- Storm Soccer Academy (Futsal)
- Team Palmetto

• **53 total**

ADULT & SENIOR ATHLETICS

ADULT (18-49)

- Free Play/Outdoor Play -5 groups
- Kayaking
- Sailing
- Paddle Board
- SWEAT Boot Camp
- Rugby
- Hispanic Basketball League
- USTA Tennis League
- Spring Break Tennis
- Spring Tennis Fest
- Wheelchair Tennis Tournament
- Various Tennis Tournament
- Rugby Team
- Adult free play soccer
- 6 v 6 Soccer Coed
- Hispanic Soccer League

SENIOR (50 & OLDER)

- Pickleball (daily play)
- Pickleball Tournament
- Senior Softball Team
- Morning BB Rental
- Sunday BB Rental

ADULT & SENIOR ATH. CONT.

- USTA Tennis League
- Misc. Fitness Classes - SC
- Balance Class - SC
- Morning Exercise - SC
- Chain Gang Bike Group - SC
- Bowling - SC
- Golf - SC
- CrossFit Foundations - SC
- Walking Group - SC
- Tennis Group - SC
- Stretch & Weights - SC

• **34 total**

SENIOR PROGRAMS

SENIOR (50 & OLDER)

- Stretch & Weights
- Tai Chi
- Line Dancing
- Scrabble
- Mah Jongg
- Craft Club
- Bridge
- Pedicures
- Health Screenings
- Hand & Card Play
- Cribbage
- Painting
- Book Club
- Sunday Brunch Group (1 per month)
- Early Bird Dinner Group (1 per month)
- Socials (1-2 per month)
- Day Trips (12-15 each year)
- Seminars (1-2 per month)
- Computer Club (4-5 per month)
- Power Squadron
- Educational Classes (2-3 per month)
- Retirement Community Tours
- Healthy Cooking Demonstration

• **24 total**

AQUATICS

YOUTH (0-17)

- Swim Team H2A
- Swim Team HH PREP
- Swim Team HH Christian Academy
- Swim Team - HH High School
- Swim Meets & Events
- Private Swim Lessons
- Group Swim Lessons
- School Swim Lessons
- Lap Swim
- Rec Swim Club
- Summer Camp Swim
- Kids Night Out
- Discovery Club Preschool Swim
- Pool Parties
- Summer Group Open Swim

ADULT (18-49)

- Lap Swim
- Lifeguard Classes
- Sheriff Dept & Fire Staff Training
- Scuba Classes
- Masters Swim

SENIOR (50 & OLDER)

- Water Aerobics
- Lap Swim
- Masters Swim

• **23 total**

SOAR

YOUTH (0-17)

- SOAR Equestrian
- SOAR-Young Athlete Program
- SOAR-Basketball
- SOAR-Athletics
- SOAR-Bowling
- SOAR-Tennis

• **6 total**

ADULT (18-49)

- SOAR Equestrian
- SOAR-Basketball
- SOAR-Athletics
- SOAR-Bowling
- SOAR-Cheerleading
- SOAR-Bocee
- SOAR-Tennis
- SOAR-Golf
- SOAR-Kayaking

• **10 total**

COMMUNITY EVENTS

- Snow Day
- Daddy Daughter Dance
- Wingfest
- Seafood Festival
- Burger, Bacon and Barbecue
- Summer Jams (10 per year)
- Summer Market (10 per year)
- Jeep Island
- Oyster Festival
- Turkey Trot
- Winter Wonder Festival
- Easter Eggstravaganza
- Pumpkin Patch

• **13 total**

TOTAL # OF PROGRAMS - 174

TOTAL NUMBER OF PARTICIPANTS

- Youth (0-17): 162,839
- Adult (18-49): 35,722
- Senior (50 & Older): 31,359
- **Total: 229,920**

TOTAL NUMBER OF PARTICIPANTS

- Athletics: 95,231
- Aquatics: 57,454
- Com. Events: 27,790
- Programs, Classes and Child Care: 49,445
- **Total: 229,920**

