

# Town of Hilton Head Island

## 2021

### Consolidated Annual Performance Evaluation Report (CAPER)

For the  
U.S. Department of Housing and Urban Development  
Community Development Block Grant Program



**~DRAFT~**

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## **CR-05 - Goals and Outcomes**

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

### **91.520(a)**

At the end of each program year, the Town of Hilton Head Island is required to prepare a Consolidated Annual Performance Evaluation Report (CAPER). This report must be submitted to HUD within 90 days after the close of the program year and includes information on the programmatic accomplishments under the CDBG program. This CAPER is for the second year of the 2020 – 2024 Five Year Consolidated Plan. The Town of Hilton Head Island allocation for 2021 was \$232,565 and there was \$118,792 in unexpended funds from program year 2018. There was \$200 in 2020 funds expended for administrative activities and \$70,699.21 in 2018 funds expended to complete The Boys & Girls Club of Hilton Head Island pavilion project. These resources made a total of \$422,256.21 available for use in 2021.

#### **Administrative and Planning Activities:**

The 2021 Annual Action Plan was submitted to HUD in May 2021. In August 2021 the Town of Hilton Head was notified the 2021 Annual Action Plan was approved and a grant agreement for 2021 was executed. Five (5) activities were conducted from August 2021 through June 2022 related to public notice requirements for the Patterson Park project, the 2020 CAPER and development of the 2022 Annual Action Plan. \$830 in program year 2018 CDBG funds, \$200 in program year 2020 CDBG funds, and \$315 in program year 2021 CDBG funds have been expended for administrative services by the Town of Hilton Head Island. This equals a total of \$1,345 for administrative services.

#### **Non-Housing Community Development Activities:**

The Boys & Girls Club of Hilton Head Island pavilion project was funded with \$200,000 of 2018 CDBG program year dollars. The construction of this project was completed in September 2021 and a total of \$70,699.21 was expended for project construction.

The Patterson Park project was funded with \$118,792 of 2018 CDBG program year dollars and \$232,565 of 2021 CDBG program year dollars. The environmental review of this project is ongoing due to archaeological findings on a portion of the project site. A total of \$20,686.80 has been expended for archaeological research and study services in compliance with environmental review requirements. This equals a total of \$91,386.01 for non-housing community development activities.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
COVID-19 Response and Recovery	Non-Housing Community Development	CDBG: \$ 238,313 CDBG-CV: \$532,088	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	37,099	15,486	100.00%	37,099	15,486	100.00%
Facilities, Housing, Public Svcs, Econ Dev. Yr. 2	Affordable Housing Non-Housing Community Development	CDBG: \$351,357	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13,692	2,055	13.43%	1,733	1,545	13.43%
Facilities, Housing, Public Svcs, Econ Dev. Yr. 3	Affordable Housing Non-Housing Community Development	CDBG: \$204,430	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13,692	0	0.00%	0	0	0.00%
Facilities, Housing, Public Svcs, Econ Dev. Yr. 4	Affordable Housing Non-Housing Community Development	CDBG: \$0.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13,692	0	0.00%	0	0	0.00%
Facilities, Housing, Public Svcs, Econ Dev. Yr. 5	Affordable Housing Non-Housing Community Development	CDBG: \$0.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13,692	0	0.00%	0	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The Town of Hilton Head Island has used CDBG funds to address priority needs identified in the 2020 – 2024 Consolidated Plan and 2021 Annual Action Plan. Funds are being used for the needs listed at a high priority, which includes public facilities and improvements and administrative and planning. During program year 2021 funds expended for administrative and planning equaled \$1,345 and funds expended for public facilities and improvements related to the Patterson Park project and The Boys & Girls Club of Hilton Head Island pavilion project equaled \$91,386.01.

The Boys & Girls Club of Hilton Head Island pavilion project identified in the 2018 Annual Action Plan and 2015 – 2019 Five Year Consolidated Plan, was funded with \$200,000 of 2017 and 2018 CDBG program year dollars. A total of \$70,699.21 was expended for this project in the 2021 program year and this project has been completed.

Because the 2018 Boys & Girls Club of Hilton Head Island pavilion project was listed in the 2015 – 2019 Five Year Consolidated Plan and related Annual Action Plan, it is not reflected in the table above which is drawn from the current 2020 – 2024 Five Year Consolidated Plan. However, the final drawdown for this project was made in August 2021 and therefore is reflected in the 2021 PR26 – CDBG Financial Summary Report attached to this CAPER.

