

**THE TOWN OF HILTON HEAD ISLAND  
REGULAR TOWN COUNCIL MEETING**

**Date: Tuesday, July 18, 2017**

**Time: 4:00 P.M.**

**Present from Town Council:** David Bennett, *Mayor*; Kim Likins, *Mayor Pro Tem*; David Ames, Marc Grant, Bill Harkins, Tom Lennox, John McCann, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*, Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Brad Tadlock, *Fire Chief*; Brian Hulbert, *Staff Attorney*; John Troyer, *Director of Finance*; Shawn Colin, *Deputy Director of Community Development*; Jennifer Ray, *Planning and Special Projects Manager*; Marcy Benson, *Senior Grants Administrator*; Jayme Lopko, *Senior Planner*; Melissa Cope, *Systems Analyst*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*;

**Present from Media:** Alex Kincaid, *Island Packet*

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**1. Call to Order**

Mayor Bennett called the meeting to order at 4:00 p.m.

- 2. FOIA Compliance** - Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Executive Session**

Mr. Riley stated he needed an Executive Session for: (a) Land Acquisition Matters; the discussion of negotiations incident to the proposed sale, lease, or purchase of property related to; (i) property in the Cordillo Parkway area; and (b) Contractual Matters; discussions of negotiations incident to proposed contractual arrangements related to; (i) POA Sub-Area drainage agreement within Hilton Head Plantation.

At 4:02 p.m. Mrs. Likins moved to go into Executive Session for matters mentioned by the Town Manager. Mr. Harkins seconded. The motion was approved by a vote of 7-0.

Council returned to the dais at 5:00 p.m.

**4. Pledge to the Flag – 5:00 p.m.**

**5. Invocation**

**6. Proclamations & Commendations**

**a. Mayor's Honored Islanders**

- i.** Pamela Denlinger & Paul Keers
- ii.** Gail Quick
- iii.** Dr. Lisa Drakeman

Mayor Bennett made remarks concerning each of the Honored Islanders and their contributions to Hilton Head Island and the surrounding communities. All recipients were present to accept their awards.

**b. Parks & Recreation Month Proclamation**

Mayor Bennett presented the Parks and Recreation Month Proclamation to Susan Hughson and Alan Perry current and past Presidents of the Island Recreation Center.

**c. Summer Against Impaired Driving Proclamation**

Mayor Bennett presented the Summer Against Impaired Driving Proclamation to Wendy Cummings with the LowCountry Alliance for Health Youth Coalition.

**d. Commendation Honoring Charles H. "Charlie" Brown, Sr.**

Mayor Bennett presented the Commendation Honoring Charles H. "Charlie" Brown, Sr. to members of the community on behalf of the family for Mr. Brown.

## **7. Approval of Minutes**

### **a. Town Council Meeting, June 20, 2017**

Mrs. Likins moved to approve. Mr. Harkins seconded. Town Council Meeting Minutes for June 20, 2017 were approved by a vote of 7-0.

### **b. Town Council Special Meeting, July 5, 2017**

Mrs. Likins moved to approve. Mr. Harkins seconded. Special Meeting Minutes for July 5, 2017 were approved by a vote of 7-0.

## **8. Report of Town Manager**

### **a. USCB Quarterly Update**

Mr. Riley reviewed the update for both USCB and the Town stating the construction had begun. Most of the work so far, has been site work to include clearing of the site, the building pad installed, and storm water retention lagoon enlarged. The project remains on schedule and under budget. The Town is involved in periodic payments for construction as well as required permits or inspections, but the quarterly updates for now, will come from USCB throughout construction.

### **b. Hilton Head Island – Our Future: Monthly Update**

Mr. Riley reported to Council that Ms. Stark was out of town for the meeting, but had presented the monthly update for review and consideration. Mr. Ames added the Think Tank event hosted by the Town was successful due in part to the work Ms. Stark put into the event, as well as the broad variety of citizens who took part in the event.