PARK RENTALS

- Jarvis Creek: 211
- Shelter Cove Community Park: 22
- Rowing and Sailing Center: 40
- Chaplin Community Park: 99
- Chaplin Tennis Facility: 27
- Barker Field Extension: 30
- Crossings Park: 3



Proposed list of organized activities for the newly renovated and expanded Island Recreation Center

YOUTH & ADULTS

TOURNAMENTS/LEAGUES

- Badminton
- Basketball
- Bocce Ball
- Bubble Soccer
- Dodgeball
- Fencing
- Flag Football
- Indoor Bowling
- Indoor Soccer
- Kickball
- Pickleball
- Spikeball
- Triathlons
- Volleyball
- Wiffleball
- Yuki Ball

YOUTH PROGRAMS

- Art
- Birthday Parties
- Drama
- Gardening
- Karaoke/Name that Tune
- Kinder Music & Gym
- Lego Robotics
- Music
- Spelling Bee
- Teen Night Out
- Video Game Tournament

ADULT PROGRAMS

- Art
- ESL (English as a Second Language)
- Improvisation Classes
- Music
- Photography
- Shag/Line Dancing
- AQUATICS
- 3v3 Basketball
- Fitmat Yoga
- Radio-control boat racing
- Treasure Hunting
- Water Polo
- Water Zumba

FITNESS PROGRAMS

- Cardio Kickboxing
- Circuit Training
- Group Training
- Hula Hoop
- Pilates
- Spin
- Step Aerobics
- Tai Chi
- Trampoline
- TRX
- Yoga
- Zumba



SCHOLARSHIPS 2017

YOUTH SOCCER	\$2,800
SWIMMING LESSONS	\$3,500
YOUTH BASKETBALL	\$370
ROLLER HOCKEY	\$280
FLAG FOOTBALL	\$150
LACROSSE	\$1,350
SUMMER SPORTS CAMPS	\$150
GATOR FOOTBALL	\$4,200
GATOR CHEER	\$900
TOTAL ATHLETIC PROGRAMS	\$13,700
SUMMER CAMP	\$140,680
CHALLENGE CAMP	\$26,000
AFTER SCHOOL RECREATION & VACATION CLUB	\$46,500
DISCOVERY CLUB PRESCHOOL	\$58,750
TOTAL PRESCHOOL & YOUTH	\$271,930
TOTAL SCHOLARSHIPS FOR 2017	\$285,630

1 out of 3 children in our programs are on a scholarship

TOWN OF HILTON HEAD ISLAND

One Town Center Court, Hilton Head Island, S.C. 29928

(843) 341-4600 Fax (843) 842-7728

www.hiltonheadislandsc.gov

David Bennett
Mayor

April 20, 2018

Kim W. Likins
Mayor ProTem

VIA EMAIL

psommerville@bcgov.net

Council Members

David Ames
Marc A. Grant
William D. Harkins
Thomas W. Lennox
John J. McCann

Mr. Paul Sommerville, Chairman
Beaufort County Council
Post Office Box 1228
Beaufort, SC 29901-1228

Stephen G. Riley
Town Manager

RE: Town Proposal for Parks Maintenance

Dear Paul:

In 2015, Beaufort County's Administrator submitted a proposal to transfer ownership and maintenance of parks located on Hilton Head Island to the Town. That particular proposal was deemed inadequate, but it did prompt dialogue among Town leaders and park advocates about the appropriate role for the Town in operations, maintenance and improvements to our parks. Since County Council identified the parks maintenance issue within the context of one of its priorities for 2018, now seems the time to reengage in this discussion.

At its meeting on April 17, the Town Council voted unanimously to submit the following proposal to the County:

- County transfers maintenance responsibility to the Town for the following properties: Crossings Park, Bristol Sports Arena, Chaplin Community Park, Barker Field, Barker Field Expansion and Hilton Head Park
- County contributes \$600,000 by block grant in Year 1 (FY 2019) to the Town to partially offset the Town's costs of assuming maintenance responsibility
- County increases its contribution by \$100,000 annually for years 2, 3 and 4 (FY 2020, 2021 and 2022) bringing the County's contribution to \$900,000 (the Base)
- Thereafter, annual contributions by the County are adjusted from the Base by an agreed-upon measure (such as CPI).