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## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	887
Black or African American	202
Asian	25
American Indian or American Native	4
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>1,118</b>
Hispanic	377
Not Hispanic	1,168

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

According to the 2020 U.S. Census the total population of the Town of Hilton Head Island is 37,661. The population composition is as follows: 29,150 persons (77.5%) are White; 2,160 persons (5.7%) are Black or African American; 46 persons (0.12%) are American Indian or American Native; 286 persons (0.76%) are Asian; 5 persons (0.01%) are Native Hawaiian and Other Pacific Islander; 135 persons (0.35%) are Some Other Race; and 834 persons (2.2%) are Two or More Races. The total Hispanic population of the Town of Hilton Head Island is comprised of 5,045 persons which is 13.4% of the total Town population. It should be noted in Census data Hispanic is considered an ethnicity and not a race, for example, the race of a person may be White and their ethnicity Hispanic, or their race may be Black or African American and their ethnicity Hispanic.

The data represented in the table above for the Town of Hilton Head Island Census Tract 110 does not reflect a racial and ethnic total for the categories “Some Other Race Alone” or “Two or More Races”. These two categories total 50 for Census Tract 110.

The table above represents the 2020 U.S. Census population for the Town of Hilton Head Island Census Tract 110. This Census Tract is where 2021 CDBG program year funds were spent in 2021. The total population for Census Tract 110 is 1,545. The population composition for Census Tract 110 is as follows: 887 persons (57.4%) are White; 202 persons (13.1%) are Black or African American; 25 persons (1.6%) are Asian; 4 persons (0.25%) are American Indian or American Native; no persons (0.00%) are Native Hawaiian or Other Pacific Islander; 2 persons (0.12%) are Some Other Race; and 48 persons (3.1%) are Two or More Races. The total Hispanic population of Census Tract 110 is comprised of 377 persons which is 24.4% of the total Census Tract population.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$422,256.21	\$92,731.01

Table 3 - Resources Made Available

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Census Tract 105	76%	76%	Funds for infrastructure improvements in Census Tract 105, which meets LMI requirements.
Census Tract 108	0%	0%	No CDBG funded projects were planned in Census Tract 108 for the 2021 program year.
Census Tract 110	98%	22%	Funds for infrastructure improvements in Census Tract 110, which meets LMI requirements.
Census Tract 111	0%	0%	No CDBG funded projects were planned in Census Tract 111 for the 2021 program year.
Census Tract 113	0%	0%	No CDBG funded projects were planned in Census Tract 113 for the 2021 program year.
Town-Wide	2%	2%	Funds for program administration costs which meet HUD requirements.

Table 4 – Identify the geographic distribution and location of investments

### Narrative

Resources available to the Town of Hilton Head Island during the 2021 program year included CDBG funds allocated to the Town from HUD for the 2018 and 2020, and 2021 program years.

The Boys & Girls Club of Hilton Head Island pavilion project, identified in the 2018 Annual Action Plan and 2015 – 2019 Five Year Consolidated Plan, was funded with \$200,000 of 2017 and 2018 CDBG dollars. A total of \$70,699.21 in 2018 CDBG funds was expended for project construction in program year 2021 and the project has been completed.

Program year 2021 CDBG funds expended for public facilities and improvements related to the Patterson Park project equaled \$20,686.80. These expenditures included archaeological archival research, a phase I cultural resources study, and phase II testing at the park site location.

During program year 2021 CDBG funds expended for administrative and planning for 2020 activities equaled \$200, and for 2021 activities equaled \$1,145.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

While the CDBG program does not require leveraging, if project costs exceed the allocated CDBG funds other Town of Hilton Head Island resources may be used in combination to leverage project costs over the CDBG allocation amount.

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**CR-20 – Affordable Housing 91.520(b)**

**Evaluation of the jurisdiction’s progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	9	9
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	9	9

**Table 5 – Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance	9	9
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	9	9

**Table 6 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

In the second year (2021) of reporting on the 2020 – 2024 Five Year Consolidated Plan there was one goal to provide rental assistance to nine (9) households. This rental assistance is provided through the Beaufort Housing Authority, and not directly by the Town of Hilton Head Island. The Beaufort Housing Authority provided 9 households with rental assistance. For production of new units, rehab of existing units and acquisition of existing units there was no goal set in the 2020 – 2024 Five Year Consolidated Plan. These are not activities the Town of Hilton Head Island typically undertakes. The difficulty in setting affordable housing goals pertains to the high cost and limited availability of buildable property on a coastal barrier island with finite boundaries.

