



**Town of Hilton Head Island
Gullah-Geechee Land & Cultural
Preservation Task Force Meeting**

Monday, July 16, 2018 - 1:00p.m.

Benjamin M. Racusin Council Chambers

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Agenda**
- 4. Acceptance of Meeting Minutes – June 4, 2018 Meeting**
- 5. Unfinished Business**
 - a) Resource Center Update
 - b) Request for Proposal (RFP) Update
- 6. New Business**
 - a) Heirs' Property Identification
- 7. Appearance by Citizens on Items Unrelated to Today's Agenda**
- 8. Adjournment**

Please note that a quorum of Town Council may result if four or more of their members attend this meeting.

Please note that a quorum of Planning Commission may result if five or more of their members attend this meeting.

Gullah-Geechee Land and Cultural Preservation Task Force

Meeting Minutes

June 4, 2018 – 1:00 PM

Council Chambers – Town Hall

Task Force Members present: Lavon Stevens, Palmer Simmons, Caroline McVitty, Ibrahim Abdul-Malik, Joyce Wright

Town Council present: None

Community Development Staff present: Jayme Lopko, Jennifer Ray

- Chairman Stevens called the meeting to order at 1:07 PM.
- The agenda for today's meeting and the minutes from the May 21, 2018 meeting were approved by consent. After discussion, the Task Force requested that staff identify members of the public by name and a brief statement on their comments during the appearance by citizen's portion of the agenda.
- The Task Force discussed the job duties that were passed out at the last meeting including: the job title, whether Native Island should be used, where the position would fit in the Town's organizational chart, and ensuring that heirs' property is listed in the job duties. At the conclusion of the discussion Joyce Wright made a motion to approve the job description with the following changes:
 - The job title should be Director of Gullah Geechee Land & Cultural Affairs.
 - The first sentence in General Statement of Duties will end with "...cultural assets of the Hilton Head Island Gullah Geechee Community (Gullah Geechee Community).
 - The last sentence in General Statement of Duties will end with "...other Town employees, and functioning organizations involving the Gullah Geechee Community. The remaining text will be deleted.
 - All reference to Native Island will be deleted and Gullah Geechee Community will be used.
 - The bullet under Examples of Essential Functions dealing with the planning efforts related to the Comprehensive Plan will be revised to include the Land Management Ordinance.
 - The bullet under Examples of Essential Functions dealing serving as a resources for issues related to land ownership will be revised to say heirs' property and land ownership.
 - Any reference to the Planning Committee should be the Planning Commission.
 - Any reference to the Gullah Geechee Advisory Board or Committee may be changed for the job description since this Committee does not currently exist within the Town. A general statement should be added regarding the position's duties related to all Town Boards and Commissions.

Caroline McVitty seconded the motion and the motion passed unanimously.

- Jayme Lopko informed the Task Force that currently approved plans have been placed in the lobby of Town Hall and are labeled as Gullah Geechee Resources. There is currently no update on the Gullah Resource Center for the website; however, work continues on this item.
- Jayme Lopko informed the Task Force that the selection committee for the RFP will meet today immediately following this meeting. Chairman Stevens informed the Task Force that the Town Manager had approved having two members of the Task Force on the selection committee for the RFP. Chairman Stevens indicated that he will serve on the selection committee and had asked Caroline McVitty to serve as the second member.

- Chairman Stevens opened the meeting for public comment and the following were received:
 - Tai Scott would like the Task Force to look into the stop work, issuance of permits, and lack of response from the Town with regard to his property. As stated in the previous meeting, a member of the Gullah Task Force will reach out to Mr. Scott to discuss the issues.
 - Eric Sommerville informed the Task Force about his background and several issues of concern for him relating to various topics in the Town.
- Chairman Stevens adjourned the meeting at 2:33 PM.

Submitted by: Jayme Lopko
Meeting date: June 4, 2018

DRAFT