



# The Town of Hilton Head Island Regular Parks & Recreation Commission Meeting

Thursday, January 11, 2018

3:30 p.m.

Benjamin M. Racusin Council Chambers

## AGENDA

---

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Freedom of Information Act Compliance**  
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
4. **Approval of Minutes**
  - a. Parks & Recreation Commission Meeting of October 31, 2017
5. **Appearance by Citizens on Items Unrelated to Today's Agenda**
6. **Reports**
  - a. Island Recreation Association Update – Mr. Frank Soule
  - b. Bike Advisory Committee – Mr. Frank Babel
7. **Unfinished Business**
8. **New Business**
  - a. Proposed Park Name Approval – Mr. Chris Darnell
9. **Park Updates**
  - a. Discussion of Bankshot Playcourt - Ms. Marcy Benson
10. **Park Commissioner Comments**
11. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.

**The Town of Hilton Head Island**  
**Special Parks & Recreation Commission Meeting**  
**Tuesday, October 31, 2017**  
**3:30 p.m.**

**Members Present:** Paul Boes, Mario Caballero, Ray Kisiah, Fred Lowery, Jerry Okarma, Mike Ray, Caroline Rinehart,

**Members Absent:** none

**Town Council:** Bill Harkins

**Town Staff:** Marcy Benson, Jennifer Ray, Shawn Colin, Julian Walls, Brian Hulbert

**Other:** Frank Soule, *Executive Director for Island Recreation Association*;  
Frank Babel, *Greater Island Committee*

---

1. **Call to Order**  
Chairman Ray called the meeting to order at 3:30 p.m.
2. **Pledge of Allegiance to the Flag**
3. **Freedom of Information Compliance**  
Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
4. **Approval of Minutes**  
The Parks & Recreation Meeting minutes of October 12, 2017 were approved as presented.
5. **Appearance by Citizens on Items Unrelated to Today's Agenda - none**
6. **Reports - none**
7. **Unfinished Business - none**
8. **New Business**
  - Update from Recreation Needs Assessment Workgroup.

The Commissioners discussed the Parks & Recreation Needs outline created by the work group. The Commissioners were in agreement that aside from studies and surveys, there needs to be a procedure for moving forward, a clear direction to next steps instead of going in circles. It will take a lot of work to get data compiled. A lot of things have to happen to make this successful and most importantly we have to have the support from Town Council.

**Public comment:**

Mr. Frank Babel stated Hilton Head Island has a lot of recreational opportunities. This needs assessment must be done to move this forward. Mr. Babel stated the Greater Island Committee's Parks and Recreation Committee supports this.

Commissioner Kasich made a motion that the Parks and Recreation Commission adopt the Comprehensive Parks and Recreation Master Plan proposed Tasks & Scope and recommends that the Commission formally recommend the creation of a comprehensive master plan to the Hilton Head Island Town Council so that the Council may discuss and endorse this at its annual workshop. Commissioner Okarma seconded the motion. The motion passed unanimously.

**9. Parks Updates - none**

**10. Park Commissioner Comments - none**

**11. Adjournment**

There being no further business, the meeting adjourned at 4:03 p.m.

Respectfully submitted by Eileen Wilson

Approved by: \_\_\_\_\_  
Michael Ray, Chairman



# **TOWN OF HILTON HEAD ISLAND**

*Department of Community Development*

**TO:** Parks & Recreation Commission  
**FROM:** Chris Darnell, *PLA, Urban Designer*  
**CC:** Charles F. Cousins, *AICP, Director of Community Development*  
**DATE:** January 11, 2018  
**SUBJECT:** Proposed Park Name Approval

---

## **Recommendation:**

Staff recommends that the Parks & Recreation Commission recommend to Town Council a name for the proposed park to be located at 80 & 90 Pope Avenue. Staff recommends the name of Forest Beach Community Park.

## **Summary:**

The Town of Hilton Head Island owns a tract of land in the Coligny area for redevelopment as a community park. This parcel is located at 80 & 90 Pope Avenue and is currently referred to as the “boneyard” and includes dumpsters and recycling containers, construction staging and material storage, and overflow parking.

The goal and intent of the park’s name is to provide a clear and brief name that emphasizes the park’s function, location, physical features, or association with Hilton Head Island. The naming schedule is evident with the Town’s existing park names (see Exhibit A). Based on this rationale, staff considered the following names in the course of developing our recommendation:

1. Forest Beach Community Park
2. Coligny Community Park

Town staff worked with the neighborhood property owners association throughout the development of the project and the Forest Beach Owners’ Association POA has asked that the following names be considered:

1. Forest Beach Family Park
2. Forest Beach Community Park
3. Forest Beach Park

The name Forest Beach Community Park is consistent with current park naming conventions, consistent with the LMO requirements, and is one of the names the local POA recommended. Coligny Community Park was eliminated from consideration due to concern from Hilton Head Island Fire Rescue to avoid potential confusion with Coligny Beach Park, Coligny Plaza, and Coligny Villas.

**Background:**

Historically after reaching out to the community and ensuring compliance with the Town's LMO, staff has presented park names to the Parks and Recreation Commission for recommendation of approval to Town Council.

The following criteria from the Town's LMO were followed when developing the name of the park:

16-2-103.N.4.a

No new development project name, or proposed modified name of a development, except phases of the same development project, shall duplicate, be phonetically similar to, or in any way be likely to be confused with an existing development project name, despite the use of prefixes or suffixes.

16-2-103.N.4.b

Names shall be simple, logical, easy to read and pronounce, and clear and brief. Use of frivolous or complicated words or unconventional spellings in names shall not be approved.

16-2-103.N.4.c

It is desirable to use names that have some association with Hilton Head Island and specifically with the immediate location of the street or place, such as reference to local history or physiographic features.

16-2-103.N.4.d

The proposed name of the development project shall in all respects emphasize the project's distinctive name rather than the name of the company or corporation that owns the development. This will reduce confusion on the location of a separate development owned by the same company or corporation.

# EXHIBIT A

## From Existing Parks GIS layer

Park_Name	Category	Status
Alder Lane Beach Access	Special Purpose Park	Existing
Barker Field	Community Park	Existing
Beaufort County Schools Campus	Regional Park	Existing
Chaplin Beach Park	Special Purpose Park	Existing
Chaplin Community Park	Community Park	Existing
Coligny Beach Park	Special Purpose Park	Existing
Compass Rose Park	Mini Park	Existing
Cordillo Tennis Courts	Special Purpose Park	Existing
Cross Island Landing	Special Purpose Park	Existing
Crossings Park	Community Park	Existing
Driessen Beach Park	Special Purpose Park	Existing
Fish Haul Park	Special Purpose Park	Existing
Folly Field Beach Park	Special Purpose Park	Existing
Freddie's Place Landing	Special Purpose Park	Existing
Green's Shell Park	Neighborhood Park	Existing
Honey Horn	Special Purpose Park	Existing
Island Recreation Center	Community Park	Existing
Islander's Beach Park	Special Purpose Park	Existing
Jarvis Creek Park	Neighborhood Park	Existing
Marshland Road Boat Ramp	Special Purpose Park	Existing
Mitchelville Beach Park	Special Purpose Park	Existing
Northridge	Special Purpose Park	Existing
Old Schoolhouse Park	Neighborhood Park	Existing
Shelter Cove Community Park	Special Purpose Park	Existing
Xeriscape Interpretive Garden	Special Purpose Park	Existing