**Discuss how these outcomes will impact future annual action plans.**

In addition to collaboration with Beaufort County Human Services Alliance, which is an informal group whose purpose is to promote and sustain activities that improve the quality of life for all Beaufort County residents, monitoring relevant public policies for changes which may constitute barriers to affordable housing may be conducted. In 2017 the Town Council Public Planning Committee began studying various aspects of affordable housing on Hilton Head Island. During 2017 the committee met with local developers, business owners, employers, and service organizations for discussions on providing affordable housing to the local workforce. In 2018 strategies were developed to further address fostering affordable housing within the Town of Hilton Head Island. In 2019 the Town’s housing consultant presented a workforce housing strategic plan. Town staff prepared an approach to implement the recommendations included in the strategic plan and the Town Council Public Planning Committee made a recommendation to Town Council to adopt the strategic plan. In 2020 Town staff developed workforce housing amendments for the Town of Hilton Head Island Land Management Ordinance (LMO). The amendments created a policy which uses incentives to promote conversion of commercial space into workforce housing units. These amendments moved through the approval process and the commercial conversion LMO amendment was adopted by Town Council on November 17, 2020. In December 2020 a consultant was hired through a partnership with area counties and municipalities and research for developing a housing trust fund was underway. On February 16, 2021, a second set of LMO amendments related to work force housing were adopted by Town Council allowing bonus density for work force housing units under certain conditions. On February 22, 2022, the Town Council of the Town of Hilton Head Island hosted a workshop on workforce housing. At that time the Town Manager proposed a public-private partnership strategy to develop workforce housing on Town-owned property. In April 2022, the Town issued a Request for Qualifications for a private partner to develop 12.97 acres of Town-owned land into a vibrant neighborhood for working families and individuals.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

The Town of Hilton Head Island has been designated an exception grantee which results in a LMI area percentage of 49.56% and is applied to Census tracts and blocks to determine activity

eligibility on an area basis. The Town locates CDBG funded projects in Census Tracts which meet or exceed the 49.56% or higher low- and moderate-income population requirement established by HUD. The public infrastructure improvement listed in this 2021 CAPER for the Patterson Park is located in one of the Census Tracts that meets this criterion.

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## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Due to constraints placed on data collection caused by the Coronavirus Pandemic, a full point in time count was not conducted in 2021. The South Carolina Interagency Council on Homelessness (SCICH) released a state-wide report that focused solely on Homeless Management Information System data. The report indicated while the overall total number of persons served, by Continuums of Care throughout the state, remained relatively unchanged the number of veterans and victims of domestic violence rose by nine percent each. Overall, males remained the dominate gender receiving homeless services across the state. More than 50% of those receiving services reported as Black or African American. Of the 10,969 persons receiving services three percent reported Hispanic/Latino ethnicity. Adults ages 45 to 64 made up 39% of those served and ages 25 – 44 made up 31% of those served. The average age of adults receiving services was 41 and the average age of children receiving services was eight.

Results of the 2020 point in time count indicated 12 persons experiencing homelessness interviewed in Beaufort County. Of the 12 persons interviewed in January 2020, there was one (1) living unsheltered and 11 living in shelters. Of the 12 persons none were veterans and one (1) was chronically homeless. It is important to note, since the Town of Hilton Head Island does not have any homeless shelters, the figures reflected in the point in time count data pertain to homeless persons counted in Beaufort County, South Carolina, and are not specific to the Town of Hilton Head Island.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Currently there are no emergency shelter and transitional housing shelters operating in the Town of Hilton Head Island. At this time there is no future plan to own or operate emergency shelters or transitional housing in the Town of Hilton Head Island.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Town of Hilton Head Island anticipates continued collaboration with the Beaufort County Human Services Alliance, which is an informal group whose purpose is to promote and sustain activities that improve the quality of life for all Beaufort County residents. This group provides

organizational framework that contributes to our community's capacity to address societal needs. Through the Beaufort County Human Services Alliance resources are pooled and community needs are addressed in the areas of economy, education, poverty, and health and environmental issues.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

There are no homeless shelters located within the jurisdiction of the Town of Hilton Head Island and no homeless population count data available from the Lowcountry Continuum of Care, the regional continuum of care servicing the Town. There is a non-profit organization, Family Promise of Beaufort, located in neighboring Bluffton, South Carolina, which is a coalition of Beaufort County churches assisting homeless families through a 60–90-day program. The program provides evening accommodations for program participants at host churches and daytime transportation to school for children and educational programs for parents.

