

**THE TOWN OF HILTON HEAD ISLAND**  
**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, May 2, 2017

**Time:** 4:00 P.M

**Present from Town Council:** David Bennett, *Mayor*; Kim Likins, *Mayor Pro Tem*; David Ames, Marc Grant, Bill Harkins, Tom Lennox, John McCann, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Brad Tadlock, *Fire Chief*; Scott Liggett, *Director of Public Projects and Facilities*; John Troyer, *Director of Finance*; Seven Markiew, *Deputy Finance Director*, Shawn Colin, *Deputy Director of Community Development*; Brian Hulbert, *Staff Attorney*; Jennifer Ray, *Planning and Special Projects Manager*; Teri Lewis, *LMO Official*; Melissa Cope, *Systems Analyst*; Cuiwei Zhang, *Systems Analyst*; Erica Madhere, *Finance Administrator*; Cindaia Ervin, *Finance Assistant*, Krista Wiedmeyer, *Executive Assistant/Town Clerk*

**Present from Media:** Theresa Moss, *Island Packet*

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**1) Call to Order**

Mayor Bennett called the meeting to order at 4:02 p.m.

- 2) FOIA Compliance** – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3) Executive Session**

Mr. Riley stated he needed an Executive Session for a (i) Land Acquisition Matter: The discussion of negotiations incident to the proposed sale, lease or purchase of property related to 1) two properties in the Stoney area and 2) property in the Cordillo Road area; (ii) Legal Matters: The receipt of legal advice related to pending, threatened or potential claim related to 1) Karen Watson vs. the Town of Hilton Head Island; and 2) ArborNature vs. the Town of Hilton Head Island, and (iii) Contractual Matters: Discussion of negotiation incident to potential contractual arrangements related with St. James Church.

At 4:04 p.m. Mrs. Likins moved to go into Executive Session for matters mentioned by the Town Manager. Mr. McCann seconded. The motion was unanimously approved by a vote of 6-0. Mr. Harkins was absent for the vote.

Council returned to the dais at 5:01 p.m.

**4) Pledge to the Flag – 5:01 P.M.**

**5) Invocation**

**6) Proclamations and Commendations**

- a. Beaufort County School District Character Education Student of the Month
  - Cooper Prosser – Daufuskie Island Elementary School - Kindergarten
- b. Bike Month
- c. Building Safety Month

**7) Approval of Minutes**

- a. Town Council Meeting, April 18, 2017

Mrs. Likins moved to approve. Mr. Harkins seconded. Town Council Meeting Minutes for April 18, 2017 were unanimously approved by a vote of 7-0.

## 8) Report of the Town Manager

### a. USCB Quarterly Update

Mr. Riley reported both USCB and the Town provided a quarterly update.

### b. Town Manager's Items of Interest

#### (1) Town News

Mr. Riley reported on a request to change the May 9<sup>th</sup> Budget Workshop start time from 5:00 p.m. to 3:00 p.m. After some discussion by Council, Mrs. Likins moved to change the start time to 3:30 p.m. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

#### (2) Noteworthy Events

Mr. Riley reported on items of some items of interest.

## 9) Reports from Members of Council

### a. General Reports from Council Report

#### (1) Community Foundation of the Lowcountry: 2017 Winner of HUD Secretary's Award for Project SAFE

Mayor Bennett spoke about the HUD Secretary's Award awarded to Community Foundation of the Lowcountry who was represented by Denise Spencer and Pete Nardi. Mayor Bennett recognized CFL for their work in the community as well. Ms. Spencer spoke about the award and Project SAFE. A short video clip from HUD Secretary Carson was played.

Mr. Lennox reported about the Lowcountry Area Study Transportation Policy Committee meeting. SCDOT gave an update on the widening of Hwy. 17 to the Talmadge Bridge, a priority of the SCDOT. Beaufort County has \$22 million worth of projects listed on their website, the largest being the bridge over Jarvis Creek at approximately \$8.4 million. Concerning a joint resolution between the County, Town of Bluffton and Town of Hilton Head Island regarding the 278 Corridor, SCDOT made it clear there was to be one point of contact, either the Policy or Technical committee of LATS

### b. Report of the Intergovernmental and Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins reported on April 20<sup>th</sup>, Mayor Bennett, Mr. Riley, Mr. Ames and himself hosted members of leadership from surrounding municipalities to discuss what should we do to make the County better for the years to come. All agreed to go back and talk to their individual Council Members and comeback as a group to develop two to four items that will be to the benefit of the entire region.