### **c. Semi-Annual Update from the Design Review Board**

Dale Strecker, Vice Chairman for the Design Review Board reviewed the activities of the Board for the past six months.

### **d. Semi-Annual Update from the Board of Zoning Appeals**

Glenn Stanford, past Chairman for the Board of Zoning Appeals reviewed the activities of the Board for the past six months.

Mayor Bennett thanked Mr. Stanford for his service with the Board of Zoning Appeals and for his continued service with the Planning Commission.

### **e. Items of Interest**

#### **i. Town News**

Mr. Riley reported on meetings taking place throughout the remainder of the month within the Town.

#### **ii. Noteworthy Events**

Mr. Riley reported on upcoming noteworthy events taking place in the coming weeks and into the next month.

## **9. Reports from Members of Council**

### **a. General Reports from Council**

Mr. Grant reported on the first meeting held on Monday, July 17, 2017 for the Gullah-Geechee Task Force. Reporting the meeting will take place every Monday at 12:00 p.m. inviting Council and citizens to attend. Mr. Grant further reported that during this first meeting, the discussion focused on the vision each member has for the task force. There was a common focus on the LMO and how the Native Islanders could use their land functionally on the Island.

Mayor Bennett reported that the Beaufort County Economic Development Corporation met in June, where the Beaufort County Council voted to approve their budget for the next year. Approximately forty resumes were received for the open Directors position, and have been reduced to five candidates. A meet and greet reception will be held on August 21, 2017 for the public to meet the candidates and interviews will take place on August 22, 2017. The Board is meeting with the Southern Carolina Alliance on July 25, 2017 to continue to discuss the possibilities of the Board joining.

## **Reports from Members of Council continued**

### **b. Report of the Intergovernmental & Public Safety Committee – Bill Harkins, Chairman**

Mr. Harkins reported to Council that the Committee will meet on Friday, July 21, 2017 at 4:00 p.m. to discuss the Local Option Sales Tax (LOST). Members from the Towns of Bluffton and Port Royal as well as the City of Beaufort will be in attendance.

### **c. Report of the Community Services Committee – Kim Likins, Chairman**

Mrs. Likins reported to Council about the recent press release regarding Ms. Jennifer McEwen, the new Culture and Arts Network Director. She also reported that the Committee would be bringing forward their recommendations for the members for the Culture and Arts Network Committee.

### **d. Report of the Public Planning Committee – David Ames, Chairman**

No formal report other than the previously cancelled Public Planning Commission Committee meeting has been rescheduled for Thursday, July 27, 2017 at 3:00 p.m.

### **e. Report of the Public Facilities Committee – Marc Grant, Chairman**

Nothing to report.

### **f. Report of the Finance & Administrative Committee – John McCann, Chairman**

Mr. McCann reported to Council that the Committee met earlier in the day for a general discussion regarding Hurricane Matthew as it relates to FEMA reimbursement and Island-wide Storm Water damage impacts. The Committee also reviewed the preliminary June 2017 Financial Results and Initial Projections for Fiscal Year 2018. Mr. McCann reported the discussion with the Committee will continue throughout the year concerning both topics.

## **10. Appearance by Citizens**

**Ms. Shirley Peterson** addressed Council to introduce Mr. Ahmed Ward as the new Executive Director of the Mitchelville Preservation Project. Mr. Ward had a couple of talking points for Council, to say he looks forward to working with the Town and the members of Council in the future.

**Mr. Larry LaBanc**, board member of the Forest Beach Owners Association addressed Council to provide updates regarding two recent actions related to the properties located at 3 and 5 Heron Street. Mr. LaBanc further requested that Council consider a single “fast track” amendment to the LMO that would no longer allow for this type of variance. Mayor Bennett asked Mr. Riley about the Second Amendments time frame, as well as to the discretion of approval the LMO Official has when approving such variance. Mr. Riley explained the first step is the introduction of the Second Amendments during the LMO Committee meeting. Mr. Riley further explained, because a precedence had already been set with 3 and 5 Heron Street, future variance may have to be considered until the change in the LMO took place.