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## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Town of Hilton Head Island does not own or operate any public housing developments or units. The Beaufort Housing Authority is the agency providing public housing and Section 8 vouchers to approximately 2,424 residents in Beaufort County, South Carolina and there are 293 public housing units located throughout the county. In the Town of Hilton Head Island, the Beaufort Housing Authority operates 80 public housing units at the Sandalwood Terrace Apartments.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Beaufort Housing Authority provides resident councils at every public housing development they operate. There is also a Resident Advisory Board that is comprised of resident leaders from each development and Housing Choice Voucher (Section 8) representatives. The Housing Authority works with resident services at each of the public housing developments and through this collaboration promote programs and activities for residents. Some of the programs offered include: the Family Self-Sufficiency Program, which is a five-year homeownership education program, Sandalwood Terrace Resident Council, free budgeting classes, and community garden clubs. Due to social distancing protocols related to the COVID-19 pandemic during 2021 the Beaufort Housing Authority conducted virtual resident council meetings. In addition to resident council meetings being conducted virtually other programming services such as parenting classes and poster contests for resident children have taken place via virtual connections.

### **Actions taken to provide assistance to troubled PHAs**

Not Applicable.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

To reduce the number of obstacles in meeting the needs of the underserved populations Town staff may assist with facilitating collaborations with area service organizations which spearhead community-wide solutions to local needs.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Data for lead-based paint hazards in the Town of Hilton Head Island is unavailable. At this time actions to address lead-based paint hazards have not been identified.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The Beaufort Housing Authority operates a Family Self Sufficiency Program which promotes independence for its residents. Participants in the program work toward setting and obtaining future life and career goals by accomplishing activities and objectives. The Beaufort Housing Authority also operates a homeownership program, which assists residents in their programs pay a mortgage rather than a rental payment.

The Town of Hilton Head Island collaborates with the Beaufort County Human Services Alliance, which is an informal group whose purpose is to promote and sustain activities that improve the quality of life for all Beaufort County residents. This group provides organizational framework that contributes to our community's capacity to address societal needs. Through the Beaufort County Human Services Alliance resources are pooled and community needs are addressed in the areas of economy, education, poverty, and health and environmental issues.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Town of Hilton Head Island has participated in the HUD CDBG Entitlement Program since 2015. During the seven years of program participation the Town met required program deadlines. Notifications of acceptable levels of program accomplishment were received from the HUD Columbia, South Carolina field office during the seven years of program participation. In April 2021 a fiscal year 2021 remote monitoring session was conducted by the Columbia, South Carolina field office Community Planning and Development representative. No findings were reported during this monitoring; however, two concerns were cited. The first concern identified the need for a local written policies and procedures manual for administration of the CDBG award. Town staff developed a local CDBG policy and procedures manual in response to this concern and submitted it to HUD staff in June 2022. The second concern identified the

need for an oversight process for subrecipients of 2020 CDBG and CDBG-CV funds. Town staff immediately conducted seven monitoring reviews of randomly selected subrecipients of 2020 CDBG and CDBG-CV funds. All subrecipient monitoring reviews resulted in no findings or concerns. A “No Findings or Concerns” report was issued by the Regional Environmental Officer during a 2019 onsite Environmental Review Procedures monitoring visit.

The Town intends to continue to report its progress in meeting the five-year goals in the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER will be submitted in compliance with program deadlines.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The Town of Hilton Head Island collaborates with the Beaufort County Human Services Alliance, which is an informal group whose purpose is to promote and sustain activities that improve the quality of life for all Beaufort County residents. This group provides organizational framework that contributes to our community’s capacity to address societal needs. Through the Beaufort County Human Services Alliance resources are pooled and community needs are addressed in the areas of economy, education, poverty, and health and environmental issues.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The Analysis of Impediments to Fair Housing Choice (AI) acknowledged nine impediments to fair housing choice: housing affordability, high cost of housing, inventory, transportation, small urban area, shelter and homelessness limited facilities, financial illiteracy, discrimination, and other.