In addition to the foregoing, I'm sure the Council is also supportive of the County transferring ownership of Barker Field and the County's share of Hilton Head Park to the Town.

The Town appreciates the County's past efforts to maintain the parks. However, it is clear that neither the Town nor the County is satisfied with the current arrangement (as evidenced by the County's 2015 proposal for Town acceptance of parks' maintenance). In addition, the Town is dissatisfied with the current condition of the assets and the operational inefficiencies of the multi-party agreement. The Town Council firmly believes, particularly because Hilton Head is an Island, that local operation, control and responsibility will best serve our current and future citizens, our 2.5+ million annual visitors and the County.

Our Town is a major contributor to the County's tax base, with a reputation that draws worldwide attention to the entire County. It follows that a greater and more effective investment in our recreational assets will pay dividends to the entire County for generations to come due to a solid and growing tax base. The results will be an improved quality of life for those who live, work, and visit, do business and, perhaps most importantly, play in Beaufort County.

I have included copies of the Town Staff memo that supports estimates of the costs to properly maintain the parks at a level of service consistent with the expectations of our residents and visitors, along with the May 2015 letter from Mr. Kubic. After so many years of sporadic discussions, let us work together to arrive at a sound and swift conclusion to negotiations.

I look forward to hearing from you.

Best Regards,

A handwritten signature in cursive script that reads "David".

David Bennett, Mayor

MEMORANDUM

TO: Town Council

FROM: Stephen G. Riley, CM, Town Manager

DATE: April 9, 2018

RE: Proposal to Beaufort County regarding maintenance of recreational facilities on Hilton Head Island

Recommendation:

The Public Facilities Committee recommends that Town Council direct the Town Manager to pursue conversations with Beaufort County leading to the acceptance by the Town of full responsibility for all publicly owned parks within the Town. Additionally, the committee recommends that that staff be directed to discuss with the Town of Bluffton staff, the status of their negotiations with the County, if any, on park takeover.

Summary:

The attached proposal and supporting staff cost estimate was the basis for the Public Facilities Committee discussion and recommendation. The Committee endorses a proposal to the County which involves the formal transfer of all maintenance responsibilities from the County to the Town associated with the following properties: Crossings Park, Bristol Sports Arena, Chaplin Community Park, Barker Field, Barker Field Expansion and Hilton Head Park in exchange for an initial amount of \$600,000 block granted by the County to the Town. Annual increases of \$100,000 would occur until the block grant amount reaches \$900,000. Thereafter, the block grant amount would increase by applying an appropriate index (CPI, etc.).

Background:

The topic of the Town assuming the responsibility for operation and maintenance of parks from the County is one that has been around for many years. An appropriate level of funding to be provided by the County has heretofore been an insurmountable issue. Some of the issue may be a result of the Town's standards for maintenance differing from the County's. About two years ago, County staff submitted a proposal (copy attached) that was uniformly rejected by Council members, Staff, the Parks and Recreation Commission members and others.

At its annual strategic planning workshop, the County Council identified their priorities for the coming year. Reexamining the issue of responsibility for park maintenance within the municipalities, while not a top priority, nevertheless was adopted as a priority.

Last July, Town staff updated their estimates of the costs to take over operation and maintenance of the parks from the County. The new estimate was higher than Staff had previously estimated based in large part on their experience in renovating and returning Chaplin Park into working order after it had been used as a debris clearing site following Matthew.

It is envisioned that this estimate would be the basis for a proposal and subsequent negotiation with the County to finally take back operation and maintenance of our parks so that they receive the level of attention and care our citizens expect and demand.