**Mr. Jack Daly** addressed Council with his concerns revolving around the Coligny Park Project and its commencement. Mayor Bennett answered Mr. Daly explaining that the Coligny Park Project was a topic of discussion during the Finance and Administrative Committee meeting held earlier in the day. Mayor Bennett further explained that it will take some time for Council to gather all of the data being supplied to be able to provide Citizens a direct answer.

**Ms. Sarah Brooks** addressed Council concerning the roped off Port Royal Plantation beaches for the migration of the Piping Plover, a bird that is protected under the Endangered Species Act. Mr. McCann asked what the duration of the beach being roped off is as did Mayor Bennett. Mr. Riley explained that as part of the renourishment project, the Town has been required to post the signs and rope off the areas since 2012. As the beach changes and open areas become vegetated, the bird moves to more open areas to rest and the permit requires the Town to move the posted area. The US Fish and Wildlife Service imposes such permit conditions to protect the listed species. Mr. Riley will circle back with Council when Mr. Liggett returns and more information is available.

**Mr. Bob Wisnewski** addressed Council regarding beach rules and regulations as they concern to public fishing from the shore and the public playing music on the beach.

## 11. Unfinished Business

### a. Second Reading of Proposed Ordinance 2017-02

Second Reading of Proposed Ordinance 2017-02 to provide for the adoption of updates to “The Town of Hilton Head Island Comprehensive Plan” and its appendices, including the Beach Management Plan; and to provide for severability and an effective date.

Mrs. Likins moved to approve the Second Reading of Proposed Ordinance 2017-02. Mr. Harkins seconded. Mr. Frank Babel addressed Council regarding the long term funding of the Comprehensive Plan, and that there is money in the budget to keep feeding a plan like this. Mr. Babel asked Council to consider the long term financial effects when thinking about the future. Ms. Rikki Parker of the Coastal Conservation League addressed Council about adding an initiative to ban the use of plastic bags to their work plan. She explained the effects plastic bags can have on the environment and beaches. Ms. Parker further explained that the State of South Carolina is working to pass a bill that would make it difficult for municipalities within South Carolina to pass such ordinances. The motion was approved by a vote of 7-0.

### b. Consideration of a Recommendation – Relocation of Dumpsters for Beach Waste

Consideration of a Recommendation from the Public Facilities Committee that Town Council approve the proposed plan to relocate to 139 Arrow Road, dumpsters for beach refuse, and authorize Staff to implement the attached plan.

Mrs. Likins moved to approve the Recommendation from the Public Facilities Committee for the proposed plan to relocate to 139 Arrow Road, dumpsters for beach refuse, and authorize Staff to implement the plan. Mr. Harkins seconded. Mr. Barry Johnson addressed Council on behalf of his Client, Mr. Graves of Graves Warehouse, LLC, regarding the property located at 139 Arrow Road. Mr. Johnson provided a letter for Council to review and consider. The motion was approved by a vote of 7-0.

## 12. New Business

### a. Consideration of a Resolution – HUD/CDBG Entitlement Program 2017 Annual Action Plan Request for Submittal to HUD

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina to Approve the Community Development Block Grant (CDBG) Entitlement Program Fiscal Year 2017-2018 (Program Year 2017) Annual Action Plan.

Mrs. Likins moved to approve the Resolution – HUD/CDBG Entitlement Program 2017 Annual Action Plan Request for Submittal to HUD. Mr. Harkins seconded. Mr. Ames asked if there was a limit of the amount of what the Town could request for funding. Marcy Benson stated that due to the census performed each year, HUD determines the size of the funding provided to the Town. The motion was approved by a vote of 7-0.

## 13. Possible actions by Town Council concerning matters discussed in Executive Session

None

## 14. Adjournment

Mayor Bennett adjourned the meeting at 6:11 p.m.

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Krista M. Wiedmeyer,  
Executive Assistant/Town Clerk

Approved: 08/01/2017

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David Bennett, Mayor