Actions to overcome the effects of impediments identified in the AI include:

- In coordination with the Community Foundation of the Lowcountry and Hilton Head Public Service District, the Town of Hilton Head Island has committed to \$10 million of sewer improvements which will connect lower income areas which rely on septic systems to treat wastewater.
- The Town of Hilton Head Island has used CDBG entitlement funds to pave dirt roads located in low- and moderate-income areas.
- The Town of Hilton Head Island donated town-owned property for a 10 home Habitat for Humanity development.
- In 2017 the Public Planning Committee of the Town Council of the Town of Hilton Head Island and Town staff began to study the issue of availability of workforce and affordable housing.
- In 2017 the Town of Hilton Head Island was a participant in the Beaufort County Housing Needs Assessment process.
- In 2017 affordable housing stakeholder meetings were held with local builders, developers, employers, and service organizations to solicit input on community affordable housing needs.



- In 2017 the Town Council of the Town of Hilton Head Island adopted nine recommendations related to workforce and affordable housing.
- In 2018 Town staff developed a scope of work for research, analysis, and options for a Town of Hilton Head Island affordable housing strategy.
- In 2018 the Town of Hilton Head Island engaged Lisa Sturtevant & Associates and Clemson University to develop workforce housing strategic plan.
- In April 2019 the workforce housing strategic plan was completed. It identifies workforce housing needs on Hilton Head Island, defines workforce housing, makes strategy recommendations, and includes implementation steps and a workforce housing toolbox.
- In 2019 and 2020 in response to the workforce housing strategic plan Town staff and the Town Council's Public Planning Committee developed a workforce housing policy and proposed amendments to the Town's Land Management Ordinance which allows for workforce housing opportunities. The proposed amendments to the Land Management Ordinance outline incentives to promote development of workforce housing units.
- In 2020 the amendments moved through the approval process and the commercial conversion Land Management Ordinance (LMO) amendment was adopted by Town Council on November 17, 2020.
- In December 2020 a consultant was hired through a partnership with area counties and municipalities and research for developing a housing trust fund was underway.
- On February 16, 2021, a second set of LMO amendments related to work force housing were adopted by Town Council allowing bonus density for work force housing units under certain conditions.
- On February 22, 2022, Town Council hosted a workshop focused on workforce housing. The Town Manager proposed a public-private partnership strategy to develop workforce housing on Town-owned property.
- In April 2022, the Town of Hilton Head Island issued a Request for Qualifications for a private partner to develop 12.97 acres of Town-owned land into a vibrant neighborhood for working families and individuals.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Town of Hilton Head Island Finance Department staff is responsible for ensuring CDBG program requirements and funds are managed and allocated in compliance with federal regulations and guidelines. Town staff adheres to the procurement requirements as stated in the Municipal Code of the Town of Hilton Head Island, South Carolina Title 11, Procurement and Purchasing. Monitoring of Town files is conducted on an as-needed basis.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

A public notice advertising the public meeting and 15-day public comment period for the 2021 CAPER was published in the newspaper with local circulation (The Island Packet) and posted at the Town of Hilton Head Island bullet board and website on Monday, August 1, 2022. In addition, the public meeting notice was sent via email “blast” to individuals who submitted email addresses requesting notification of public notices. The 15-day public comment period began on Monday, August 8, 2022, and ends Tuesday, August 23, 2022. A public meeting is scheduled on Monday, August 15, 2022, at 5pm at the Benjamin M. Racusin Council Chambers at the Town of Hilton Head Island Town Hall located at 1 Town Center Court, Hilton Head Island, South Carolina. A comment summary will be attached to this CAPER when the comment period and public meeting have concluded.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The year reported in this CAPER (2021) was the second year of the Town of Hilton Head Island 2020 – 2024 Five Year Consolidated Plan and the objectives in the plan to allocate CDBG funding for a public improvement project and program administration costs did not change.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

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## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

**Table 8 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0				
Direct, on-the job training (including apprenticeships).	0				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0				
Outreach efforts to identify and secure bids from Section 3 business concerns.	0				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0				
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0				
Held one or more job fairs.	0				
Provided or connected residents with supportive services that can provide direct services or referrals.	0				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0				
Assisted residents with finding childcare.	0				
Assisted residents to apply for or attend community college or a four year educational institution.	0				
Assisted residents to apply for or attend vocational/technical training.	0				
Assisted residents to obtain financial literacy training and/or coaching.	0				
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0				
Provided or connected residents with training on computer use or online technologies.	0				
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0				
Other.	0				

**Table 9 – Qualitative Efforts - Number of Activities by Program**

## Narrative

No construction contracts were awarded during the July 2021 – June 2022 reporting period. One non-construction purchase order during the July 2021 – June 2022 reporting period was under \$10,000 and no new persons needed to be hired to complete the covered purchase order.