### c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins reported the Venue Committee met on April 24<sup>th</sup> where they reviewed the final recommendations from the consultants, then their final recommendations will then come to the Community Services Committee on May 8<sup>th</sup>, hoping to bring forth their recommendations to Council on June 6<sup>th</sup>. The Personnel Committee continues to interview applicants to the Boards and Commissions. Mayor Bennett announced the May 8<sup>th</sup> Community Services Committee meeting will be videotaped.

### d. Report of the Public Planning Committee – David Ames, Chairman

Mr. Ames reported the Committee met on April 27<sup>th</sup> and took action on several LMO Amendments related to utility project permits and freestanding signs, disapproved multi-level self-storage units, and approved the change of the meeting to the fourth Thursday of the month. Vision Project Management Team meets May 4<sup>th</sup> at 2:00 p.m.

#### (1) Vision Project update by David Beurle with FutureiQ Partners, Inc.

Mr. Ames introduced the consultant for Vision Project, Mr. David Beurle of Future iQ Partners, Inc. Mr. Beurle is work closely with Town Staff to update and design a program that will be inclusive and transparent, and working on the engagement and communication plan to make sure that it is designed in a way that reaches wide and deep into the community. Engagement launches in June through October.

e. Report of the Public Facilities Committee – Marc Grant, Chairman

Mr. Grant reported the Committee met on April 24<sup>th</sup> and discussed Town owned land near Kirby Lane. A possible buyer came to discuss his position about sparing the tree, the Committee did not feel they were in a place to discuss the topic at that time and tabled it for an Executive Session discussion.

f. Report of the Finance and Administrative Committee - John McCann, Chairman

Mr. McCann reported at the Committee’s meeting the Beaufort County Sheriff’s Office by way of Mr. Gary Kubic made their budget presentation, which increased by \$967,800.

**10) Appearance by Citizens**

**Linda Piekut:** addressed Town Council about: *“They Served: Stories of United States Colored Troops from Hilton Head, South Carolina,”* by The Heritage Library. She read a short story from the book.

**Renea Hushour, David Schweiger Betty Treen, and Mira Scott:** Addressed Town Council about 3 Heron St. and 5 Heron St. in the N. Forest Beach Area. Two single family homes owned by one owner, joined together by one large deck to make a multiple room rental property. The neighbors within this area believe this does not comply with the existing LMO for this area. Town Staff spoke on this matter and are currently researching.

**Mary Amonitti:** Addressed Town Council about Mr. Charlie Brown who has been ill, who cannot attend the meetings. She brought a banner from the RBC for Council and others to sign as a “Get Well” for Mr. Brown.

**11) Unfinished Business**

None

**12) New Business**

**a. Consideration of a Recommendation –Accommodations Tax Advisory Committee**

Consideration of a Recommendation from the Accommodations Tax Advisory Committee for the Chamber of Commerce Visitor and Convention Bureau’s proposed 2017-18 “30 Percent” Budget.

As part of the discussions related to this Recommendation, Mrs. Likins asked questions of the Chamber related to the enhancements of the Wayfinder App., marketing to the community, as well as consideration of working with the new Arts and Culture staff member. After discussion and consideration, Mrs. Likins moved to approve the Recommendation. Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0.

**b. First Reading of Proposed Ordinance 2017-10**

First Reading of Proposed Ordinance 2017-10 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2018; to establish a property tax levy; to establish funds; to establish a policy for acquisition of rights of way and easements; and providing for severability and an effective date.

Mr. Riley presented an overview of the proposed budget for the Fiscal Year ending June 30, 2018. Mr. Riley also reminded Council about the Public Hearing for the Budget Wrap Up or Revised First Reading of the Budget on June 13, 2017. After

discussion, Mrs. Likins moved to approve. Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0.

**14) Possible actions by Town Council concerning matters discussed in Executive Session**

None

**15) Adjournment**

Mayor Bennett adjourned the meeting at 6:27 p.m.

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Krista M. Wiedmeyer,  
Executive Assistant/Town Clerk

Approved: 05/16/2017

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David Bennett, Mayor