COUNTY COUNCIL OF BEAUFORT COUNTY
OFFICE OF THE COUNTY ADMINISTRATOR
ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
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GARY T. KUBIC
COUNTY ADMINISTRATOR

CHERYL HARRIS
EXECUTIVE ASSISTANT

JOSHUA A. GRUBER
DEPUTY COUNTY ADMINISTRATOR
SPECIAL COUNSEL

May 7, 2015

Mr. Stephen G. Riley, Town Manager
Town of Hilton Head Island
One Town Center Court
Hilton Head Island, SC 29928

Dear Mr. Riley:

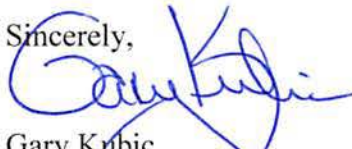
As you are aware, Beaufort County has been working internally, as well as with representatives of the Town of Hilton Head Island, to put together a workable plan for the transfer of county-owned and maintained recreational assets to the Town.

Attached are the details of this proposed plan. In summary, the plan transfers over \$1.2 million in real property, an additional \$25,000 in maintenance equipment and offers nearly one million dollars in subsidies for recurring utility and labor costs over the next five years. The total value of this plan is in excess of \$2.2 million.

It is our sincere hope that the Town of Hilton Head Island finds these terms acceptable. Given the valuation of assets to be transferred and subsidies specified, we feel this is a generous offer and one which will aid in the efficient delivery of recreational services to the residents of Hilton Head Island. Please note, this agreement has not been presented or approved by Beaufort County Council. If the terms are acceptable to the Town as presented, we would bring this matter before County Council for their subsequent ratification and approval.

Please contact me if you should have any questions.

Sincerely,



Gary Kubic
County Administrator

cc: Members of Beaufort County Council
Arthur Middleton, Chairman, Beaufort County Parks and Leisure Services Board
Josh Gruber, Beaufort County Deputy Administrator
Monica Spells, Beaufort County Assistant Administrator, Community Outreach
Phil Foot, Beaufort County Assistant Administrator, Public Safety
Scott Marshall, Director, Beaufort County Parks and Leisure Services

Enclosure

Summary of Transfers and Subsidies to Town of Hilton Head Island							
Lawn and Field Maintenance Equipment							
Asset #	Item Name	Purchase Date	Original Cost	Current Value			
23177	John Deere 1600 Wide Area Front Mower	9/1/06	\$43,748.78	\$9,478.90			
23115	John Deere 9972TRAK 72" Side Mower	10/13/06	\$14,004.90	\$3,151.10			
23287	John Deere 1200A Bunker & Field Rake	5/2/08	\$10,500.11	\$4,025.05			
23283	2008 John Deere Z830A ZTRAK	3/2/08	\$9,685.37	\$3,551.29			
23258	2008 John Deere Gator	3/3/08	\$6,720.00	\$2,464.00			
23259	2008 John Deere Gator	3/3/08	\$6,720.00	\$2,464.00			
Total value of equipment transfer			\$91,379.16	\$25,134.34			
Real Property Transfer of Ownership							
Property	Address	Current Owner	Property ID	Assessed Value			
Barker Field	70 Baygall Rd	Beaufort County	R510 005 000 0005 0000	\$282,800.00			
Barker Field Ext	N/A	Beaufort County	R510 004 000 019G 0000	\$117,800.00			
Hilton Head Annex	150 William Hilton Pkwy	Beaufort County	R511 007 000 0247 0000	\$868,800.00			
Total Assessed Value of Transfer Property				\$1,269,400.00			
Recurring Costs				Subsidies Offered			
Cost	Annual Amount	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Utilities	\$116,000	\$116,000.00	\$116,000.00	\$116,000.00	\$87,000.00	\$58,000.00	\$493,000.00
Grounds Labor	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$75,000.00	\$50,000.00	\$425,000.00
		Total			Total Subsidies		\$918,000.00
Current total value of equipment marked for transfer		\$25,134.34					
Total assessed value of real property for transfer		\$1,269,400.00					
Total of recurring costs subsidies offered		\$918,000.00					
Total Value of Proposal		\$2,212,534.34					