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# ATTACHMENTS

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Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2021  
 HILTON HEAD ISLAND , SC

DATE: 07-01-22  
 TIME: 15:57  
 PAGE: 1

PART I : SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	272,442.24
02 ENTITLEMENT GRANT	232,565.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	505,007.24

PART II : SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	91,386.01
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	91,386.01
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	1,345.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	92,731.01
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	412,276.23

PART III : LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	91,386.01
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	91,386.01
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	232,565.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	232,565.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	1,345.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	1,345.00
42 ENTITLEMENT GRANT	232,565.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	232,565.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	0.58%





# Man vandalized and set Dale home on fire after dispute with girlfriend, deputies say

BY SOFIA SANCHEZ  
ssanchez@islandpacket.com

A Dale man faces arson charges after sheriff's deputies say he damaged a home last week following a domestic dispute with his girlfriend.

Pendral Coakley, 47,

was charged with second-degree arson by the Beaufort County Sheriff's Office on Saturday, jail records show.

Around 2:55 p.m. Thursday, July 28, deputies responded to a call about a home on Witsell Road that had been damaged, sheriff's spokesperson

Maj. Angela Viens said. Coakley reported that someone had damaged the home and it was "very hot" inside, Viens said. When deputies arrived, they found various locations inside the home had been burned intentionally. Deputies learned that the couple had been in-

involved in a domestic dispute the previous night and, as a result, Coakley set the fires, Viens said. Coakley later admitted to damaging the home but did not take responsibility for the fire. While the home had some damage, the fire was not a "complete burn," Viens said.

No other charges are expected, she said. Coakley remained in custody at the detention center Sunday afternoon.

Sofia Sanchez: (843) 781-6130, @islandpacket

# Hilton Head man faces charges after police accuse him of assaulting brother Saturday

BY SOFIA SANCHEZ  
ssanchez@islandpacket.com

Police have charged a 46-year-old man after he chased his brother around the yard with "butcher-style" knives, according to the Beaufort County Sheriff's Office.

Terrance Washington,

46, of Hilton Head was charged Saturday with first-degree assault and battery and assault with a concealed weapon, jail records show.

Deputies responded to a home on Muddy Creek Road around 2:30 p.m. for a domestic dispute, according to Maj. Angela Viens, a spokesperson for

the sheriff's office. When they got there, they were told that two brothers had argued and that one of them, later identified as Washington, had gone inside to grab "butcher-style" knives from the kitchen knife block. Washington allegedly chased his brother with the knives and threatened to kill him,

Viens said. No injuries were reported in the incident.

As of Sunday, Washington was still in custody at the detention center in Beaufort.

Sofia Sanchez: (843) 781-6130, @islandpacket



U.S. Coast Guard

At least one person, a minor, was injured in the crash, according to SCDNR spokesperson Greg Lucas

# Boat crash near Daufuskie Island Saturday night injured at least one person, DNR says

BY SOFIA SANCHEZ  
ssanchez@islandpacket.com

Seven adults and two children were rescued from the water near Daufuskie Island Saturday night after they were ejected when their 20-foot boat ran into an oyster bed, U.S. Coast Guard officials said Sunday in a press release.

A minor, who was not named in the press release, suffered a broken femur and cuts from oyster shells, said South Carolina Department of Natural Resources spokesperson Greg Lucas. The minor was taken to Memorial Health University Physicians - Children's Care in Savannah, the press release said. One other person was

taken to Memorial Health University's emergency room.

The U.S. Coast Guard took the adults and children to Bluffton's All Joy boat landing where DNR officers, Beaufort County Emergency Medical Services, Beaufort Water Search and Rescue and local police and firefighters were waiting for them after 9 p.m., according to Ginger Marshall, a spokesperson for Beaufort County EMS.

An update on the conditions of those who were injured was not immediately available Sunday.

The crash is being investigated by DNR, Lucas said.

Sofia Sanchez: (843) 781-6130, @islandpacket



MIKE SIEGEL, TN3

A Boeing 787 Dreamliner emerges from a factory in Everett, Washington, in 2020. The Federal Aviation Administration has approved Boeing's plans to inspect and repair tiny manufacturing flaws in the Dreamliner's carbon-composite frame.

# Boeing gets FAA OK to restart delivery of 787

BY JULIE JOHNSON AND ALAN LEVIN  
Bloomberg News

Boeing Co. received preliminary U.S. regulatory clearance to restart deliveries of its 787 Dreamliner aircraft, paving the way for the end to a drought that drained cash and dented the planemaker's reputation for quality.

The Federal Aviation Administration approved Boeing's plans to inspect and repair tiny manufacturing flaws in the Dreamliner's carbon-composite frame, two people familiar with the plan said late Friday. The jet manufacturer had largely halted deliveries since late 2020 as its engineers found impro-

perly filled gaps in about 20 locations.

The FAA agreement is a milestone for the company, but it won't immediately resume deliveries. Boeing must still make required fixes and get FAA inspectors to approve each aircraft, the people said, asking not to be identified as the information hasn't been publicly announced. While timing of delivery resummptions remains unclear, the company is aiming to begin in the week of Aug. 8, one of the people said.

A total of 120 of the jets, which retail for as much as \$338 million, had been constructed but were parked and waiting for the FAA's approval to resume sales to custom-

ers such as American Airlines Group Inc., according to Boeing.

"We will continue to work transparently with the FAA and our customers towards resuming 787 deliveries," Boeing said in an emailed statement.

The resumption of shipments will mark a financial turnaround for Boeing after years of operational lapses that have frustrated customers, suppliers and investors. It's also a potential catalyst for Boeing shares, since the Arlington, Virginia-based company will start to unlock nearly \$10 billion in cash tied up in Dreamliners stashed around its factories and in desert storage, according to Rob Spingarn, an analyst with Melius Research.

American Airlines on Friday referred to July 21 comments by Chief Financial Officer Derek Kerr, who said on a conference call it expected to receive two 787-8s in "early August," with the planes not beginning commercial flights until November.

American should receive a total of nine by the end of 2022, he said. American plans to receive four more 787-8s in the first part of 2023. The airline didn't have any update, a spokeswoman said Friday.

Boeing plans to gradually ramp up production as it reduces the inventory of undelivered 787s, Stan Deal, the company's commercial chief, said in an interview earlier this month at the Farnborough International Airshow. The aviation titan has been working with suppliers to step up hiring


and prepare for the higher tempo, he said.

The chief problem for the 787 had been how the plane's carbon-fiber fuselage sections were joined, which didn't meet Boeing's design specifications but wasn't deemed to be a safety hazard.

The company's plan to resume sales also includes addressing how the planemaker constructed the so-called forward pressure bulkhead, the structure near the nose that maintains pressurized atmosphere, and other issues that had arisen during the past year, said one of the people.

# FREEDOM

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## NOTICE OF 15 DAY PUBLIC COMMENT PERIOD AND PUBLIC MEETING CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

Notice is hereby given that the Town of Hilton Head Island prepared a draft of its 2021 Consolidated Annual Performance Evaluation Report (CAPER) required by the U.S. Department of Housing and Urban Development (HUD) to assess progress carrying out its one-year action plan for the HUD funded Community Development Block Grant (CDBG) Entitlement Program. The 2021 CAPER will be available for review and comment for 15 days beginning **Monday, August 8, 2021**. A public meeting to obtain comments on the 2021 CAPER will be held **Monday, August 15, 2022, at 5:00pm** at the Hilton Head Island Town Hall, Benjamin M. Racusin Council Chambers, 1 Town Center Court, Hilton Head Island, South Carolina. Copies of the draft CAPER will be available for review at the meeting and Monday - Friday 8:00am - 4:30pm at the Town of Hilton Head Island Town Hall, or may be accessed via the Town of Hilton Head Island website at: <https://hiltonheadislandsc.gov/> beginning at 8:00am Monday, August 8, 2022. Written comments on the 2021 CAPER are encouraged and may be submitted via the website link, or email to [marcyb@hiltonheadislandsc.gov](mailto:marcyb@hiltonheadislandsc.gov) or by mail to Marcy Benson, Senior Grants Administrator, Town of Hilton Head Island Finance Department, 1 Town Center Court, Hilton Head Island, SC 29928. Comments will be accepted until **Tuesday, August 23, 2022**.

The Town of Hilton Head Island does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. Marcy Benson, Senior Grants Administrator has been designated to coordinate compliance with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's regulations. She may be reached at the email address listed above or by phone at (843) 341-4689.

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Town of Hilton Head Island Website – News and Announcements Page  
August 1, 2022  
2021 CAPER Public Comment Period and Public Meeting Notice

The screenshot shows the Hilton Head Island website's news and announcements section. At the top is a dark blue navigation bar with the town's logo and name on the left, and links for 'Sito en Español', 'Jobs', 'Contact Us', and 'Select Language' on the right. Below the navigation bar is a large banner image of a beach with many blue umbrellas. A vertical social media sidebar on the right contains icons for Twitter, Instagram, Facebook, YouTube, LinkedIn, and Nextdoor. The main content area is titled 'News and Announcements' and features two news items. The first item, dated August 1, 2022, is a 'PUBLIC NOTICE' regarding a 15-day public comment period and a public meeting for the 2021 CAPER report. The second item, dated July 29, 2022, is about the town accepting 2023 accommodations tax grant applications. To the right of the news items is a 'Contact Info' box for Carolyn Grant, Communications Director, with her address, phone number, and email. Below that is a 'Connect with Us' box providing the website URL and an E-Subscription Service link.

**Hilton Head Island** Sitio en Español Jobs Contact Us Select Language

Government Business & Development Our Island Public Safety How Do I... Subscribe

## News and Announcements

**PUBLIC NOTICE** Notice of 15-Day Public Comment Period and Public Meeting Consolidated Annual Performance Evaluation Report (CAPER)  
August 1, 2022

**2023 ACCOMMODATIONS TAX GRANT APPLICATION** Town of Hilton Head Island Accepting Accommodations Tax Grant Applications  
July 29, 2022

**Contact Info**  
**Carolyn Grant**  
Communications Director  
1 Town Center Court  
Hilton Head Island, SC 29928  
843-341-4618  
CarolynG@hiltonheadislandsc.gov

**Connect with Us**  
www.hiltonheadislandsc.gov  
E-Subscription Service

**Town of Hilton Head Island**  
**August 1, 2022**  
**2021 CAPER Public Comment Period and Public Meeting Notice Page**



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## Public Notice

### Notice of 15-Day Public Comment Period and Public Meeting Consolidated Annual Performance Evaluation Report (CAPER)



August 1, 2022

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**Contact**  
Marcy Benson, Senior Grants Administrator  
📞 843-341-4689  
✉ [MarcyB@hiltonheadislandsc.gov](mailto:MarcyB@hiltonheadislandsc.gov)

[View More News](#)

## Benson Marcy

---

**From:** Spinella Kelly  
**Sent:** Monday, August 01, 2022 8:56 AM  
**To:** Benson Marcy  
**Subject:** FW: Courtesy Copy: Notice of Public Meeting and Five-Day Public Comment Period for CDBG Grant Program



### Kelly Spinella

COMMUNICATIONS + MARKETING ADMINISTRATOR

Office: [\(843\) 341-4638](tel:8433414638)

Mobile: [\(843\) 816-1966](tel:8438161966)

Website: [hiltonheadislandsc.gov](http://hiltonheadislandsc.gov)

Address: Town of Hilton Head Island  
1 Town Center Court  
Hilton Head Island, SC 29928

---

**From:** Town of Hilton Head Island <[updates@secure.hiltonheadislandsc.gov](mailto:updates@secure.hiltonheadislandsc.gov)>

**Date:** Monday, August 1, 2022 at 8:00 AM

**To:** Phillips Rene <[renep@hiltonheadislandsc.gov](mailto:renep@hiltonheadislandsc.gov)>, Spinella Kelly <[kellys@hiltonheadislandsc.gov](mailto:kellys@hiltonheadislandsc.gov)>, McEwen, Jenn <[jennm@hiltonheadislandsc.gov](mailto:jennm@hiltonheadislandsc.gov)>, Grant Carolyn <[carolyng@hiltonheadislandsc.gov](mailto:carolyng@hiltonheadislandsc.gov)>

**Subject:** Courtesy Copy: Notice of Public Meeting and Five-Day Public Comment Period for CDBG Grant Program

**THIS MESSAGE ORIGINATED OUTSIDE YOUR ORGANIZATION**

---

**This is a courtesy copy of an email bulletin sent by Carolyn Grant.**

**This bulletin was sent to the following groups of people:**

Subscribers of General Announcements or Legal Notices (7347 recipients)

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--- General Announcements ---



## **Notice of 15-Day Public Comment Period and Public Meeting Consolidated Annual Performance Evaluation Report (CAPER)**

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with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's regulations. She may be reached at the email address listed above or by phone at (843) 341-4689.

Please visit the link below to view the plan and comment.

**<https://hiltonheadislandsc.gov/CDBG/>**



*For additional information, contact Marcy Benson, Senior Grants Administrator  
at (843) 341-4689 or [MarcyB@hiltonheadislandsc.gov](mailto:MarcyB@hiltonheadislandsc.gov).*



[www.hiltonheadislandsc.gov](http://www.hiltonheadislandsc.gov)

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